

REGULAR MEETING

MASSAC COUNTY HOUSING AUTHORITY

June 24, 2019

Members of the Massac County Housing Authority Board of Commissioners met in regular session on June 24, 2019 at the Spence Apartments office in Metropolis, Illinois. The meeting was called to order by Board Chair at 6:00 pm and upon roll call those present and absent were as follows:

Present

Kristina Cromeenes

Nelda Burnett

Jeremy Staton

Randal Eskridge

Nancy Parker

Absent

Also, in attendance were, Andiamo Martelle White executive director, Jayme Hornback – occupancy specialist,

There being a quorum present and the meeting duly convened by the chair, business was conducted as follows:

Upon a motion by Commissioner Cromeenes and seconded by Commissioner Eskridge, and a roll call of ayes from Commissioners Burnett, Staton, Cromeenes, Eskridge, and Parker, the April 22, 2019 meeting minutes were approved.

It was moved by Commissioner Staton, seconded by Commissioner Parker, and approved by a roll call of ayes from Commissioners Burnett, Staton, Eskridge, Parker, and Cromeenes that payment of the following bills be authorized from funds of projects IL 41-1 through 9: (April 18, 2019 – June 19, 2019).

It was moved by Commissioner Staton, seconded by Commissioner Eskridge, and approved by a roll call of ayes from Commissioners Staton, Eskridge, Parker, Cromeenes and to void check #45522 for \$524.98 that was issued to Credit Card Service.

Financial reports were available for discussion.

Tenants Accounts Receivable total for May 2019 was \$ 3932.00

Vacancies for all projects are: 1 (1 bedrooms), 0 (2 bedrooms), 1 (3 bedrooms), 0 (4 bedrooms) for a total of 2 vacancies.

Upon a resolution (see resolution below this paragraph) by Commissioner Cromeenes and a motion by Commissioner Eskridge to adopt, and a second by Commissioner Staton, and a roll call of ayes from Commissioners Cromeenes, Eskridge, Burnett, Staton, and Parker, the board approve changing the occupancy specialist position to exempt status.

Resolution No. 06-2019-1

Whereas. The occupancy specialist becomes an exempt position.

Therefore, be it resolved that the occupancy specialist is considered a salary position.

Upon a resolution (see resolution below this paragraph) by Commissioner Eskridge and a motion by Commissioner Staton to adopt, and a second by Commissioner Cromeenes, and a roll call of ayes from Commissioners Cromeenes, Eskridge, Burnett, Staton, and Parker, the board accepted the semi-annual write-off of uncollectable - tenant accounts receivable that are over three months old. (attached).

Resolution No. 06-2019-2

Whereas. Every six months, Massac County Housing Authority has a need to write off bad debt;

Therefore, be it Resolved that the attached tenant's account receivable list that is over three months old be written off.

Director's Report was provided.

Board Chair comments: None

Public Comment: None

Discussion was held regarding:

Banterra Representative Shain Lloyd discussed deposit proposal service for MCHA

City National Bank submitted a term of certificate of deposit proposal

Garnishments of uncollected debt for former tenants

Lawn service doing a better job cleaning main sidewalks and better cutting

Our next regular meeting is scheduled for July 22, 2019 at 6:00 pm at the housing authority office.

Upon a motion by Commissioner Eskridge, seconded by Commissioner Parker, and a roll call of ayes from Commissioners Stanton, Parker, Burnett, Eskridge, and Cromeenes, the meeting was adjourned at 7:10 p.m.



Nelda Burnett, Board Chair



Andiamo Martelle White, Secretary-Treasurer