Port of Arlington
Proposed
Budget Document
FY 2021-2022

FORM
LB-20

RESOURCES
General Fund
Port of Arlington

	Historical Data				Budget FY 2021-2022			
	Actual							
	Second Preceding Year 18-19	First Preceding Year 19-20	Adopted Budget 2020-21	RESOURCE DESCRIPTION	Acct. #	Proposed by Budget Officer	Approved By Budget Committee	Adopted by Governing Body
1	$ 1,108,151.00	$ 1,385,623.00	$ 1,479,250.00	1. Available cash on hand* (cash basis) or	4000	$ 818,186.00	$ 818,186.00	
2				2. Net working capital (accrual basis)				
3	$ 5,951.00	$ 1,379.00	$ 500.00	3. Previously levied taxes estimated to be receivec	4011	$ 500.00	$ 500.00	
4	$ 32,498.00	$ 33,351.00	$ 10,000.00	4. Interest	4022	$ 10,000.00	$ 10,000.00	
5				5. Transferred IN, from other funds				
6				6 **OTHER RESOURCES**				
7				7. Management Fees				
8	$ 625.00	$ 6,912.00	$ 16,000.00	8. Land Rental	4030	$ 6,600.00	$ 6,600.00	
9	$ 105,250.00	$ 108,407.00	$ 111,659.00	9. Elevator Lease	4050	$ 115,009.00	$ 115,009.00	
10	$ 8,400.00	$ 11,564.00	$ 5,000.00	10. Marina Moorage Revenue	4210	$ 5,000.00	$ 5,000.00	
11	$ 17,069.00	$ 15,312.00	$ 12,000.00	11. Marina Fuel Sales	4213	$ 12,000.00	$ 12,000.00	
12	$ 400.00	$ 570.00	$ 250.00	12. Marina Power and Water Sales	4214	$ 250.00	$ 250.00	
13	$ 39,570.00	$ 36,694.00	$ 40,000.00	13. RV Park Revenue	4211	$ 50,000.00	$ 50,000.00	
14	$ 4,000.00	$ -	$ 100.00	14. Donations/Gifts	4400	$ 100.00	$ 100.00	
15	$ 1,417.00	$ 18,078.00	$ 100.00	15. Miscellaneous	4500	$ 100.00	$ 100.00	
16	$ 119,472.00	$ 18,798.00	$ 40,000.00	16. Willow Creek Rock Sales	4340	$ 20,000.00	$ 20,000.00	
17				17. SIP Funds	4130	$ -		
18				18. Willow Creek Reimbursement	4450			
19				19				
27								
28								
29				**20. GRANT REVENUE**	4110			
30	$ -	$ -	$ 353,760.00	21. Marine Board Bathroom Grant	4111	$ 1,000.00	$ 1,000.00	
31	$ 7,000.00	$ 7,000.00	$ 7,000.00	22. MAPS Grant	4120	$ 7,000.00	$ 7,000.00	
32				23. Connect Oregon Grant	4112	$ 1,000.00	$ 1,000.00	
33		$ -	$ 213,000.00	24. Gilliam County Grant	4113	$ 1,000.00	$ 1,000.00	
34	$ 100.00	$ -	$ 100.00	25. Unanticipated Grant	4114	$ 100.00	$ 1,000.00	
35		$ -		26. Safety Grant	4115	$ -		
36								
37								
38	$ 1,449,903.00	$ 1,643,688.00	$ 2,288,719.00	29. Total resources, except taxes to be levied		$ 1,047,845.00	$ 1,047,845.00	
39		$ 100,000.00	$ 122,000.00	30. Taxes estimated to be received		$ 135,900.00	$ 135,900.00	
40	$ 99,853.00	$ 113,788.00		31. Taxes collected in year levied				
41	**$ 1,549,756.00**	**$ 1,757,476.00**	**$ 2,410,719.00**	**32. TOTAL RESOURCES**		**$ 1,183,745.00**	**$ 1,183,745.00**	**$ -**

*Includes ending balance from prior year

FORM
LB-31

DETAILED EXPENDITURES
Administration - General

Port of Arlington

Historical Data						Budget FY 2021-2022		
Actual		Adopted I Budget 2020-21	EXPENDITURE DESCRIPTION	Acct #	# Emp.	Proposed by Budget Officer	Approved By Budget Committee	Adopted by Governing Body
2nd Preceding Year 18-19	1st Preceding Year 19-20							
			PERSONNEL SERVICES					
$21,855.00	$22,467.00	$24,700.00	1. Port Manager	6008	1	$13,000.00	$13,000.00	
$37,112.00	$34,045.00	$37,200.00	2. Administrative Assistant - Regular and OT	6009	1	$35,000.00	$35,000.00	
$5,357.00	$3,474.00	$6,200.00	3. Payroll Taxes	6011		$6,634.00	$6,634.00	
$0.00	$0.00	$500.00	4. Training	6012		$100.00	$100.00	
$120.00	$174.00	$250.00	5. Worker's Comp Insurance	6013		$250.00	$250.00	
$17,361.00	$20,461.00	$32,250.00	6. Employee Benefits - Insurance	6015		$27,000.00	$27,000.00	
$8,319.00	$6,644.00	$9,100.00	7. Employee Benefits - Retirement	6016		$7,500.00	$7,500.00	
$90,124.00	**$87,265.00**	**$110,200.00**	**TOTAL PERSONNEL SERVICES**			**$89,484.00**	**$89,484.00**	**$0.00**
			MATERIALS & SERVICES					
$2,932.00	$1,968.00	$3,700.00	8. Utilities	6111		$3,700.00	$3,700.00	
$2,958.00	$2,558.00	$3,500.00	9. Office Supplies and Equipment	6112		$3,500.00	$3,500.00	
$8,460.00	$4,277.00	$12,000.00	10. Legal Fees	6113		$8,000.00	$8,000.00	
$0.00	$200.00	$500.00	11. Insurance - Treasurer Bond	6114		$500.00	$500.00	
$2,661.00	$3,403.00	$7,000.00	12. Dues/Subscriptions/Fees	6115		$7,000.00	$7,000.00	
$1,950.00	$6,121.00	$3,800.00	12.1 Credit Card Fees	6115-1		$3,800.00	$3,800.00	
$7,126.00	$7,926.00	$10,000.00	13. Audit, Budget, Legal Notices	6116		$10,000.00	$10,000.00	
$2,733.00	$1,677.00	$3,000.00	14. Telephone and Internet	6117		$2,000.00	$2,000.00	
$388.00	$0.00	$500.00	15. Staff Travel / Food / Lodging	6128		$500.00	$500.00	
$2,200.00	$371.00	$3,000.00	16. Commissioners Fees & Expenses	6119		$3,000.00	$3,000.00	
$168.00	$88.00	$300.00	17. Medicare-SS for Commissioners	6120		$300.00	$300.00	
$992.00	$1,665.00	$3,000.00	18. Commissioner Conferences & Travel	6127		$3,000.00	$3,000.00	
$588.00	$469.00	$1,000.00	19. Postage	6129		$700.00	$700.00	
$957.00	$65.00	$2,000.00	20. Meetings & Elections	6122		$2,000.00	$2,000.00	
$65.00	$295.00	$200.00	21. Miscellaneous	6123		$200.00	$200.00	
$950.00	$650.00	$1,000.00	22. Donations	6121		$1,000.00	$1,000.00	
$111.00	$0.00	$250.00	23. Advertising	6118		$250.00	$250.00	
$1,076.00	$0.00	$2,000.00	24. Consultant	6124		$1,000.00	$1,000.00	
$0.00	$0.00	$100.00	25. Bad Debt Write Off	6130		$100.00	$100.00	
$36,315.00	**$31,733.00**	**$56,850.00**	**TOTAL MATERIALS & SERVICES**			**$50,550.00**	**$50,550.00**	**$0.00**
$30,700.00	**$22,833.00**	**$159,459.00**	**26. CONTINGENCY**	6126		**$46,609.00**	**$46,609.00**	
$157,139.00	**$141,831.00**	**$326,509.00**	**Total Expenditures - This Page**			**$186,643.00**	**$186,643.00**	**$0.00**
$0.00	$0.00	$0.00						
$157,139.00	**$141,831.00**	**$326,509.00**	**TOTAL**			**$186,643.00**	**$186,643.00**	**$0.00**

FORM
LB-31

DETAILED EXPENDITURES
Administration - General
Port of Arlington

Historical Data					Budget FY 2021-2022		
Actual		Adopted					
Second Precedir Year 18-19	First Preceding Year 19-20	Budget 2020-21	XPENDITURE DESCRIPTIO	Acct #	Proposed by Budget Officer	Approved By Budget Committee	Adopted by Governing Body
			CAPTIAL OUTLAY				
$0.00	$0.00	$0.00	1. Land Improvements & Development				
$0.00	$0.00	$0.00	2. Engineering & Surveying				
$0.00	$0.00	$0.00	3. Plant Construction				
$0.00	$0.00	$0.00	4. Office Equipment				
$0.00	**$0.00**	**$0.00**	**TOTAL CAPITAL OUTLAY**		**$0.00**	**$0.00**	**$0.00**
			DEBT SERVICE				
$0.00	$0.00	$0.00	5. Loan Principal				
$0.00	$0.00	$0.00	6. Loan Interest				
$0.00	**$0.00**	**$0.00**	**TOTAL DEBT SERVICE**		**$0.00**	**$0.00**	**$0.00**
			TRANSFERS OUT				
$10,300.00	$10,841.00	$11,650.00	7. Transfer to Reserve Fund	6170	$11,500.00	$11,500.00	
$0.00	$0.00	$0.00	8. Transfer to Economic Dev	6170	$0.00	$0.00	
$0.00	$0.00	$0.00	9. Transfer to Gronquist Fun	6170	$100,000.00	$100,000.00	
	$10,841.00	**$11,650.00**	**TOTAL TRANSFERS OUT**		**$111,500.00**	**$111,500.00**	**$0.00**
$182,000.00	**$167,883.00**	**$326,509.00**	**Total Expenditures - Previous Page**		**$186,643.00**	**$186,643.00**	
$10,300.00	**$10,841.00**	**$11,650.00**	Total Expenditures - This Page		**$111,500.00**	**$111,500.00**	
$192,300.00	**$178,724.00**	**$338,159.00**	**TOTAL EXPENDITURES - Admin**		**$298,143.00**	**$298,143.00**	
$0.00	$0.00	$0.00	UNAPPROPRIATED ENDIN	1500			
$192,300.00	**$178,724.00**	**$338,159.00**	**TOTAL**		**$298,143.00**	**$298,143.00**	**$0.00**

FORM
LB-31

DETAILED EXPENDITURES
ISLAND PARK - GENERAL

Port of Arlington

Historical Data						Budget FY 2021-2022		
Actual		Adopted Budget 2020-21	EXPENDITURE DESCRIPTION	Acct #	# Emp	Proposed by Budget Officer	Approved By Budget Committee	Adopted by Governing Body
2nd Preceding Year 18-19	1st Preceding Year 19-20							
			PERSONNEL SERVICES					
$5,751.00	$9,577.00	$13,500.00	1. Maintenance Person	6610	0.3	$18,000.00	$18,000.00	
$528.00	$584.00	$850.00	2. Payroll Taxes - Maintenance	6611		$900.00	$900.00	
$142.00	$0.00	$500.00	3. Worker's Comp Insurance	6612		$500.00	$500.00	
	$0.00	$0.00	4. Other Personal Services	6613		$0.00	$0.00	$0.00
$0.00	$0.00	$0.00	5. Employee Benefits	6614		$7,602.00	$7,602.00	
			6. Employee Benefits Retirement	6615		$2,120.00	$2,120.00	
$6,421.00	**$10,161.00**	**$14,850.00**	**TOTAL PERSONNEL SERVICES**			**$29,122.00**	**$29,122.00**	**$0.00**
			MATERIALS & SERVICES					
$0.00	$0.00	$1,200.00	5. Water Fees	6621		$1,200.00	$1,200.00	
$1,333.00	$555.00	$1,000.00	6. Sanitation and Sewer	6622		$1,500.00	$1,500.00	
$575.00	$788.00	$1,800.00	7. Comfort Station Supplies - OSMB	6623		$1,800.00	$1,800.00	
$1,828.00	$544.00	$1,500.00	8. Park Electricity	6624		$1,500.00	$1,500.00	
$244.00	$0.00	$200.00	9. Pest Control / Chemical / Fertilizer	6625		$200.00	$200.00	
$1,159.00	$1,462.00	$2,000.00	10.Liability Insurance	6626		$2,000.00	$2,000.00	
$1,927.00	$4,080.00	$2,800.00	11. Park Maintenance & Supplies	6627		$4,000.00	$4,000.00	
$12.00	$0.00	$100.00	12. Miscellaneous	6628		$100.00	$100.00	
$7,078.00	**$7,429.00**	**$10,600.00**	**TOTAL MATERIALS & SUPPLIES**			**$12,300.00**	**$12,300.00**	**$0.00**
			CAPITAL OUTLAY					
$8,825.00	$125.00	$200,000.00	13. West End Park Infastructure and Improvements	6631		$116,000.00	$116,000.00	
$2,252.00	$6,500.00	$20,000.00	14. Engineering, Surveying & Monitoring	6632		$40,000.00	$40,000.00	
$0.00	$0.00	$213,000.00	15. Improvements; Construction Grant Gilliam Coun	6633		$1,000.00	$1,000.00	
$0.00	$0.00	$353,760.00	16. Improvements; Construction Grant Marine Boarc	6634		$100.00	$100.00	
$0.00	$0.00	$76,000.00	17. Improvements; Construction (Grant Match) Gilli	6635		$100.00	$100.00	
		$142,350.00	18. Marine Board Restrooms Grant Match	6636		$100.00	$100.00	
$11,077.00	**$6,625.00**	**$1,005,110.00**	**TOTAL CAPITAL OUTLAY**			**$157,300.00**	**$157,300.00**	**$0.00**
			DEBT SERVICE			$0.00	$0.00	$0.00
$24,576.00	**$24,215.00**	**$1,030,560.00**	**Total Expenditures - This Page**			**$198,722.00**	**$198,722.00**	**$0.00**
$0.00	$0.00	$0.00	UNAPPROPRIATED ENDING FUND BALANCE			$0.00	$0.00	$0.00
$24,576.00	**$24,215.00**	**$1,030,560.00**	**TOTAL**			**$198,722.00**	**$198,722.00**	**$0.00**

FORM
LB-31

DETAILED EXPENDITURES
MARINA - GENERAL

Port of Arlington

Historical Data						Budget FY 2021-2022		
Actual		Adopted Budget 2020-21	EXPENDITURE DESCRIPTION	Acct #	# Emp	Proposed by Budget Officer	Approved By Budget Committee	Adopted by Governing Body
2nd Preceding Year 18-19	1st Preceding Year 19-20							
			PERSONNEL SERVICES					
$212.00	$616.00	$3,900.00	1. Maintenance Person	6710	0.2	$5,600.00	$5,600.00	
$22.00	$48.00	$350.00	2. Payroll Taxes - Maintenance	6711		$600.00	$600.00	
$50.00	$0.00	$60.00	3. Worker's Comp Insurance	6712		$200.00	$200.00	
$116.00	$0.00	$0.00	4. Other Personal Services	6700		$0.00	$0.00	$0.00
$0.00	$0.00	$0.00	5. Employee Benefits	6713		$2,300.00	$2,300.00	
$0.00	$0.00	$0.00	6. Employee Benefits Retirement	6714		$640.00	$640.00	
$400.00	**$664.00**	**$4,310.00**	**TOTAL PERSONNEL SERVICES**			**$9,340.00**	**$9,340.00**	**$0.00**
			MATERIALS & SERVICES					
$3,101.00	$3,813.00	$4,500.00	8. Electricity - Marina	6721		$4,500.00	$4,500.00	
$225.00	$0.00	$2,000.00	9. OMB Repairs MAPS Grant	6722		$2,000.00	$2,000.00	
$2,200.00	$2,472.00	$2,600.00	10. Liability Insurance	6723		$2,600.00	$2,600.00	
$1,587.00	$2,588.00	$5,000.00	11. Marina Maint. & Supplies	6724		$5,000.00	$5,000.00	
$421.00	$0.00	$500.00	12. Miscellaneous	6725		$500.00	$500.00	
$0.00	$0.00	$0.00	13. Contractural Services	6726		$0.00	$0.00	$0.00
$9,693.00	$10,255.00	$16,000.00	14. Marina Fuel	6727		$16,000.00	$16,000.00	
$17,227.00	**$19,128.00**	**$30,600.00**	**TOTAL MATERIALS & SUPPLIES**			**$30,600.00**	**$30,600.00**	**$0.00**
			CAPITAL OUTLAY					
$0.00	$0.00	$0.00	14. Marina Improvement Project (Grants)	6731		$100.00	$100.00	
$0.00	$0.00	$0.00	15. Engineering & Surveying	6732		$100.00	$100.00	
$0.00	$0.00	$29,000.00	16. Marina EMV Equipment	6733		$0.00	$0.00	
$0.00	$0.00	$0.00	17. Marina Improvements Match	6734		$100.00	$100.00	
$0.00	**$0.00**	**$29,000.00**	**TOTAL CAPITAL OUTLAY**			**$300.00**	**$300.00**	**$0.00**
$0.00	$0.00	$0.00	**DEBT SERVICE**			$0.00	$0.00	$0.00
$17,627.00	**$19,792.00**	**$63,910.00**	**Total Expenditures - This Page**			**$40,240.00**	**$40,240.00**	**$0.00**
$0.00	$0.00	$0.00	UNAPPROPRIATED ENDING FUND BALANCE			$0.00	$0.00	$0.00
$17,627.00	**$19,792.00**	**$63,910.00**	**TOTAL**			**$40,240.00**	**$40,240.00**	**$0.00**

FORM
LB-31

DETAILED EXPENDITURES
RV PARK - GENERAL

Port of Arlington

Historical Data						Budget FY 2021-2022		
Actual		Adopted Budget 2020-2021	EXPENDITURE DESCRIPTION	Acct #	# Emp	Proposed by Budget Officer	Approved By Budget Committee	Adopted by Governing Body
Second Preceding Year 18-19	First Preceding Year 19-20							
			PERSONNEL SERVICES					
$329.00	$616.00	$3,300.00	1. Maintenance Person	6310	0.2	$5,600.00	$5,600.00	
$27.00	$46.00	$500.00	2. Payroll Taxes - Maintenance	6311		$600.00	$600.00	
$200.00	$213.00	$240.00	3. Worker's Comp Insurance	6312		$250.00	$250.00	
			4. Employee Benefits	6313		$2,300.00	$2,300.00	
			5. Employee Benefits Retirement	6314		$640.00	$640.00	
$556.00	**$875.00**	**$4,040.00**	**TOTAL PERSONNEL SERVICES**			**$9,390.00**	**$9,390.00**	**$0.00**
			MATERIALS AND SERVICES					
$4,114.00	$3,118.00	$4,000.00	4. Water Fees	6321		$4,000.00	$4,000.00	
$1,170.00	$1,002.00	$2,000.00	5. Sanitation	6322		$2,000.00	$2,000.00	
$9,474.00	$7,703.00	$9,000.00	6. Electricity	6323		$9,000.00	$9,000.00	
$4,187.00	$3,174.00	$4,000.00	7. Sewer	6329		$4,000.00	$4,000.00	
$230.00	$1,490.00	$3,000.00	8. Maintenance & Supplies	6326		$4,000.00	$4,000.00	
$1,433.00	$1,763.00	$1,800.00	9. Liability Insurance	6327		$1,800.00	$1,800.00	
$0.00	$0.00	$1,000.00	10. Advertising	6325		$1,000.00	$1,000.00	
$0.00	$0.00	$250.00	11. Miscellaneous	6328		$250.00	$250.00	
$425.00	$967.00	$1,000.00	12. Telephone/WIFI	6324		$1,000.00	$1,000.00	
$21,033.00	**$19,217.00**	**$26,050.00**	**TOTAL MATERIAL & SERVICES**			**$27,050.00**	**$27,050.00**	**$0.00**
			CAPITAL OUTLAY					
$0.00	$1,000.00	$60,000.00	13.Gilliam County Grant RV Park Construction / Pu	6341		$100.00	$100.00	
		$8,000.00	14. Grant Match	6343		$100.00	$100.00	
		$80,000.00	15. RV Park Equipment and Infrastructure	6344		$10,000.00	$10,000.00	
$0.00	**$1,000.00**	**$60,000.00**	**TOTAL CAPITAL OUTLAY**			**$10,200.00**	**$10,200.00**	**$0.00**
			DEBT SERVICE					
$0.00	$0.00	$0.00	13. Loan - Principal			$0.00	$0.00	$0.00
$0.00	$0.00	$0.00	14. Loan - Interest			$0.00	$0.00	$0.00
$0.00	**$0.00**	**$0.00**	**TOTAL DEBT SERVICE**			**$0.00**	**$0.00**	**$0.00**
$21,589.00	**$21,092.00**	**$90,090.00**	**TOTAL EXPENDITURES**			**$46,640.00**	**$46,640.00**	**$0.00**
		$0.00	**UNAPPROPRIATED ENDING FUND BALANCE**			**$0.00**	**$0.00**	**$0.00**
$21,589.00	**$21,092.00**	**$90,090.00**	**TOTAL**			**$46,640.00**	**$46,640.00**	**$0.00**

DETAILED EXPENDITURES

FORM
LB-31

WILLOW CREEK FACILITY - GENERAL

Port of Arlington

	Historical Data					Budget FY 2021-2022		
	Actual		Adopted Budget 2020-21	EXPENDITURE DESCRIPTION	Acct #	Proposed by Budget Officer	Approved By Budget Committee	Adopted by Governing Body
	2nd Preceding Year 18-19	1st Preceding Year 19-20						
				PERSONNEL SERVICES				
	$0.00	$0.00	$0.00	1. Administrative Asst.		$0.00		
	$0.00	$0.00	$0.00	2. Payroll Taxes - Staff		$0.00		
	$0.00	$0.00	$0.00	3. Worker's Comp Insurance		$0.00		
	$0.00	**$0.00**	**$0.00**	**TOTAL PERSONNEL SERVICES**		**$0.00**	**$0.00**	**$0.00**
				MATERIALS AND SERVICES				
	$0.00	$0.00	$100.00	4. Travel	6524	$100.00	$100.00	
	$0.00	$0.00	$0.00	5. Training				
	$0.00	$0.00	$0.00	6. Legal Fees (Grant from Gilliam County)	6522			
	$1,087.00	$1,079.00	$2,000.00	7. Permits; Miscellaneous	6523	$4,000.00	$4,000.00	
	$0.00	$0.00	$0.00	8. Contractural Services		$0.00	$0.00	$0.00
	$1,087.00	**$1,079.00**	**$2,100.00**	**TOTAL MATERIALS & SERVICES**		**$4,100.00**	**$4,100.00**	**$0.00**
				CAPITAL OUTLAY				
	$0.00	$0.00	$747,900.00	9. Construction	6540	$547,900.00	$547,900.00	
	$0.00	$0.00	$50,000.00	10. Engineering & Surveying	6542	$48,000.00	$48,000.00	
	$0.00	**$0.00**	**$797,900.00**	**TOTAL CAPITAL OUTLAY**		**$595,900.00**	**$595,900.00**	**$0.00**
				DEBT SERVICE				
	$0.00	$0.00	$0.00	11. Loan - Principal		$0.00	$0.00	$0.00
	$0.00	$0.00	$0.00	12. Loan - Interest		$0.00	$0.00	$0.00
	$0.00	**$0.00**	**$0.00**	**TOTAL DEBT SERVICE**		**$0.00**	**$0.00**	**$0.00**
	$1,087.00	**$1,079.00**	**$800,000.00**	**TOTAL EXPENDITURES**		**$600,000.00**	**$600,000.00**	**$0.00**
				UNAPPROPRIATED ENDING FUND BALANCE				
	$1,087.00	**$1,079.00**	**$800,000.00**	**TOTAL**		**$600,000.00**	**$600,000.00**	**$0.00**

FORM
LB-20

RESOURCES
Gronquist Fund
Established FY 2021-2022

Port of Arlington

	Historical Date					Budget FY 2021-2022		
	Actual		Adopted Budget 2019-20	RESOURCE DESCRIPTION	Acct #	Proposed by Budget Officer	Approved By Budget Committee	Adopted by Governing Body
	2nd Preceding Year 18-19	1st Preceding Year 19-20						
				Beginning Fund Balance:		$0.00	0	
				1. Carryover (cash basis)	5200	$0.00	$0.00	
				2. Transfer from General Fund	5201	$100,000.00	$100,000.00	
				OTHER RESOURCES				
				Room Rental				
				3. Gilliam Room Rental	5202	$800.00	$800.00	
				4. Columbia Room Rental	5203	$1,200.00	$1,200.00	
				5. China Creek Room Rental	5304	$500.00	$500.00	
				6. Kitchen Rental	5305	$800.00	$800.00	
				7. Cleaning Fee	5306	$1,550.00	$1,550.00	
				Building Lease				
				8. Office Space Lease #1 Large Office	5210	$8,000.00	$8,000.00	
				9. Office Space Lease #2 South East Office	5211	$4,800.00	$4,800.00	
				10. Office Space Lease #3 Middle Office	5212	$3,600.00	$3,600.00	
				11. Office Space Lease #4 Back Office	5213	$3,600.00	$3,600.00	
				12. Triple Net Tax Reserve	5214	$10,000.00	$10,000.00	
				13. Unanticipated Grant	5215	$1,000.00	$1,000.00	
				14. Donations Gifts	5216	$100.00	$100.00	
				15. Gilliam County Grant	5217	$20,000.00	$20,000.00	
						$0.00		
	$0.00	**$0.00**	**$0.00**	**Total resources, except taxes to be levied**		**$155,950.00**	**$155,950.00**	**$0.00**
			$0.00	Taxes necessary to balance		**$0.00**	**$ -**	**$ -**
				Taxes collected in year levied				
	$0.00	**$0.00**	**$0.00**	**TOTAL RESOURCES**		**$155,950.00**	**$155,950.00**	**$0.00**

FORM

DETAILED EXPENDITURES

LB-31

Gronquist Building - General

Historical Data						Budget FY 2021-2022		
Actual		Adopted I Budget 2020-21	EXPENDITURE DESCRIPTION	Acct #	# Emp.	Proposed by Budget Officer	Approved By Budget Committee	Adopted by Governing Body
2nd Preceding Year 18-19	1st Preceding Year 19-20							
			PERSONNEL SERVICES					
			1. Port Manager	8510	1	$7,800.00	$7,800.00	
			2. Administrative Assistant	8511	1	$12,000.00	$12,000.00	
			3. Event Cordinator	8512		$100.00	$100.00	
			4. Maintenance	8513	1	$7,300.00	$7,300.00	
			5. Payroll Taxes	8514		$3,000.00	$3,000.00	
			6. Worker's Comp Insurance	8516		$300.00	$300.00	
			7. Employee Benefits - Insurance	8517		$12,500.00	$12,500.00	
			8. Employee Benefits - Retirement	8518		$3,500.00	$3,500.00	
$0.00	**$0.00**	**$0.00**	**TOTAL PERSONNEL SERVICES**			**$46,500.00**	**$46,500.00**	**$0.00**
			MATERIALS & SERVICES					
			8. Utilities	8521		$10,000.00	$10,000.00	
			9. Office Supplies and Equipment	8522		$1,500.00	$1,500.00	
			10. Legal Fees	8523		$1,000.00	$1,000.00	
			11. Insurance - Treasurer Bond	8524		$3,000.00	$3,000.00	
			12. Dues/Subscriptions/Fees	8525		$1,000.00	$1,000.00	
			12.1 Credit Card Fees	8525-1		$500.00	$500.00	
			13. Audit, Budget, Legal Notices	8526		$500.00	$500.00	
			14. Telephone and Internet	8527		$800.00	$800.00	
			15. Supplies	8528		$1,500.00	$1,500.00	
			16. Fire Suppression System Inspection	8529		$3,800.00	$3,800.00	
			17. Building Maintenance	8530		$5,000.00	$5,000.00	
			18. Alarm Monitoring	8531		$800.00	$800.00	
			19. Pest Control / Fertilizer	8532		$300.00	$300.00	
			20. Miscellaneous	8533		$500.00	$500.00	
			21. Donations	8534		$100.00	$100.00	
			22. Advertising	8535		$1,000.00	$1,000.00	
			23. Property Taxes	8536		$10,000.00	$10,000.00	
			24. Bad Debt Write Off	8537		$100.00	$100.00	
			25. Cleaning Fee Reiumbursed	8538		$1,150.00	$1,150.00	
			26. Misc.	8539		$2,000.00	$2,000.00	
							P	
$0.00	**$0.00**	**$0.00**	**TOTAL MATERIALS & SERVICES**			**$44,550.00**	**P**	**$0.00**
			26. CONTINGENCY	8630		**$8,900.00**		
			CAPITOL OUTLAY					
			27. Land Improvement and Development	8631		$1,000.00		
			28. Tenant Improvements / Building Improvements	8632		$50,000.00		
			29. Grant Match Gilliam County	8633		$5,000.00		
			TOTAL CAPITOL OUTLAY			**$56,000.00**		
$0.00	**$0.00**	**$0.00**	**Total Expenditures - This Page**			**$155,950.00**	**#VALUE!**	**$0.00**
$0.00	$0.00	$0.00						
$0.00	**$0.00**	**$0.00**	**TOTAL**			**$155,950.00**	**#VALUE!**	**$0.00**

FORM
LB-20

RESOURCES
Economic Development Fund

Port of Arlington

Established FY 2011-2012

Historical Date					Budget FY 2021-2022		
Actual		Adopted Budget 2020-21	RESOURCE DESCRIPTION	Acct #	Proposed by Budget Officer	Approved By Budget Committee	Adopted by Governing Body
2nd Preceding Year 18-19	1st Preceding Year 19-20						
			Beginning Fund Balance:				
$ 458,206.00	$412,813.00	$248,600.00	1. Carryover (cash basis)	5005	$215,412.00	$215,412.00	
	$0.00		2. Net working capital* (accrual basis)				
			OTHER RESOURCES				
	$0.00		3. Mesa Industrial Lots	5030	$1,000.00	$1,000.00	
			4. Building Lease				
$91,200.00	$98,800.00	$93,936.00	a. 11-002 Insitu	5031	$93,936.00	$93,936.00	
$24,400.00	$4,412.00	$15,000.00	b. 11-004 Hangar Building	5032	$18,000.00	$18,000.00	
$24,250.00	$24,000.00	$1,000.00	c. Mesa Flex Building	5033	$39,000.00	$39,000.00	
$268,960.00	$40,000.00	$100,000.00	5. Grants - Gilliam County ED Grant	5113	$1,000.00	$1,000.00	
$7,848.00	$7,800.00	$7,800.00	6. Grants - Billboards	5116	$0.00	$0.00	
$25,529.00	$25,342.00	$25,000.00	7. SIP Funds	5130	$25,000.00	$25,000.00	
$0.00	$0.00	$1,000.00	8. Unanticipated Grant Funds	5114	$1,000.00	$1,000.00	
$0.00	$ -	$1,275.00	9. Building Tax Reserve	5034	$9,500.00	$9,500.00	
$ -	$ -	$0.00	10. Transfer from General Fund	5600	$0.00	$0.00	
$0.00	$ -	$0.00	11	5500	$0.00	$0.00	
$0.00	$ -	$0.00	12	5115	$0.00	$0.00	
$900,393.00	**$613,167.00**	**$493,611.00**	**Total resources, except taxes to be levied**		**$403,848.00**	**$403,848.00**	**$0.00**
		$0.00	Taxes necessary to balance		**$0.00**	**$ -**	**$ -**
			Taxes collected in year levied				
$900,393.00	**$613,167.00**	**$493,611.00**	**TOTAL RESOURCES**		**$403,848.00**	**$403,848.00**	**$0.00**

FORM
LB-31

DETAILED EXPENDITURES

ECONOMIC DEVELOPMENT FUND

Established FY 2011-2012

Port of Arlington

Historical Data					Budget FY 2021-2022		
Actual		Adopted Budget 2020-21	EXPENDITURE DESCRIPTION	Acct #	Proposed by Budget Officer	Approved By Budget Committee	Adopted by Governing Body
2nd Preceding Year 18-19	1st Preceding Year 19-20						
			PERSONNEL SERVICES				
$65,566.00	$67,400.00	$70,760.00	1. Officer	8410	$59,000.00	$59,000.00	
$17,529.00	$16,946.00	$19,400.00	2.1 Administrative Assistant	8410-1	$14,600.00	$14,600.00	
				8410-2	$0.00	$0.00	
$7,227.00	$5,240.00	$9,800.00	3. Payroll Taxes	8411	$9,800.00	$9,800.00	
$100.00	$264.00	$300.00	4. Workers Comp	8412	$300.00	$300.00	
$21,450.00	$25,580.00	$31,100.00	5. Employee Benefits - Insurance	8413	$29,450.00	$29,450.00	
$10,358.00	$10,121.00	$10,500.00	6. Employee Benefits - Retirement	8414	$8,700.00	$8,700.00	
$122,230.00	**$125,551.00**	**$141,860.00**	**TOTAL PERSONNEL SERVICES**		**$121,850.00**	**$121,850.00**	**$0.00**
			MATERIALS AND SERVICES				
$5,842.00	$3,879.00	$6,000.00	7. Travel / Food / Lodging	8421	$6,000.00	$6,000.00	
$256.00	$60.00	$3,000.00	8. Training / Seminars / Conventions	8422	$3,000.00	$3,000.00	
$4,966.00	$4,527.00	$15,000.00	9. Legal Fees	8423	$5,000.00	$5,000.00	
$1,245.00	$515.00	$2,000.00	10. Office Supplies & Equipment	8424	$3,500.00	$3,500.00	
$0.00	$0.00	$0.00	11	8424-1	$0.00	$0.00	
$0.00	$0.00	$0.00	12	8424-2	$0.00	$0.00	
$0.00	$0.00	$4,000.00	13. Consultant	8424-3	$500.00	$500.00	
$1,887.00	$1,310.00	$2,800.00	14. Utilities	8425	$3,500.00	$3,500.00	
$405.00	$225.00	$500.00	15. Dues & Subscriptions	8426-1	$500.00	$500.00	
$12,150.00	$20,208.00	$80,000.00	16. Marketing & Advertising	8426	$5,000.00	$5,000.00	
$2,308.00	$2,555.00	$2,500.00	17. Telephone & Internet Service	8427	$2,500.00	$2,500.00	
$50.00	$0.00	$500.00	18. Website Development & Maintenance	8428	$500.00	$500.00	
$23,400.00	$21,600.00	$21,600.00	19. City of Arlington Insitu Lease	8430	$21,600.00	$21,600.00	
$5,732.00	$5,560.00	$9,000.00	20. Building Insurance	8429	$9,000.00	$9,000.00	
$18,960.00	$0.00	$0.00	21.Feasibility Studies/Irrigation Study	8430-1	$0.00	$0.00	
$0.00	$0.00	$1,000.00	22.Grant Match	8430-2	$1,000.00	$1,000.00	
$36,578.00	$18,165.00	$40,000.00	23. Small Business Assistance Program	8430-3	$0.00	$0.00	
$5,018.00	$1,232.00	$1,275.00	24. Property Taxes	8430-4	$9,500.00	$9,500.00	
$0.00	$0.00	$2,000.00	25. A Town Throw Down	8426-2	$100.00	$100.00	
$118,797.00	**$79,836.00**	**$191,175.00**	**TOTAL MATERIALS & SERVICES**		**$71,200.00**	**$71,200.00**	**$0.00**
$0.00	**$19,496.00**	**$26,429.00**	**26. CONTINGENCY**	**8439**	**$71,153.00**	**$71,153.00**	
			CAPITAL OUTLAY				
$0.00	$0.00	$17,000.00	Condon Water Project	8431	$17,000.00	$17,000.00	
$25,850.00	$8,520.00	$45,000.00	28. Engineering & Surveying	8432	$45,000.00	$45,000.00	
$213,778.00	$31,369.00	$60,000.00	29. Building Projects/Tenant Improvements	8435	$65,500.00	$65,500.00	
$239,628.00	**$39,889.00**	**$122,000.00**	**TOTAL CAPITAL OUTLAY**		**$127,500.00**	**$127,500.00**	**$0.00**
			DEBT SERVICE				
$9,289.00	$9,437.00	$9,630.00	30. Loan - Principal	8441	$9,839.00		
$2,855.00	$2,707.00	$2,517.00	31. Loan - Interest	8442	$2,306.00		
$12,144.00	**$12,144.00**	**$12,147.00**	**TOTAL DEBT SERVICE**		**$12,145.00**	**$0.00**	**$0.00**
$492,799.00	**$276,916.00**	**$493,611.00**	**TOTAL EXPENDITURES**		**$403,848.00**	**$391,703.00**	**$0.00**
			UNAPPROPRIATED ENDING FUND BALANCE				
$492,799.00	**$276,916.00**	**$493,611.00**	**TOTAL**		**$403,848.00**	**$391,703.00**	**$0.00**

FORM
LB-20

RESOURCES
Reserve Fund
Established FY 2013-2014

Port of Arlington

Historical Date					Budget FY 2021-2022		
Actual		Adopted Budget 2020-21	RESOURCE DESCRIPTION	Acct #	Proposed by Budget Officer	Approved By Budget Committee	Adopted by Governing Body
2nd Preceding Year 18-19	1st Preceding Year 19-20						
			Beginning Fund Balance:				
$41,463.00	$53,073.00	$64,709.00	1. Carryover (cash basis)	9000	$76,759.00	~~$70,759.00~~ Done	FIX
			2. Net working capital* (accrual basis)				
			OTHER RESOURCES				
$10,300.00	$10,841.00	$11,650.00	3. Transfer from General Fund	9001	$11,500.00	$11,500.00	
$1,309.00	$1,397.00	$400.00	4. Interest Income	9002	$400.00	$400.00	
$53,072.00	**$65,311.00**	**$76,759.00**	**Total resources, except taxes to be levied**		**$88,659.00**	**$91,659.00**	**$0.00**
			Taxes necessary to balance		**$0.00**	**$0.00**	**$0.00**
			Taxes collected in year levied				
$53,072.00	**$65,311.00**	**$76,759.00**	**TOTAL RESOURCES**		**$88,659.00**	**$91,659.00**	**$0.00**

FORM
LB-31

DETAILED EXPENDITURES
Reserve Fund
Established FY 2013-2014

Port of Arlington

Historical Data					Budget FY 2021-2022		
Actual							
2nd Preceding Year 18-19	1st Preceding Year 19-20	Adopted Budget 2020-2021	EXPENDITURE DESCRIPTION	Acct #	Proposed by Budget Officer	Approved By Budget Committee	Adopted by Governing Body
			CAPITAL OUTLAY				
$0.00	$0.00	$76,759.00	1. Repairs, Maintenance, Grant Match	9500	$88,659.00	$88,659.00	
$0.00	**$0.00**	**$76,759.00**	**TOTAL CAPITAL OUTLAY**		**$88,659.00**	**$88,659.00**	
$0.00	**$0.00**	**$76,759.00**	**TOTAL EXPENDITURES**		**$88,659.00**	**$88,659.00**	**$0.00**
			UNAPPROPRIATED ENDING FUND BALANCE				
$0.00	**$0.00**	**$76,759.00**	**TOTAL**		**$88,659.00**	**$88,659.00**	**$0.00**