

**West Groton Water Supply District  
Minutes of the Monthly Meeting  
November 12, 2024**

The meeting was called to order @ 6:01 PM. The following were in attendance:

Bob Blood, Jason Kauppi, Josh West, Commissioners  
Paul W. Curtin, General Manager  
Dawn Priest, Treasurer

**Review of the Monthly Minutes:** The October 2024 Monthly Minutes were approved and accepted.

**Review of Monthly Invoices/Treasurer's Report:** The October 2024 invoices were approved and accepted.

**Review of Profit & Loss Statement:** The Profit & Loss Statement for 07/01/23 – 10/31/2024 was approved and accepted.

**Report of the General Manager**

The master meters have been tested and calibrated. This is done annually.

Hayes Woods: Water main has been extended to the back of the development. We need to pressure test and chlorinate. As of this date, there are no applications for service.

Our backflow testing, which is done by Toomey Water Service twice a year, has been completed and there were no concerns.

The Townsend Road PFAS test results came back excellent ("J", which is basically zero). Next year both locations will be tested. Jason asked if we were at a point to ask for less testing. Paul doesn't think so.

Buxton completed the driveway area at the garage. He moved the pipe rack and cleaned up debris. Paul and Alex will paint the exterior of the building. The shelving racks were purchased and set-up. The propane tank is installed, and the heat is on.

Paul replaced a hydrant on West Main Street and moved it back 4' from the new sidewalk.

National Grid came out to remove an old-line (mercury regulator) and discovered it was still connected to the street. It was dug up and disconnected.

The water service at 142 Townsend Road has been completed.

**Other Business**

A CD matures this month. We can lock in at 4.25% for a 6- or 12- month renewal. Dawn suggested locking in at 12 months to take advantage of this rate.

A motion was made and seconded to renew the CD for 12 months.

**Vote**

Was carried by unanimous vote in the affirmative to renew the CD for 12 months.

The street list has to be sent to the assessor by November 25<sup>th</sup>. Dawn is working on completing this.

The Real Estate Trust was added to our liability insurance policies as an additional insured with first position.

Bob asked about 236 Pepperell Road. We haven't heard from him since he inquired about connection.

Rail Trail: We need to find out who is handling the rail trail project/feasibility study. We will need to start to determine what costs will be to comply with DEP requirements (gates, signage, etc. to prevent vehicle access/parking) and reach out to the committee about including these costs in their plan.

As there was no further business, a motion was made and seconded to adjourn the meeting at 7:49 PM.

Respectfully Submitted,

Lisa M. Dearth

Clerk