

***Inscription Canyon Ranch Sanitary District***  
**P.O. Box 215**  
**Chino Valley, AZ 86323**

**NOTICE OF MEETING**

The Governing Board of the Inscription Canyon Ranch Sanitary District will meet in a Public Session on Tuesday, September 24, 2013 at 1:00 P.M. Following the meeting, Mr. William Whittington, District Counsel, will conduct a Training Session for Board Members on the Arizona Open Meeting Laws. Members of the public may attend, but not participate in the session. The meeting and training session will be held at the Days Inn, 688 Fletcher Ct., Chino Valley, AZ. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

**AGENDA**

1. CALL TO ORDER

2. ROLL CALL OF BOARD MEMBERS

3. CALL TO THE PUBLIC

*Those wishing to address the Inscription Canyon Ranch Sanitary District Board need not request permission in advance. The Sanitary District Board is not permitted to discuss or take action on any item not specifically identified on the agenda (A.R.S. 38-431.01(G). However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda.*

4. POSSIBLE VOTE TO GO INTO EXECUTIVE SESSION FOR: discussion or consultation for legal advice with the attorneys of the Inscription Canyon Ranch Sanitary District pursuant to A.R.S. Section 38-431.03.(A)(3) and discussion or consultation with the attorneys of the Inscription Canyon Ranch Sanitary District in order to consider its position and instruct its attorneys regarding the District's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation pursuant to A.R.S. Section 38-431.03.(A)(4) re:

- A. Missing and unaccounted for records and documents, property of the District, that have not been produced by the previous District Board members.
- B. Claims for reimbursement of attorney fees previously paid by the District.
- C. Possible amendment to the Amended and Restated Development Agreement
- D. Applicability of Fees and Charges within the District
- E. Disposition of old audio tapes of minutes with no hard copy in file.

*During the Executive Session, the public will be asked to leave the Board meeting room until the general session is re-convened*

RECONVENE INTO PUBLIC SESSION

5. REPORTS:

- Report from Accountant
  - o Review of Financial Reports for July & August 2013
- Report from District Manager
  - o Status of Plant Operations
    - Plant Statistics/Repairs
    - Testing

- Billing for unpaid Transfer Fees
  - Status of addition of FEQ tank
  - Status of RFQ
  - Newsletter
  - Record Management Training Webinars
- Report from Board Chairman
- Review and background concerning the fees and charges within the District

6. CONSENT AGENDA (Routine items that may be approved by one motion)

- Minutes of prior meetings
  - Public Meeting Minutes of August 12, 2013
  - Executive Session Minutes of August 12, 2013

7. OLD BUSINESS - DISCUSSION & POSSIBLE ACTION RE;

- A. Missing and unaccounted for records and documents, property of the District, that have not been produced by the previous District Board members.
- B. Claims for reimbursement of attorney fees previously paid by the District
- C. Setting a time and place for future meetings of the District Board.

8. NEW BUSINESS - DISCUSSION & POSSIBLE ACTION RE;

- A. Setting the level of detail for financial reports for the Governing Board and for the Public
- B. Approval of Financial Report, July and August 2013.
- C. Applicability of Fees and Charges within the District.
- D. Disposition of old audio tapes of minutes with no hard copy in file.
- E. Authorize District Manager to order FEQ tank
- F. Participate in training session conducted by District Board legal counsel re: Open Meeting Law; board member roles, responsibilities and authority.

9. ADJOURNMENT

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting District Manager Bob Busch at r.busch@icrsd.net calling 713-0548. Requests should be made as early as possible to arrange the accommodation.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the attached notice was duly posted at 14501 N. Talking Rock Ranch Road, Prescott, Arizona and at 5360 W. Inscription Canyon Drive, Prescott, Arizona on September\_\_\_\_, 2013 at \_\_\_\_\_a.m. /p.m. in accordance with the statement filed by the ICR Sanitary District.

Dated this \_\_\_\_\_ day of September, 2013.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature