

Curriculum Quality Improvement Plan 2019-20:

(Preparation for life and learning)

Area for Improvement	Target Outcome(s)	Planned Actions	Resource/CPD Requirements	Lead	Timescales		Impact
					Review date	RAG of progress	
Venue & Facilities	Almost all learners are satisfied with the venue and facilities	Research and identify at least 3 venues that can be used as a potential training centre in Slough area that can be easy for learners to travel to.		Jojoy Varghese			
Target setting	All learners understand the lesson objectives and ILP targets set for them	Arrange a training session for tutors to simplify targets and objectives so that all levels of learners understand them.		Jojoy Varghese			
Questioning Techniques	All tutors develop higher level questioning skills so that learning is maximised	All tutors to attend a training session to further develop questioning skills.	CPD workshop on developing questioning skills in the classroom	Jojoy Varghese			
Initial assessments	100% of relevant staff develop competence to accurately mark initial	Arrange a training session for staff to mark initial assessments accurately and identify correct levels	Workshop on marking initial assessments.	Jojoy Varghese			

	assessments and identify learner levels						
Employment	Improve overall employment rate by 2% to achieve at least 8% of paid employment	Revisit the employer database and identify at least 25 more local employers who can offer employment to ATN learners.		Jojoy Varghese			
		Employability skills development team to arrange 1 day work taster sessions for potential learners while in course or soon after the courses.		Jojoy Varghese			
		Employability skills development team to arrange volunteering positions for potential clients who complete level 1/ 2 qualifications.		Jojoy Varghese			
Outcome achievement	Improve achievement rate of learners	Tutors to create an ALS plan for all Yellow and RED learners from	Workshop on completing ALS support	Jojoy Varghese			

	<p>from African and Pakistani origin to gain at least 70% of achievement rates</p>	<p>African and Pakistani ethnic background in accordance with RAG rate spreadsheet and closely monitor their progress.</p>	<p>form and ways to provide additional learning support</p>				
		<p>Lead IQA to review the performance of above mentioned group of learners on a quarterly basis.</p>		<p>Jojoy Varghese</p>			