



To: All Councillors
Press
Notice Board (members of the public are welcome to attend)

Lisa Staggs – CLERK.

Dear Councillor,
You are hereby summoned to attend a meeting of:

MIRFIELD TOWN COUNCIL

To be held on: Wednesday 5th February 2025 at 7.30pm or at the rising of the
previous meeting of the Armistice Committee

To be held at: Trinity Methodist Church, 4 Trinity Street, Mirfield, WF14 8AD.

A period of 15 minutes will be allowed during the meeting for questions and comments from members of the public on matters relevant to the Town council. There should only be one speaker per topic, each member is allowed three minutes in which to speak (approximately). Questions **MUST** be received 7 days prior by email or post to the Clerk to mirfieldtowncouncil@gmail.com, with details of what they wish to speak about including the wording.

Recordings may be made at the meeting by attendees. Anyone intending to record proceedings should inform the Chairman or Clerk of the meeting of their intentions to record prior to commencement of the meeting. Anyone intending to record a meeting or part thereof, will be asked by the Chairman to identify themselves. All recordings must be made in accordance with any regulations relating to such matters and in accordance with Mirfield Town Council Recording Policy.

AGENDA

MTC139/2024	CHAIRMAN'S WELCOME AND REMARKS:
MTC140/2024	<u>APOLOGIES FOR ABSENCE</u> 1.To receive apologies 2.To approve reasons for absence. (Members are reminded that apologies MUST be sent to the Clerk or Chairman if they are unable to attend.)
MTC141/2024	<u>DECLARATION OF INTEREST</u> To receive any declarations of interest to any item on the agenda including any pecuniary interests whether they have been declared under the Council's Code of Conduct or Members Register of Pecuniary Interests For members to declare if they have been lobbied on any matters on the agenda
MTC142/2024	<u>CONFIRMATION OF MINUTES:</u> To approve the minutes of the ordinary town council meeting of 22 nd January 2025 as a true and correct record including payments of £125.00 plus Clerk Salary, Clerk Working Allowance, Pension & HMRC.

MTC143/2024	<p><u>MATTERS ARISING FROM THE MINUTES:</u> To receive information on the following ongoing issues and decide further action where necessary</p> <ol style="list-style-type: none"> 1. To receive an update from Cllr Naisbett on website and decide any action necessary. 2. To receive an update on Mirfield Library and decide any action necessary. 3. To receive an update from Cllr Guy on two new London Hearts match funded defibrillators and agree any action necessary
MTC144/2024	<p><u>GRANT APPLICATIONS:</u> To consider grant applications submitted – 868 (Mirfield) Squadron £595.00 to fund Outdoor training event in March (documents circulated prior to the meeting)</p>
MTC145/2024	<p><u>INTERNAL MATTERS:</u> To receive information on the following items and decide any action where necessary</p> <ol style="list-style-type: none"> 1. To agree date of Annual Town Meeting and Annual Town Council meeting (Suggested dates 7th or 14th May 2025) 2. To discuss and approve 2025/2026 Budget 3. To discuss and approve 2025/2026 Precept 4. To agree appointment of Internal Auditor by Northern Internal Audit Services for first audit 2024/2025
MTC146/2024	<p><u>PUBLIC QUESTION TIME:</u> None Received</p>
MTC147/2024	<p><u>FUTURE MEETING DATES TO AGREE:</u> THE DATE OF THE NEXT FULL TOWN COUNCIL MEETING: Wednesday 19th February 2025 Time Meeting Closed:.....</p>

<http://www.mirfieldtowncouncil.com>

*Signed Lisa Staggs
Town Clerk*