

Minutes of the Regular Meeting

Joint Powers Board
Northwest Suburban Integration School District #6078

September 15, 2010

Call to Order

Chair Lindblad called the regular meeting of the Joint Powers Board to order at 6:15 PM on Wednesday, September 15, 2010 at the Northwest Suburban Integration School District Office. Members present: Kris Abrahamson, Janelle Henry, Marcia Lindblad, Lin Myszkowski, Patti Pokorney, Jon Tynjala and ex-officio Mark Robertson. Scott Thielman from Buffalo-Hanover-Montrose attended as the representative for the Superintendent Advisory Group and Tammie Epley attended as representative for the Community Collaborative Council. Michelle Langenfeld (Anoka) also attended. Absent: Arneuwel Benifield and Scott Wenzel.

Approval of Agenda

Motion by Henry, seconded by Myszkowski, to accept the agenda as presented for September 15, 2010. Upon vote being taken, all voted in favor, none voted against. Motion carried.

Robertson reported that due to the resignation by the current board treasurer, he would ask that a replacement be named at tonight's meeting. An additional motion was made by Pokorney, seconded by Henry, to amend the approved agenda and add the treasurer position approval to the agenda. Upon vote being taken, all voted in favor, none voted against. Motion carried.

Interim Executive Director and Staff Reports

1. **Welcome and Introductions**: Jon Tynjala was welcomed and introduced as the new board member from Mounds View. Arneuwel Benifield has been appointed, due to a resignation, as the new representative from Brooklyn Center. Benifield will begin attending meetings in October.
2. **Board Member Resignation/Elect New Board Treasurer**: Tom Shinnick from Brooklyn Center resigned September 1st from the NWSISD board and Brooklyn Center School District. Shinnick is the current NWSISD board treasurer, therefore Robertson asked for a volunteer to be named as treasurer for the remainder of the year. Kris Abrahamson (Rockford) volunteered. This item will be added for action at tonight's meeting.
3. **Legislative/Lobbyist Update**: Robertson presented the monthly lobbyist report, which highlighted the Minnesota School Integration Council (MSIC). MSIC is a statewide organization committed to advocate on all matters related to integration and education equity in the state of Minnesota. Elia Bruggeman will represent NWS at committee meetings. Robertson will notify the board as changes are made to the schedule if members wish to attend meetings.
4. **Financial Report**: Robertson presented the financial report. The Executive Committee will meet in October to discuss the revised budget, which will be presented for approval at an upcoming meeting.
5. **Community Collaboration Meeting Report**: Robertson reviewed notes from the meeting held on Thursday, August 19, 2010.
6. **Program Updates**: Robertson presented the monthly program updates as received from Elia Bruggeman, Director of Educational Services and Eileen Abrahamson, Director of Magnet Programs.
7. **North St. Paul Early Childhood Program Newspaper Article**: Robertson shared an article from the Pioneer Press referring to the North St. Paul-Maplewood-Oakdale School District's efforts to target the achievement gap by offering free preschool. Robertson commented that NWS will start looking at Early Childhood models to see if there is a possibility to assist with some coordination and that perhaps the FCE program staff may be able to work with this. This topic will be brought back for further discussion at an upcoming board meeting.

8. **Meetings in Districts at Cabinet Level:** Robertson reported that NWS administrators will be meeting in the next couple of months with each member district's cabinet team to explain the NWS programs and what is available for their schools. Robertson, Bruggeman and Abrahamson have currently met with Osseo and Mounds View and other districts will be scheduled.
9. **NWSISD Miscellaneous Items:** Robertson reported that the district will see a savings of roughly \$10,000 per year due to returning excess printer equipment, combining phone and internet services and rewriting leases at lower costs as applicable.
10. **Audit Update:** Tentative dates scheduled for the financial audit is October 6-8, 2010. Robertson reported that the business office is busy working on the books to ensure everything will be in order for the audit.
11. **Website Updates:** Robertson highlighted the revised website and interactive calendar.

Discussion Items

1. **Reminder to Local Districts to Approve the Joint Powers Agreement:** Robertson explained that the Joint Powers Agreement had to be revised to include the Mounds View School District. Each member district will have the document approved and signed at their local board meeting thereby ratifying the revised agreement.
2. **Discussion of Contract to Provide Accounts Payable Services:** Robertson recommended hiring a consultant at an hourly rate to handle the accounts payable services due to non-renewing the contract with School Management Services (SMS). Matt Hammer, an employee with Fridley School District, has agreed to perform the AP duties for NWSISD while Rockford School District will continue to act as business manager and payroll will continue to be outsourced.

Business Action Agenda Items

1. **Approval of Contract of Contract for AP Services**
Motion by Pokorney, seconded by Henry, to approve Matt Hammer's contract to provide AP Services for NWSISD for the dates of September 1, 2010 – June 30, 2011. Upon vote being taken, all voted in favor, none voted against. Motion carried.
2. **Approval of New Treasurer to Replace Tom Shinnick**
Motion by Pokorney, seconded by Henry, to approve Kris Abrahamson as the new board treasurer effective immediately. Upon vote being taken, all voted in favor, none voted against. Motion carried.

Consent Agenda Routine Action Items

Motion by Abrahamson, seconded by Henry, to approve the Consent Agenda of routine action items: check register for August 7 – September 2, 2010; and minutes from the regular Joint Powers Board Meeting held on August 18, 2010. Upon vote being taken, all voted in favor, none voted against. Motion carried.

Adjournment

Motion by Abrahamson, seconded by Henry, to adjourn the meeting at 7:17 PM. Upon vote being taken, all voted in favor, none voted against. Motion carried.

Patti Pokorney
Board Clerk