

**MINUTES OF THE BOARD OF DIRECTORS' BOARD MEETING AND PUBLIC HEARING  
NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT**

**Tuesday, November 8, 2022, at 10:00 a.m.**

**Pilot Point ISD Administration Office  
829 S. Harrison St.  
Pilot Point, TX 76258**

Please note for in-person attendance that the Board meeting location can only accommodate a limited number of attendees to comply with state requirements related to in-person gatherings. In the event in-person attendance exceeds any state or local requirements, the District may provide an option for virtual participation for any overflow attendees as necessary and authorized by law.

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Members Present: David Flusche, Jimmy Arthur, Joe Helmberger, Thomas Smith, Ron Sellman, and Greg Peters

Members Absent: Lee K. Allison, Ronny Young, and Allen Knight

Staff: Paul Sigle, Wayne Parkman, and Velma Starks

Visitors: Kristen Fancher, Law Offices of Kristen Fancher, PLLC

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**Public Hearing to Adopt Rules Amendments for Water Wells in Collin, Cooke, and Denton  
Counties, Texas**

**Agenda**

1. Call to Order; establish quorum; declare hearing open to the public; introduction of Board.

Board President Joe Helmberger called the public meeting to order at 10:00 a.m. The Board members introduced themselves. General Manager Paul Sigle provided presentation regarding North Texas GCD history of rules and district.

2. Review of Rules Amendments for Water Wells applicable to the District.

General Manager Paul Sigle reviewed the rule amendments with the Board and audience.

3. Public Comment on District's Rules Amendments for Water Wells (verbal comments limited to three (3) minutes each).

Multiple questions were asked by the audience. Major discussions were held.

Board President Joe Helmberger adjourned the public hearing at 10:56 a.m. Public Hearing was readjourned at 11:01 a.m. for item 4.

4. Consider and act upon adoption of the Rules Amendments for Water Wells applicable to the District.

Board Member Thomas Smith made the motion to adopt the Rule Amendments. Board Member Jimmy Arthur seconded the motion. Motion passed unanimously. Board President Joe Helmberger adjourned the Public Hearing at 11:02.

### **Board Meeting**

#### **Agenda:**

1. Pledge of Allegiance and Invocation

President Joe Helmberger led the Pledge of Allegiance and Board Member Thomas Smith provided the invocation.

2. Call to order, establish quorum; declare meeting open to the public.

President Joe Helmberger called the meeting to order at 11:00 a.m., established a quorum was present, and declared the meeting open to the public.

3. Public Comment

There were no public comments.

4. Consider and act upon approval of the minutes from the October 11, 2022, Board meeting.

President Joe Helmberger asked for approval of the minutes from the October 11, 2022, meeting. Board Member David Flusche made the motion to approve the minutes. Board Member Greg Peters seconded the motion. Motion passed. Board Member Ron Sellman abstained.

5. Consider and act upon approval of invoices and reimbursements, Resolution No. 2022-11-08-1.

General Manager Paul Sigle reviewed the liabilities with the Board. Board Member Thomas Smith made the motion to approve Resolution No. 2022-11-08-1. Board Member Ron Sellman seconded the motion. Motion passed unanimously.

6. Receive reports from the following Committees\*:

- a. Budget and Finance Committee
  1. Receive Monthly Financial Information

General Manager Paul Sigle reviewed the Financial Report with the Board.

7. Consider and act upon naming the General Manager as Assistant Secretary.

Board Member Greg Peters made the motion to name the General Manager as Assistant Secretary. Board Member Ron Sellman seconded the motion. Motion passed unanimously.

8. Consider and act upon a Resolution naming the General Manager as an Agent for Independent Financial.

The Resolution was the result of the change in General Managers. Board Member Thomas Smith made the motion to name the new General Manager Paul Sigle as an Agent for Independent Financial. Board Member Greg Peters seconded the motion. Motion passed unanimously.

9. Discussion and possible action on late payments and late fees.

General Manager Paul Sigle provided background information for the Board. The District Staff propose a late payment of 15% will be charged to any unpaid outstanding balance at the end of each billing cycle. For the late fees, the District Staff proposes an increasing late fee structure for failure to submit meter readings, as follows:

Failure to Submit Water Production Reports by the Deadline

- First quarter, \$50 per account.
- Second consecutive quarter, \$250 per account.
- Third consecutive quarter, \$500 per account.
- Fourth consecutive quarter, Major violation

Board Member Thomas Smith made the motion to approve the late payments and late fees as presented for the 2023 fee schedule. Board Member Ron Sellman seconded the motion. Motion passed unanimously.

10. Discussion and possible action on notification for permit hearings.

General Manager Paul Sigle and Board discussed adding permit notice to special notification. The Staff is to add the permit notice 10 days prior to board meeting same as notification to counties, posting on website, building posting board, and to the blast board meeting emails.

11. Update and possible action regarding the process for the development of Desired Future Conditions (DFCs).

General Manager Paul Sigle reminded the Board that RFQ has been sent out to update the model. The deadline is November 18. DFCs will need to be approved.

12. Consider and act upon compliance and enforcement activities for violations of District rules.

There are no violations to be considered at this time.

13. General Manager's Report: The General Manager will update the board on operational, educational and other activities of the District.

- a. District's Disposal/Injection Well Program

No update

- b. Well Registration Summary

General Manager Paul Sigle reviewed the well registration summary with the Board. Twenty-five wells were registered in October.

14. Open forum/discussion of new business for future meeting agendas.

The following items were discussed for future agendas:

- Working with the Legislators to help pass laws to help protect existing well owners
- Round table discussion with representatives to help protect owners - wait until next summer
- Standing item to update legislative action
- Summary Sheet to explain exempt and non-exempt wells

15. Adjourn public meeting

President Joe Helmberger declared the meeting adjourned at 11:27 a.m.

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Velma Starks  
Recording Secretary

R. Johnson  
Secretary-Treasurer