

**SUMMER VILLAGE OF SOUTH VIEW
AGENDA**

Regular Council Meeting held at the Municipal Office 2317 Twp Rd 545 LSA County
Public may participate in person or via zoom
Wednesday, June 21st, 2023 commencing at 9:30 a.m.

1. Call to Order
2. Agenda: a) June 21st, 2023 Regular Council Meeting Agenda
(approve agenda as is or with amendments)
3. Minutes: a) April 19th, 2023 Regular Council Meeting
p1-4
(approve minutes as is or with amendments)
4. Appointments: a) 9:35 a.m. – Local Director of Emergency Management Colleen Richardson and Local Deputy Director of Emergency Management Garth Ward – to discuss with Council emergency management committee and related matters.
(accept presentation for information)
or
(some other direction as given by Council at meeting time)
5. Bylaws: a) Bylaw #189-16, a bylaw for to prohibit and control opening burning within the Summer Village. With the unprecedented spring there has been much discussion on our fire bylaw, implementation and removal of fire bans, full fire bans vs partial fire bans, ATV bans and restrictions and fines that go along with it. Further discussion to take place at meeting time.
p5-14
(direction as given by Council at meeting time)
6. Business: a) Safety Codes Accreditation – this matter is deferred from the April Council meeting to allow Council additional time to review this document. South View is accredited under the safety codes disciplines for building, plumbing, gas and electrical. Each year the Summer Village is audited by the Province in this regard (internal review annually,
p15-52

SUMMER VILLAGE OF SOUTH VIEW AGENDA

Regular Council Meeting held at the Municipal Office 2317 Twp Rd 545 LSA County
Public may participate in person or via zoom
Wednesday, June 21st, 2023 commencing at 9:30 a.m.

external review every 3 years). Attached is the Summer Village's Quality Management Plan which was passed by Council in 2019. Administration is requesting Council review of this plan and to provide any requested changes.

(that Council of the Summer Village of South View has reviewed the 2019 Safety Codes Quality Management Plan and approves same as presented)

or

approves same with the following amendments)

- b) Mayors Meeting – Lac Ste. Anne County hosted a Mayor's Meeting on May 16th, 2023 and Mayor Benford attended on behalf of the Summer Village.

p53

(ratify the attendance of Mayor Sandi Benford at the Mayor's Meeting hosted by Lac Ste. Anne County held on May 16th, 2023 at the Lac Ste. Anne County Administration office)

- c) 2023 Summer Municipal Leaders' Caucuses – please refer to the attached information on the upcoming sessions, closest being June 22 in Spruce Grove. In person registration is \$105.00 and virtual attendance is \$50.00 per person.

p54

(ratify the attendance of Mayor Benford at the June 22nd, 2023 Municipal Leaders' Caucus in Spruce Grove)

- d) RCMP Retroactive Salary Costs – please refer to the April 17th, 2023 email from Alberta Municipalities President Cathy Heron on this matter. This email notes that those municipalities under 5,000 will not likely be charged these fees, but you will note they are requesting support for a motion to be passed by municipal councils.

p55-58

SUMMER VILLAGE OF SOUTH VIEW AGENDA

Regular Council Meeting held at the Municipal Office 2317 Twp Rd 545 LSA County
Public may participate in person or via zoom
Wednesday, June 21st, 2023 commencing at 9:30 a.m.

*(Whereas, the Government of Canada has made the decision in Budget 2023 to make municipalities responsible for all retroactive costs stemming from the latest RCMP collective bargaining agreement; and
Whereas, these extraordinary one-time costs, which in some jurisdictions amount to millions of dollars, will cause significant hardship for communities and residents across the country, and were negotiated without meaningful consultation or a seat at the table for the municipalities responsible for paying the bill; and*

Whereas, Municipal governments are already paying a growing share of policing costs, but unlike other order of government, cannot run deficits to spread out the impact of these extraordinary one-time sums, and have limited revenue tools; and

Whereas, Local governments will now be forced to make difficult decisions that will impact residents, such as cutting essential services, reducing policing levels, raising property taxes significantly, and/or cancelling work on local infrastructure, at a time when Canadians' concerns about community safety and the cost of living are already rising; and

Whereas, Going forward, it is critical that municipalities be proactively engaged in any forthcoming processes related to contract policing to prevent this occurring again, therefore be it

Resolved, that the Summer Village of South View joins the Federation of Canadian Municipalities in calling on the federal government to commit to ensuring that local governments are meaningfully consulted, fully informed, and at the table on issues related to policing costs given the municipal role in keeping our communities safe; and be it further)

Resolved, that the Summer Village of South View conveys this support in writing to local Members of Parliament

or

(some other direction as given by Council at meeting time)

**SUMMER VILLAGE OF SOUTH VIEW
AGENDA**

Regular Council Meeting held at the Municipal Office 2317 Twp Rd 545 LSA County
Public may participate in person or via zoom
Wednesday, June 21st, 2023 commencing at 9:30 a.m.

(some other direction as given by Council at meeting time)

- p 59-62
- e) Boat Launch Rehabilitation – further to previous discussions, please refer to the attached boat ramp sediment clearing proposal as submitted by Taber Solids at a cost of \$4,504.50. The Summer Village does have approval as per our Water Act Approval (00383383-00-00 / 01 Expiring August 8, 2028) to complete ongoing maintenance to the existing boat launch which includes re-grading of the subgrade for all the parts and structures associated with the boat launch, and it is anticipated this work could be completed under that approval. Funding for this work would be a consideration, as it is not a given that our capital grant funding would cover this type of maintenance work.

(direction as given by Council at meeting time)

- p 63-79
- f) German Canadian Cultural Association – further to direction at the last meeting a letter was sent to the noted group requesting an onsite meeting. Attached for your reference again is the survey that was completed on the noted property. Also attached is a June email from our public works consultant regarding the trees of concern at this property. Also attached is a 2018 letter from our safety codes provider on this property, as well as the fire suppression system certification from 2020.

(direction as given by Council at meeting time)

- p 80-81
- g) Road Project Quotes – the Summer Village obtained 3 quotes for various road works:

Allspec - \$79,248.86

St. Albert Parking Lot Maintenance - \$76,450.00

G & J Construction Group - \$81,695.48

These costs will be covered by our grant funding dollars.

**SUMMER VILLAGE OF SOUTH VIEW
AGENDA**

Regular Council Meeting held at the Municipal Office 2317 Twp Rd 545 LSA County
Public may participate in person or via zoom
Wednesday, June 21st, 2023 commencing at 9:30 a.m.

(ratify contracting St. Albert Parking Lot Maintenance to complete the Summer Village's various road projects at a cost of \$76,450.00)

- p 82-83
- h) Association of Summer Villages of Alberta – please refer to the attached email from ASVA Executive Director Kathy Krawchuk on the upcoming fall conference and AGM scheduled for October 19th and 20th at the Royal Hotel West in Edmonton. Directors and Deputy Directors of Emergency Management are being invited to the morning session on October 20th.

(authorize the attendance of Council, Administration and Director and Deputy Director of Emergency Management)

- p 84
- l) Fortis Alberta – please refer to the June 12th, 2023 invitation to join them at the Ponoka Stampede on June 27th. Deputy Mayor Johnson has expressed interest in attending.

(authorize attendance of Council)

or

(accept for information)

j)

k)

l)

7. Financial

- a) Income and Expense Statement as at May 31, 2023.

(accept Income and Expense Statement as at May 31st, 2023 for information)

SUMMER VILLAGE OF SOUTH VIEW AGENDA

Regular Council Meeting held at the Municipal Office 2317 Twp Rd 545 LSA County
Public may participate in person or via zoom
Wednesday, June 21st, 2023 commencing at 9:30 a.m.

8. Council Reports

- a) Mayor Benford
- b) Deputy Mayor Johnson
- c) Councillor Woslyng

(accept Council reports for information)

9. Chief Administrator's Report

p 85-86
p 87-89
p 90-96

- a) Councillor eligibility verbal update (confirm nomination date/request to present at Council meeting denied)
- b) Development Officer's Report (CAO verbal update on enforcement of 14 Hillside – caveat on title, further enforcement (budget/title change)
- c) AB Snowmobile Club letter of support
- d) Playground Inspection Report
- e)

(accept Chief Administrative Officers Report for information)

10. Information and Correspondence

p 97-99

p 100-102

p 103-105

p 106

- a) Onoway Regional Fire Services – April 26th, 2023 email on approved budget from Town of Onoway
- b) Town of Mayerthorpe – March and April Community Peace Officer Reports
- c) 23DP01-32 – for construction of a single detached dwelling, drilling of a well and installation of a septic system at 66 Lakeview Avenue
- d) Fortis Alberta – May 25th, 2023 email advising our grant application for fencing was denied.
- e)

(accept above information items for information)

11. Open Floor Discussion with Gallery – Total Time Provision of 15 Minutes

12. Closed Meeting Session: Intergovernmental relations – municipal services package – FOIPP Act Sections 21, 22, 23 and 24

**SUMMER VILLAGE OF SOUTH VIEW
AGENDA**

Regular Council Meeting held at the Municipal Office 2317 Twp Rd 545 LSA County
Public may participate in person or via zoom
Wednesday, June 21st, 2023 commencing at 9:30 a.m.

13. Next meeting:

14. Adjournment

Upcoming Meetings:

- Organizational Meeting followed by Regular Council Meeting – July 19th, 2023
- Regular Council Meeting – August 16th, 2023
- September Council Meeting – September 20th, 2023

SUMMER VILLAGE OF SOUTH VIEW
REGULAR COUNCIL MEETING MINUTES
WEDNESDAY, APRIL 19, 2023
IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

PRESENT: Council: Mayor Sandi Benford
Deputy Mayor Brian Johnson
Councillor James Woslyng

Administration: Wendy Wildman, Chief Administrative Officer (CAO)
Heather Luhtala, Assistant CAO

Attendees: n/a

Appointments: 9:35 a.m. –Seniuk and Company to present the Summer Village’s
Draft 2022 Audited Financial Statements – Via Zoom (exited at
10:19 a.m.)

10:19 a.m. – Chris Kipfer of Bugs Lawn Care to discuss upcoming
trees removal projects within the Summer Village – Via Zoom

Public at Large: 2 – Via Zoom / 0 – In Person

| MOTION # | |
|----------|--|
| 1. | CALL TO ORDER Mayor Benford called the meeting to order at 9:30 a.m. |
| 2. | AGENDA 43-23 MOVED by Deputy Mayor Johnson that the April 19, 2023 Agenda be approved with the following addition: 6d) Alignment Discussion CARRIED |
| 3. | MINUTES 44-23 MOVED by Deputy Mayor Johnson that the March 15, 2023 Regular Council Meeting Minutes be approved as presented. CARRIED |
| 4. | APPOINTMENTS 45-23 9:35 a.m. – Laura Marcato of Seniuk and Company to present the Summer Village’s Draft 2022 Audited Financial Statements. MOVED by Mayor Benford that the 2022 Audited Financial Statements as presented by Auditor, Laura Marcato, be approved as presented with a reserve transfer in the amount of \$20,000.00 from the Operating Reserve to the Unrestricted Surplus account. CARRIED |



SUMMER VILLAGE OF SOUTH VIEW
REGULAR COUNCIL MEETING MINUTES
WEDNESDAY, APRIL 19, 2023
IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

| | | |
|----|-----------------|--|
| | | <p>Laura Marcato, Auditor, exited the meeting at 10:19 a.m.</p> <p>10:19 a.m. to 10:49 a.m. – Chris Kipfer of Bugs Lawn Care to discuss upcoming trees removal projects within the Summer Village.</p> <p>MOVED by Deputy Mayor Johnson that a letter be sent to the head office of the German Campground Club requesting an on-site meeting with Summer Village Council to discuss various matters to include the north boundary of the property and the tree line between the campground and the Summer Village, meeting requested to take place by May 31st, 2023.</p> <p style="text-align: right;">CARRIED</p> |
| 5. | BYLAWS | n/a |
| 6. | BUSINESS | |
| | 46-23 | <p>MOVED by Councillor Woslyng that the review of the 2019 Safety Codes Quality Management Plan be deferred to the next Council meeting.</p> <p style="text-align: right;">CARRIED</p> |
| | 47-23 | |
| | 48-23 | <p>MOVED by Mayor Benford that Councillor Woslyng be authorized to attend the Reynolds Mirth Richards Farmer Employment Law Seminar scheduled for Thursday, May 4th, 2023 in Edmonton at a cost of \$225.00/registrant.</p> <p style="text-align: right;">CARRIED</p> |
| | 49-23 | <p>MOVED by Mayor Benford that Council and Administration be authorized to attend the Regional Municipalities Meeting hosted by Lac Ste. Anne County on Tuesday, June 20th, 2023 in Alberta Beach.</p> <p style="text-align: right;">CARRIED</p> |
| | 50-23 | <p>MOVED by Deputy Mayor Johnson that Mayor Benford be authorized to attend the Reeve/Mayor's meeting hosted by Lac Ste. Anne County, date to be determined.</p> <p style="text-align: right;">CARRIED</p> |
| | 51-23 | <p>MOVED by Councillor Woslyng that the Summer Village of South View provide a letter supporting the concept of a regional wastewater transmission line within Lac Ste. Anne County with a proposed discharge into a tertiary engineered wetland.</p> <p style="text-align: right;">CARRIED</p> |



SUMMER VILLAGE OF SOUTH VIEW
REGULAR COUNCIL MEETING MINUTES
WEDNESDAY, APRIL 19, 2023
IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

| | | |
|-----------|--|--|
| | <p>52-23</p> <p>53-23</p> <p>54-23</p> <p>55-23</p> <p>56-23</p> <p>57-23</p> <p>58-23</p> | <p>MOVED by Mayor Benford that the Summer Village of South View explore the possibility of engaging the services of a consultant to source out potential funding opportunities for the construction of a wastewater collection system within the Summer Village. CARRIED</p> <p>MOVED by Deputy Mayor Johnson that Council approve the changes as proposed by the Summer Village of South View to the realignment of the wastewater transmission line phase C within the Summer Village of South View, this proposed realignment to be forwarded to the Darwell Lagoon Commission by the Summer Village representative. CARRIED</p> <p>MOVED by Deputy Mayor Johnson that the 2023 Operating and Capital Budget be approved as presented. CARRIED</p> <p>2023 Tax Rates Bylaw – 238-2023 MOVED by Councillor Woslyng that Bylaw 238-2023 being a bylaw to authorize the several rates of taxation imposed for all purposes for the 2023 tax year for the Summer Village of South View, be given 1st reading. CARRIED</p> <p>MOVED by Deputy Mayor Johnson that Bylaw 238-2023 be given second reading. CARRIED</p> <p>MOVED by Mayor Benford that Bylaw 238-2023 be considered for third reading. CARRIED UNANIMOUSLY</p> <p>MOVED by Deputy Mayor Johnson that Bylaw 238-2023 be given third and final reading. CARRIED</p> |
| <p>7.</p> | <p>FINANCIAL 59-23</p> | <p>MOVED by Deputy Mayor Johnson that Council accept for information the Income and Expense Statements as of March 31, 2023 as presented. CARRIED</p> |

3

SUMMER VILLAGE OF SOUTH VIEW
REGULAR COUNCIL MEETING MINUTES
WEDNESDAY, APRIL 19, 2023
IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

| | | |
|-----|--|---|
| 8. | COUNCIL REPORTS 60-23 | MOVED by Councillor Woslyng that Council accept for information the Council reports as presented. CARRIED |
| 9. | CAO REPORT 61-23 | MOVED by Councillor Woslyng that Council accept for information the Chief Administrative Officer report as presented. CARRIED |
| 10. | INFORMATION AND CORRESPONDENCE 62-23 | MOVED by Councillor Woslyng that the following information and correspondence be accepted: a) Association of Summer Villages of Alberta – March 23 rd , 2023 email on Invasive Species Article CARRIED |
| 11. | OPEN FLOOR DISCUSSION WITH GALLERY (15 min) | There was no open floor discussion. |
| 12. | CLOSED MEETING | n/a |
| 13. | NEXT MEETING | The next regular Council meeting is scheduled for Wednesday, June 21, 2023 at 9:30 a.m. |
| 14. | ADJOURNMENT | The meeting adjourned at 11:48 a.m. |

Mayor, Sandi Benford

Chief Administrative Officer, Wendy Wildman

(4)

BYLAW # 189-16

SUMMER VILLAGE OF SOUTH VIEW

BEING A BYLAW OF THE SUMMER VILLAGE OF SOUTH VIEW IN THE PROVINCE OF ALBERTA TO PROHIBIT AND CONTROL OPEN BURNING WITHIN THE CORPORATE LIMITS OF THE SUMMER VILLAGE OF SOUTH VIEW.

WHEREAS in accordance with Section 7 of the Municipal Government Act, being chapter M-26 of the Statutes of Alberta, 2000 and amendments thereto.

AND WHEREAS the Council of the Summer Village of South View deems it proper and expedient to pass a Bylaw regulating open burning in the Summer Village of South View.

NOW THEREFORE the Council of the Summer Village of South View, duly assembled, hereby enact as follows:

SECTION 1 – SHORT TITLE

1. This Bylaw may be cited as “The Burning Bylaw”.

SECTION 2 – DEFINITIONS

2.
 - (a) “Council” means the Municipal Council of the Summer Village of South View.
 - (b) “Full Fire Ban” means no fire of any kind, whether they require a permit or not, may be ignited within the Summer Village of South View and any existing fires must be extinguished immediately.
 - (c) “Fire Chief” means the member appointed and approved by the Onoway Regional Fire Services as head of the Fire Department, or his designate.
 - (d) “Fire Extinguishing Equipment” means any equipment capable, when used properly, of extinguishing burning materials.
 - (e) “Fire Pit” means an installation which has enclosed sides made from bricks, concrete blocks, heavy gauge metal, or other non combustible materials acceptable to the Fire Chief or Fire Security Personnel.

- (f) "Fire Security Personnel" means a person, organization or group appointed as Fire Security Personnel by the Summer Village of South View Administrator or Mayor and Council under this Bylaw.
- (g) "Member" means any person who is a duly appointed member of the Fire Department.
- (h) "Officer" means a Bylaw Enforcement Officer appointed by the Summer Village of South View pursuant to the Municipal Government Act to enforce Bylaws, a member of the Royal Canadian Mounted Police or a Community Peace Officer.
- (i) "Park" means:
 - i. Every public park, sports field, playground or recreation area title to which is vested in the Summer Village of South View.
 - ii. Any Municipal Reserve or area used as a park, whether on a permanent or temporary basis.
 - iii. Any area designated by resolution of the Summer Village as a park for the purposes of this Bylaw.
 - iv. Any land acquired by the Summer Village of South View through subdivision as a Municipal Reserve.
- (j) "Partial Fire Ban" means all fires must be confined within a non-combustible structure, container or barrel with openings covered with a heavy gauge metal screen having a mesh size not larger than twelve (12) millimeters and which is used for the purpose of cooking or burning refuse.
- (k) "Person" includes an individual, corporation, firm, partnership, association or body corporate, over the age of eighteen (18) years of age.
- (l) "Portable Appliance" means any appliance sold or constructed for the purpose of cooking food out of doors.
- (m) "Prohibited Debris" means material burned in accordance with all applicable statutes and Bylaws including but not limited to materials such as:
 - i. straw and stubble



- ii. grass and weeds, except as in section 3(a)(iii)&(iv)
 - iii. leaves and tree prunings, except as in section 3(a)(iii)&(iv)
 - iv. brush and fallen trees on newly cleared land or associated with logging operations
 - v. wooden material from the construction or demolition of building
 - vi. solid waste from post and pole operation that does contain wood preservatives
 - vii. solid waste from tree harvesting operations
 - viii. animal cadavers
 - ix. animal manure
 - x. pathological waste
 - xi. non-wooden material
 - xii. combustible material in automobiles
 - xiii. tires
 - xiv. rubber or plastic, or anything containing or coated with rubber or plastic or similar substances, including rubber or plastic attached to shredded scrap steel;
 - xv. wood or wood products containing substances for the purpose of preserving wood; and
 - xvi. household refuse including furniture.
- (n) "Recreational Fire" means a confined fire for the purpose of cooking, obtaining warmth or viewing for pleasure. A Recreational Fire may only be fueled with untreated/unpainted wood, charcoal, propane or natural gas.
- (o) "Summer Village" means the Municipal Corporation of the Summer Village of South View in the Province of Alberta.
- (p) "Spark Arrestor" means a mesh screen with openings no larger than 1.25cm or approximately ½ inch and constructed of expanded metal (or equivalent non-combustible material) is used to cover the fire pit opening in a manner sufficient to contain and reduce the hazards of airborne sparks unless fuel is being added to the fire.
- (q) "Violation Tag" means a tag or similar document issued by the Summer Village of South View pursuant to Section 7 of the Municipal Government Act.
- (r) "Violation Ticket" means a ticket issued pursuant to Part II of the Provincial Offences Procedure Act S.A. 1988, c.P-21.5, as amended and regulations thereunder.



SECTION 3 – PROHIBITIONS

3. (a) Except as provided in this Bylaw, no person shall conduct any outdoor burning unless:
 - (i) Such burning is performed under the direct supervision of an individual eighteen (18) years or older;
 - (ii) The burning is conducted in a safe manner;
 - (iii) Only pulp products (paper or cardboard) and dry refuse from vegetation are burned; and untreated/unpainted wood;
 - (iv) Fire extinguishing equipment/spark arrestor is readily available at the site
- (b) No person shall burn anything within a distance of 3.0 meters from any structure, and do so using a device as allowed within this Bylaw.
- (c) No person shall conduct or cause to be conducted any burning in a park or on any other property owned or operated by the Summer Village, unless such burning occurs in a container provided by the Summer Village for that purpose or in a portable appliance.
- (d) No person shall conduct any burning or light an outdoor fire without first taking sufficient precautions to ensure that the fire can be kept under control at all times.
- (e) No person shall conduct any burning or light an outdoor fire when weather conditions are conducive to a fire readily escaping out of control.
- (f) Every person lighting, igniting or causing a fire to be lit or ignited shall take reasonable steps to prevent it from spreading onto land other than his own, and;
- (g) No person shall deposit, discard or leave any burning matter or substance in a place where it might ignite other matter and result in fire.
- (h) No person shall conduct any burning or light an outdoor fire unless confined within a pit or enclosure no more than 3 feet 6 inches in diameter and no less than 1 foot in height.

SECTION 4 – FIRE BAN ORDERS

4. Mayor and Council, Summer Village of South View



Administrative Officer or The Minister may issue FULL FIRE BAN ORDERS and when issued, every person shall:

- (a) When a FIRE BAN ORDER is issued, every person shall within the Summer Village of South View municipal boundaries immediately proceed to extinguishing all soil fuel outdoor fires (including recreational, cooking, and heating fires) lit by him or under his authority and every fire located on land occupied or owned by him. During a fire ban, fireworks will not be allowed.
- (b) During a FIRE BAN ORDER, gas and liquid fuel outdoor appliances may be used. This includes propane & natural gas BBQ's, liquid and gas fueled camp stoves, heating appliances, and portable propane fire pits provided that all open flame is contained within the appliance and no sparks are generated.

SECTION 5 – COOKING

- 5. (a) Except as provided for in subsection (2) it shall not be an offence under this Bylaw to cook, prepare or smoke food; providing it is an approved portable appliance as set in the definitions 2(1) excepting when a FIRE BAN is in effect.
- (b) No person shall cook, prepare or smoke food in a park unless it is done in a portable appliance or such device or structure constructed for those purposes in the park, excepting when a FIRE BAN is in effect.

SECTION 6 – RECREATIONAL FIRES

- 6. (a) Except as provided for in Section 6 – subsection (b) it shall not be an offence to ignite, construct or otherwise create a recreational fire, excepting when a FIRE BAN is in effect.
- (b) No Person shall ignite, construct or create a recreational fire in a park unless the recreational fire occurs at a location so designated within a park or in a device or structure constructed for that purpose in the park, excepting when a FIRE BAN is in effect.

SECTION 7 – FIRE DEPARTMENT

- 7. It shall not be an offence under this Bylaw for the Fire Department to conduct any burning for the purpose of fire prevention or training excepting when a FIRE BAN is in effect.



SECTION 8 – RECOVERY COSTS

8. (a) Recovery of fire fighting cost:
- (i) Upon written request by Onoway Regional Fire Services, where the Fire Department has taken any action whatsoever for the purpose of extinguishing a fire or responding to a fire call of incident in the Summer Village of South View for the purpose of preserving life or property from injury or destruction by fire or other incident on land within the Summer Village, including any action taken by the Department on a false alarm, the Chief Administrative Officer or his/her designate may in respect of any costs incurred by the Fire Department in taking such action, if the Chief Administrative Officer or his/her designate feels that proper grounds for doing so exist, charge any costs so incurred against the land upon which the fire was extinguished as taxes due and owing in respect of that land.
 - (ii) The costs and fees to be charged by the Summer Village of South View for services rendered pursuant to this Bylaw shall be as billed by the Town of Onoway on behalf of Onoway Regional Fire Services.

SECTION 9 – EXEMPTIONS

9. (a) A fire permit is not required under this Bylaw for the following:
- (i) An incinerator fire; or
 - (ii) An outdoor fire or recreational fire that is set for the purposes of cooking or obtaining warmth, excepting when a FIRE BAN is in effect
 - (iii) **Onoway Regional Fire Services will be notified of any special event fires.**

SECTION 10 - PENALTIES

10. (a) Offences:
- (i) Any person who contravenes a provision of this Bylaw is guilty of an offence and is liable to a penalty as set out in Schedule “A” herein.
 - (ii) Under no circumstances shall any person contravening any provision of this Bylaw be subject to the penalty of imprisonment.

10

- (iii) Nothing in this Bylaw shall be construed as curtailing or abridging the right of the Summer Village of South View to obtain compensation or maintain an action for loss of or damage to property from or against the person or persons responsible.

SECTION 11 – FIRE HAZARDS

- 11. (a) If Council finds within its Municipal boundaries on privately owned land or occupied public land conditions that in its opinion constitute a fire hazard, it may order the owner or the person in control of the land on which the fire hazard exists to reduce or remove the hazard within a fixed time and in a manner prescribed by the Council.
- (b) When Council finds that the order it made pursuant to Section 11(a) has not been carried out, it may enter on the land with any equipment and any person it considers necessary and perform any work required to eliminate or reduce the fire hazard.

SECTION 12 – AUTHORITY

- 12. (a) The Chief Administrative Officer or the Mayor and Council may limit the:
 - (i) Authority and power of the Fire Security Personnel and their designates through a written description of their duties.
 - (ii) Unless the powers are otherwise limited by the Administrator, each Fire Security Personnel and their designates shall have the authority and power to enforce the provisions of this Bylaw within the boundaries of the Summer Village of South View.

SECTION 13 – VIOLATION TAGS

- 13. (a) An Officer is hereby authorized and empowered to issue a Violation Tag to any person who the Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.
- (b) A Violation Tag may be issued to such person:
 - (i) Either personally; or
 - (ii) By mailing a copy to such person at his/her last known mailing address



- (c) The Violation Tag shall be in a form approved by the Summer Village or the responsible Administrator and shall state:
 - (i) The name of the person;
 - (ii) The offence;
 - (iii) The appropriate penalty for the offence as specified in Schedule "A" of this Bylaw;
 - (iv) That the penalty shall be paid within thirty (30) days of the issuance of the Violation Tag;
 - (v) Any other information that may be required by the Summer Village of South View
- (d) Where contravention of this Bylaw is of a continuing nature, an Officer shall issue one Violation Tag for each 24-hour period that the contravention continues.
- (e) Where a Violation Tag is issued pursuant to this Bylaw, the person to whom the Violation Tag is issued, may in lieu of being prosecuted for the offence, pay to the Administration Officer the penalty specified in the Violation Tag, on or before the specified first appearance.
- (f) Nothing in this Bylaw shall prevent an officer from immediately issuing a Violation tag for the mandatory court appearance of any person who contravenes a provision in this Bylaw.

SECTION 14 – VIOLATION TICKET

- 14. (a) If the penalty specified in a Violation Tag is not paid within the prescribed time period, then an Officer is hereby authorized and empowered to issue a Violation Ticket pursuant to Part II of the Provincial Offences Procedures Act.
- (b) When a Violation Ticket is issued, a Person who wishes to plead guilty may make a voluntary payment by paying an amount equal to the specified penalty for the offence as provided for in Schedule "A" of this Bylaw.

SECTION 15 – SEVERABILITY

- 15. Should any provision of this Bylaw be invalid, then such invalid provision shall be severed and the remaining Bylaw shall be maintained.



THIS BYLAW SHALL COME INTO FULL FORCE AND EFFECT UPON THE THIRD AND FINAL READING THEREOF.

READ A FIRST TIME THIS __2nd__ DAY OF __November__, 2016.

READ A SECOND TIME THIS __2nd__ DAY OF __November__, 2016.

READ A THIRD AND FINAL TIME THIS __2nd__ DAY OF __November__, 2016.

SIGNED BY THE MAYOR AND C.A.O. THIS __2nd__ DAY OF __November__, 2016.

Mayor,
Sandi Benford

Chief Administrative Officer,
Wendy Wildman

SCHEDULE "A"

| <u>Section</u> | <u>Particulars</u> | <u>Penalty</u> | <u>Second or Subsequent Offence</u> |
|----------------|---|----------------|-------------------------------------|
| 3(a)(i) | No adult supervision | \$250.00 | \$500.00 |
| 3(a)(ii) | Unsafe burning | \$250.00 | \$500.00 |
| 3(a)(iii) | Prohibited material | \$250.00 | \$500.00 |
| 3(a)(iv) | No fire extinguishing equipment | \$250.00 | \$500.00 |
| 3(b) | Too close to structure | \$250.00 | \$500.00 |
| 3(c) | Burning in park | \$250.00 | \$500.00 |
| 3(d) | Insufficient precautions | \$250.00 | \$500.00 |
| 3(e) | Unsafe weather | \$250.00 | \$500.00 |
| 3(f) | Danger of spreading fire | \$250.00 | \$500.00 |
| 3(g) | Burning unsafe matter | \$250.00 | \$500.00 |
| 3(h) | Failure to comply with pit enclosure size | \$250.00 | \$500.00 |
| 5(b) | Cooking in park | \$250.00 | \$500.00 |
| 6(b) | Recreational fire in park | \$250.00 | \$500.00 |

Failure to follow Fire Ban when in effect:

| | |
|-------------------------------|------------------------|
| First Offence: | \$1,000.00 |
| Second Offence: | \$2,000.00 |
| Third and subsequent Offense: | \$5,000.00 per offence |

Summer Village of South View

Quality Management Plan

June 2019

15

Summer Village of South View

Quality Management Plan

This Quality Management Plan that includes
Schedule A – Scope and Administration,
Schedule B – Operational Requirements and
Schedule C – Technical Discipline Service Delivery Standards
has been accepted by the Administrator of Accreditation.



Administrator of Accreditation

Sept 20/15

Date



Safety
Codes
Council

16

Table of Contents

| | |
|---|-------------------------------------|
| 1.0 SCOPE OF ACCREDITATION----- | 3 |
| BUILDING----- | 3 |
| □----- | 3 |
| ELECTRICAL----- | 3 |
| PLUMBING----- | 3 |
| GAS----- | 3 |
| 2.0 QUALITY MANAGEMENT PLAN ADMINISTRATION ----- | 4 |
| 2.1 PERSONNEL----- | 5 |
| 2.2 FREEDOM OF INFORMATION AND CONFIDENTIALITY----- | 6 |
| 2.3 COUNCIL LEVY----- | 6 |
| 2.4 RECORDS----- | 6 |
| 2.5 REVISIONS----- | 6 |
| 2.6 PERMITS / PERMISSIONS ADMINISTRATION----- | 7 |
| 2.7 ANNUAL INTERNAL REVIEW----- | 7 |
| 2.8 DECLARATION OF STATUS----- | 7 |
| 2.9 ORGANIZATIONAL CHART----- | 8 |
| 2.10 MUNICIPALITY AGREEMENT----- | 9 |
| 2.11 MUNICIPALITY QMP MANAGER INFORMATION----- | 9 |
| 2.12 NOTICES----- | 10 |
| 3.0 OPERATIONAL REQUIREMENTS ----- | 12 |
| 3.1 SCOPE OF SERVICES----- | 12 |
| 3.2 INTERDISCIPLINARY TECHNICAL COORDINATION----- | 13 |
| 3.3 ORDERS----- | 13 |
| 3.4 EMERGENCY SITUATIONS----- | 13 |
| 3.5 ALTERNATIVE SOLUTIONS / VARIANCES----- | 14 |
| 3.6 PERMIT ADMINISTRATION----- | 14 |
| 3.6.1 Permit Applications----- | 14 |
| 3.6.2 Required terms of permit issuance----- | 15 |
| 3.6.3 Terms and Conditions of Permit----- | 15 |
| 3.6.4 Annual Permits----- | 16 |
| 3.6.5 Permit Expiry----- | 16 |
| 3.6.6 Permit Timeframe Extension----- | 16 |
| 3.6.7 Permit Services Report (PSR)----- | 16 |
| 3.6.8 Permit Refusal, Suspension, or Cancellation----- | 17 |
| 3.7 SITE INSPECTIONS/INSPECTION REPORTS----- | 17 |
| 3.8 NO-ENTRY POLICY----- | 18 |
| 3.9 VERIFICATION OF COMPLIANCE (VOC)----- | 18 |
| 3.10 INVESTIGATION OF AN UNSAFE CONDITION, ACCIDENT, OR FIRE----- | 19 |
| 4.0 TECHNICAL DISCIPLINE SERVICE DELIVERY STANDARDS----- | 21 |
| 4.1 SCHEDULE C.1 BUILDING----- | 21 |
| 4.2 SCHEDULE C.2 ELECTRICAL AND ELECTRICAL UTILITY----- | 26 |
| 4.2.1 Electrical Utility----- | <i>Error! Bookmark not defined.</i> |
| 4.3 SCHEDULE C.3 PLUMBING----- | 28 |
| 4.4 SCHEDULE C.4 GAS----- | 30 |

Schedule A

Scope and Administration

18

1.0 SCOPE OF ACCREDITATION

The *Summer Village of South View*, herein referred to as "The Municipality" will administer the Safety Codes Act (Act) including the pursuant regulations and codes and standards, and Alberta Amendments that are in force and applicable in the following technical discipline(s) within their jurisdiction:

| BUILDING | |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | All parts of the: <ul style="list-style-type: none"> • National Building Code – 2019 Alberta Edition |
| <input checked="" type="checkbox"/> | Only those parts of the National Building Code – 2019 Alberta Edition pertaining to small buildings being 3 storeys or less in height, having a building area of 600m ² or less and used as major occupancies classified as Group C - residential, Group D - business and personal services, Group E - mercantile, or Group F2 and F3 - medium and low hazard industrial |
| ELECTRICAL | |
| <input checked="" type="checkbox"/> | All parts of the: <ul style="list-style-type: none"> • Canadian Electrical Code Part 1 |
| <input type="checkbox"/> | <ul style="list-style-type: none"> • Alberta Electrical Utility Code |
| PLUMBING | |
| <input checked="" type="checkbox"/> | All parts of the: <ul style="list-style-type: none"> • National Plumbing Code of Canada, and • Alberta Private Sewage Systems Standard of Practice. |
| GAS | |
| <input checked="" type="checkbox"/> | All parts of the: <ul style="list-style-type: none"> • Natural Gas and Propane Installation Code, • Propane Storage and Handling Code, and • Compressed Natural Gas Fuelling Stations Installation Code. Excluding the: <ul style="list-style-type: none"> • Installation Code for Propane Fuel Systems and Tanks on Highway Vehicles, and • Natural Gas for Vehicles Installation Code Compressed Natural Gas. |

2.0 Quality Management Plan Administration

Summer Village of South View

The Municipality is responsible for the administration, effectiveness and compliance with this Quality Management Plan (QMP).

The Municipality will provide permitting, inspection and compliance monitoring services through its own staff and/or one or more accredited agencies. The Municipality will ensure that sufficient personnel, both administrative and technical, will be available to meet obligations and respond to the workload as required for quality administration of the Act and all applicable regulations and codes and standards within, as required by this QMP. All services will be performed in compliance with this QMP, in an effective, timely, professional and ethical manner, and with impartiality and integrity while working co-operatively with owners and/or the owner's representative(s).

The Municipality recognizes that should the required services be provided by an accredited agency, the Municipality will ensure that a formal contract for services is in place. The Municipality understands that they are responsible to effectively manage the contract with the accredited agency to ensure that the accredited agency is adhering to the service delivery standards of the approved QMP of the Municipality. Contracts with accredited agencies will include a statement that ensures that all SCOs will have the right to work in atmosphere free of undue influence and hold the discretionary authority to perform their duties as outlined in the Act.

The Municipality will maintain an atmosphere that supports objective and unbiased decisions. All Safety Codes Officers (SCOs) working for the Municipality will have the ability and opportunity to independently make decisions relative to compliance monitoring, without undue influence of management, appointed or elected officials, or any other party.

The Municipality recognizes that the Safety Codes Council herein referred to as the "Council" or its representative may review/audit for compliance to this QMP, the Act, and Council policies. The Municipality will fully cooperate with the Council on matters that relate to the administration of the QMP including the review and audit process. The Municipality recognizes that the Council has full and unfettered access to all records of the Municipality relating to the provision of services under this QMP including the right to enter the Municipality premises at any reasonable time in order to inspect, review, audit, or retrieve such records. The Municipality will implement the recommendations of the reviewer/ auditor and the Administrator of Accreditation.

The Municipality, in the event that it ceases to administer the Act for any new thing, process, or activity to which the Act applies, will retain the responsibility for services provided under the Act while accredited, including the administration and completion of services for permits issued.

The Municipality has identified a QMP Manager who is responsible for the administration of the QMP.

The Municipality recognizes that failure to follow this QMP may result in suspension or cancellation of the Municipality's accreditation.

2.1 Personnel

The Municipality will employ, retain, or otherwise engage:

- SCOs who are appropriately certified and designated to carry out the provisions of the QMP, and
- persons knowledgeable with the Act, regulations, codes, standards, Council policies, and other applicable legislation relative to the services to be provided.

SCOs shall have authority and freedom of discretion to:

- provide safety codes consultation,
- review plans,
- issue permits,
- carry out an inspection for anything, process, or activity to which this Act applies for the purpose of ensuring compliance with the Act,
- issue reports and correspondence,
- accept verification of compliance,
- review alternative solution proposals,
- issue variances,
- issue Orders,
- engage in enforcement action,
- conduct investigations,
- require professional engagement, and
- re-inspect.

A registry of all SCOs and permit issuers whether employed or through a contracted accredited agency, that provide services pursuant to this QMP will be maintained and made available to the Council or auditors upon request. This registry will include SCO certification level(s) and designation of powers.

The Municipality acknowledges the responsibilities of the SCOs and the requirement to obtain training to maintain SCO certification.

The Municipality will ensure that its employed SCOs will attend update training/development as required by the Council to maintain current SCO certification and competency including but not limited to changes in:

- the Act,
- regulations under the Act,
- codes and standards mandated by the Act,
- procedures under the Act,
- Council policies and directives,
- Administrator directives,
- assigned duties, and
- professional development.

The Municipality will ensure that all staff, SCOs, permit issuers, and contract personnel performing duties under the Act are aware of the content of this QMP and any revisions. The Municipality will ensure its officers, staff, SCOs, contracted personnel, and contracted accredited agencies have access to a copy of this QMP, the Act, and regulations. The Municipality will train its involved staff and SCOs in the requirements of this QMP and maintain the training records on the employee file.

The Municipality will ensure that the employed SCO(s) and staff follow the QMP.

2.2 Freedom of Information and Confidentiality

The Municipality will ensure that all staff, SCOs, permit issuers, and contracted personnel preserve confidentiality with respect to all information and documents that come to their knowledge from their involvement with the administration of this QMP. The *Freedom of Information and Protection of Privacy Act R.S.A. 2000, c F-25* and its regulations apply to all information and records relating to, created, or collected under this QMP.

2.3 Council Levy

The Municipality will collect the Council levy for each permit or service provided under the Act and remits the levy to the Council in the manner and form prescribed by the Council.

2.4 Records

The Municipality will maintain a file system for all records associated to administration of the Act and services provisions within the QMP including:

- permit applications and permits,
- plans, specifications, and other related documents,
- new home warranty verification as applicable,
- licensed residential builder verification as applicable,
- plans review reports,
- requests for inspections and services,
- inspection reports,
- investigation reports including supporting documentation,
- verifications of compliance,
- variances including application and supporting documentation,
- orders,
- Permit Services Reports (PSRs),
- related correspondence,
- a registry of contracts that relate to the administration of the QMP including any contracts with accredited agencies, and
- all other information that may be related to the administration of the Act.

The Municipality will retain the files and records for a period no less than three (3) years in accordance to Council policy or in accordance to the Municipality's records retention policy, whichever is greater.

All records and other material related to the services provided under the administration of this QMP are the property of the Municipality. Any records where an accredited agency (s) was involved will be returned to the Municipality within a reasonable time of completion of the service or upon request of the municipality.

2.5 Revisions

Revisions to the Scope, Administration, or Service Delivery Standard require resolution from the Municipality's Council. Revisions to the Operational Requirements or applicable forms used require the acceptance by the Chief Administrative Officer responsible for this QMP. All revisions require approval by the Administrator of Accreditation.

The Municipality will:

- maintain a registry of the SCOs and contracted accredited agencies that have been provided with a copy of this QMP and amendments, and
- immediately distribute copies of approved amendments to all registered holders of this QMP.

2.6 Permits / Permissions Administration

The Municipality will collect all information required by the permit regulation and as outlined in the operational requirements section of this QMP.

Permissions for the purpose of administering the Act, is deemed to be the same as a permit.

2.7 Annual Internal Review

The Municipality will conduct an annual internal review to evaluate the compliance and effectiveness of the municipality, staff, and QMP with respect to the administration of the municipality's accreditation. At the conclusion of the internal review, the Municipality will provide to the Council a summary comprised of all findings of the review including any successes, areas for improvement, and the methodology used to achieve improvement or correction signed by the Chief Administration Officer and the designated QMP Manager.

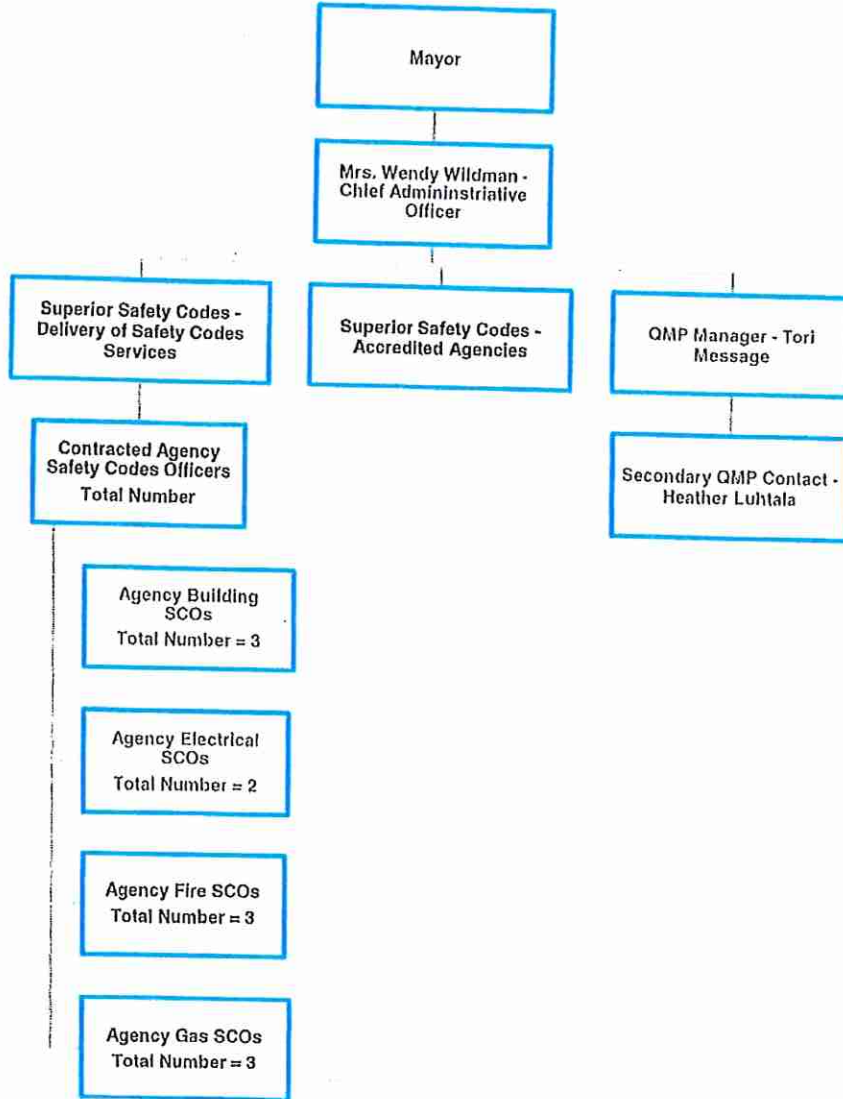
The annual internal review will be submitted to the Council no later than the last day of March, reporting on the previous calendar year of safety codes administration.

2.8 Declaration of Status

The Municipality will ensure that any or all SCOs, staff, or officers, whether employed, retained or otherwise engaged by an accredited agency, will be an unbiased third party in any services provided under this QMP. This includes participation in any design, construction, installation or investigation activities for projects where they also provide compliance monitoring.

2.9 Organizational Chart

Summer Village of South View



The above organizational structure including the use and reporting relationship of accredited agencies only applies with respect to the administration of this QMP

24

2.10 Municipality Agreement

In accordance with Council Resolution # 125-2019 of July 17th, 2019 the **Summer Village of South View** hereby provides agreement and signature to this QMP.

The Municipality hereby provides/acknowledges agreement, commitment, and adherence to this QMP.

Wendy Wildman
Signature – Chief Administrative Officer

Sandi Benford
Signature Chief Elected Official

Wendy Wildman CAO
Name & Position Title

Sandra Benford, Mayor
Name & Position Title

July 17, 2019
Date

July 17, 2019
Date

administration@wildwillowenterprises.com
Email Address

administration@wildwillowenterprises.com
Email Address

Summer Village of South View
Name of Municipality

Box 8 Alberta Beach, AB T0E 0A0
Municipality Address

587-873-5765
Phone Number

780-967-0431
Fax Number

2.11 Municipality QMP Manager Information

Victoria Plesage QMP Manager
Name and Title of QMP Manager

torie@wildwillowenterprises.com
Email Address

Summer Village of South View
Name of Municipality

Box 8 Alberta Beach, AB T0E 0A0
Municipality Address

587-873-5765
Phone Number

780-967-0431
Fax Number

25

2.12 Notices

Any correspondence with regard to this QMP will be forwarded to both the Chief Administrative Officer and the QMP Manager of the Municipality.

26

Schedule B

Operational Requirements

3.0 Operational Requirements

3.1 Scope of Services

The operational requirements establish responsibilities and processes in order to provide compliance monitoring services under the Act, applicable regulations, and Council policy including as applicable but not limited to:

- code advice:
 - construction,
 - building upgrade programs,
 - development and implementation of fire safety plans, and
 - storage of dangerous goods.
- plans examinations:
 - new construction,
 - building upgrade programs,
 - residential secondary suites, and
 - fire safety plans with emphasis to addressing the risk to occupied residential buildings.
- permit/permission issuance:
 - construction,
 - renovations/alterations/reconstruction/demolition/additions, or other changes
 - occupancy permit
 - occupancy load certificates,
 - storage tank systems for flammable liquids and combustible liquids installation, alteration or removal, and
 - storage, purchase or discharge of fireworks.
- compliance inspections of work and occupancy:
 - construction,
 - renovations/alterations/reconstruction/additions,
 - occupancy loads and changes in occupancy,
 - fire safety plan practices with emphasis to addressing the risk to occupied residential buildings,
 - follow-up inspections of deficiencies and unsafe conditions,
 - post-occupancy of facilities identified, and
 - special or other activities addressed in the codes or at the discretion of the SCO.
- alternative solutions/variances,
- verification of compliance (VOC),
- collection and remittance of Council levies,
- issuance of Permit Services Reports,
- investigations, and
- maintain files and records.

3.2 Interdisciplinary Technical Coordination

An effective safety codes system requires cooperation between technical disciplines.

Where possible or appropriate, SCOs from all technical disciplines will discuss/interact in relation to:

- inspections,
- subdivision applications,
- development permits,
- plans reviews,
- occupancy permits,
- occupancy load certificates,
- enforcement,
- closure of files, and
- areas of mutual interest.

3.3 Orders

A SCO will issue and serve an order in accordance with the Act, the Administrative Items Regulation, and Council policy. Orders will be in the format prescribed by the Council. Upon compliance with an Order, a notice of compliance will be provided to the person(s) to whom the Order was served and to the Council.

A SCO will:

- prior to Issuing an Order, first make every reasonable effort, including consultation with the QMP Manager or designate, to facilitate conformance with the Act,
- issue an Order if the SCO is of the opinion that all other reasonable efforts to obtain compliance with the act have failed,
- issue an Order in accordance with the Act, the Administrative Items regulation and Council policies,
- on issuance of an Order, immediately provide a copy to the Municipal QMP Manager or designate and the Council,
- a copy of the Order will be provided to the Council within 30 days of issuance,
- monitor the Order for compliance, and
- issue written acknowledgement of Order being satisfied to all parties to whom the originating Order was served and to the Council.

Orders may be appealed in accordance with the Act and Council policy.

The enforcement of an Order is the responsibility of the Municipality. It is the purview of the Municipality to escalate enforcement measures as necessary.

3.4 Emergency Situations

If a SCO is, on reasonable and probable grounds, of the opinion that there is an imminent serious danger to persons or property because of any thing, process or activity to which the Act applies or because of a fire hazard or risk of explosion, the SCO may take any action that they consider necessary to remove or reduce the danger.

3.5 Alternative Solutions / Variances

A SCO may review an alternative solution proposal and issue a site or instance specific variance from a code or referenced standard if the SCO is of the opinion that the alternative solution proposal / variance provides approximately equivalent or greater safety performance with respect to persons and property as that provided for by the Act. An alternative solution proposal / variance will not remove or relax an existing rule, nor be intended to provide product approval.

An alternative solution proposal / variance will be issued in accordance with the Act and Council policy. An alternative solution proposal / variance will be in the format prescribed by the Council.

A request for a variance must:

- be made in writing,
- be signed by the owner or the owner's representative, and
- include support documentation that demonstrates that the variance requested provides equivalent or greater level of safety that is identified by the code, standard or regulation.

A SCO may only make a decision respecting an alternative solution proposal / variance after having thoroughly researched the subject matter.

A copy of an approved variance will be provided, within 10 days of issuance, to the:

- owner,
- contractor if applicable,
- Council, and
- the Municipality.

3.6 Permit Administration

3.6.1 Permit Applications

An application for a permit and any information required to be included with the application must be submitted in a form and in a manner satisfactory to the SCO and/or permit issuer. The application must include the following information:

- (a) state the use or proposed use of the premises,
- (b) clearly set forth the address or location at or in which the undertaking will take place,
- (c) the owner's name and contact information,
- (d) any further information as required to enable the SCO and/or permit issuer to determine the permit fee,
- (e) describe the undertaking, including information, satisfactory to the SCO and/or permit issuer, regarding the technical nature and extent of the undertaking,
- (f) set out the name, complete address, telephone number and evidence of credentials required of the permit applicant, together with the written or electronic signature of the permit applicant,
- (g) for a permit for the building discipline:
 - i. state the type of occupancy,
 - ii. set out the prevailing market value of the undertaking,
 - iii. if a structure is to be installed on a temporary basis, as determined by the permit issuer, state the period for which the structure will be installed,
- (h) include a method of payment of fees acceptable to the permit issuer,

- (i) include any further information that the SCO and/or permit issuer considers necessary, including the provision of:
- i. a site plan that shows the actual dimensions of the parcel of land and the location of the proposed undertaking in relation to the boundaries of the parcel of land and other buildings on the same parcel of land,
 - ii. copies of plans and specifications for the proposed undertaking,
 - iii. documentation required to verify information provided by the applicant, and
- (j) A Freedom of Information and Protection of Privacy Act (FOIPP) statement that meets the requirements of FOIPP as per the following example will be included on the permit application:

"The personal information provided as part of this application is collected under the Safety Codes Act and the Municipal Government Act and in accordance with the Freedom of Information and Protection of Privacy Act. The information is required and will be used for issuing permits, safety codes compliance verification and monitoring, and property assessment purposes. The name of the permit holder and the nature of the permit is available to the public upon request. If you have any questions about the collection or use of the personal information provided, please contact the Municipality."

3.6.2 Required terms of permit issuance

Permits will include the following information:

- a permit number or other unique identifier that has been assigned by the permit issuer to the undertaking,
- the date on which the permit is issued,
- the name of the owner and/ or the person to whom the permit has been issued,
- where the undertaking is to take place,
- a description of the undertaking or portion of the undertaking governed by the permit, and
- contain any other information that the SCO and/or permit issuer considers necessary.

3.6.3 Terms and Conditions of Permit

A permit may contain terms and conditions that include but are not limited to:

- requiring permission be obtained from the SCO before occupancy or use of the construction, process or activity under the permit,
- setting the date on which the permit expires,
- setting a condition that causes the permit to expire,
- setting the period of time that the undertaking may be occupied, used or operated,
- setting the scope of the undertaking being permitted,
- setting the location or locations of the undertaking being permitted,
- setting the qualifications of the person responsible for the undertaking and/or doing the work,
- requiring an identification number or label to be affixed to the undertaking, and
- requiring SCO approval be obtained before any part of the work or system is occupied, covered or concealed.

3.6.4 Annual Permits

An annual permit may be issued in the electrical, gas or plumbing discipline allowing the owner or operator of the premise to effect minor repairs, alterations or additions on the premises under the following conditions:

- a person who holds a trade certificate in the appropriate trade under the Apprenticeship and Industry Training Act carries out the undertaking,
- the permit does not entitle the owner or operator to effect major alterations or additions to the premise, and
- the owner or operator maintains on the premise an accurate record of all repairs for the previous 2 years and makes the records available to an SCO upon request.

The inspection time frame for an Annual Permit may not be extended.

3.6.5 Permit Expiry

A permit shall expire with the time period set in the Permit or in the absence of a different term set in the permit, in conformance with the Act and the Permit Regulation.

The Municipality shall upon a permit expiring:

- notify the owner and the permit applicant as indicated on the permit application by issuing the Permit Services Report, and
- close the permit recording the expiration in the records management system including the reason.

3.6.6 Permit Timeframe Extension

A SCO and/or permit issuer may on the written request of a permit holder extend a permit for a fixed period of time that the SCO and/or permit issuer considers appropriate. The application for timeframe extension must be received prior to the permit expiring.

3.6.7 Permit Services Report (PSR)

A PSR:

- will be used to complete and close a file,
- will be issued within 30 days of completing the compliance monitoring services as required in this QMP (completion of compliance monitoring services means; after the final or only required inspection, after acceptance of a verification of compliance (VOC) in lieu of an inspection when permitted, or after compliance with the no-entry policy with respect to the final or only required inspection), and
- be issued to the Owner (the Owner, for the purposes of this document means, in order of preference; the Owner of the project at the time the permit was purchased, at the time the compliance monitoring services were provided, or at the time the PSR was issued).

The Municipality or an SCO may:

- reactivate the file at any time, and
- inspect post permit closure and attach report to the permit.

The Municipality will not issue a PSR or close the file if there is an identified unsafe condition that has not yet been corrected.

30

3.6.8 Permit Refusal, Suspension, or Cancellation

A SCO may refuse, suspend or cancel a permit in conformance with the Act and the Permit Regulation.

The Municipality will upon refusal, suspension or cancellation of a permit:

- notify the owner and the permit applicant including the reason for the refusal, suspension or cancellation, and advise of the owner's right to appeal, and
- issue a PSR identifying the reason for the refusal, suspension or cancellation of the permit.

3.7 Site Inspections/Inspection Reports

Inspections will be conducted to determine and advise the owner of compliance to applicable codes and standards.

Inspections will:

- be conducted by a SCO,
- determine if the work, thing, or activity complies with the Act, regulations, and codes and standards,
- be conducted within the time frames noted in the discipline specific sections of this QMP,
- inspection services will be conducted within 5 working days of the requested inspection date, and
- be conducted at the stage(s) indicated in the discipline specific sections of this QMP, address the work of the inspection stage, any previously identified deficiencies, and any related work or condition observed.

An inspection report will be completed following the inspection and will include:

- permit number and Municipality file number (if applicable),
- discipline,
- Municipality name,
- owner name, address, phone number and email (if email is applicable),
- contractor name, address, phone number and email (if email is applicable),
- address of the inspection,
- date of the inspection,
- the stage(s) of work being inspected,
- a description of the applicable work in place at the time of inspection,
- all observed deficiencies including any condition where the work is incomplete, or does not comply with the Act or an associated code or regulation and in the opinion of the SCO is not an unsafe condition,
- all observed unsafe conditions including any condition that, in the opinion of the SCO, could result in property loss, injury, or death, and is not a situation of imminent serious danger, and
- all observed situations of imminent serious danger and the action taken by the SCO to remove or reduce the danger.

Inspection reports will:

- include name, signature, and designation number of the SCO conducting the inspection,
- be provided either electronically or hard copy to the permit applicant, contractor, and permit file; and if requested to the Owner, project consultant, Architect, or Consulting Engineers,
- document the corrected unsafe conditions through re-inspection(s) or VOC, and

33

- include all outstanding deficiencies from all inspection reports and plan reviews on the PSR.

For the purposes of this QMP:

- a deficiency is any condition where the work is incomplete, or does not comply with the Act, regulation or an associated code, and may include an unsafe condition(s),
- an unsafe condition is any condition that, in the opinion of the SCO, could result in injury, death, or property damage or loss, and may include a deficiency or a situation of imminent serious danger,
- a final inspection means an inspection conducted when the project or designated portion of the project, in the opinion of the SCO is sufficiently complete, safe, and compliant such that the owner can safely occupy or utilize the work for its intended use, and
- imminent serious danger is a condition that, in the opinion of the SCO will result in injury, death, or property damage or loss if the condition is not corrected in a timely manner.

A SCO may, in addition to the mandatory inspections stipulated in this QMP, conduct as many inspections as required to ensure that safety and compliance with the Act has reasonably been achieved.

3.8 No-Entry Policy

When a SCO is unable to gain entry to a site for a required inspection, the SCO will leave a notification on-site, or forward notification to the owner or permit applicant (as appropriate), advising of the inspection attempt and requesting that the Municipality be contacted to arrange for the site inspection.

If the Municipality does not receive a response within 30 days of notification, the Municipality notify the owner or permit applicant (as appropriate), a second notification requesting that the Municipality be contacted within 30 days to arrange for a site inspection.

If the Municipality is not contacted within 30 days of the second notification, the inspection stage may be considered a "no-entry" and counted as the required interim or final inspection. It will be noted on the Permit Services Report that a final inspection was not conducted, and the file will be closed.

3.9 Verification of Compliance (VOC)

A SCO, at their discretion, may accept a VOC in place of an inspection for an identified deficiency or noncompliance. The re-inspection may:

- follow-up on noted deficiencies or unsafe conditions on a site inspection report, or
- in lieu of a site inspection when permitted in this QMP (e.g. labelled mobile home siting, minor residential improvements).

A VOC will include the:

- identification of the document as a VOC,
- address of where the VOC is being applied for,
- permit number and discipline,
- name and title of the person who provided the VOC and how it was provided (i.e. written assurance, verbal assurance (with written documentation), site visit by designate, photographs, etc.),
- date accepted by the SCO, and
- signature and designation number of the SCO.

3.10 Investigation of an Unsafe Condition, or Accident

A SCO may investigate an unsafe condition, or accident to determine its cause and circumstance and make recommendations related to safety.

When investigating an unsafe condition, or accident, a SCO has the authority to exercise the powers under the Act and close all or part of the affected premise for a period of 48 hours or for a period authorized by a justice to prevent injury or death or to preserve property while conducting an investigation.

No person shall remove or interfere with anything in, on or about the place where the unsafe condition, or accident occurred until permission has been granted by a SCO, unless it is necessary to do so to prevent death or injury, to protect property or to restore service.

A SCO who conducts an investigation will submit a copy of the report to an Administrator and provide a summary of the investigation to the Council.

Schedule C

Technical Discipline Service Delivery Standards

4.0 Technical Discipline Service Delivery Standards

4.1 Schedule C.1 BUILDING

Building Permits

The Municipality will, prior to permit issuance:

- obtain construction documents including plans and specifications as outlined in the National Building Code – 2019 Alberta Edition,
- obtain any letters or schedules required to be provided by the National Building Code,
- conduct a preliminary review of the construction documents to determine if professional involvement is required or if there are any potentially significant code compliance issues,
- review applicable information on land conditions e.g. Sub strata, soil conditions, water table,
- obtain documents with the seal and signature of a registered architect and/or professional engineer(s), when required by the National Building Code,
- obtain New Home Warranty verification where applicable, and
- obtain a hotworks permit, where applicable.

Construction Document Review

The Municipality will, not more than 15 days after permit issuance:

- complete a review of the construction documents in accordance with the requirements of the National Building Code,
- prepare a Plans Review Report,
- provide the Plans Review Report to the permit applicant and/or the contractor, and the Municipality's file and if requested, to the owner, project consultant, architect, or consulting engineers, and
- provide one set of the examined construction documents to the permit applicant for retention and review at the project site and retain one set on the Municipality's file.

The Municipality will, prior to construction, alteration or demolition operations, obtain in writing, a fire safety plan for the project site.

Compliance Monitoring on Projects requiring Professional Involvement

The Municipality will:

- collect and maintain on file, required schedules, and/or a letter(s) of compliance from the professional architect or engineer when a part(s) of the building requires a professional architect or engineer, and
- collect and maintain on file all schedules and letters of compliance required in accordance with the National Building Code when the registered professional architect and/or engineer involvement is required for the work covered under a permit.

Building Site-Inspections

A Building SCO will conduct site inspections at the stages indicated in the following tables:

Site Inspection Stages for Part 9 Buildings Not Requiring Overall Professional Involvement

| Type Of Project | Type of Building & Major Occupancy | Minimum # of Inspections | Inspection Stage |
|---|---|--------------------------|---|
| New Construction, OR Alteration, addition, renovation, reconstruction, change in occupancy, minor work (with a value of not more than \$50,000) | All | 1 | <ul style="list-style-type: none"> o at any stage OR <ul style="list-style-type: none"> o within 1 year from permit issuance |
| Demolition | All | 1 | <ul style="list-style-type: none"> o at any stage within 1 year from permit issuance |
| New Construction OR Alteration, addition, renovation, reconstruction, change of occupancy, (with a value of work of more than \$50,000) | Single & Two Family Dwellings (Group C) | 3 | <ul style="list-style-type: none"> o complete foundation (prior to backfill) AND o solid or liquid fuelled appliance(s), building envelop, and framing (prior to covering up with insulation and vapour barrier) OR <ul style="list-style-type: none"> o building envelope including insulation and vapour barrier (prior to drywall) AND o final, including HVAC completion within 2 years of permit issuance |
| New Construction OR Alteration, addition, renovation, reconstruction, change of occupancy, (with a value of work of more than \$50,000) | Multi-family Residential, Townhouses, Small Apartments (Group C) | 3 | <ul style="list-style-type: none"> o complete foundation (prior to backfill) AND o solid or liquid fuelled appliance(s), building envelop, and framing (prior to covering up with insulation and vapour barrier) OR <ul style="list-style-type: none"> o building envelope including insulation and vapour barrier (prior to drywall) AND o final, including fire alarm and HVAC completion within 2 years of permit issuance |
| New Construction OR Alteration, addition, renovation, reconstruction, change of occupancy, (with a value of work of more than \$50,000) | Business & Personal Services, Mercantile, Med. & Low Hazard Industrial (Group D, E, F2, F3) | 3 | <ul style="list-style-type: none"> o complete foundation (prior to backfill) AND o building envelope and HVAC rough-in OR <ul style="list-style-type: none"> o framing, structure, and building envelop (prior to insulation and vapour barrier) AND o final, including HVAC completion within 2 years of permit issuance |

Site Inspection Stages, Part 3 Buildings Not Requiring Overall Professional Involvement

| Type Of Project | Major Occupancy | Minimum # of Inspections | Inspection Stages |
|--|-----------------|--------------------------|---|
| Alteration, addition, renovation, reconstruction, change in occupancy, minor work (with a value of not more than \$50,000) | All | 1 | <ul style="list-style-type: none"> o at any stage OR o within 1 year of completion |
| Demolition | All | 1 | <ul style="list-style-type: none"> o at any stage within 1 year of permit issuance |
| New Construction OR Alteration, addition, renovation, reconstruction, change of occupancy with a value of work more than \$50,000 and less than \$200,000) | All | 2 | <ul style="list-style-type: none"> o *foundation OR o *framing, structure OR o *HVAC rough-in OR o *fire suppression systems OR o *fire alarm system OR o *HVAC completion OR o *interior partitioning OR o Medical Gas rough in AND o *final within 2 years of permit issuance <p>* NOTE: Any of these site inspections may be combined when it's reasonable to do so, and if site conditions permit.</p> |
| New Construction OR Alteration, addition, renovation, reconstruction, change of occupancy (value of work more than \$200,000) | All | 3 | <ul style="list-style-type: none"> o *foundation OR o *framing, structure OR o *HVAC rough-in OR o *fire suppression systems OR o *fire alarm system OR o *HVAC completion OR o *interior partitioning OR o Medical Gas rough in AND o *final within 2 year of permit issuance <p>* NOTE: Any of these site inspections may be combined when it's reasonable to do so, and if site conditions permit.</p> |

39

Site Inspection Stages, Part 3 or 9 Buildings Requiring Overall Professional Involvement

| Type Of Project | Major Occupancy | Minimum # of Inspections | Inspection Stages |
|---|-----------------|--------------------------|--|
| Alteration, addition, renovation, reconstruction, change in occupancy, minor work (with a value of not more than \$50,000) | All | 1 | <ul style="list-style-type: none"> o at any stage OR o within 1 year of permit issuance |
| Demolition | All | 1 | <ul style="list-style-type: none"> o at any stage within 1 year of permit issuance |
| New Construction OR Alteration, addition, renovation, reconstruction, change of occupancy (value of work more than \$50,000 and less than \$200,000) | All | 2 | <ul style="list-style-type: none"> o interim inspection at approximately the mid-term of the work AND o final within 2 years of permit issuance |
| New Construction OR Alteration, addition, renovation, reconstruction, change of occupancy (value of work more than \$200,000) | All | 3 | <ul style="list-style-type: none"> o *foundation OR o *framing, structure OR o *HVAC rough-in OR o *fire suppression systems OR o *fire alarm system OR o *HVAC completion o OR o Interior Partitioning OR o Medical Gas rough in AND o *final within 2 years of permit issuance <p>* NOTE: Any of these site inspections may be combined when it's reasonable to do so, and if site conditions permit.</p> |

40

In conjunction with / exceptions to with the above tables:

Site Inspection of labelled mobile home siting will consist of at least one on-site inspection within 180 days of permit issuance.

Site Inspection of Part 10 buildings will consist of at least one on-site inspection within 30 days of final set-up stage.

Site Inspection of Solid or Liquid Fuelled Heating Appliances (under separate permit) will consist of at least one on-site inspection, prior to covering, within 180 days of permit issuance.

Site Inspection of Mechanical, Heating, or Ventilation Systems (under separate permit) will consist of at least one on-site inspection at the completion stage, prior to covering, within 180 days of permit issuance.

Site Inspection of Vendors that advertise, display, or offer for sale, things to which the Act applies will consist of inspecting upon complaint or concern.

Site Inspection of Manufacturers will be conducted as per the permit inspection schedule for permitted work; or initiate the compliance and enforcement process for work not permitted or under other safety codes administration such as accredited corporation monitoring, a Standards Council of Canada program, a provincial government manufacturing program, or an international agreement, where the work is within scope of safety codes requirements.

4.2 Schedule C.2 ELECTRICAL AND ELECTRICAL UTILITY

Electrical Permits

The Municipality will issue Electrical Permits.

Construction Document Review

A SCO and/or a permit issuer may, as a condition of the permit, require the permit applicant to submit construction documents (including plans and specifications) describing the work for any proposed electrical installation.

Electrical Site-Inspections

An Electrical SCO will conduct site inspections at the stages indicated in the following table:

Site Inspections for Electrical Installations

| Type of Project | Minimum # of Inspections | Inspection Stages |
|---|--------------------------|---|
| Public Institutions, Commercial, Industrial, Multi-Family Residential (with value of work over \$10,000) | 2 | <ul style="list-style-type: none"> o rough-in inspection (prior to cover-up) AND o final inspection at substantial completion of work described on the permit within 2 years of permit issuance |
| Public Institutions, Commercial, Industrial, Multi-Family Residential (with value of work \$10,000 or less) | 1 | <ul style="list-style-type: none"> o rough in inspection or final inspection, within 1 year of permit issuance |
| Single Family Residential or Farm Buildings (with value of work over \$2,500) | 2 | <ul style="list-style-type: none"> o completed rough-in inspection (prior to cover-up) AND o final inspection at substantial completion of work described on the permit within 2 years of permit issuance |
| Single Family Residential or Farm Buildings (with value of work \$2,500 or less) | 1 | <ul style="list-style-type: none"> o final inspection, within 180 days of completed work |
| Skid Units, Relocatable Industrial Accommodation, Oilfield Pump-jacks, Temporary Services | 1 | <ul style="list-style-type: none"> o rough-in inspection (prior to cover-up) OR o final inspection within 180 days of permit issuance, including all additional wiring for Relocatable Industrial Accommodation and Manufactured Housing |
| Annual Permit (for minor alterations/additions conducted on one site) | 2 | <ul style="list-style-type: none"> o mid- term inspection o final inspection, within 60 days of expiry of permit |

42

Site Inspection of Vendors that advertise, display, or offer for sale, things to which the Act applies will consist of inspecting upon complaint or concern.

Site Inspection of Manufacturers will be conducted as per the permit inspection schedule for permitted work; or initiate the compliance and enforcement process for work not permitted or under other safety codes administration such as accredited corporation monitoring, a Standards Council of Canada program, a provincial government manufacturing program, or an international agreement, where the work is within scope of safety codes requirements.

43

4.3 Schedule C.3 PLUMBING

Plumbing Permits

The Municipality will issue Plumbing permits.

Construction Document Review

A SCO and/or a permit issuer may, as a condition of the permit, require the permit applicant to submit construction documents including plans and specifications describing the work for any proposed plumbing installation.

Plumbing Site-Inspections

A Plumbing SCO will conduct site inspections at the stages indicated in the following table:

Site Inspections for Plumbing Installations

| Installation Type | Minimum # of Inspections | Plumbing Installation Stage |
|---|--------------------------|--|
| Public Institutions, Commercial, Industrial, Multi-Family Residential (with more than 5 fixtures) | 2 | <ul style="list-style-type: none"> o rough-in below grade prior to covering OR o rough-in above grade prior to covering AND o final inspection at substantial completion of work described on the permit within 2 years of permit issuance |
| Public Institutions, Commercial, Industrial, Multi-Family Residential (with 5 fixtures or less) | 1 | <ul style="list-style-type: none"> o rough-in below grade prior to covering OR o rough-in above grade prior to covering OR o final inspection at substantial completion of work described on the permit within 2 years of permit issuance |
| Single Family Residential or Farm Buildings new construction (or alteration, addition, or renovation with more than 5 fixtures) | 2 | <ul style="list-style-type: none"> o completed rough-in below grade OR o completed rough-in above grade prior to covering (within 180 days of permit issuance) o AND o final inspection at substantial completion of work described on the permit within 2 years of permit issuance |
| Single Family Residential or Farm Building alteration, addition, or renovation (with 5 fixtures or less) | 1 | <ul style="list-style-type: none"> o final inspection at substantial completion of work described on the permit within 2 years of permit issuance |
| Annual Permit | 2 | <ul style="list-style-type: none"> o mid-term inspection AND o final inspection at substantial completion of work described on the permit within 2 years of permit issuance |
| Private Sewage Disposal Systems | 1 | <ul style="list-style-type: none"> o site inspection completed prior to covering. |

Site Inspection of Vendors that advertise, display, or offer for sale, things to which the Act applies will consist of inspecting upon complaint or concern.

44

Site Inspection of Manufacturers will be conducted as per the permit inspection schedule for permitted work; or initiate the compliance and enforcement process for work not permitted or under other safety codes administration such as accredited corporation monitoring, a Standards Council of Canada program, a provincial government manufacturing program, or an international agreement, where the work is within scope of safety codes requirements.

Permits for Private Sewage Disposal Systems

The Municipality will issue permits for Private Sewage Disposal System installations.

Permit Issuance for Private Sewage Disposal Systems

The Municipality will, prior to permit issuance require the permit applicant to provide all relevant installation details including:

- a site plan,
- the expected volume of sewage per day,
- the criteria used to determine the expected volume of sewage per day,
- description and details of all sewage system treatment and effluent disposal component(s), and
- details of the method(s) used to determine the soil effluent loading rate, including the results of the method(s) and who they were conducted by, and the depth to the water table if less than 2.4 m from ground surface.

A Plumbing Group B SCO will complete a review of the permit application information for compliance with the Private Sewage Disposal System regulations prior to permit issuance.

Private Sewage Disposal System Site Inspections

A Plumbing Group B SCO will conduct a minimum of one site inspection prior to covering.

4.4 Schedule C.4 GAS

Gas Permits

The Municipality will issue Gas Permits.

Construction Document Review

A SCO and/or a permit issuer may, as a condition of the permit, require the permit applicant to submit construction documents including plans and specifications describing the work for any proposed gas installation.

Gas Site-Inspections

A Gas SCO will conduct site inspections at the stages indicated in the following table:

Site Inspections for Gas Installations

| Installation Type | Minimum # of Inspections | Gas Installation Stages |
|---|--------------------------|--|
| Public Institutions, Commercial, Industrial, Multi-Family Residential | 2 | <ul style="list-style-type: none">o rough-inANDo final inspection at substantial completion of work described on the permit within 2 years of permit issuance |
| Single Family Residential or Farm Buildings | 2 | <ul style="list-style-type: none">o rough-ino ANDo final inspection at substantial completion of work described on the permit within 2 years of permit issuance |
| Single Family Residential accessory buildings, or any use alteration, addition, renovation, or reconstruction | 1 | <ul style="list-style-type: none">o final inspection at substantial completion of work described on the permit within 2 years of permit issuance |
| Temporary Heat Installations (under separate permit), temporary services | 1 | <ul style="list-style-type: none">o final inspection at substantial completion of work described on the permit within 2 years of permit issuance |
| Annual Permit | 2 | <ul style="list-style-type: none">o mid-term inspectionANDo final inspection at substantial completion of work described on the permit within 2 years of permit issuance |

46

Site Inspection of Vendors that advertise, display, or offer for sale, things to which the Act applies will consist of inspecting upon complaint or concern.

Site Inspection of Manufacturers will be conducted as per the permit inspection schedule for permitted work; or initiate the compliance and enforcement process for work not permitted or under other safety codes administration such as accredited corporation monitoring, a Standards Council of Canada program, a provincial government manufacturing program, or an international agreement, where the work is within scope of safety codes requirements.

47



Safety Codes Council

September 20 2019

Victoria Message
QMP Manager
Summer Village of South View
Box 8
Alberta Beach AB T0E 0A0

Dear Victoria Message:

**RE: Quality Management Plan (QMP) Summer Village of South View
Accreditation No: M000305**

I am pleased to advise that the Quality Management Plan (QMP) as submitted by the Summer Village of South View has been approved. Enclosed is a copy for your records.

This QMP outlines the responsibilities and duties of the Summer Village of South View in the administration of the *Safety Codes Act* in the building, electrical, gas and plumbing disciplines. In order to ensure compliance with the terms and conditions that are contained in the QMP, please make a copy available to staff responsible for the administration of your accreditation and any contracted accredited agencies.

Also attached, are the revised orders of accreditation for the building, electrical, gas and plumbing disciplines.

Should you have any questions, please do not hesitate to contact the accreditation department. We can be reached toll-free at 1-888-413-0099, or by email at accreditation@safetycodes.ab.ca.

Best Regards,

Peter Thomas
Administrator of Accreditation

Encl.

48



Safety
Codes
Council

Municipal Accreditation

Pursuant to Section 26 of the *Safety Codes Act*
it is hereby ordered that

Summer Village of South View

Accreditation No. M000305
Order of Accreditation No. 1304

Having satisfied the terms and conditions
of the Safety Codes Council
is authorized to provide services under the
Safety Codes Act
including applicable Alberta amendments and regulations
for

Building

Consisting of all parts of the
National Building Code – 2019 Alberta Edition as amended from time to time

Accredited Date: November 6 2000

Issued Date: September 20 2019



Peter Thomas
Administrator of Accreditation

49



Safety
Codes
Council

Municipal Accreditation

Pursuant to Section 26 of the *Safety Codes Act*
It is hereby ordered that

Summer Village of South View

Accreditation No. M000305
Order of Accreditation No. 1301

Having satisfied the terms and conditions of the
Safety Codes Council
is authorized to provide services under the
Safety Codes Act
including applicable Alberta amendments and regulations
for

Plumbing

Consisting of all parts of the
National Plumbing Code of Canada, and
Alberta Private Sewage Systems Standard of Practice as amended from time to time

Accredited Date: November 6 2000

Issued Date: September 20 2019



Peter Thomas
Administrator of Accreditation

50



Safety
Codes
Council

Municipal Accreditation

Pursuant to Section 26 of the *Safety Codes Act*
It is hereby ordered that

Summer Village of South View

Accreditation No. M000305
Order of Accreditation No. 1302

Having satisfied the terms and conditions of the
Safety Codes Council
is authorized to provide services under the
Safety Codes Act
including applicable Alberta amendments and regulations
for

Gas

Consisting of all parts of the
Natural Gas and Propane Installations Code, Propane Storage and Handling Code, and
Compressed Natural Gas Fuelling Stations Installation Code as amended from time to
time. **Excluding** the Installation Code for Propane Fuel Systems and Tanks on Highway
Vehicles and the Natural Gas for Vehicles Installation Code Compressed Natural Gas.

Accredited Date: November 6 2000

Issued Date: September 20 2019



Peter Thomas
Administrator of Accreditation

51



Safety
Codes
Council

Municipal Accreditation

Pursuant to Section 26 of the *Safety Codes Act*
it is hereby ordered that

Summer Village of South View

Accredited Organization ID M000305
Order of Accreditation No. 1303

Having satisfied the terms and conditions
of the Safety Codes Council
is authorized to provide services under the
Safety Codes Act
including applicable Alberta amendments and regulations
for

Electrical

Consisting of all parts of the
Canadian Electrical Code Part 1 as amended from time to time

Accredited Date: November 6 2000

Issued Date: September 20 2019



Peter Thomas
Administrator of Accreditation

52

Mayor's Meeting - May 16, 2023

Cindy Suter <csuter@lsac.ca>

Tue 5/9/2023 5:06 PM

To: Joe Blakeman <JBlakeman@lsac.ca>; Birchcove <s.tymafichuk@birchcove.ca>; svcastle.kupchenko@gmail.com <svcastle.kupchenko@gmail.com>; Marge Hanssen <marge.hanssen@svnakamun.com>; ray.hutscal@rosshaven.ca <ray.hutscal@rosshaven.ca>; berniepoulin@icloud.com <berniepoulin@icloud.com>; Denise Lambert <dmlambert.svsandyb@xplornet.ca>; Jon Ethier <jon@rideriverside.com>; gwen.jones@sunsetpoint.ca <gwen.jones@sunsetpoint.ca>; k.dion@valquentin.ca <k.dion@valquentin.ca>; Ren Giesbrecht <renjgiesbrecht@gmail.com>; Don Bauer <mayor@svyellowstone.ca>; angeladuncan@albertabeach.com <angeladuncan@albertabeach.com>; Alexis Nakota Sioux Nation <chief@ansn.ca>; lkwasny@onoway.ca <lkwasny@onoway.ca>; Janet Jabush <Janet.Jabush@mayerthorpe.ca>; sandi.benford@gmail.com <sandi.benford@gmail.com>; Summer Village Office <administration@wildwillowenterprises.com>
Cc: Mike Primeau <mprimeau@lsac.ca>; Village of Alberta Beach <aboffice@albertabeach.com>

Thank to those that have responded, the meeting is in fact May 16th, 2023. Sorry for the confusion. If you have any agenda items please email them to myself or CAO, Mike Primeau.

Reeve Joe Blakeman is hosting a Mayor's and Reeve's meeting here at the County Administration Office May 16, 2023, from 10:00 a.m. to approximately 1:00 p.m. CAO's are welcome to attend, if your Reeve or Mayor cannot attend please send your deputy. We are limiting the attendance as the Regional Municipalities Meeting is next month.

Lunch will be provided, please provide any dietary restrictions at your earliest. If you are attending **please RSVP** so I have the correct numbers for the caterer.

Bring forth any items of discussion to me at least one week prior to the meeting. Administration will be in attendance to take notes.

Thank you.

Cindy Suter

Legislative & Support Services Supervisor

56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0

PHONE: 780.785.3411 Ext. 3698 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985

This email is intended only for the use of the party to which it is addressed and for the intended purpose. This email contains information that is privileged, confidential, and/or protected by law and is to be held in strict confidence. If you are not the intended recipient you are hereby notified that any dissemination, copying or distribution of this email or its contents is strictly prohibited. If you have received this message in error, please notify us immediately by replying to the message and deleting it from your computer.

53

2023 SUMMER MUNICIPAL LEADERS' CAUCUSES

[Home](#) / [Events](#) / 2023 Summer Municipal Leaders' Caucuses

[← Events](#)

**Jun 13
- 22**

Hybrid
Advocacy

Event Summary

Join us for one of five Alberta Municipalities' summer Municipal Leaders' Caucuses being held across the province between June 13 and June 22, 2023.

Registration is open!

Dates:

June 13 - Diamond Valley (Community Hall, 129 Main Street NE, Diamond Valley)

June 14 - Delburne (Delburne Community Hall, 2034 21 Ave, Delburne)

June 20 - Wembley (Philip J Currie Dinosaur Museum, 9301 112 Ave, Wembley)

June 21 - St. Paul (Reunion Station 4112 53 Avenue, St. Paul)

June 22 - Spruce Grove* (Elks Hall 400 Diamond Avenue, Spruce Grove)

**Will also be available virtually.

The summer Caucuses will focus on smaller, more engaging conversations based on top-of-mind issues facing our communities. In-person registration will also include a light continental breakfast and lunch.

In-person registration: \$105 +GST

Virtual Attendees

Virtual attendees will have access to watch all agenda items live. The chat function and Q&A function will be enabled to ask questions during the session and have respectful discussion with your fellow attendees.

Virtual registration: \$50 +GST

Event Category

Advocacy

Downloads

[AGENDA - SUMMER 2023 MLC.PDF](#)

How to register and submit questions

[Register today](#)

Cancellation/Refund Policy

All cancellations must be submitted via email to registration@abmunis.ca prior to 11:59 pm MST on June 6, 2023 to be eligible for a full refund, minus a \$10 administrative fee.

Any cancellations made after June 6, 2023 will not be eligible for a refund.

54

Update on RCMP Retroactive Salary Costs

Cathy Heron <president@abmunis.ca>

Mon 4/17/2023 4:25 PM

To: Summer Village Office <administration@wildwillowenterprises.com>

📎 2 attachments (49 KB)

Email to Mayors and CAOs re update on RCMP retroactive salary costs - Attachment 1 - FCM Draft Resolution.docx; Email to Mayors and CAOs re update on RCMP retroactive salary costs - Attachment 2 - FCM Draft News Release.docx;

Dear Municipal Colleagues:

With the release of the federal budget in March 2023, Public Safety Canada confirmed that the federal government is passing along the costs of RCMP retroactive salary increases to contract partners. ABmunis has received several inquiries about how this decision affects Alberta municipalities, so I am pleased to share the following information with you.

Municipalities with Populations over 5,000

If you are a municipality with a population over 5,000 and you contract the RCMP directly as your municipal police service, you should have received an invoice for the total amount owing, as well as a letter from Public Safety Canada enclosing a Confirmation of Intent document. Public Safety Canada has requested that contract partners complete and submit the Confirmation of Intent document by April 15, 2023 to indicate whether they will:

1. Pay the invoice in full within the 45 days stated in the Municipal Police Service Agreement (MPSA); or,
2. Request an extended payment schedule with up to two years to pay in full (i.e. until March 31, 2025).

Note that the April 15, 2023 deadline for submitting the Confirmation of Intent document has been extended to May 15, 2023.

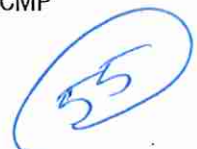
If you have not received an invoice or letter from Public Safety Canada, please contact Ministry staff at ps.cmcsec-cgesec.sp@ps-sp.gc.ca.

Municipalities with Populations under 5,000

If you are a municipality with a population under 5,000, your community will in all likelihood receive your police services from the RCMP, under the Provincial Police Service Agreement (PPSA). Accordingly, your municipality is not an RCMP contract partner and is not directly affected by this retractive pay settlement. Your municipality pays for its policing costs to the Government of Alberta, under the police funding that was introduced in 2020. The Government of Alberta has committed to maintaining the police funding model for PPSA communities and has verbally communicated to ABmunis that it will not be passing their RCMP retroactive salary costs onto municipalities.

Going Forward

ABmunis will focus on the current round of collective bargaining to help ensure contract partners are provided



with more accurate cost estimates and timelines as bargaining progresses. We also encourage members to support FCM's continuing advocacy on this topic by using the attached documents:

- A draft resolution, which can be adopted and used to ensure a resolution opposing this decision can be swiftly passed at your next municipal council meeting.
- A draft press release, which affected municipalities can use to articulate their position on this important development in line with FCM's ongoing advocacy. This resource may be useful in engaging with local media or local MPs on this important issue.

As always, please feel free to reach out to me directly if you have other questions or concerns.

Sincerely,

Cathy Heron | President

E: president@abmunis.ca
300-8616 51 Ave Edmonton, AB T6E 6E6
Toll Free: 310-MUNI | 877-421-
6644 | www.abmunis.ca



This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender. This message contains confidential information and is intended only for the individual named. If you are not the named addressee, you should not disseminate, distribute or copy this email.

We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

56

Template Resolution – Prioritizing Municipal Input in Future RCMP Contract Policing Decisions

WHEREAS, The Government of Canada has made the decision in Budget 2023 to make municipalities responsible for all retroactive costs stemming from the latest RCMP collective bargaining agreement; and

WHEREAS, These extraordinary one-time costs, which in some jurisdictions amount to millions of dollars, will cause significant hardship for communities and residents across the country, and were negotiated without meaningful consultation or a seat at the table for the municipalities responsible for paying the bill; and

WHEREAS, Municipal governments are already paying a growing share of policing costs, but unlike other orders of government, cannot run deficits to spread out the impact of these extraordinary one-time sums, and have limited revenue tools; and

WHEREAS, Local governments will now be forced to make difficult decisions that will impact residents, such as cutting essential services, reducing policing levels, raising property taxes significantly, and/or cancelling work on local infrastructure, at a time when Canadians' concerns about community safety and the cost of living are already rising; and

WHEREAS, Going forward, it is critical that municipalities be proactively engaged in any forthcoming processes related to contract policing to prevent this occurring again; therefore be it

RESOLVED, That [insert municipality's name] joins the Federation of Canadian Municipalities in calling on the federal government to commit to ensuring that local governments are meaningfully consulted, fully informed, and at the table on issues related to policing costs given the municipal role in keeping our communities safe; and be it further

RESOLVED, That [insert municipality's name] conveys this support in writing to local Members of Parliament.

[DRAFT TEMPLATE response to RCMP retroactive costs decision]
FOR IMMEDIATE RELEASE

[DATE], 2023

[MUNICIPALITY] responds to update from the Government of Canada on the issue of retroactive RCMP costs

[CITY/TOWN, PROVINCE] – The [MUNICIPALITY] responded today to the federal government's disappointing decision to pass unbudgeted and unaccounted for costs on to municipalities.

Despite months of municipal advocacy led by the Federation of Canadian Municipalities (FCM), provincial-territorial associations and local leaders across Canada, the federal government has indicated in the most recent federal budget it will not be meeting the request to absorb the retroactive costs associated with the latest RCMP collective bargaining agreement.

Tuesday's budget further confirmed that communities across Canada that are dependent on RCMP services for local policing, including [MUNICIPALITY], are expected to cover these costs—a decision falling well short of the call from municipalities to fully absorb the costs.

"[Quote from local representative]"

Local governments were not at the table for these negotiations. And while cost estimates were provided to some municipalities, these turned out to be far below the final agreement's increase over six years, with retroactive pay going back to 2017. The cost to [MUNICIPALITY] associated with these retroactive payments is expected to be [COST ESTIMATE IF AVAILABLE].

This decision is an example of a federal commitment that deeply impacts municipalities, without municipalities being properly consulted or involved. Municipal governments are paying a growing share of policing costs, but they cannot run deficits and have limited revenue tools.

FCM has clearly reiterated the need for municipalities to be actively involved in any future processes regarding contract policing, calling this recent decision unacceptable. This is a position supported in full by [MUNICIPALITY].

-30-

For more information:

Municipality Media Relations if available, inc. phone number and email
FCM Media Relations, (613) 907-6395, media@fcm.ca

58



South View Boat Ramp Sediment Clearing

SUBMITTED: June 13, 2023

SUBMITTED BY:
 **TABER**
SOLIDS CONTROL (1998) LTD.

59

South View Boat Ramp Sediment Clearing

June 13, 2023

Attention: Jason Madge

RE: South View Boat Ramp Sediment Clearing

Taber Solids Control proposes to clear the accumulated sediment, Silt, & debris from the concrete ribbons within the boat ramp approximately 30 feet out from the shoreline. This would be completed by utilizing a pumping apparatus to jet the material off and away from the concrete ribbons. This will increase the overall depth of the boat ramp allowing boats to be launched in shallower conditions.

Jason, we thank you for the opportunity to provide a proposal, and we look forward to the opportunity to work with yourself and the Summer Village of South View.

Best regards,



Cody Taber
Sales & Field Operations Manager
780.466.7799
cody@tabersolidscontrol.com

60

SITE VISIT

Based on our site visit June 8, 2023, we are satisfied that there are sufficient access options for equipment to be brought in and set up. An accessible site will play a key factor in the efficient delivery of this project. We ask that the boat ramp be temporarily closed during operations.

Proposed Equipment Required

Please find below a list of equipment required to remove sludge from the lagoons,

- (1) Gorman Rupp Water Pumps c/w Foot Valve, Remote Control and Jetting Tool
- (1) Daily Diesel Fuel cost
- (1) 20 KW Lite Plant
- (2) Field Service Technicians, 8 hours a day includes Chest Waders, Subsistence and Company Vehicles

OTHER PERTINENT INFORMATION

Certificate of Recognition (COR)

Taber Solids Control has a valid COR and will provide the Client with a copy upon contract award.

Insurance Requirements

TSC meets all insurance requirements as outlined in this RFP and will provide copies of insurance upon contract award.

WCB

TSC is in good standing with WCB and will provide clearance letter upon award of contract.

References

Available upon request

(b1)



| | |
|--------------------------------------|-------------------|
| Propose 2 days @ \$2,145.00 Per Day: | \$4,504.50 |
| <u>Mobilization/Demobilization:</u> | <u>Included</u> |
| Total (not including G.S.T) | \$4,504.50 |

- Rig up and tear out included in first and last days rate.
- If the project is completed sooner, you are only charged for days operating.

To ensure uninterrupted and competitive services, Taber Solids Control (1998) Ltd. utilizes an in-depth maintenance program for all our equipment. Our highly skilled and trained personnel operate at a level of proficiency that allows us to be competitive in an ever-changing market.

From stripping drill mud to dewatering municipal sludge ponds, Taber has the equipment and personnel to complete the job quickly and efficiently.

62



Box 8, Alberta Beach, Alberta T0E 0A0
Phone: 587-873-5765 Fax: 780-967-0431
Email: administration@wildwillowenterprises.com

April 20th, 2023

German Canadian Cultural Association
310 Roper Road
EDMONTON, AB. T6E 6E3

Dear Sir/Madam:

Re: Request for onsite meeting to discuss ongoing issues

In reference to the above noted and previous discussions, the Summer Village is requesting an onsite meeting with both elected and management representatives of the GCCA prior to May 31st, 2023.

One of the items for discussion is the existing trees and potential removal and replacement of same. The Summer Village is considering removing these trees and potentially replacing with other trees/shrubs or a privacy fence, or not replacing with anything. We are inviting the GCCA to be part of this project. If an onsite meeting can not be arranged by May 31, the Summer Village will proceed as we deem fit.

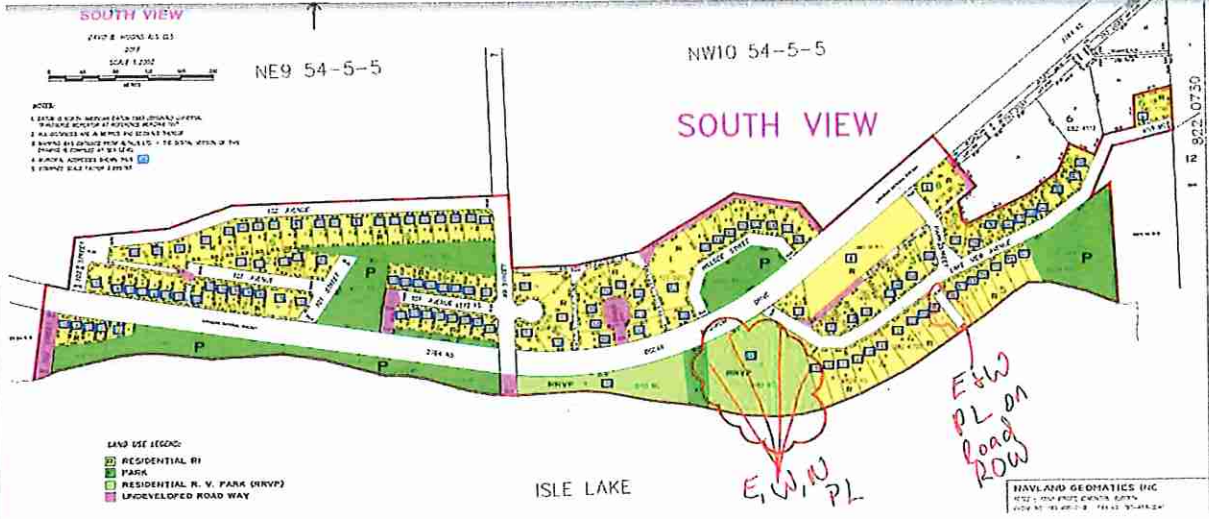
Please respond via email to administration@wildwillowenterprises.com.

Yours truly,

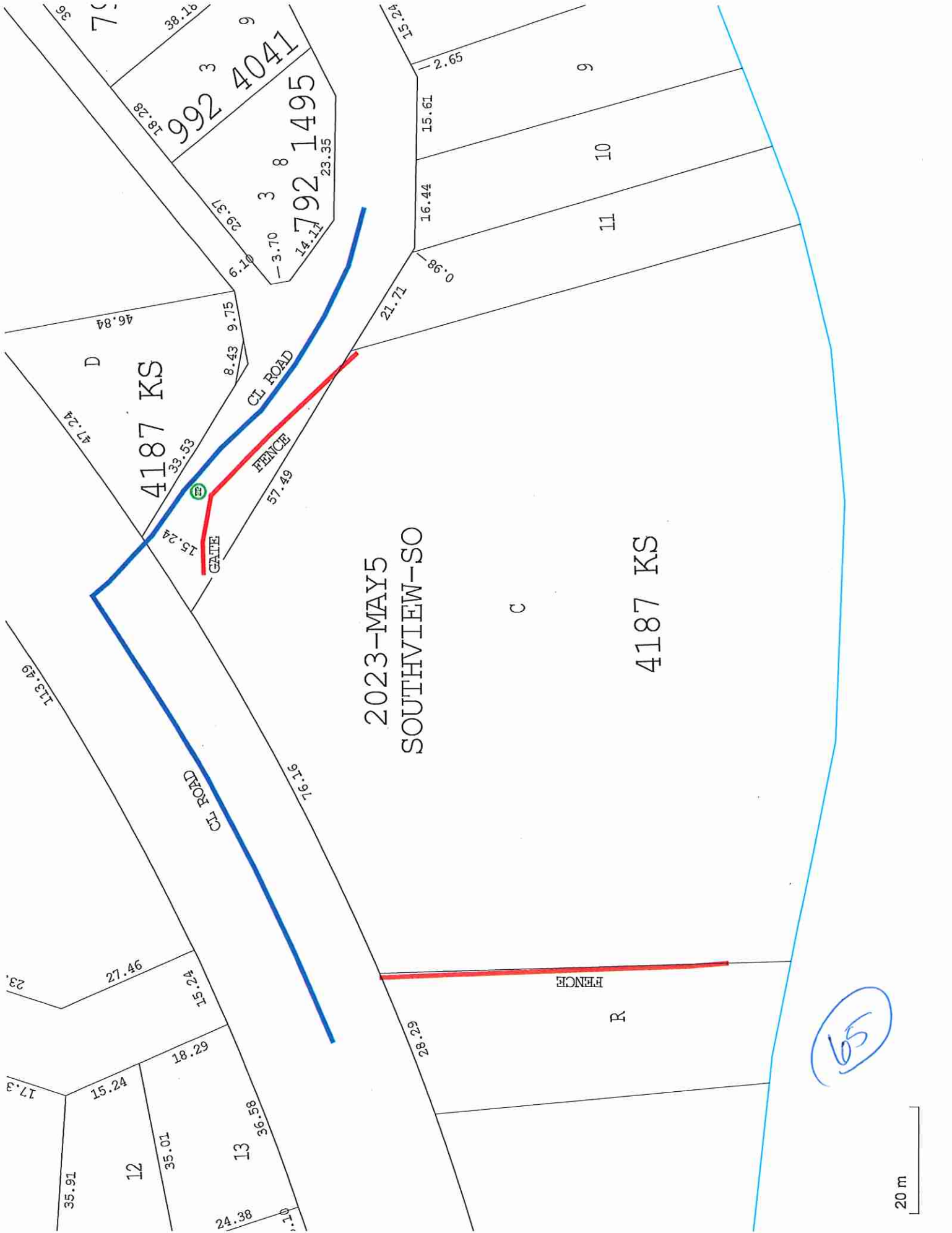
Wendy Wildman
Chief Administrative Officer
Summer Village of South View
/ww

c.c. Council

63



64



Boat Launch NE Corner.jpg

Download

Full screen

Print

Hide email

Close



Fwd: South

Yo
AM

JM



20
240

12
51 k

5 att

Ladies h
location

Let me h

JM

bob

Campground West PL.jpg

Download

Full screen

Print

Hide email

X



Fwd: S
South

Yo
AN

JM



Campg
6 MB



20:
240

12:
51 k

5 att

Ladies h
location

Let me l

JM

67

Campground Gate.jpg

Download

Full screen

Print

Hide email



Fwd: S
South

Yo
AM

JM



20,
240

12,
51 k

5 att

Ladies h
location

Let me h

JM

65



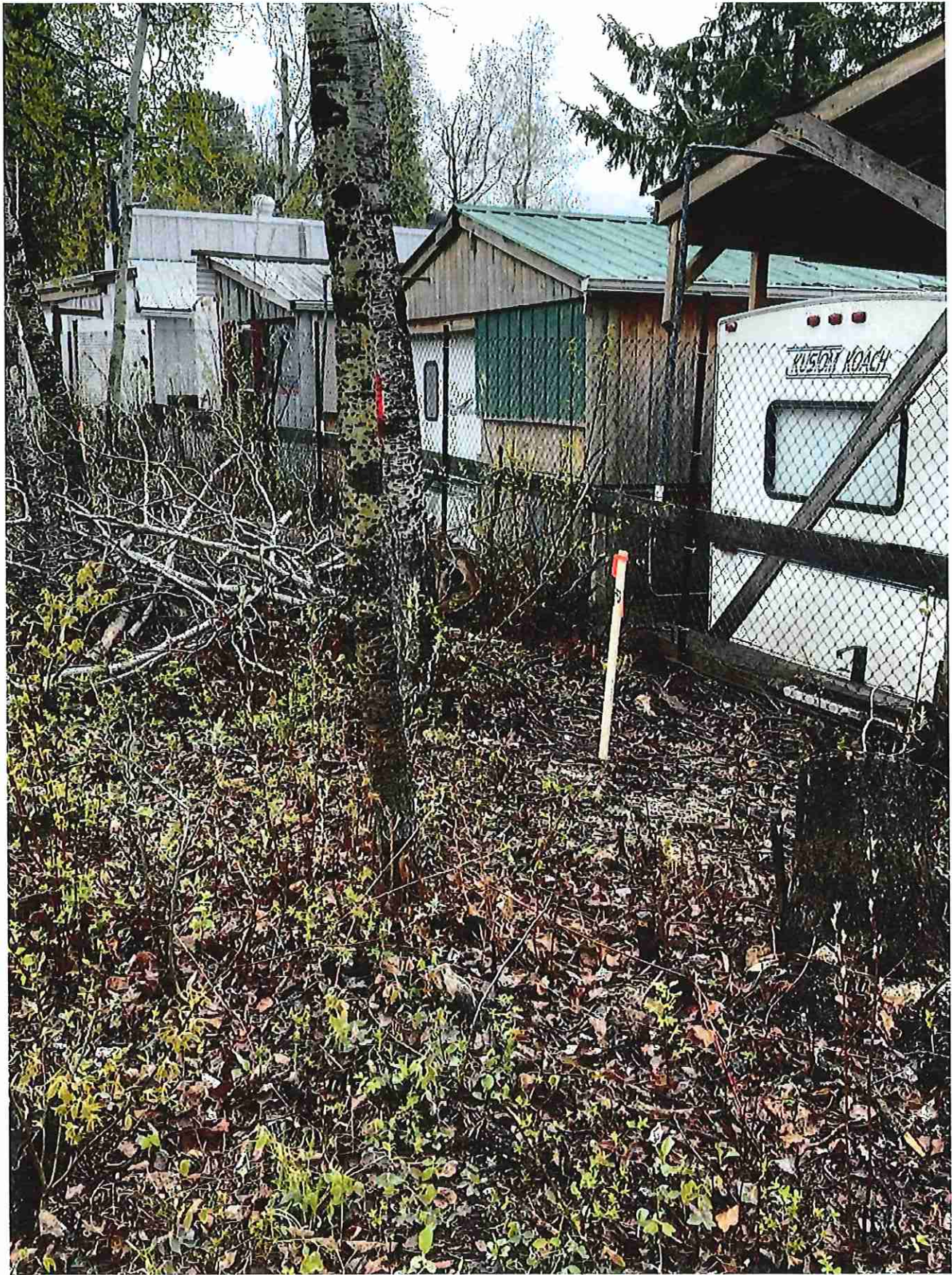
69



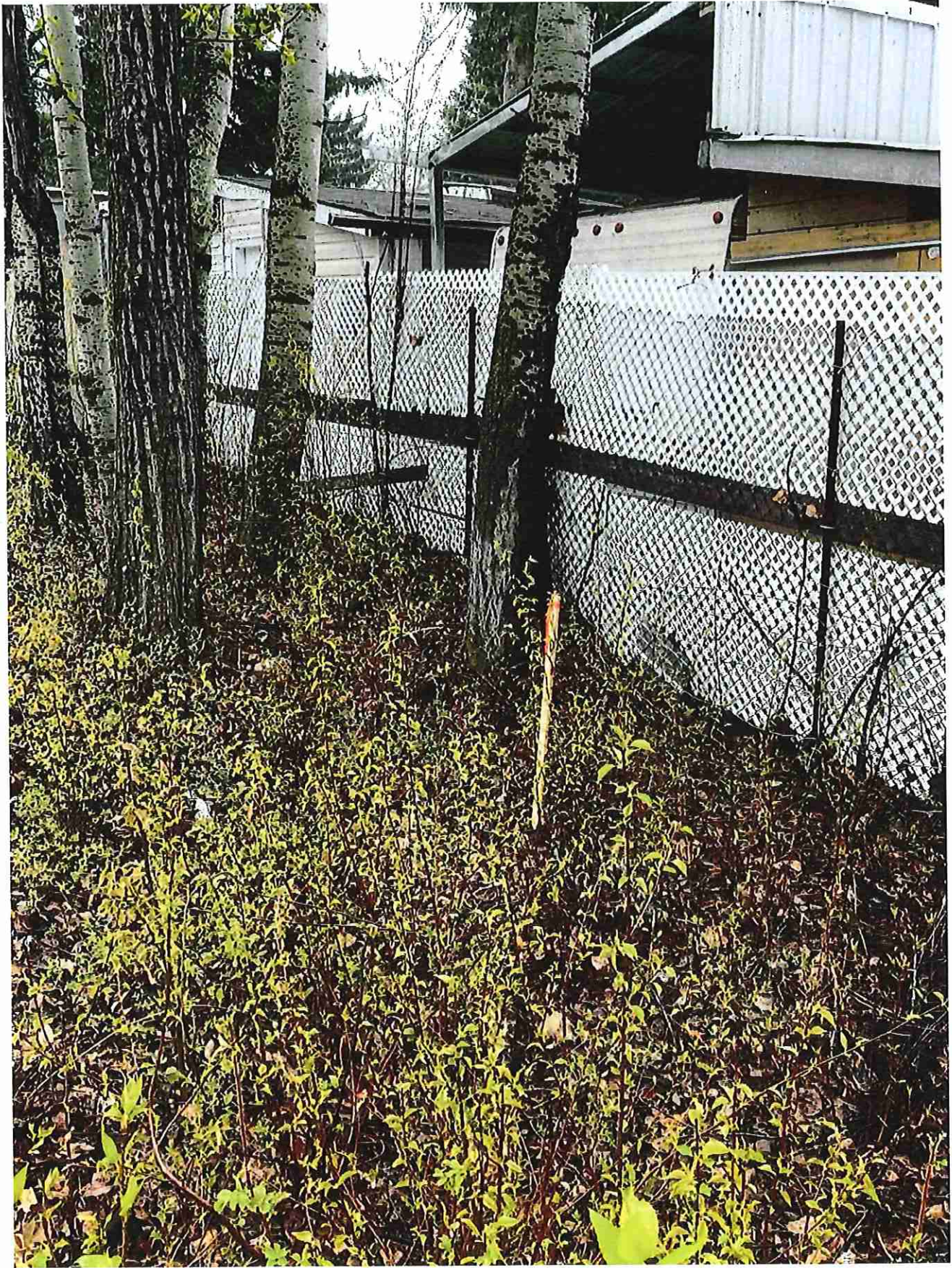
70



7



72



73



74

From: office bugslawncare.com <office@bugslawncare.com>
Sent: Thursday, June 8, 2023 12:17 PM
To: Summer Village Office <administration@wildwillowenterprises.com>
Subject: RE: Quote on Trees

Ok, I've been in contact with Travis again re the German camp. He has spoken with Fortis, who would come in and drop the high voltage line if we were to proceed. Travis would be a little cheaper at 28,000 than Neighbours who was at 28,800. This is including having them come in knock everything down, to grade and cleanup. The firewood would be hauled by Bugs, while the debris etc will be cleaned up by Timbertrim.

This quote is provided the Village and GCCA are going to work together to remove all trees as there are trees on each side of the property line, as well as some shared trees as well Fortis provides safe "Limits of approach" for all trees. Timbertrim assumes no liability should fortis require their own staff in efforts of providing Travis safe limits of approach due to the High Voltage line running through this group of trees.

If you have any questions please feel free to let me know.

Regards,

Chris
www.bugslawncare.com

From: office bugslawncare.com
Sent: Friday, May 12, 2023 12:03 PM
To: Summer Village Office <administration@wildwillowenterprises.com>
Subject: Quote on Trees

Going over quotes received from Timbertrim as well as Neighbours This morning, here is the breakdown on the projects.
There are a few factors such as 15 Park st moving their vehicle, Power lines being arranged. Quotes are for Cutting down the Trees, cleaning up the brush and debris.

Prices do include some budget for Bugs for managing the project, and dealing with the leftover wood.

15 park st - Willow
Timbertrim - \$600 – \$650 Neighbours - \$600 – \$650

239 OWD – Aspen, Poplar, Spruce
Timbertrim - \$800 – \$850 Neighbours - \$1,300 – 1,350

101St 101 Ave – Birch
Timbertrim - \$2,300 – \$2,500 Neighbours - \$2,300 – \$2,550

I have received a quote from Neighbours on the German camp Breakdown is as follows, again this is inclusive of Bugs managing the project and dealing with the leftover firewood.

South View - 84 Trees – \$18,000
German Camp – 33 Trees - \$10,800



My recommendation at this point is going to be bringing out Timbertrim to work on the first 3 projects as those all need to be done in a timely manner, the larger project I would be more comfortable waiting to see what

Timbertrim quotes on this, as I do believe he will be cheaper and I will need some time in all honesty before I would have staff available to move larger amounts of wood.

We would simply need to arrange with power on when lines can be dropped so the work can be done safely, Travis is willing to work with us and them.

Regards,

Chris

www.bugslawncare.com

76

Nov 29, 2018

Wendy Wildman (CAO S.V. of Southview)
PO Box 8
Alberta Beach, AB
T0E 0A0

RE: 141 Oscar Wikstrom Drive SV of Southview

Dear Wendy Wildman,:

As requested on Nov 27, 2018, an inspection of the above mentioned subject matter was carried out on Nov 29, 2018.

Observations:

1. Met with Diane Burtnik to review the spatial separations of RV's and their accompanying structures at the Summer Village of Southview German Society Cultural Camp.
2. Structurew that are built over, around, or beside RV's are considered to be buildings that would be required to meet compliance with the Alberta Building Code, the RV's themselves are not
3. Spatial separation of structures covered by the Alberta Building Code would require to be a minimum of 4.8m (approx. 16 ft) apart from each other with no special construction required. Currently most if not all of the sites are in violation.
4. Venting of the RV propane appliances could be of some concern and should be inspected by a gas inspector..

During the course of the inspection the following deficiencies were identified.

1. A permit is required for the construction, alteration, installation, relocation, demolition or change in occupancy or any work to which the Alberta Building Code applies in accordance with regulations made pursuant to the Safety Codes Act, Div. C 2.2.10.1.

The above mentioned deficiencies are to be corrected in order to comply with the applicable regulations, **2014ABC**, adopted under the Safety Codes Act.

A permit(s) is required to cover the above mentioned installation(s).

Safety Code Officer's comments:

TI



12010 111 Avenue
Edmonton AB T5G 0E6
Phone: 780 454 5048
Fax: 780 454 5222
www.inspectionsgroup.com

Please find attached our invoice for the inspection.

If you have any questions, please do not hesitate to give me a call at 780.220-2192

Respectfully,

Laurence Bernhard
Building Inspector
DOP# D00008462

78

German Canadian Cultural Association of Edmonton Campground
141 Oscar Wikstrom Drive, Lake Isle, AB



Engineering
7004 - 83 Street NW
Edmonton, AB
T6C 2Y2
(780) 920-5651
juliocesorgarcia.eng@gmail.com
J.Starr Engineering Inc.

Fire Suppression System - Commission Certification

Prepared For: **German-Canadian Cultural Association of Edmonton**

Prepared By: Julio C. Garcia, P.Eng.

Date: September 1, 2020

Project Outline

J.Starr Engineering has been asked to design, provide blueprints, and inspect the final installation of a custom Fire Suppression System for the German Canadian Cultural Association of Edmonton Campground that is located at 141 Oscar Wikstrom Drive, Lake Isle, AB as it is required by the Summer Village of Southview Development Office.

The purpose of this document is to certify that the Fire Suppression System in place was evaluated and has been found to be correctly constructed, as specified (or better), and is of appropriate integrity to withstand all of the expected environmental and operational loads that will be incurred during post installation conditions.

Details

The Fire Suppression System that is designed for the German Canadian Cultural Association of Edmonton Campground has been specified in Document: DC-PS-120-100 Revision A.1 (J.Starr Engineering 02/26/2020) with the NFPA 13D Standard applied to it.

On August 27th the German Canadian Cultural Association of Edmonton Campground's Fire Suppression System was carefully evaluated and found to be in excellent condition with all piping, equipment, and connections built correctly and with good workmanship.

The Fire Suppression System was evaluated by randomly picking 5 trailers to inspect. The trailers inspected include the trailers in lots no. 51, 46, 22, 11, and 26.

Results & Conclusion

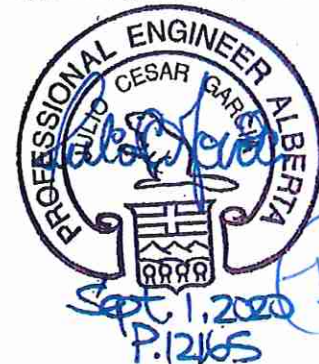
It is my professional opinion that the German Canadian Cultural Association of Edmonton Campground's Fire Suppression System that is described in this report will be, when correctly maintained and used as instructed by the J.Starr Engineering and as practiced by experienced campsite maintenance, safe to use for the purposes related to this application.

The Fire Suppression System was designed with NFPA 13D standard parameters, as possible.

This certification is only valid for the Fire Suppression System functionality and is only valid while the system is in good working condition and free of material degradation.

Recommendations

Follow all installation and maintenance recommendation detailed by J.Starr Engineering, and repeat the installation process for any new trailers that are added to the campground.



5/24/23, 9:36 AM

Southview road projects 2023 - Summer Village Office - Outlook

Southview road projects 2023

Jason Madge <jasonmadge2@gmail.com>

Wed 5/24/2023 7:29 AM

To: Summer Village Office <administration@wildwillowenterprises.com>; wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>

6 attachments (411 KB)

SV Southview road projects 2023.pdf; South View-118-23 (1).pdf; Allspec Asphalt Quote - 030-05-23.pdf; Allspec Asphalt Quote - 029-05-23.pdf; Allspec Asphalt Quote - 021-05-23.pdf; Summer Village of Southview (2).pdf;

Hi Ladies,

Here are the quotes for the road work in Southview. After review of the quotes I recommend SAPLM as they are the low bid. Additionally with the paving requested on Lake Street I recommend paving the whole lower section up to the top where the existing asphalt starts, this will provide a lower maintenance road and will prevent having the gravel in between the two sections from migrating down the newly paved section. I also suggest putting a gate at the top of this road and just after lot 38 access if you intend on keeping this as closed seasonally, on the south side of Oscar Wickstrom Dr directly across from Lake Street I suggest a guardrail be installed (I am waiting on a quote for guardrail and will get that to you once I have it). If you don't want to close this section during the winter you will want to consider making this a priority road for sand application during the winter.

JM



S.V Southview Road Projects 2023

| Contractor | Overall Price |
|------------|---------------|
| Allspec | 79,248.86 |
| SAPLM | 76,450.00 |
| G&J | 81,695.48 |

81

From: ASVA Exec Director <summervillages@gmail.com>
Sent: Tuesday, April 25, 2023 3:11 PM
To: ASVA <summervillages@gmail.com>
Subject: DEMS & Deputy DEMS - ASVA's 2023 65th Annual Conference October 19 & 20th

Good afternoon Summer Villages CAO's,

As you are aware, ASVA is hosting our Annual Conference this fall, October 19 & 20th, 2023, in Edmonton, AB.

ASVA has extended an invitation for DEMS and Deputy DEMS to join us FRIDAY OCTOBER 20th, 8:30am-11:45am, for an informative morning session dedicated to Emergency Management, with speakers from AEMA & FireSmart.

Attached is Save the Date Information for the DEMS & Deputy DEMS. Also, we invite them to join us for the evening banquet on October 19th, great food, awards, silent auction, and most importantly, connecting with peers. Details are listed on the Save the Date information.

I kindly ask that you please pass along the attached information to your DEMS & Deputy DEMS on behalf of the ASVA.

Any questions, please feel free to reach out to me, thank you.

Warm regards,

Kathy Krawchuk
Executive Director
Association of Summer Villages of Alberta
780-236-5456
execdirector@asva.ca
www.asva.ca

82



65 YEARS of SUCCESS TOGETHER

**SAVE-THE-DATE
FRIDAY OCTOBER 20TH
ATTENTION: DEMS & DEPUTY DEMS**

**2023 ASVA ANNUAL
CONFERENCE & AGM**



**PLEASE JOIN US FOR A MORNING OF UPDATES BY
ALBERTA EMERGENCY MANAGEMENT
AGENCY AND PEERS**

**HEAR STORIES ABOUT COMMUNITIES THAT
HAVE EXPERIENCED DISASTERS AND MORE...**

Network with Peers from all over Alberta.

**An evening banquet will be held for those wishing to attend
on Thursday October 19th at 6PM.**

- ❖ Hot Buffet Dinner
- ❖ Awards
- ❖ Entertainment
- ❖ Silent Auction
- ❖ Cash Bar

**TICKETS: \$50 per person and can be purchased online mid-July
with your Registration. Watch for details.**

Please note that TOPICS may change due to unforeseen circumstances

Venue

**CONFERENCE REGISTRATION
BEGINS MID-JULY ONLINE
WATCH FOR UPDATES...
CONFERENCE RATE FOR
DEMS & DEPUTY DEMS
\$75
(Includes a Hot Breakfast)
MORNING SESSION
FRIDAY OCTOBER 20TH
ONLY**

**Cancellations must be in writing via email to
execdirector@asva.ca before September 15,
2023 for a full refund, less \$20
Administration Fee**

**Conference Registration
Deadline September 15th**

**Royal Hotel West
10010-178 St
Edmonton, AB T5S 1T3
780-484-6000
to book your
accommodations**

**Ask for the ASVA Group
Booking Rate
Room Rates: Queen: \$119 +
Taxes
Double Queen or King \$129 +
Taxes**

**IT'S ALL ABOUT
REGIONAL
COLLABORATION**

**ASSOCIATION OF
SUMMER VILLAGES OF
ALBERTA**

www.asva.ca



43

From: Nicole Smith <nicole.smith@fortisalberta.com>
Sent: Monday, June 12, 2023 2:35 PM
To: wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>
Cc: Nicole Smith <nicole.smith@fortisalberta.com>
Subject: Summer Villages Invitation FortisAlberta Ponoka Stampede June 27, 2023

Hi Wendy and Dwight,

This invitation goes out to your summer villages, Silver Sands, South View, Sunrise Beach, Castle Island, Birch Cove, West Cove and Nakamun Park

On behalf of FortisAlberta, I would like to personally invite you, Mayor and Council as well as a guest to our annual Ponoka Stampede event held **Tuesday, June 27, 2023**.

Attached is an invitation with full details.

- Please RSVP to me or Kelsey Nixon at 780-464-8859 or kelsey.nixon@fortisalberta.com by June 16th, 2023 along with your guests name.
- Please indicate if you will be taking the bus from Spruce Grove.

Looking forward to seeing you there!

Nicky Smith | Stakeholder Relations Manager – West

FortisAlberta | 360 Carleton Drive, St. Albert, AB T8N 7L3 | p: 780.544.3307 | c: 780.405.9017

**FORTIS
ALBERTA**



We lead by example, innovate with purpose, and champion sustainable change so we can power the future Albertans deserve, together.

84

Summer Village of South View

Report to Council

Meeting: June 21, 2023 - Regular Council Meeting

Originated By: Tony Sonnleitner, Development Officer, Summer Village of South View

Development Permits:

23DP01-32 **Plan 6524 KS, Block 6, Lot 5 : 66 Lakeview Drive
Construction of a Single Detached Dwelling (126.1 sq. m.),
Drilling of a Well and Installation of a Septic System.**

Letters of Compliance: None

Site Inspections / Enforcement:

Plan 4187 KS, Block 1, Lot 7 : 34 Hillside Street

Site inspection to review state of Lands, they remain unkempt.
Order in place from July 15, 2022.

Plan 4187 KS, Block 1, Lot 2 : 14 Hillside Street

Site inspection to review state of Lands, they remain unkempt.
Order in place from July 20, 2022.

Plan 4187 KS, Block 1, Lot 1 : 10 Hillside Street

Site inspection to review state of Lands, they remain unkempt.
Order in place from June 8, 2023.

Plan 6656 MC, Block 3, Lot 5 : 102 Lakeview Avenue

Site inspection to review development.
Letter indicating requirement for permit.

Plan 052 2536, Block 6, Lot 19 : 15 Park Street

Site inspection to review development.
Letter indicating requirement for permit.

Plan 6524 KS, Block 6, Lot 5 : 66 Lakeview Avenue

Site inspection to review grading.
Development Permit for new dwelling issued.

85

Plan 6524 KS, Block 6, Lot 3A : 70 Lakeview Avenue

Site inspection to review grading.

Plan 6524 KS, Block 5, Lot 7 : 67 Lakeview Avenue

Site inspection and conversation with landowner to discuss chattels upon adjacent Municipal lands. To be removed.

Plan 3767 MC, Block 5, Lot 4 : 9913 – 102 Avenue

Site inspection to review approach.

Letter indicating approach standards; attaching application form.

Regards,

Tony Sonnleitner, Development Officer

86



Box 8, Alberta Beach, Alberta T0E 0A0
Phone: 587-873-5765 Fax: 780-967-0431
Email: administration@wildwillowenterprises.com

May 12th, 2023

To Whom It May Concern:

**Re: Letter of Support – Alberta Beach Snowmobile Club (ABSC)
Community Facility Enhancement Program (CFEP) Small Funding Stream**

In reference to the above noted, on behalf of Council and the Residents of the Summer Village of South View please accept this letter of support for the Alberta Beach Snowmobile Club's (ABSC) application to the Community Facility Enhancement Program (CFEP) Small Funding Stream for a mechanical trail groomer.

The Alberta Beach Snowmobile Club has been a very important stakeholder staple in our community and the Lac Ste. Anne County region for 30+ years. The tireless dedication of their volunteers to sustain the opportunity for use and enjoyment of recreational trails, while maintaining and/or improving safety for those very users is commendable. Over and above that is the community engagement and education on how to treat and respect our environment and habitat. An approved and groomed trail provides benefits to those utilizing those trails with respect to safety and enjoyment, but also brings an economic spinoff to those businesses along the way. Having marked trails also helps to lessen conflicts with adjacent landowners by keeping these users on the trail network. ABSC is seeking financial support and approval for the acquisition of a new mechanical trail groomer to replace equipment which has reached its end of useful life. This new equipment is essential to the upkeep of these existing trails, as well as any future trails being contemplated.

The development and maintenance of reliable and designated snowmobile trail systems within the Province of Alberta benefits all users, as well as those who own land adjacent to these trails.

On behalf of the Summer Village of South View, we encourage the Province of Alberta to look favourably on this grant applicable and help the ABSC continue with its consistent and welcomed efforts within the Lac Ste. Anne region.

Yours truly,

Wendy Wildman
Chief Administrative Officer
Summer Village of South View
c.c. Council

87

**Fwd: TIME SENSITIVE: The Alberta Beach Snowmobile Club - Letter of Support /
Submission Date Deadline: May 15, 2023**

Summer Village of West Cove <svwestcove@outlook.com>

Thu 5/11/2023 8:53 PM

To: wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>

📎 1 attachments (645 KB)

Letter of Support Alberta Beach Snowmobile Club .docx;

Get [Outlook for iOS](#)

From: Marlene Walsh <marlenehwalsh@gmail.com>

Sent: Wednesday, May 10, 2023 9:24:01 PM

To: cao@birchcove.ca <cao@birchcove.ca>; cao@svnakamun.com <cao@svnakamun.com>; Rosshaven CAO <cao@rosshaven.ca>; Sandy Beach <svsandyb@xplornet.ca>; Yellowstone Office <office@svyellowstone.ca>; Summer Village of West Cove <svwestcove@outlook.com>; Al Christiansen <a.christiansen@valquentin.ca>

Subject: TIME SENSITIVE: The Alberta Beach Snowmobile Club - Letter of Support / Submission Date Deadline: May 15, 2023

Good Afternoon

The Alberta Beach Snowmobile Club is dedicated to continuous growth and safe snowmobiling.

ABSC is seeking financial support and approval for the acquisition of a new mechanical trail groomer, to replace existing equipment that has reached the end of its useful life.

On behalf of the Alberta Beach Snow Mobile Club, we are sharing the attached **template** and invite the municipalities in Lac Ste Anne County to complete and return it via email to Alan Christiansen at a.christiansen@valquentin.ca. Alternatively, you are welcome to draft your own letter of support and submit it if your wish.

The letters of support for the Alberta Beach Snowmobile Club (ABSC) application will be submitted with the Application for the Community Facility Enhancement Program (CFEP) Small Funding Stream. **The submission date deadline is Monday, 15, 2023, however, ABSC is hoping to submit the application prior to that date.**

We sincerely appreciate your support of this community initiative.

Thank you

Marlene Walsh
for
Deputy Mayor Alan Christiansen
Summer Village of Val Quentin

46

May 11 2023

Attention: To Whom it May Concern

Re: Letter of Support – Alberta Beach Snowmobile Club (ABSC)

On behalf of the **INSERT MUNICIPALITY NAME HERE**, please accept this letter of support for the Alberta Beach Snowmobile Club (ABSC) application to the Community Facility Enhancement Program (CFEP) Small Funding Stream

The Alberta Beach Snowmobile Club is dedicated to continuous growth and safe snowmobiling. ABSC is seeking financial support and approval for the acquisition of a new mechanical trail groomer, to replace existing equipment that has reached the end of its useful life.

Groomed trails are smooth and easily recognizable and improve the safety and surface conditions of snowmobile trails, ski slopes and cross-country ski trails.

This benefits all snowmobile clubs and local communities through the development and maintenance of a reliable and designated snowmobile trail system, providing safety and awareness programs, and promotes recreational activities.

On behalf of the **INSERT MUNICIPALITY NAME HERE**, we are pleased to provide a Letter of Support for this community initiative.

Sincerely,

89

Jaymad Contracting Inc.
Comp 18 Site 111 RR1 Alberta Beach, Ab
780-924-2377



May 5, 2023

Council/Administration
S.V. Southview

Dear Council/Administration,

The inspection and report was completed by Jason Madge CPSI (Canadian Playground Safety Inspector) on May 5, 2023 at the playground located on Oscar Wickstrom Dr.

The CAN/CSA-Z614-14 standards were used to evaluate the safety of your playground and it's play equipment.

The hazards and non-compliant items will be identified in this letter and will indicate which classification each item falls under.

Playground hazards are classified into three categories:

Class A- a condition that has the potential to cause a life-threatening injury, or the permanent loss of a body part.

Class B- a condition that has the potential to cause serious injury, or temporary disability.

Class C- a condition that has the potential to cause a minor injury, or does not Comply with the CSA standard.

90



S.V Southview
Annual Playground Audit
May 5, 2023



al



May 5, 2023

Playground Overview

We inspected one park located in your community today. There were no major issues at the time of inspection. You are doing an outstanding job of maintaining a safe playground for your community.

The inspection of the park revealed that the protective surfacing (pea gravel) requires minimal work. Periodic redistributing the material will ensure adequate protection of the users. The average is approximately 16" which is above the minimum standard of 12". 75% of all playground injuries are a result of falling off the playground equipment and striking the surface below. This is why the surface has to be as resilient as possible. Both also had some growth of weeds and accumulation of leaves which should be removed.

There were records of previous inspections at the time of this inspection. 25% of injuries occur from not being inspected and maintained.

There were age-appropriate stickers placed at either park (required by CSA), and there was signage stating who and where to contact with concerns or questions. Age specific signage is important as different age groups have different abilities. Playground age groups are 1.5- 5yrs 5- 12yrs. What is perfectly safe for an 8yr old could be potentially dangerous to a 3yr old.

92



- 1) The weeds growing in the protective surfacing will need to be removed before they rapidly spread, resulting in inadequate protection. As per standard 10.4.5

Class B

- 2) Protective surfacing on the main structure requires some attention to redistribute to meet the minimum levels set by the manufacturer. As per standard 10.4.4

Class B



- 3) There is a sharp piece of metal on the gymnast ring chain. As per standard 12.3.1.1 10.3.1.2



- 4) The protective coating on the net climbers are cracking and missing in areas. This requires immediate attention to prevent serious injury. As per standard 7.8.2.2

Class B



93



May 5, 2023

Summary and Conclusion

Overall your parks are in good shape, but you do however require some immediate attention to those items identified in the inspection to prevent injury. It is suggested that you maintain regularly scheduled maintenance and inspections.

If you have any questions in regard to this report please feel free to contact us.

Sincerely,

Jason Madge CPSI

94



May 5, 2023

Disclaimer

The information contained in this playground safety audit is considered to be a true and accurate recording of the conditions found on these two sites at the time of our visit. Jaymad Contracting Inc. assumes no liability for any incidents that may arise from the application of any of the afore mentioned recommendations. This playground safety audit has been done at your request, with the sole intention of making your playground and it's play equipment safer.

It is recommended that you repair the class A hazards in this report **ASAP!** Any class B hazards should be repaired by the next scheduled maintenance visit of your crews. The class C hazards and CSA non-compliant items are usually minor and could wait until budget permits.

After the class A&B hazards are corrected a re-inspection should be completed. This shows due diligence on your part, and unless these repairs are performed by someone familiar with playgrounds they often make things worse as stats have shown.

Thank you for giving Jaymad Contracting Inc. the opportunity to help you make your playgrounds safer

95



This page left blank intentionally.

9/6



2023 Onoway Regional

shelleyk@onoway.ca <shelleyk@onoway.ca>

Wed 4/26/2023 2:15 PM

To: AB Beach Administration <aboffice@albertabeach.com>;wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>;cao@rosshaven.ca <cao@rosshaven.ca>;cao@valquentin.ca <cao@valquentin.ca>;cao@svnakamun.ca <cao@svnakamun.ca>;'Matt Ferris' <office@sunsetpoint.ca>;'Yellowstone Office' <office@svyellowstone.ca>;Summer Village Office <administration@wildwillowenterprises.com>

Cc: Jennifer Thompson (CAO Onoway) <cao@onoway.ca>;gino@onoway.ca <gino@onoway.ca>

📎 2 attachments (568 KB)

Approved 2023 Onoway Regional Fire Services Budget.pdf; 2023 Onoway Regional Fire Services Increase.pdf;

Alberta Beach and Summer Villages,

Please find attached the 2023 approved Budget, and a copy of the 2023 Fire Services Increase.

If you have any questions, please don't hesitate to reach out.

Best Regards,



Shelley Klein
Administrative Assistant.

Phone: 780-967-5338

Fax: 780-967-3226

E-Mail : shelleyk@onoway.ca

Mail: Box 540 Onoway, AB T0E-1V0

Town Office: 4812-51 Street Onoway

Web: www.onoway.ca

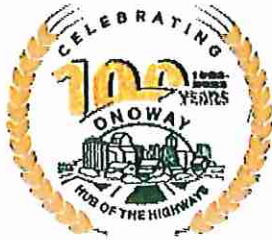


97

Fire Services Costs - Onoway Regional Fire Services
2022 Contract Costs and Operating Budget Costs

| A | B | C | D | E | F | G | H | I | J | K | L | M | N | P | Q | |
|----|---------------------------------|-----------------------------|--------------|------------------------------|--------------|----------------------------|--------------|-----------------------------|-----------------------------------|---|--------------------|---------------------------------------|--|---------|-------------|--|
| | Parcel Count | 2017 rate per parcel (1.1%) | 2017 Costs | 2018 rate per parcel (2.39%) | 2018 costs | 2019 rate per parcel (1.5) | 2019 costs | 2020 rate per parcel (2.4%) | Parcel Count incl exempt for 2021 | 2021 rate (2.7% + \$23,500) \$259,031.50 (Dec. 7 mtg) | 2022 Rate (\$1.1%) | Rate per parcel (based on 2021 count) | 2023 Rate \$270,215.99 (3.183% increase as per 2021 Alberta Annual Inflation Rate) | | | |
| 1 | NMFR Contract | | | | | | | | | | | | | | | |
| 2 | Onoway | \$75.83 | \$42,768.12 | 77.64 | \$43,788.96 | 78.83 | \$44,460.12 | \$45,528.20 | 578 | \$88.00 | \$50,854.00 | \$88.97 | \$51,424.66 | \$91.80 | \$53,060.56 | |
| 3 | Alberta Beach | \$75.83 | \$65,062.14 | 77.64 | \$66,615.12 | 78.83 | \$67,636.14 | \$69,261.00 | 868 | \$88.00 | \$76,384.00 | \$88.97 | \$77,225.96 | \$91.80 | \$79,682.65 | |
| 4 | Silver Sands | \$65.72 | \$23,593.48 | 67.29 | \$24,157.11 | 68.32 | \$24,526.88 | \$25,115.84 | 354 | \$77.59 | \$27,466.86 | \$78.44 | \$27,677.76 | \$80.94 | \$28,651.10 | |
| 5 | South View | \$65.72 | \$8,937.92 | 67.29 | \$9,151.44 | 68.32 | \$9,291.52 | \$9,514.60 | 130 | \$77.59 | \$10,086.70 | \$78.44 | \$10,197.20 | \$80.94 | \$10,321.59 | |
| 6 | Yellowstone | \$65.72 | \$11,566.72 | 67.29 | \$11,843.04 | 68.32 | \$12,024.32 | \$12,313.08 | 176 | \$77.59 | \$13,655.84 | \$78.44 | \$13,805.44 | \$80.94 | \$14,244.61 | |
| 7 | Nakamun Park | \$65.72 | \$12,552.52 | 67.29 | \$12,852.39 | 68.32 | \$13,049.12 | \$13,362.52 | 190 | \$77.59 | \$14,742.10 | \$78.44 | \$14,903.60 | \$80.94 | \$15,377.71 | |
| 8 | Val Quentin | \$75.83 | \$15,317.66 | 77.64 | \$15,683.28 | 78.83 | \$15,923.66 | \$16,306.20 | 202 | \$88.00 | \$17,776.00 | \$88.97 | \$17,971.94 | \$91.80 | \$18,543.66 | |
| 9 | Castle Island | \$75.83 | \$1,440.77 | 77.64 | \$1,475.16 | 78.83 | \$1,497.77 | \$1,533.72 | 26 | \$88.00 | \$2,288.00 | \$88.97 | \$2,313.22 | \$91.80 | \$2,386.81 | |
| 10 | Sunset Point | \$75.83 | \$15,014.34 | 77.64 | \$15,372.72 | 78.83 | \$15,608.34 | \$15,983.32 | 305 | \$88.00 | \$26,840.00 | \$88.97 | \$27,135.85 | \$91.80 | \$27,999.09 | |
| 11 | SSB Bible Camp (10%) | \$75.83 | \$1,501.43 | 77.64 | \$1,537.27 | 78.83 | \$1,560.83 | \$1,598.32 | | | | | | | | |
| 12 | Ross Haven | \$75.83 | \$9,213.35 | 72.68 | \$17,651.24 | 73.79 | \$17,990.97 | \$18,362.36 | 244 | \$77.59 | \$18,931.96 | \$78.44 | \$19,139.36 | \$80.94 | \$19,748.22 | |
| 13 | | | \$206,968.45 | | \$220,137.73 | | \$223,509.67 | \$228,879.16 | 3073 | | \$259,031.50 | \$261,884.99 | \$270,215.99 | | | |
| 14 | | | | | | | | | | | | | | | | |
| 15 | Operational Costs | | | | | | | | | | | | | | | |
| 16 | Onoway | \$10.00 | \$5,640.00 | \$20.00 | \$11,280.00 | \$20.00 | \$11,280.00 | \$11,280.00 | 578 | | \$10,837.50 | | up \$1.63/lot | | \$12,233.50 | |
| 17 | Alberta Beach | \$10.00 | \$8,580.00 | \$20.00 | \$17,160.00 | \$20.00 | \$17,160.00 | \$17,160.00 | 868 | | \$16,275.00 | | \$11,779.64 | | \$18,371.42 | |
| 18 | Silver Sands | \$10.00 | \$3,590.00 | \$20.00 | \$7,180.00 | \$20.00 | \$7,180.00 | \$7,180.00 | 354 | | \$6,637.50 | | \$17,589.84 | | \$7,492.49 | |
| 19 | South View | \$10.00 | \$1,360.00 | \$20.00 | \$2,720.00 | \$20.00 | \$2,720.00 | \$2,720.00 | 130 | | \$2,437.50 | | \$7,214.52 | | \$2,751.48 | |
| 20 | Yellowstone | \$10.00 | \$1,760.00 | \$20.00 | \$3,520.00 | \$20.00 | \$3,520.00 | \$3,520.00 | 176 | | \$3,300.00 | | \$2,649.40 | | \$3,586.88 | |
| 21 | Nakamun Park | \$10.00 | \$1,910.00 | \$20.00 | \$3,820.00 | \$20.00 | \$3,820.00 | \$3,820.00 | 190 | | \$3,562.50 | | \$3,872.20 | | \$4,021.39 | |
| 22 | Val Quentin | \$10.00 | \$2,020.00 | \$20.00 | \$4,040.00 | \$20.00 | \$4,040.00 | \$4,040.00 | 202 | | \$3,787.50 | | \$4,116.76 | | \$4,275.38 | |
| 23 | Castle Island | \$10.00 | \$190.00 | \$20.00 | \$380.00 | \$20.00 | \$380.00 | \$380.00 | 26 | | \$487.50 | | \$529.88 | | \$550.30 | |
| 24 | Sunset Point | \$10.00 | \$2,000.00 | \$20.00 | \$3,960.00 | \$20.00 | \$3,960.00 | \$3,960.00 | 305 | | \$5,718.75 | | \$6,215.90 | | \$6,455.41 | |
| 25 | SSB Bible Camp (10%) | | | \$20.00 | \$396.00 | \$20.00 | \$396.00 | \$396.00 | | | | | \$4,972.72 | | \$5,164.32 | |
| 26 | Ross Haven | | \$1,215.00 | \$20.00 | \$4,860.00 | \$20.00 | \$4,860.00 | \$4,860.00 | 244 | | \$4,575.00 | | \$62,627.74 | | \$65,040.76 | |
| 27 | | | \$28,265.00 | | \$59,316.00 | | \$59,316.00 | \$59,316.00 | 3073 | | \$5,000.00 | | \$5,000.00 | | \$5,000.00 | |
| 28 | Mutual Hwy Responses | | | | | | | \$10,000.00 | | | | | \$0.00 | | \$0.00 | |
| 29 | 2021 Surplus Hwy Response | | | | | | | | | | | | \$17,124.00 | | \$0.00 | |
| 30 | From Reserves for AFRRCS radios | | | | | | | \$69,315.00 | | | | | \$84,751.74 | | \$70,040.76 | |
| 31 | | | | | | | | | | | | | | | | |

98



TOWN OF ONOWAY

Mail: Box 540
Onoway, Alberta
T0E-1V0
Town Office: 4812-51 Street
Phone: 780-967-5338

April 26, 2023

To: Alberta Beach
Summer Village of Castle Island
Summer Village of Nakamun Park
Summer Village of Ross Haven
Summer Village of Silver Sands
Summer Village of South View
Summer Village of Sunset Point
Summer Village of Val Quentin
Summer Village of Yellowstone

Onoway Regional Fire Services - Approved 2023 Budget

Further to our April 17th, 2023 meeting, please find attached the approved budget for 2023.

The Contract with Northwest Fire/Fire Rescue International has gone up by 3.9%, and the operational budget has gone up by \$0.79/lot, with the lot count remaining unchanged from last year. To get your respective municipality's 2023 numbers, add your two lines shown in the yellow highlighted columns.

Jennifer Thompson
Chief Administrative Officer
Town of Onoway

c.c. Executive Committee Members



Town of Mayerthorpe

Report Title : SOUTHVIEW TOTAL CONTRACT HRS

Report Range **Start:** 2023/03/01 0000 **End:** 2023/03/31 2359

Man Hour Report by User

TOWN OF MAYERTHORPE

KASAMBA, GERVAIS

Event start: 2023/03/03 1500 **Event end:** 2023/03/03 1630 **Time:** (90) Minutes
Address: SUMMER VILLAGE
Activity Type: GENERAL PATROL
Total Time on Call for this Event : 1 Hours 30 Minutes

Event start: 2023/03/09 1500 **Event end:** 2023/03/09 1630 **Time:** (90) Minutes
Address: SUMMER VILLAGE
Activity Type: GENERAL PATROL
Total Time on Call for this Event : 1 Hours 30 Minutes

Event start: 2023/03/17 1300 **Event end:** 2023/03/17 1430 **Time:** (90) Minutes
Address: SUMMER VILLAGE
Activity Type: GENERAL PATROL
Total Time on Call for this Event : 1 Hours 30 Minutes

Event start: 2023/03/23 1500 **Event end:** 2023/03/23 1630 **Time:** (90) Minutes
Address: SUMMER VILLAGE
Activity Type: GENERAL PATROL
Total Time on Call for this Event : 1 Hours 30 Minutes

Event start: 2023/03/28 1300 **Event end:** 2023/03/28 1430 **Time:** (90) Minutes
Address: SUMMER VILLAGE
Activity Type: GENERAL PATROL
Total Time on Call for this Event : 1 Hours 30 Minutes

KASAMBA, GERVAIS : Total Time On Calls 7 Hours 30 Minutes

Total Group Time: 7 Hours 30 Minutes

100

Town of Mayerthorpe

Report Title : SOUTHVIEW TOTAL CONTRACT HRS

Report Range

Start: 2023/03/01 0000

End: 2023/03/31 2359

Man Hour Report by User

All Officers: Total Time On Calls

7 Hours

30 Minutes

101

Town of Mayerthorpe

Report Title : SOUTHVIEW TOTAL CONTRACT HRS

Report Range

Start: 2023/04/01 0000

End: 2023/04/30 2359

Man Hour Report by User

TOWN OF MAYERTHORPE

KASAMBA, GERVAIS

Event start: 2023/04/06 1500 Event end: 2023/04/06 1630 Time: (90) Minutes

Address: SUMMER VILLAGE

Activity Type: GENERAL PATROL

Total Time on Call for this Event : 1 Hours 30 Minutes

Event start: 2023/04/11 1400 Event end: 2023/04/11 1530 Time: (90) Minutes

Address: SUMMER VILLAGE

Activity Type: GENERAL PATROL

Total Time on Call for this Event : 1 Hours 30 Minutes

Event start: 2023/04/19 1300 Event end: 2023/04/19 1430 Time: (90) Minutes

Address: SUMMER VILLAGE

Activity Type: GENERAL PATROL

Total Time on Call for this Event : 1 Hours 30 Minutes

Event start: 2023/04/29 1630 Event end: 2023/04/29 1800 Time: (90) Minutes

Address: SUMMER VILLAGE

Activity Type: GENERAL PATROL

Total Time on Call for this Event : 1 Hours 30 Minutes

KASAMBA, GERVAIS : Total Time On Calls 6 Hours 0 Minutes

Total Group Time: 6 Hours 0 Minutes

All Officers: Total Time On Calls 6 Hours 0 Minutes

102



Development Services

Summer Village of South View

Box 8, Alberta Beach, AB., T0E 0A0

Phone (780) 718-5479 Fax (866) 363-3342 Email: pcm1@telusplanet.net

June 3, 2023

File: 23DP01-32

.
. .
. .
. .

**Re: Development Permit Application No. 23DP01-32
Plan 6524 KS, Block 6, Lot 5 : 66 Lakeview Avenue (the "Lands")
R – Residential : Summer Village of Southview**

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

**CONSTRUCTION OF A SINGLE DETACHED DWELLING
(126.1 SQ. M.), DRILLING OF A WELL AND
INSTALLATION OF A SEPTIC SYSTEM.**

Has been **APPROVED** subject to the following conditions:

- 1- All municipal taxes must be paid.
- 2- That the applicant shall display for no less than twenty-one (21) days after the permit is issued, in a conspicuous place on the site or on streets abutting the site, the enclosed notice.

3- SEPTIC SYSTEM:

Approval of any plans or installation standards for an on-parcel sewage collection system by an approved Plumbing Inspector. The on-site sewage disposal system shall comply with the Private Sewage Systems Standard of Practice - 2015 as adopted by legislation for use in the Province of Alberta.

4- WATER SUPPLY:

The Well shall be drilled in conformance with Alberta's Water Act (the Act) and Water (Ministerial) Regulations (the "Regulations") that regulate water well drilling activities in the Province of Alberta and / or certification provided by a professional engineer or certified hydrologist or certified plumbing inspector attesting an adequate flow of water of potable quality.

- 5- The applicants provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel.

6- ACCESS:

No construction of an access is authorized under this Development Permit. Any, and all, access construction must be applied for, and authorized, by the Summer Village of Southview.

103



Development Services

Summer Village of South View

Box 8, Alberta Beach, AB., T0E 0A0

Phone (780) 718-5479 Fax (866) 363-3342 Email: pcm1@telusplanet.net

- 7- The applicants shall obtain and comply with the requirements, where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development. Copies of all permits shall be submitted to the Summer Village of South View for review.
- 8- Arrangements, satisfactory to the Development Authority, must be in place to provide sanitary facilities for the contractors working on the site.
- 9- The applicants shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 10- The applicants shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.
- 11- **The applicants are required to have a Real Property Report (RPR), prepared and signed by an Alberta Land Surveyor, and submitted to the Development Officer. The RPR is to be completed at foundation stage and prior to commencement of framing of the development, for evaluating the compliance of the development against all Land Use regulations relating to the building(s) that are the subject of this development permit application.**
- 12- That all improvements shall be completed within twelve (12) months of the effective date of the permit.

13-SITE GRADING / STORMWATER DRAINAGE:

The Lands are on a slope toward the South and are bound by private lands on three sides. All Stormwater from the Lands shall be directed to the Municipal stormwater drainage system (Municipal ditch) on the South boundary as shown on the Plot Plan received by the Summer Village of South View on June 1, 2023 (22219-PLOT-053023.pdf).

14-Development shall conform to the following site requirements:

- **Rear Yard (North Boundary) Setback shall be a minimum of 1.5 metres;**
- **Front Yard Setback (South Boundary) shall be a minimum of 8.0 metres; and**
- **Side Yard Setback shall be a minimum of 1.5 metres or greater distance as required under the Alberta Safety Codes Act.**

Note: Please be reminded that where walls are located within 2.4 metres of the property line they shall be constructed as a fire separation of not less than 45 minutes. (Alberta Fire Code -Article 9.10.15.5).

Note: Development shall also conform to the Alberta Electrical and Communication Utility Code. A copy of TABLE 9 – Minimum Design Clearances From Wires and Conductors not Attached to Buildings, Signs and Similar Plants is attached to the permit for your information.

- 15- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.

104



Development Services

Summer Village of South View

Box 8, Alberta Beach, AB., T0E 0A0

Phone (780) 718-5479 Fax (866) 363-3342 Email: pcm1@telusplanet.net

16- All development shall be landscaped and graded in a manner that all surface run-off is either contained on-site, directed into an existing water body (i.e. a lake or stream) or public drainage system (i.e. a municipal ditch). All buildings must be completed with eaves which drain into the ditch at the front of the property.

17- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.

Should you have any questions please contact this office at (780) 718-5479.

| | |
|----------------------------------|---------------------|
| Date Application Deemed Complete | <u>June 3, 2023</u> |
| Date of Decision | <u>June 3, 2023</u> |
| Effective Date of Permit | <u>July 2, 2023</u> |
| Signature of Development Officer | |

Tony Sonnleitner Development Officer for the Summer Village of South View

cc Municipal Administrator, Summer Village of South View
Municipal Assessment Services Group Inc. = Dan Kanuka

Note: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Summer Village of South View
Box 8
Alberta Beach, AB T0E 0A0

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$200.00.

105

Project Living Fence Project declined

FortisAlberta <noreply@optimytool.com>

Thu 5/25/2023 9:49 AM

To: Summer Village Office <administration@wildwillowenterprises.com>

Dear Heather,

Thank you for your request and considering FortisAlberta as a sponsor of your "Living Fence" project.

We regret to advise you that your project was not selected for one of our 2023 environmental grants. Please do consider applying for sponsorship if you have any upcoming events this year.

Sincerely,

The FortisAlberta Community Investment team.

106