

# SUMMER VILLAGE OF SOUTH VIEW AGENDA

Regular Council Meeting held at the Municipal Office 2317 Twp Rd 545 LSA County  
Public may participate in person or via zoom  
Tuesday, January 20, 2026 at 9:30 a.m.

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1. Call to Order:

2. Treaty 6 Territory Land Acknowledgement

The Summer Village of South View acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries.

3. Agenda:

Pages 1-8

a) January 20, 2026 Regular Council Meeting Agenda

*(approve agenda as is or with amendments)*

4. Minutes:

Pages 9-13

a) November 18, 2025 Regular Council Meeting Minutes

*(approve minutes as is or with amendments)*

5. Appointments:

Pages 14-29

a) 9:35 a.m. Craig Bondy – Missing Link Team Internet – presentation on installing fibre within the Summer Village. Please see the attached package provided by Mr. Bondy.

*(accept the presentation by Craig Bondy with Missing Link Team Internet as information)*

6. Bylaws:

a)

7. Business:

Pages 30-32

a) North Saskatchewan Watershed Alliance (NSWA)

Attached is an email, letter and invoice for a funding request for the Summer Village's 2026 Contribution for NSWA. This has been included in the 2026 annual budget.

*(that payment of invoice 2026.036 from North Saskatchewan Watershed Alliance in the amount of \$100.00, for the 2026 contribution be approved,*

*Or,*

*(direction as determined at meeting time.)*

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Pages 33

## b) Yellowhead Regional Library (YRL)

2026 Allotment and Library Services Grant. Please refer to the December 4, 2025 letter from YRL.

*(to accept the \$0.75 per capita municipal allotment rate and the \$5.60 per capita provincial allotment rate for information AND THAT the Summer Village of South View assign its 2026 YRL allotment funds and 2025 Library Services Grant to the following library, \_\_\_\_\_ (Darwell, Onoway, Alberta Beach),*

*Or,*

*(direction as determined at meeting time.)*

Pages 34

## c) E360 Agreement

Attached is a quote provided by E360 for both a 3 year Agreement and a 5 year Agreement. Currently we are on a month-to-month contract. There are savings if we sign an agreement, with more savings if we lock in for 5 years.

*(that the Agreement between Environmental 360 Solutions and Summer Village of South View be approved for a 3 year term/5 year term and its execution authorized.,*

*Or*

*Some other direction as provided by Council at meeting time.)*

Pages 35

## d) Mayors and Reeve Meeting

Invitation from Mayor Bridgitte Coninx to an informal meeting of Mayors and Reeve of Lac Ste. Anne area municipalities in Onoway. Please review the email dated December 10, 2025, from Debbie Giroux.

*(ratify the attendance of Mayor Benford and Executive Assistant Schneider to the informal meeting of Mayors and Reeve of Lac Ste. Anne County area municipalities in Onoway on January 14, 2026.)*

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Pages 36-37

e) Summer Villages of Lac Ste. Anne County East (SVLSACE)

An invitation from Chair Gwen Jones and Vice-Chair Kathy Dion to a Meet and Greet of regional municipalities. Please review the invitation sent December 23, 2025, from Dwight Moskalyk.

*(ratify the attendance of Council and administration to the Meet and Greet of regional municipalities hosted by Summer Villages of Lac Ste. Anne County East (SVLSACE) dated January 17, 2026.)*

Pages 38-39

f) Lac Ste. Anne County (LSAC) – Regional Municipalities meeting on January 30, 2026, at Alberta Beach Senior's Center.

*(authorize the attendance of Council and administration to the Regional Municipalities meeting dated January 30, 2026.)*

Pages 40-45

g) Government of Alberta, Honourable Mike Ellis, Deputy Premier of Alberta and Minister of Public Safety and Emergency Services – December 18, 2025 – update on Changes to Alberta's Police Funding Model.

Alberta Municipalities, President Dylan Bressey – December 19, 2025 – ABMunis Statement on the Renewed Police Funding Model.

Government of Alberta, C.M. (Curtis) Zablocki, O.O.M., Assistant Deputy Minister, Director of Law Enforcement – December 22, 2025 – Police Funding Model Changes – Preliminary Estimation Process.

*(that the discussion on the Police Funding Model changes be accepted for information,*

*Or,*

*some other direction as provided by Council at meeting time.)*

h) Snow Clearing on Public Roadways and Traffic and Road Control Bylaws.

Pages 46-47

Please see the attached Request for Decision.

*(direction as provided by Council at meeting time.)*

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i) Drainage – Draft Request for Proposals

No Attachment

A draft Request for Proposal will be forwarded to Council once available.

*(direction as provided by Council at meeting time.)*

j) Communication and Engagement Plan

Pages 48-53

Attached is the Communication and Engagement Plan for the Land Use Bylaw Review prepared by Angela Duncan of Municipal Rising Tides.

*(that the Communication and Engagement Plan for the Land Use Bylaw Review be approved as presented/amended.*

*Or,*

*Some other direction as provided by Council at meeting time.)*

k) Spring Municipal Leaders Caucus

Pages 54-55

Registration is open for the Alberta Municipalities Spring Municipal Leaders Caucus (MLC) happening March 26-27 at the Edmonton Convention Center. The cost for registration is \$275.

*(That Council and Administration be authorized to attend the Alberta Municipalities Spring Municipal Leaders Caucus on March 26 to 27 at the Edmonton Convention Center.*

*Or*

*That the information regarding the Spring Municipal Leaders Caucus be accepted for information.*

*Or*

*Some other direction as provided by Council at meeting time.)*

l) Draft 2026 Operating Budget

Pages 56-64

Attached is our next review of the draft 2026 Operating Budget for the Summer Village of South View. This draft budget will be reviewed at meeting time.



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*(That the 2<sup>nd</sup> review of the Draft 2026 Operating Budget be accepted for information, and that Administration makes changes to this Draft 2026 Operating Budget as directed at meeting time, and that a 3<sup>rd</sup> review of the updated Draft 2026 Operating Budget take place at a future Council meeting.,*

Or,

*Some other direction as provided by Council at meeting time.)*

m)

n)

o)

8. Financial: a) Income and Expense Statement as of December 31, 2025.

Pages 65-70 *(accept the Financial Report as of December 31, 2025 for information.)*

9. Council Reports:

- a) Mayor Benford
- b) Deputy Mayor Ward
- c) Councillor Richardson

*(accept Council reports for information.)*

10. Chief Administrator's Report:

- Pages 71-78
- 1. Active Motions and Things to Do
  - 2. Administration Meetings and Other Engagements
  - 3. Reports and Other Items
  - 4. Attachments

*(accept the Chief Administrative Officer's Report for information)*

11. Information and Correspondence:

- Pages 82-85
- a) Northwest of 16, Walter Preugschas, Chair – November 18, 2025 – November Newsletter.

- Pages 86
- b) Alberta Summer Villages Association (ASVA) Electronic Recycling Association (ERA) Electronics Recycling – November 21, 2025 – Exclusive Offer.

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|---------------|--|
| Pages 87      | c) Ste. Anne Summer Villages Regional Emergency Partnership (SVREMP). Janice Christiansen and Marlene Walsh – November 22, 2025 – appointment of Stephen Wright for Regional Director of Emergency Management (RDEM) position. |
| Pages 88-121  | d) National Police Federation, Brian Sauvé, President and CEO – November 27, 2025 – letter of introduction and Public Research   |
| Pages 122-125 | e) Government of Alberta, Minister of Municipal Affairs, Dan Williams – December 5, 2025 – Fire Service - What We Heard report.  |
| Pages 126-137 | f) Yellowhead Regional Library (YRL), Laurie Haak – December 8, 2025, Yellowhead Regional Library 2026-2030 Strategic Plan.  |
| Pages 138     | g) Town of Mayerthorpe – December 11, 2025 – Committees Boards and Commissions.  |
| Pages 139-146 | h) Alberta Summer Villages Association (ASVA), Kathy Krawchuk, Executive Director – December 11, 2025 – ASVA Executive.  |
| Pages 147     | i) Alberta Summer Villages Association (ASVA), Brian Waterhouse, President – December 12, 2025 – Joint Use and Planning Agreements Regulation.   |
| Pages 148-150 | j) Government of Alberta, JD Kliewer, Executive Director, Grants and Education Property Tax Branch – December 16, 2025 – Courtesy reminder restrictions remain in effect at this time.   |
| Pages 151     | k) Government of Alberta, Honourable Ric McIver, Speaker of the Legislative Assembly of Alberta – December 16, 2025 – Congratulations and Seasons Greetings.   |

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|---------------|--|
| Pages 152     | m) Municipal Affairs – December 17, 2025 – Municipal Affairs Newsletter.   |
| Pages 153     | n) Alberta Municipalities – December 18, 2025 – Notice of Settlement in Class Action Lawsuit.  |
| Pages 154     | o) Alberta Lung – December 22, 2025 – Health Canada Radon testing.   |
| Pages 155-156 | p) Alberta Summer Villages Association (ASVA), Brian Waterhouse, President – December 22, 2025 – Year in Review Newsletter.  |
| Pages 157     | q) East End Bus Society, Jennifer Thompson, Chief Administrative Officer – January 5, 2026 – funding request letter.   |
| Pages 158     | r) Government of Alberta, Municipal Affairs, Office of Minister Williams – January 7, 2026 – Meeting request with Minister Williams at the ABMunis Spring Municipal Leaders Caucus 2026. |
| Pages 159-161 | s) Brownlee LLP – January 8, 2026 – Emerging Trends in Municipal Law.  |
| Pages 162     | t) 4 <sup>th</sup> Quarter Safety Codes.   |

*(accept the above information items for information.)*

### 12. Open Floor Discussion with Gallery – Total Time Provision of 15 Minutes

*(Accept the discussion for information.)*

### 13. Closed Meeting Session:

- a) Altercation between resident and contractor
- b) Contractor List
- c) Enforcements 70 Lakeview Avenue and 15 Park Street
- d) Chief Administrative Officer (CAO) contract

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*(Pursuant to section 197(2) of the Municipal Government Act, that Council go into a closed meeting session at \_\_\_\_\_ a.m. to discuss the following:*

- a) Altercation between resident and contractor (Access to Information Act Section 20(1) – disclosure harmful to personal privacy.)*
- b) Contractor List (Access to Information Act Section 19(1) – disclosure harmful to business interests of a third party.)*
- c) Enforcements 70 Lakeview Avenue and 15 Park Street (Access to Information Act Section 20(1) – disclosure harmful to personal privacy.)*
- d) Chief Administrative Officer (CAO) contract (Access to Information Act Section 19(1) – disclosure harmful to business interests of a third party.)*

*(come out of closed meeting at \_\_\_\_\_ a.m.)*

*(further direction as provided at meeting time.)*

14. Next meeting: February 17, 2026

15. Adjournment:

**SUMMER VILLAGE OF SOUTH VIEW  
REGULAR COUNCIL MEETING MINUTES**

**TUESDAY, NOVEMBER 18, 2025**

**IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM**

PRESENT: Council: Mayor Sandi Benford  
Deputy Mayor Garth Ward  
Councillor Colleen Richardson

Administration: Angela Duncan, Chief Administrative Officer  
Sandra Schneider, Administration

Absent: N/A

Appointments: N/A

Public at Large: 0 – Via Zoom / 0 – In Person

	MOTION #	
1.	<b>CALL TO ORDER</b>	Mayor Benford called the meeting to order at 9:30 a.m.
2.	<b>TREATY 6 TERRITORY LAND ACKNOWLEDGEMENT</b>	The Summer Village of South View acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries.
3.	<b>AGENDA 207-2025</b>	<b>MOVED</b> by Deputy Mayor Ward that the November 18, 2025 Regular Council Meeting Agenda be approved as presented.  <b>CARRIED</b>
4.	<b>MINUTES 208-2025</b>	<b>MOVED</b> by Councillor Richardson that the October 21, 2025 Regular Council Meeting Minutes be approved as presented.  <b>CARRIED</b>
5.	<b>APPOINTMENTS</b>	N/A
6.	<b>BYLAWS 209-2025</b>	<b>MOVED</b> by Mayor Benford that Bylaw 258-2025, Municipal Borrowing Bylaw, being a bylaw of the Summer Village of South View in the Province of Alberta for the purpose of borrowing certain sums of money for the purpose of an operating line of credit for interim financing in the event of a local emergency or to cover



SUMMER VILLAGE OF SOUTH VIEW  
REGULAR COUNCIL MEETING MINUTES

TUESDAY, NOVEMBER 18, 2025

IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

		unforeseen operating expenditures not included in the operating budget, be given first reading. <b>CARRIED</b>
	210-2025	<b>MOVED</b> by Mayor Benford that Bylaw 258-2025, Municipal Borrowing Bylaw be given second reading as presented. <b>CARRIED</b>
	211-2025	<b>MOVED</b> by Mayor Benford that unanimous consent be given to have three readings of Bylaw 258-2025, Municipal Borrowing Bylaw, in one sitting. <b>CARRIED UNANIMOUSLY</b>
	212-2025	<b>MOVED</b> by Mayor Benford that Bylaw 258-2025, Municipal Borrowing Bylaw be read a third and final time, as presented. <b>CARRIED</b>
<b>7.</b>	<b>BUSINESS</b>	
	213-2025	<b>MOVED</b> by Deputy Mayor Ward that Administration invite a representative from the Tri-Village water distribution feasibility study to a future meeting to discuss their findings. <b>CARRIED</b>
	214-2025	<b>MOVED</b> by Mayor Benford that payment of invoice 1217 from Fire Rescue International in the amount of \$1,543.51, for the fire call out near 101 Oscar Wikstrom Drive (municipal property's solid waste bin) be approved without going through insurance. <b>CARRIED</b>
	215-2025	<b>MOVED</b> by Mayor Benford that the Family and Community Support Services (FCSS) Agreement between His Majesty the King in Right of Alberta and Summer Village of South View be approved and its execution authorized. <b>CARRIED</b>
	216-2025	<b>MOVED</b> by Deputy Mayor Ward that the Summer Village of South View apply for the FireSmart Wildfire Community Preparedness Grant, in the amount of \$500.00 to host a community FireSmart clean-up and education day, as well as a community BBQ, in August, 2026. <b>CARRIED</b>
	217-2025	<b>MOVED</b> by Deputy Mayor Ward that the first review of the Draft 2026 Operating Budget be accepted for information, and that

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		<p>Administration make changes to this Draft 2026 Operating Budget as directed at meeting time, and that a second review of the updated Draft 2026 Operating Budget take place at a future Council meeting.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	218-2025	<p><b>MOVED</b> by Mayor Benford that an Interim 2026 Operating Budget be passed at half the 2025 Approved Operating Budget and that this Interim 2026 Operating Budget cease to have any force and effect once the 2026 Operating Budget is approved.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	219-2025	<p><b>MOVED</b> by Mayor Benford that the 2026 Capital budget be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	220-2025	<p><b>MOVED</b> by Mayor Benford that amended Policy C-COU-REM-1 Council Renumeration and Expense Reimbursement be approved as presented and FURTHER that the policy to be put into effect as of January 1, 2026.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	221-2025	<p><b>MOVED</b> by Deputy Mayor Ward that Administration is to provide a paper copy of the Agenda to Council for review prior to the scheduled Council meeting.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	222-2025	<p><b>MOVED</b> by Mayor Benford that the December 16, 2025 Regular Council meeting of the Summer Village of South View be cancelled.</p> <p style="text-align: right;"><b>CARRIED</b></p>
8.	<b>FINANCIAL</b> 223-2025	<p><b>MOVED</b> by Mayor Benford that the financial report, as of October 31, 2025, be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>
9.	<b>COUNCIL REPORTS</b> 224-2025	<p><b>MOVED</b> by Councillor Richardson that the Council reports be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>



**SUMMER VILLAGE OF SOUTH VIEW**  
**REGULAR COUNCIL MEETING MINUTES**  
**TUESDAY, NOVEMBER 18, 2025**  
**IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM**

10.	<b>CAO REPORT</b> 225-2025	<b>MOVED</b> by Councillor Richardson that the Chief Administrative Officer's Report be accepted for information.  <b>CARRIED</b>
11.	<b>INFORMATION AND CORRESPONDENCE</b> 226-2025	<p><b>MOVED</b> by Councillor Richardson that the following Information and Correspondence items be received for information:</p> <ul style="list-style-type: none"> <li>a) October 15, 2025 email from SV of Yellowstone: Organizational Chart</li> <li>b) October 15, 2025 email from SV of Sandy Beach: Organizational Chart</li> <li>c) October 16, 2025 email from Fire Rescue International: delaying dual call out report.</li> <li>d) October 17, 2025 email from Alberta Municipalities: Council Orientation Materials and Updates</li> <li>e) October 23, 2025 email from Village of Alberta Beach: results of Organizational Meeting</li> <li>f) October 30, 2025 email from Assistant Deputy Minister, Water and Circular Economy Division, Alberta Environment and Protected Areas, Kathleen Rich: Bill 7, Water Amendment Act</li> <li>g) November 5, 2025 email from Alberta Health Services: all recreational water advisories across the province have been lifted</li> <li>h) November 5, 2025 email from Government of Alberta, Minister of Municipal Affairs, Dan Williams: congratulatory letter.</li> <li>i) 3<sup>rd</sup> Quarter Safety Codes Report</li> <li>j) Comparison of the official 2026 equalized assessment to current 2025 EA</li> </ul> <p><b>CARRIED</b></p>
12.	<b>OPEN FLOOR DISCUSSION WITH GALLERY (15 min)</b>	N/A
13.	<b>CLOSED MEETING</b>	N/A
14.	<b>NEXT MEETING</b>	The next regular Council meeting is scheduled for Tuesday, January 20, 2026 at the municipal office and via Zoom.



SUMMER VILLAGE OF SOUTH VIEW  
REGULAR COUNCIL MEETING MINUTES

TUESDAY, NOVEMBER 18, 2025

IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

15.	<b>ADJOURNMENT</b>	As there was no further business, Mayor Benford adjourned the meeting at 11:02 a.m.

\_\_\_\_\_  
Sandi Benford, Mayor

\_\_\_\_\_  
Angela Duncan, Chief Administrative Officer



# **Summer Villages**

of

## **Silver Sands & South View**

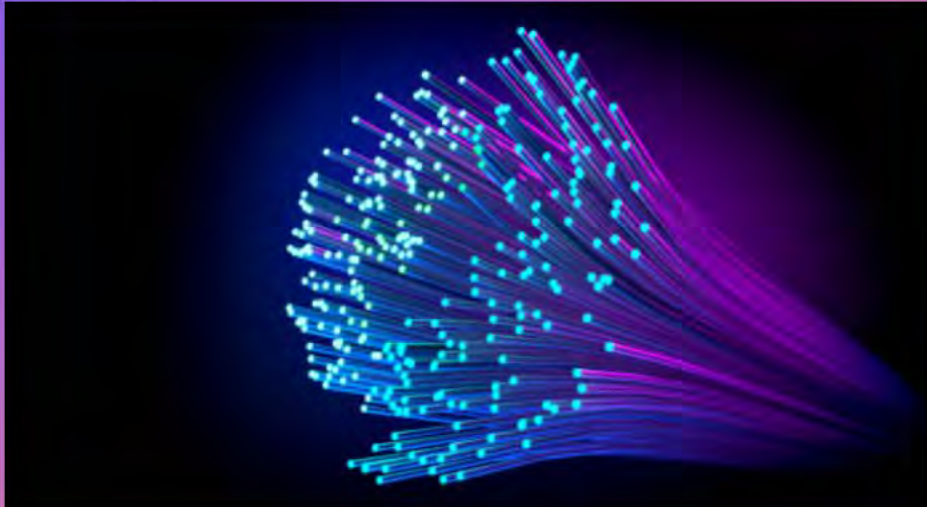
### **Fiber Projects**



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**MISSING LINK INTERNET**

**1-855-887-5465**

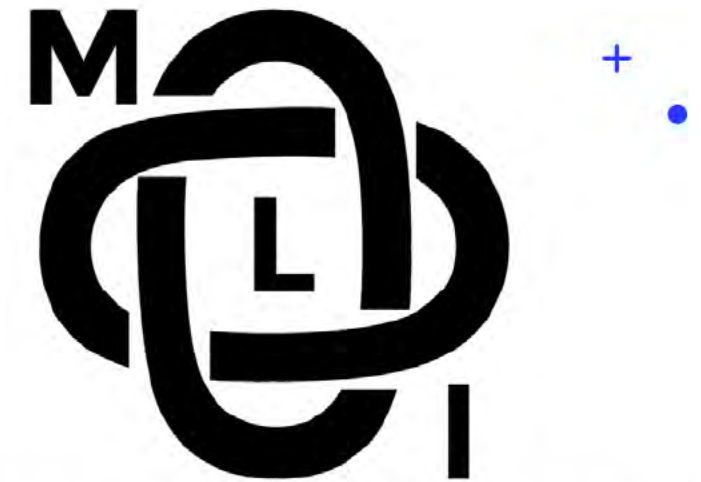
[www.misslink.ca](http://www.misslink.ca)



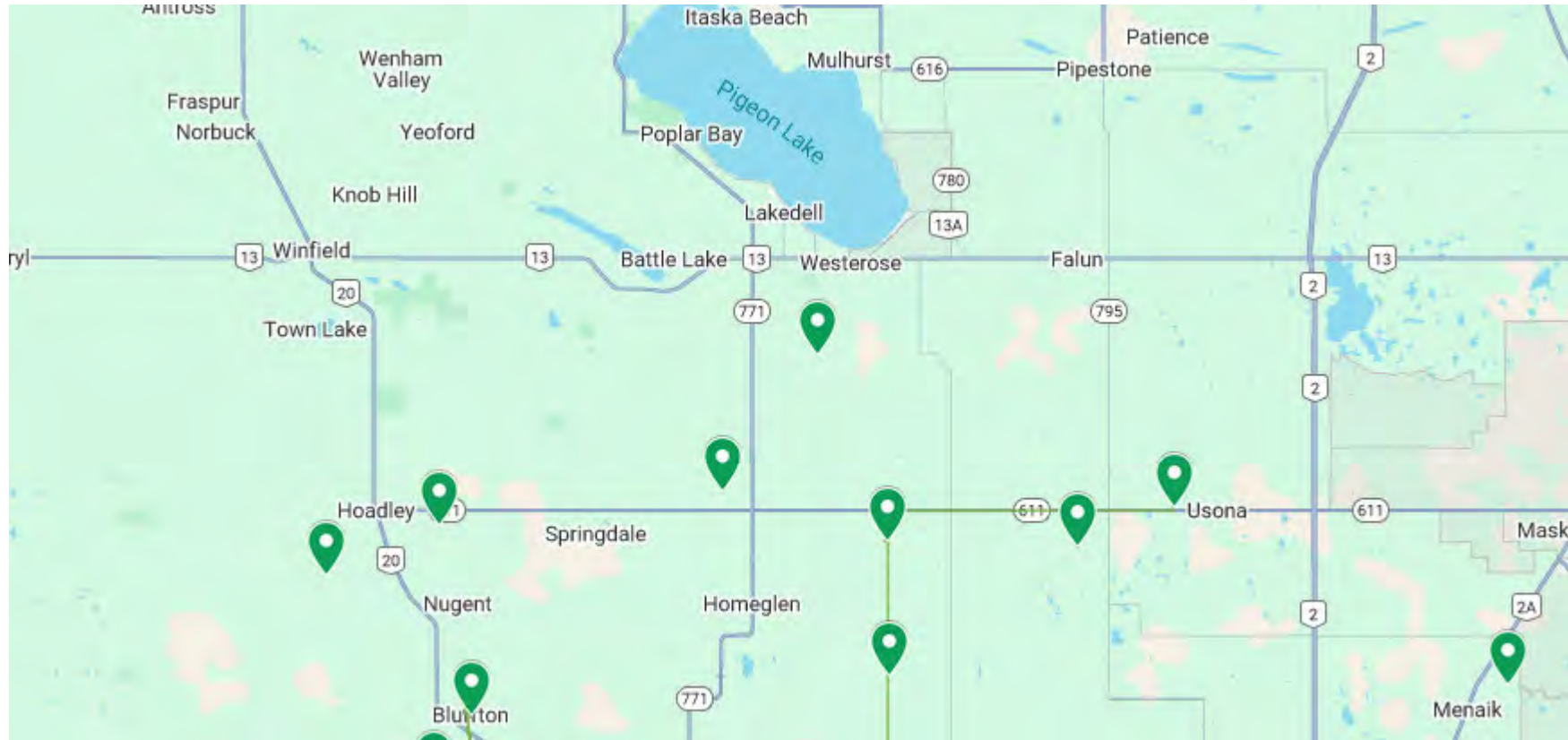
# Missing Link Internet

MLI has been a locally owned provider in the County's of Ponoka, Lacombe, Red Deer Clearwater, Camrose & Wetaskiwin since 2012, 2 owners both living in the county of Ponoka, Craig Bondy and Phil Swanson. Both having over 20 years of experience in the world of providing internet.

Currently the County of Ponoka has successful investments with Missing Link Internet in bringing wireless and fiber internet to county residents.



# MLI Map



[https://www.google.com/maps/d/u/2/edit?mid=1SNSNO\\_RDkQ5MInMiT4z70TsHNFs&usp=sharing](https://www.google.com/maps/d/u/2/edit?mid=1SNSNO_RDkQ5MInMiT4z70TsHNFs&usp=sharing)



# CURRENT INTERNET

## Available Providers

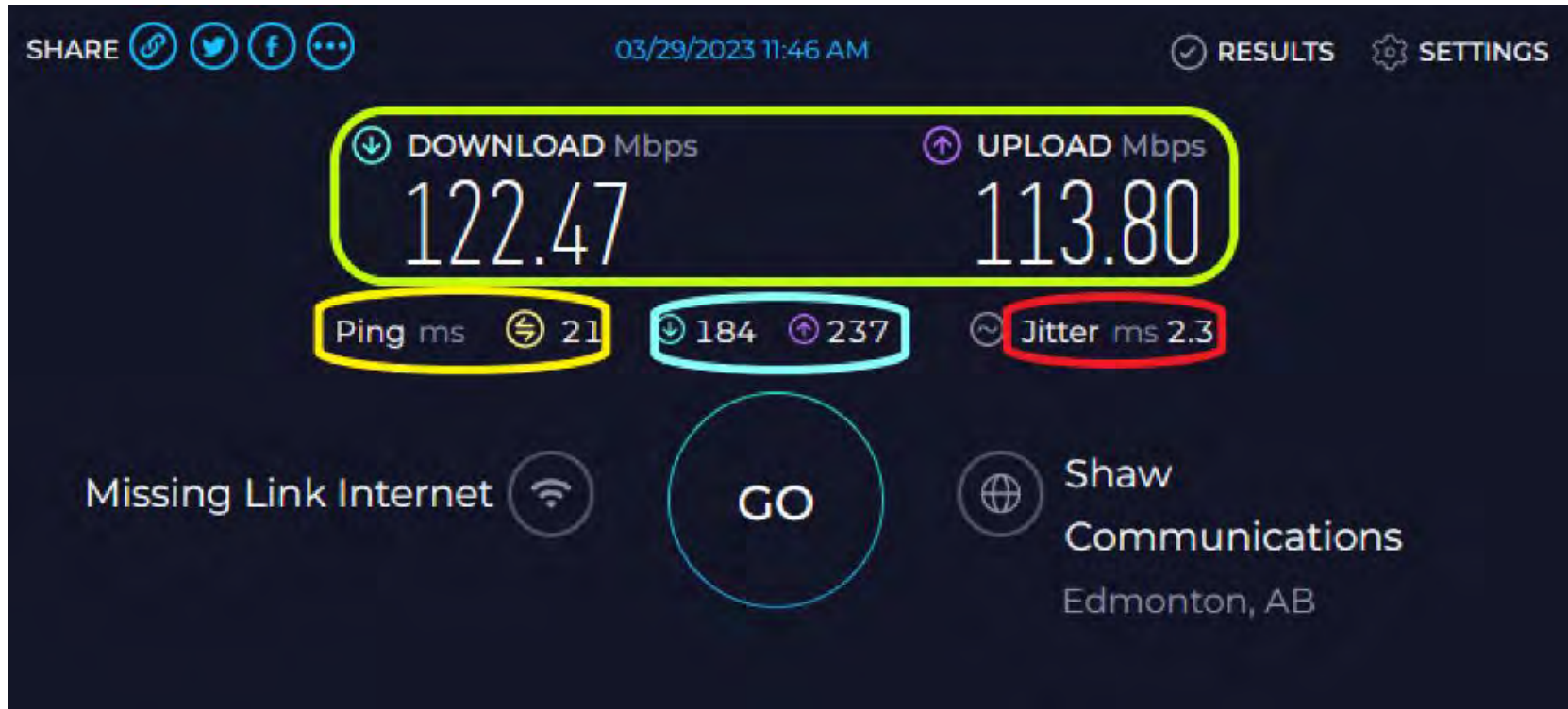
Point to MultiPoint (PTMP), Fiber, Cellular, Satellite

- **Rogers** (Cellular)
- **Starlink** (Satellite, pretty much everywhere)
- **TELUS HUB** (Cellular)
- **Xplore / Xplornet** (PTMP & Satellite)

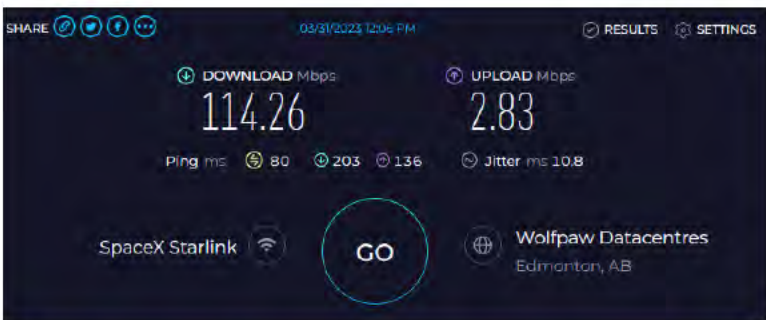
# Quick Compare

ISP	Speeds Mbps	Comparable package	Data	Notes
Rogers	50	\$60	500Gb	Mobile – geo locked
Starlink	20-180	\$140	Currently unlimited	Beta
MLI ( <b>NEW</b> )	100+	\$99.99	Unlimited	unlimited
Xplore	50-	\$99	“Unlimited”	has throttling in feeds, may limit based on use
TELUS	25	\$90 (\$70)	500Gb	Management policies



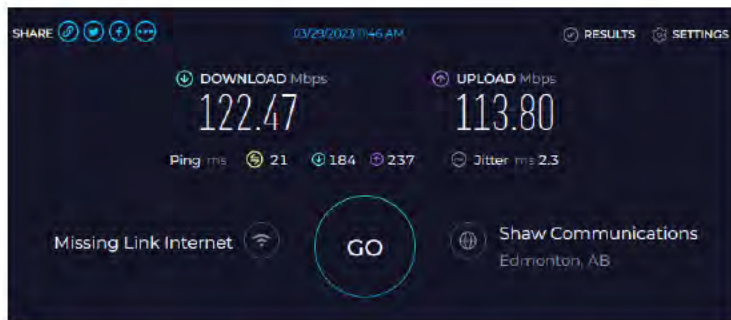


- **Speed** up / Down (higher the better)
- **Ping** Time for a packet of data to go from device to speed test site and back again (lower the better)
- **Latency** under load (wireless)  
this is very dependent on router quality, this is like a ping test under load down and up (lower the better)
- **Jitter** the consistency of pings during test (lower the better)



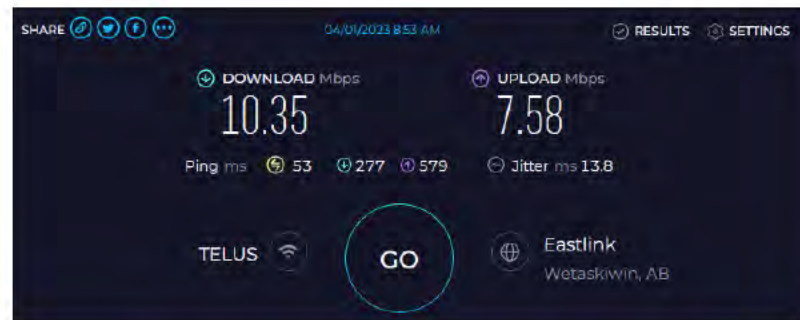
<https://www.speedtest.net/my-result/a/9172784058>

Starlink



<https://www.speedtest.net/my-result/a/9167859660>

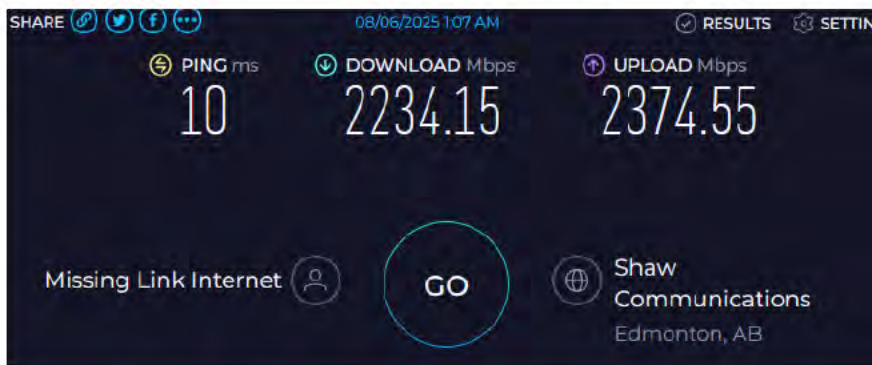
MLI Wireless Customer



<https://www.speedtest.net/my-result/a/9174846485>

TELUS HUB – in Rimbey

Phil's House fiber



<https://www.speedtest.net/result/d/ad600f35-4695-46a6-9832-5775b27fbcbf>

Rimbey TV - Fiber





A Newton's cradle with five silver spheres is visible in the background, slightly out of focus. The background has a purple-to-orange gradient.

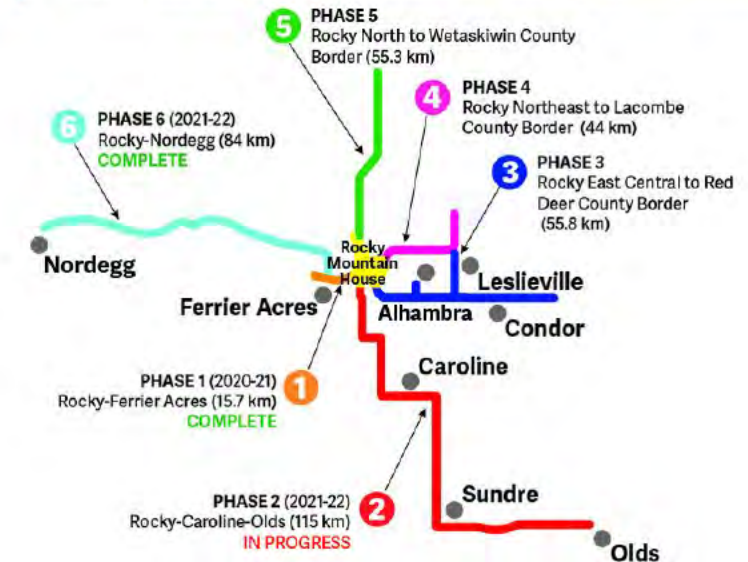
# CURRENT MODELS

- County owned Backbone
- County owned Wireless/Fiber to the home
- County Supported networks
- Do nothing Counties

# County Owned Backbone

Clearwater County,  
Parkland County (wireless towers)

- A network is built as a transit / backbone throughout county.
- Open access
- County pays managing partner to operate and maintain network
- Retail ISP are expected to rent fiber or wireless from county and build out
- Basically, a Supernet type build
- Unless network gets to Calgary or Edmonton there is double transit fees





# County Owned to the Home

Red Deer County, Sturgeon County, Brooks, ~~O-Net~~ (Now TELUS)

- A network is built by the county to the home.
- Open access
- County pays managing partner to operate and maintain network
- Retail ISP pay to use network  
very poor margin
- A city type network on a larger scale and MUCH MORE \$



# County Supported Networks

## Ponoka

- A network is built by ISP (CCi, MLI)  
Preferably with grant funding
- Privately owned and managed
- County invests in company
- Networks are built in a timely fashion
- ISP pays back investment = **\$0 cost to county**



# County Does Nothing

## Lacombe

- \$0 cost to build network
- ISP's will build as affordable, no incentive to build out
- Slow progress
- MLI has done some grant funded fiber builds in county
- Mainly wireless providers



**MISSING LINK INTERNET**

Netsetter Wireless

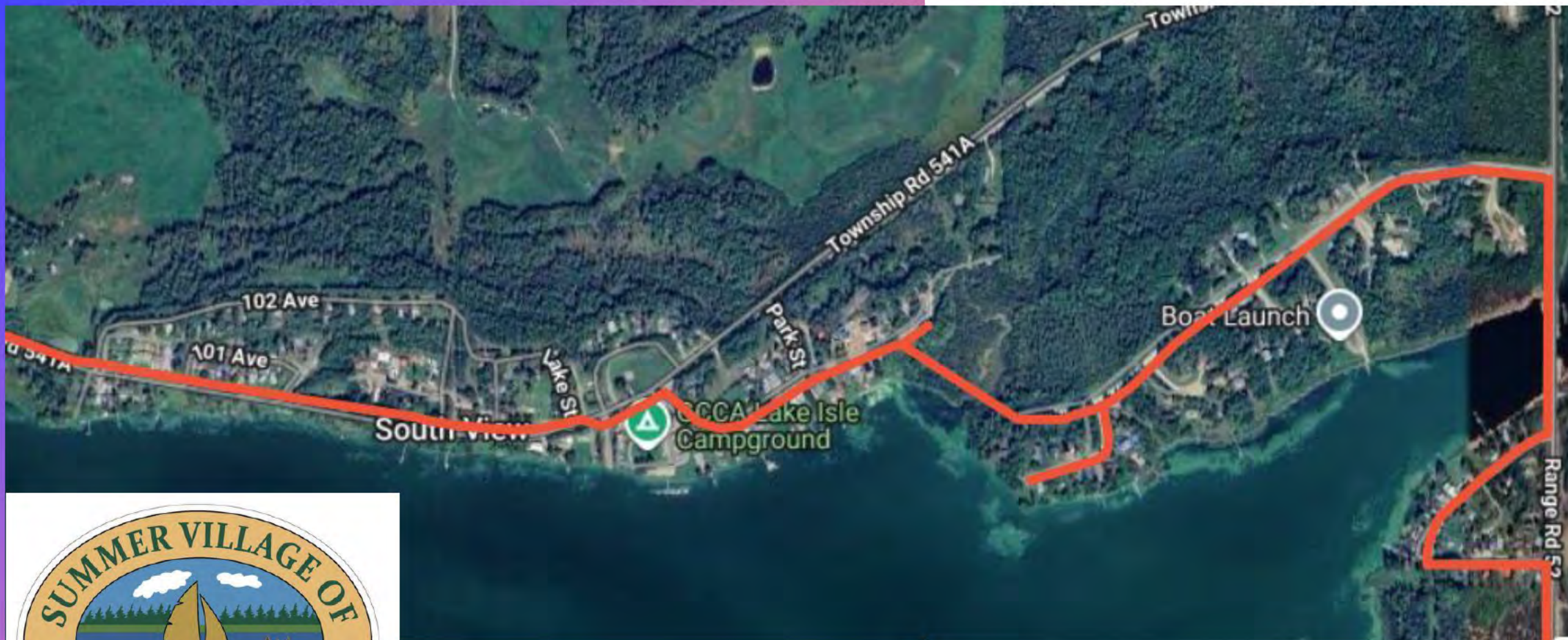
# Missing Link Internet

- Proven History credit record with Ponoka County – Wireless paid back, Fiber is being paid back
- Proven History with working with Federal and Provincial Governments successful on 6 grants, more soon to come.
- Grant applications with Municipality support have historically been better received.
- Local providers, invested in community. Started in 2012. 13 years ownership as Missing Link Internet, over 40 years of ISP experience total.
- Already a large presence in Central Ab.
- Over 600km of fiber
- Serving Rimbey, Gull lake, Sylvan Lake, Benalto, Bluffton, Eckville, Usona and manage Clearwater Broadband Foundation Fiber (currently building Pine Lake)
- As well as over 180 wireless broadcast locations throughout Ponoka, Lacombe, Red Deer, Clearwater, Wetaskiwin, and Camrose Counties.
- We currently manage over 2,300 customers
- Our motto has always been to provide for the under serviced areas, that is why we started Missing Link Internet
- We are capable and proven!













# THANK YOU

- Craig Bondy / Phil Swanson
- [admin@misslink.ca](mailto:admin@misslink.ca)
- [www.misslink.ca](http://www.misslink.ca)



8/11/2025



**From** Summer Village of South View <svsouthview@outlook.com>  
**Date** Fri 11/21/2025 1:57 PM  
**To** Sandra Schneider <sandra@wildwillowenterprises.com>

Dear Ms. Duncan,

Thank you again for your role in facilitating these discussions and for your continued leadership in ensuring our region's water resources are managed sustainably. We greatly appreciate your past support, and we hope your Council will consider renewing this commitment for 2026.

Warm regards,  
Scott



NSWA.AB.CA

November 12, 2025

*Mayor Benford and Council,  
Summer Village of South View*

**RE: Partnering for Water Certainty and a Sustainable Future**

Dear Mayor Benford,

With municipal councils settling into their new dynamic after the recent election, I wanted to reconnect the Summer Village of South View with the North Saskatchewan Watershed Alliance (NSWA) and thank you for your continued partnership. As we mark **25 years of collaboration in 2025**, your engagement helps build **water certainty** across the watershed.

Communities across Alberta know that **water certainty underpins economic certainty**. Whether attracting new investment, supporting housing growth, or maintaining infrastructure, prosperity depends on reliable water and manageable environmental risk. Yet no municipality can achieve that certainty alone; what happens upstream affects those downstream, and local actions ripple across the entire system.

That's why NSWA exists: to help municipalities, industries, and governments **plan and manage shared water and aquatic natural assets** using sound science and practical local knowledge. Through this collaboration, we can strengthen both built and natural resilience, reduce flood and drought risks, and improve water quality for all.

As a valued partner, we invite the Summer Village of South View to **renew its contribution of \$100.00** for the 2025-2026 fiscal year. Your support sustains:

- **Collaborative planning tools** that give municipalities confidence in water-related decisions and future growth;
- **Science-based strategies** to manage flood and drought risk, protect infrastructure, and maintain reliable water supplies;
- **The 2025 State of the Watershed Update**, applying the global *Freshwater Health Index* to guide sustainable planning and decisions.

Your renewed contribution is an **investment in the collaborative infrastructure** that strengthens regional decision-making and ensures growth and stewardship can proceed with confidence. We welcome the opportunity to meet or present to Council to discuss how NSWA's work supports your local priorities. Please contact me or our Executive Director, Scott Millar ([scott.millar@nswa.ab.ca](mailto:scott.millar@nswa.ab.ca)), for details.

Thank you for your leadership and partnership in shaping a secure water future for our region.

Warm regards,

***Steph Neufeld***

Chair, North Saskatchewan Watershed Alliance





# Invoice

202 - 9440 49 Street NW  
Edmonton, Alberta  
T6B 2M9

Date	Invoice #
11/7/2025	2026.036

<b>Phone #</b>	825.901.7676
<b>E-mail</b>	ellen.cust@nswa.ab.ca
<b>Web Site</b>	www.nswa.ab.ca

Invoice To
Summer Village of South View PO Box 8 Alberta Beach AB T0E 0A0

Description	Rate	Qty	Amount
Summer Village Contribution January 1 to December 31, 2026 - Funding Request	100.00	1	100.00
Thank you for your support			<b>Total</b>
			\$100.00

**GST/HST No.** 890443419

December 4, 2025

Emailed to [svsouthview@outlook.com](mailto:svsouthview@outlook.com)

Municipal Administration  
Summer Village of South View

Dear Administrator,

One of the benefits of Yellowhead Regional Library (YRL) membership is the assignment of YRL allotment funds to the library materials budget of any YRL member public library.

The allotment rate is \$0.75 per capita; based on the current Summer Village of South View population of 72, the allotment amount for the 2026 calendar year will be \$54.00. Please review your 2025 choice below and make any changes, if necessary.

Assign the 2026 YRL allotment funds to the following YRL member public library:

**Darwell Public Library**

As the Summer Village of South View does not operate its own library, YRL receives a Library Services Grant from the province which is given directly to the YRL member public library of your choosing.

The estimated 2026 grant rate is \$5.60 per capita, and we expect that Municipal Affairs will pay on 2019 population figures. Based on the Summer Village of South View 2019 population of 67, the 2026 grant will be \$375.00. Please review your 2025 choice below and make any changes, if necessary.

Assign the 2026 Library Services Grant to the following YRL member public library:

**Darwell Public Library**

Authorized  
Signature \_\_\_\_\_

Date \_\_\_\_\_

(Municipal Administrator)

Please return this letter to [ciacchelli@yrl.ab.ca](mailto:ciacchelli@yrl.ab.ca) at your earliest convenience.

If you have any questions, please do not hesitate to contact me at [ciacchelli@yrl.ab.ca](mailto:ciacchelli@yrl.ab.ca) or 780-962-2003 (toll free 1-877-962-2003), extension 223.

Thank you for your prompt attention to this matter.

Yours truly,



Carla Iacchelli  
Manager, Collections and Resource Sharing  
Yellowhead Regional Library

Dec 22/2025

SV of Southview

Attention: Angela

Regarding: **Front Load bin services**

Thank you for allowing Environmental 360 Solutions the opportunity to provide a quote for your company's services. If you have any questions or concerns, please feel free to reach out.

Our preferred rates are offered with a 3 or 5 year service agreement. Base rates are quoted below and do not include GST or Fuel recovery. The Energy Recovery is a floating fee adjusted monthly to reflect fuel rates and environmental fees at the landfills. The current rate is 14.8%

**3 Year Agreement**

- (5) 6yd waste bins with weekly service = **\$640.00/month**
- (5) 6yd waste bins with bi-weekly service= **\$343.00/month**
- **Max 4% CPI annual increase**

**5 year Agreement**

- (5) 6yd waste bins with weekly service = **\$575.00/month**
- (5) 6yd waste bins with bi-weekly service= **\$293.00/month**
- **Max 4% CPI annual increase**
- **Option to Lock Energy Recovery at 12% for duration of the term**

If you have any questions or would like more information, please do not hesitate to contact me directly.

Sincerely,

**Kory Perrott**

**Territory Sales**

[kperrott@e360s.ca](mailto:kperrott@e360s.ca)

Ph. (780) 900-8718

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## Regional Mayors and Reeve Meeting

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**From** Debbie Giroux <Debbie@onoway.ca>

**Date** Wed 12/10/2025 1:54 PM

**To** Trista Court <tcourt@lsac.ca>; aboffice <aboffice@albertabeach.com>; SV OF BIRCH COVE <cao@birchcove.ca>; svcastle <svcastle@telus.net>; cao@mayerthorpe.ca <cao@mayerthorpe.ca>; cao <cao@svnakamun.com>; cao <cao@rosshaven.ca>; cao@sandybeach.ca <cao@sandybeach.ca>; administration <administration@wildwillowenterprises.com>; svsouthview <svsouthview@outlook.com>; administration@sunrisebeach.ca <administration@sunrisebeach.ca>; office <office@sunsetpoint.ca>; Val Quentin <cao@valquentin.ca>; Summer Village West Cove <svwestcove@outlook.com>; office <office@svyellowstone.ca>; shannon.alexis@ansn.ca <shannon.alexis@ansn.ca>

**Cc** Jennifer Thompson <CAO@onoway.ca>

Good Morning- Mayor Bridgitte Coninx and Onoway Town Council are organizing an informal meeting of Mayors and Reeve of Lac Ste. Anne area municipalities in Onoway. The purpose of the meeting is to discuss common issues and concerns that may be added to the Regional Municipalities meeting scheduled for late January. Senior administration is also welcome to attend.

The Town will provide a working lunch for attendees.

Can you advise of any dates in mid-January that we should stay away from due to your Mayor's and the Reeve's previously scheduled commitments? The Town is hoping for a mid-morning meeting, through the lunch hour.

Your earliest response is appreciated.

Thank you

Debbie



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**Invitation - SVLSACE Meet and Greet - January 17, 2026**


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**From** ddm@kronprinzconsulting.ca <ddm@kronprinzconsulting.ca>

**Date** Tue 12/23/2025 10:31 AM

**To** cao@birchcove.ca <cao@birchcove.ca>; svcastle@telus.net <svcastle@telus.net>; cao@svnakamun.com <cao@svnakamun.com>; cao@rosshaven.ca <cao@rosshaven.ca>; sv sandyb@xplornet.ca <sv sandyb@xplornet.ca>; administration@wildwillowenterprises.com <administration@wildwillowenterprises.com>; sv southview@outlook.com <sv southview@outlook.com>; administration@svsunrisebeach.ca <administration@svsunrisebeach.ca>; office@sunsetpoint.ca <office@sunsetpoint.ca>; cao@valquentin.ca <cao@valquentin.ca>; svwestcove@outlook.com <svwestcove@outlook.com>; office@svyellowstone.ca <office@svyellowstone.ca>; aboffice@albertabeach.com <aboffice@albertabeach.com>; CAO@onoway.ca <CAO@onoway.ca>; Trista Court <tcourt@lsac.ca>

**Cc** gwen.jones@sunsetpoint.ca <gwen.jones@sunsetpoint.ca>; k.dion@valquentin.ca <k.dion@valquentin.ca>

 1 attachment (167 KB)

SVLSACE Invite - 2026 Meet and Greet.pdf;

Good morning CAOs,

Please see the attached invitation for the upcoming regional municipalities Meet-and-Greet, hosted by the Summer Villages of Lac Ste. Anne County East (SVLSACE). Please forward this invitation to your elected officials and any senior administrative staff in your organization.

RSVPs would be appreciated (to the contact email in the invite: administrator@svlsace.ca) at your earliest convenience.

Thank you,

Dwight Darren Moskalyk

Administrator

SVLSACE



*Save the Date – January 17, 2026*

*At the Invitation of Chair Gwen Jones  
and Vice-Chair Kathy Dion*

***The Summer Villages of Lac Ste. Anne  
County East (SVLSACE) welcomes your  
attendance at a regional municipalities  
Meeting and Greet.***

Date: January 17, 2026  
Time: 7 pm – 9 pm  
Location: Alberta Beach Seniors  
Heritage Centre (5012-49Ave)  
Invitees: Municipal Elected and CAOs  
(and Plus-Ones)

Charcuterie and Refreshments Provided

Please RSVP by January 12, 2026 to:  
[administrator@svlsace.ca](mailto:administrator@svlsace.ca)

*Join your municipal colleagues in ushering in a  
New Year of collaboration, camaraderie, and  
prosperity for the greater Lac Ste. Anne region.*

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**Regional Municipalities Meeting**

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**Organizer** Sandi Benford <sandi@summervillageofsouthview.com>  
**Meeting time** Fri 1/30/2026 9:30 AM - 3:30 PM  
**Location** Ab Beach Seniors  
**My response** Not yet responded  
**Required attendees** sandi@summervillageofsouthview.com, Summer Village of South View, Wildwillow Enterprises, 1LSA COUNCIL2025, Trista Court, Carla Callihoo, Brian Hartman, Greg Edwards, Alexis Nakota Sioux Nation, Wendy Wildman Birch Cove, Summer Village of Castle Island, cao@nakamun.com, Tony Sonnleitner, Rudolf Liebenberg, Summer Village Office, administration@svsunrisebeach.ca, Matthew Ferris Summer Village of Sunset Point, Marlene Walsh, Wendy Wildman West Cove, Kim Hanlan, Karen St. Martin, Jennifer Thompson, Kathy Skwarchuk, svcastle.smith@gmail.com, keith.pederson@svnakamun.com, Ray Hutschal, dave.noyes@sandybeach.ca, bernie@summervillageofsilversands.com, brian@svsunrisebeach.ca, lee.landsberg@sunsetpoint.ca, Kathy Dion, chris.kelly@westcove.ca, Don Bauer, allen.malcolm@mayerthorpe.ca, bconinx@onoway.ca, Tara Elwood, Kevin Bird, Kevin Ouderkirk (kouderkirk@steannegas.com), TRL Gas Co-op Ltd. (trgadmin@telusplanet.net), McGillivray, Kevin (RCMP/GRC), Jamie.Robertson@rcmp-grc.gc.ca  
**Message sent** Thu 11/27/2025 4:07 PM

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**Good afternoon, at today's Council meeting Council resolved to have a Regional Municipalities meeting on Friday, January 30, 2026, at the Alberta Beach Senior's Center. For the new members this is a meeting for all the municipalities to discuss issues, discuss projects and a general meet and greet.**

**Location:**

**<https://maps.app.goo.gl/4sQGgNjtjK5ZVXPP8>**

**If you have agenda items, please provide them to prior to January 20, 2025. Please provide some backing to the item.**

**A light lunch will be provided.**

**Please respond to this email so I can have the correct number of attendees.**

**Thank you.**

## Cindy Suter

Legislative & Support Services Supervisor

56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0

PHONE: 780.785.3411 Ext. 3698 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985

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Dear colleagues,

I am writing to update you on changes to Alberta's Police Funding Model (PFM) that will affect your municipality beginning on April 1, 2026. The changes resulted from recommendations arising from the independent review of the PFM conducted by MNP LLP during spring and summer 2025, which included comprehensive stakeholder engagement. The changes to the PFM are designed to create a more equitable, transparent, and sustainable approach to funding front-line policing services for communities policed under the Provincial Police Service Agreement (PPSA).

### **Background**

Since 2020, the Police Funding Regulation has enabled communities policed under the PPSA to contribute toward front-line policing costs. This has supported 285 additional Royal Canadian Mounted Police (RCMP) officers and 244 civilian staff to RCMP units across Alberta. However, the original model tied contributions to 2018 policing costs (\$252.3 million) rather than current expenditures. The costs of the PPSA have risen over time to well over \$380.5 million for 2025-26. This increase is due to RCMP contracted salary adjustments and inflation, as well as the additional positions enabled by the PFM.

As Minister, I held the costs to municipalities at approximately 19% of front-line policing costs (which is below the intended 30%), and the province contributed a higher shared of the cost in order to allow for the review of the PFM to occur.

With the review complete, and the Police Funding Regulation expiring in March 2026, Alberta is now updating the model to ensure it reflects the real cost of policing today while maintaining predictability for municipal budgeting.

.../2

### **Key Changes to the Funding Model**

#### **Phased Cost Sharing Implementation**

Beginning on April 1, 2026, municipal contributions will increase to 22% of current front-line policing costs, gradually reaching 30% over the next five years. This phased approach ensures predictable increases that support local fiscal planning. Importantly, contributions will now be based on actual front-line policing costs from the most recently completed fiscal year, rather than historical fixed costs.

To provide flexibility and to address unique circumstances, the Minister will have regulatory discretion to cap costs, remove significant one-time expenditures from municipal obligations, and provide targeted discounts to municipalities facing exceptional or substantial cost increases.

#### **Modernized Funding Formula**

The formula for calculating municipal contributions is being updated to better reflect actual demand for policing services. The base formula updates will be phased-in, with changes to weighted occurrences beginning on April 1, 2028, and reaching full implementation by April 1, 2030. Once complete, the formula will be calculated based on:

- 50% population;
- 30% equalized assessment (reduced from 50%); and
- 20% weighted occurrences (calls for service).

This phased timeline allows the province to work with the RCMP and municipalities to refine the underlying data and ensure it reliably informs the model. The introduction of weighted occurrences reflects actual policing workload and demand which reduces reliance on property values alone.

## **Revised Modifiers and Subsidies**

Several adjustments are being made to improve equity and better reflect service delivery realities:

- **Removing inequitable subsidies:** The Crime Severity Index and detachment subsidies are being eliminated, as they were widely viewed as unbalanced and not aligned with actual service levels.
- **Updating shadow population:** The shadow population approach has been revised to subtract eligible shadow population directly from total population in calculations, rather than applying it as a separate subsidy (previously up to 5%).
- **New vacancy subsidy:** A vacancy modifier will provide discounts to municipalities experiencing RCMP staffing vacancies higher than the provincial average, acknowledging potential reduced service levels.
- **New population density subsidy:** This subsidy will reduce contributions for rural and remote municipalities with significantly lower than average density, recognizing these unique policing challenges and higher associated costs in these communities.

## **Enhanced Transparency and Accountability**

A new annual public reporting process will be introduced, providing clear visibility into:

- Amounts collected from municipalities under the model;
- How funds collected under the model are allocated; and
- How reinvestments support front-line policing capacity across Alberta.

The province will continue to look for opportunities to enhance transparency, including through collaboration with the Provincial Police Advisory Board. All funds collected through the PFM will continue to be invested in front-line policing provided under the PPSA to support ongoing costs and future growth where possible.

## **Next Steps**

Further details regarding implementation timelines and specific impacts to your municipality will be provided in the coming weeks. We are committed to working collaboratively with municipalities throughout this transition to ensure an effective implementation process.

Should you have questions or require additional information, please contact my ministry at [abpfm@gov.ab.ca](mailto:abpfm@gov.ab.ca).

Thank you for your continued partnership in maintaining safe and well-served communities across Alberta.

Sincerely,

Honourable Mike Ellis  
Deputy Premier of Alberta  
Minister of Public Safety and Emergency Services

Classification: Protected A

Subject **ABmunis Statement on the Renewed Police Funding Model**  
From Dylan Bressey <president@abmunis.ca>  
To Wendy Wildman <cao@svnakamun.com>  
Date 2025-12-19 11:17

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Dear Mayors, Councillors and CAOs,

ABmunis just released an [initial statement](#) on the renewed [Police Funding Model](#).

We remain focused on highlighting the fiscal challenges all municipalities face due to the escalating costs of policing and other essential services our members provide with limited resources. We also highlight the opportunity to invest in prevention/Family and Community Support Services (FCSS) that, over the long term, will increase community safety and well-being and reduce high-cost interventions such as policing.

Over the next while, ABmunis will conduct a deeper analysis of the impact of the PFM and will continue our advocacy for an equitable funding model that reflects demand for services and ability to pay, strengthens oversight and accountability, and reinvests all funds raised back into frontline policing and public safety. We will keep members up to date through our Weekly newsletter as our work progresses and host a session on policing at our Municipal Leaders Caucus scheduled to take place March 26 and 27 in Edmonton. Additionally, your Board representatives and I are always grateful to hear directly from you if you have questions or feedback.

If you have not taken a look, please check out our [Property Taxes Reimagined](#) project. It highlights the cumulative impacts of many decisions successive governments have made to decrease revenue, increase costs, and remove property tax room from municipalities. Changes to the PFM are the latest example of this trend. The Property Taxes Reimagined campaign was created to highlight the challenges local councils are facing as they work hard to stretch every dollar, so that Albertans can have informed conversations about how local services and infrastructure should be funded. In the New Year, we will roll out additional phases and strongly promote this work. But we need your help to make it successful. Please consider sharing relevant parts of this campaign with your residents and MLAs.

On behalf of the ABmunis Board, I would like to wish you Happy Holidays. We look forward to engaging you further in the New Year.

**Dylan Bressey** | President

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E: [president@abmunis.ca](mailto:president@abmunis.ca)  
300-8616 51 Ave Edmonton, AB T6E 6E6  
Toll Free: 310-MUNI | 877-421-6644 | [www.abmunis.ca](http://www.abmunis.ca)



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*We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples.*



Subject **RE: Police Funding Model Changes – Preliminary Estimation Process**  
From PSES Alberta Police Funding Model <ABPFM@gov.ab.ca>  
To cao@svnakamun.com <cao@svnakamun.com>  
Date 2025-12-22 15:29

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Attention: Chief Administrative Officers

Further to the [Government of Alberta's announcement](#) on December 18, 2025, and the Minister's correspondence to Chief Elected Officials of that date, I am writing with additional details and next steps with respect to the changes to the Police Funding Model that will take effect on April 1, 2026.

The department is finalizing preliminary five-year cost estimates for each municipality under the renewed Police Funding Model. While figures will change as updated information becomes available, these estimates are intended to demonstrate how the renewed formula will be applied and to support municipal budget planning. For example:

- The five-year cost estimate calculations will utilize 2024-25 PPSA frontline policing actuals, assuming an 8% annual increase to policing costs and a five-year phase-in.
- The five-year cost estimate calculations will utilize 2024-25 population, equalized assessment, preliminary occurrence data, and vacancy data.

It is important to note that each year updated data for each formula factor will be used to determine final amounts payable under the model.

If your municipality would like to receive this estimate and related information, please provide the following by return email to [abpfm@gov.ab.ca](mailto:abpfm@gov.ab.ca): Insert the following in the **Subject line: "Request for PFM Preliminary Estimate."**

- Designated municipal contact name and title (an alternate if applicable)
- Direct phone number
- Email address

[The updated Police Funding Regulation](#) is available on the Alberta King's Printer site.

You can access [the Renewed Police Funding Model Fact Sheet here](#).

I look forward to working with your municipality to transition to the Renewed Police Funding Model.

Sincerely,

C.M. (Curtis) Zablocki, O.O.M.  
Assistant Deputy Minister  
Director of Law Enforcement

# Renewed Police Funding Model

## Information for municipalities

### Overview

The Province of Alberta has *renewed* the Police Funding Model (PFM) following comprehensive engagement with municipal stakeholders. The renewed PFM and the amended Police Funding Regulation will be effective **April 1, 2026**. The renewed model introduces key changes designed to improve fairness, transparency and sustainability in how frontline policing costs are shared.

Under the *Police Act*, the Government of Alberta is responsible for ensuring adequate and effective policing services across Alberta. The PFM redistributes a portion of frontline costs to municipalities receiving Royal Canadian Mounted Police (RCMP) services under the Provincial Police Service Agreement (PPSA).

#### Key Changes

- Phased 5-year implementation
- Costs based on actual expenses
- New formula weights
- New vacancy modifier
- Population density subsidy
- Phased-in occurrence data
- Enhanced annual reporting

### Cost-sharing structure

Municipal contributions will gradually increase to **30 per cent** over a five-year phased implementation, providing municipalities time to plan and budget accordingly. Contributions will be based on actual frontline policing costs from the most recently completed fiscal year.

Year	Fiscal Year	Contribution
Year 1	2026-27	22%
Year 2	2027-28	24%
Year 3	2028-29	26%
Year 4	2029-30	28%
Year 5+	2030-31+	30%

### Ministerial Regulatory Discretion

The Minister will have discretion to:

- Cap costs to ensure predictability
- Determine frontline costs to help prevent distortions
- Provide specific discounts to address large increases

### Base Formula

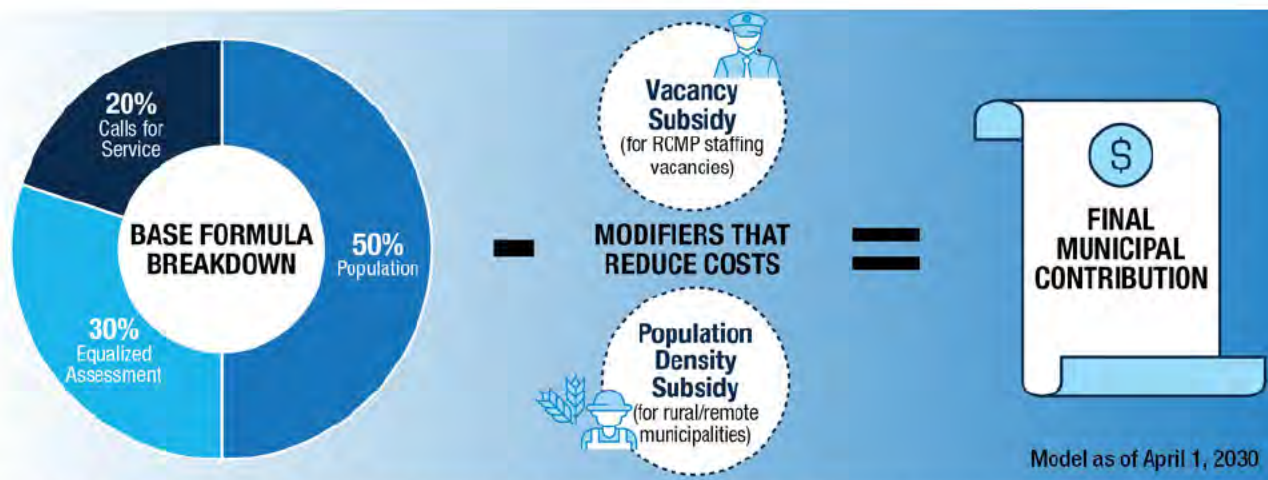
The weight of equalized assessment will be decreased, and weighted occurrences has been added to provide a more direct link to actual policing demand. In the first two years of the new PFM, equalized assessment and population will continue to be weighted at 50%. For years three and beyond, the final formula will account for occurrences as follows:

- April 1, 2028: 45% assessment, 5% occurrence
- April 1, 2029: 40% assessment, 10% occurrence
- April 1, 2030: 30% assessment, 20% occurrence

Questions can be directed to Public Safety and Emergency Services at: [abpfm@gov.ab.ca](mailto:abpfm@gov.ab.ca)

## Revised modifiers and subsidies

<p><b>Modifiers removed:</b></p> <ul style="list-style-type: none"><li>• Crime Severity Index (CSI)</li><li>• Detachment Subsidy</li></ul> <p><b>Shadow population – revised:</b></p> <p>Eligible shadow population is now subtracted directly from total population rather than applied as a separate subsidy.</p>	<p><b>New Modifiers Introduced:</b></p> <p><b>Vacancy Modifier</b></p> <p>Discounts for municipalities with higher-than-average detachment vacancies, reflecting reduced service levels.</p> <p><b>Population Density Subsidy</b></p> <p>Reduced contributions for municipalities with significantly lower density, recognizing rural and remote policing challenges.</p>
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NOTE: Graphic depicts model at full implementation in 2030. Weighted occurrences will be phased in over five years as outlined above under Base Formula.

## Transparency, Reporting & Reinvestment

A new annual reporting process will be led by the province, with opportunities for collaboration with the Provincial Police Advisory Board (PPAB), providing municipalities with clear insight into fund allocation. The PPAB—representing municipalities under 5,000, municipal districts and counties of any population and Metis Settlements—continues to provide valued input on provincial policing priorities and strategic and community safety plans. Funds collected through the PFM will contribute to the PPSA's ongoing costs and future growth, ensuring sustained investment in frontline capacity.



## Annual contributions

Each year, municipalities will receive a statement outlining their contribution amount for that fiscal year. This amount reflects all applicable modifiers—no separate adjustments are required.

## Summary: What this means for your municipality

The renewed PFM represents a more equitable approach to cost sharing. Key benefits include:

- Predictability – through phased implementation and ministerial discretion
- Fairness – via a revised formula reflecting demand and capacity
- Recognition – of local circumstances through new modifiers
- Transparency – through enhanced annual reporting

Municipal shares are calculated using the formula, adjusted by applicable modifiers and communicated annually.

Questions can be directed to Public Safety and Emergency Services at: [abpfm@gov.ab.ca](mailto:abpfm@gov.ab.ca)



Summer Village of South View  
**Request for Decision**  
January 20, 2026 Council Meeting

**Snow Clearing on Public Roadways & Traffic and Road Control Bylaws**

**Background**

This RFD is addressing 2 issues. The first is complaints that Council and administration has received regarding residents plowing public roads and the second is the traffic and road control bylaws. The two are separate but interrelated.

Administration and Council have received complaints from residents regarding snow clearing activities conducted by a private citizen on public roadways within the Summer Village. These complaints include partial removal of snow from public roads, windrows and ridges, and poorly placed snow piles leading to safety concerns, residents being unable to enter or exit their properties, and the potential for drainage and runoff issues. Additionally, these windrows, ridges, and piles create issues for our own snow removal contractor.

Administration reviewed summer village bylaws to determine if we have a mechanism for preventing or fining people who do this. Traffic Bylaw 130 does not address it. Road Control Bylaw 123 prevents people from placing an encumbrance on the road. However, it is debatable if the definition of encumbrance encompasses this. Further, the enforcement process in Bylaw 123 is lengthy, outdated, and the bylaw is likely unenforceable.

**Options for Council Consideration**

1. Repeal Traffic Bylaw 130 and Road Control Bylaw 123 and replace them with an enforceable traffic and road control bylaw that includes provisions regarding snow clearing by residents.
2. Implement a Snow Removal Bylaw. Develop and adopt a standalone snow removal bylaw specifically regulating snow clearing activities by private citizens on public roadways. This would be the quickest solution. Contents of this bylaw could include:
  - Prohibiting any private individual from clearing or plowing snow on public roadways.
  - Prohibiting the movement or deposit of snow from private property onto public roads.
  - Prohibiting the positioning of drainage pipes or other apparatuses in a manner that causes water discharge to create icy conditions or hazards on public

sidewalks and roadways. (We would have to be cautious on this, as drainage must be directed to public property.)

3. Proceed with both repealing/replacing the existing bylaws and introducing a dedicated snow removal bylaw. This would allow us to deal with the issue quickly while still updating our traffic and road control bylaws to ensure they meet the needs of the community and are enforceable.
4. Repeal the road control bylaw as it is unenforceable and draft a snow removal bylaw. Leave the traffic bylaw alone.
5. Maintain current bylaws and deal with complaints on a case-by-case basis, recognizing the limitations and risks associated with this approach.
6. Some other direction as provided by Council.

## **Financial Implications**

There are no financial implications for drafting a snow removal bylaw, which can be drafted in-house fairly quickly. Additionally, there are no implications for repealing the road control bylaw.

Administration recommends that if Council wants to repeal and replace the traffic bylaw, legal counsel be engaged. It is important that a traffic bylaw is congruent with the Traffic Safety Act and that it is enforceable. Using legal counsel will ensure this. If South View wants to go this route, we could reach out to other summer villages to see if they would like to share in the cost. This has an added benefit of ensuring consistency between bylaws, making enforcement easier for Lac Ste Anne County Enforcement Services.

If Council wants to draft a new bylaw without legal counsel, we will find a way to make it work, but it will take some time to ensure it is accurate and will take administrative resources away from other projects.

## **Summary of options**

Council is requested to provide direction on the following:

- Drafting a standalone Snow Removal Bylaw
- Repealing the Road Control Bylaw 123
- Repealing and replacing the Traffic Bylaw 130
  - Using legal counsel
  - Reaching out to other summer villages to explore a cost share
  - Completing in-house, recognizing that this takes resources away from other projects.



# Communications & Engagement Plan

*Summer Village of South View  
Land Use Bylaw Review & Rewrite*

Unapproved, January 2026

For approval

Prepared by:  
Angela Duncan





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# 1 INTRODUCTION

## 1.1 PROJECT BACKGROUND

According to the Municipal Government Act, every municipality in Alberta must have a Land Use Bylaw (LUB). The LUB guides how land and buildings are used and developed within South View's municipal boundaries. By creating land use districts, also known as zoning, the LUB determines what kinds of activities and structures are permitted on each property. Additionally, it sets rules for things like building height, maximum parcel coverage, and required setbacks from property lines.

The anticipated timeline is illustrated below:

		October	November	December	January	February	March	April	May	June	July	August	September	October	November
1	<b>LUB proposal to SVSV Council</b> Direction to proceed/complete														
2	<b>Council Workshop (4 hours)</b> Confirm alignment with Council														
3	<b>Public Engagement Plan</b> Present to Council for approval														
4	<b>Open House (In Summer Village)</b> Month confirmed in #3 (above)														
5	<b>1st Reading for Land Use Bylaw</b> Scheduled Council meeting														
6	<b>Statutory Public Hearing</b> Scheduled Council meeting														
7	<b>Adoption of new Land Use Bylaw</b> 2nd and 3rd Reading														

## 1.2 COMMUNICATION & ENGAGEMENT PLAN PURPOSE

The Land Use Bylaw is a key municipal document that impacts administration, Council, and the public. As such, it is important that everyone understands the types of engagement that will be undertaken and how they can get involved in the process. This Communications and Engagement (C&E) Plan for the South View LUB describes the project's communication and engagement objectives, identifies stakeholders, and explains the methods, strategies, and opportunities involved.

## 1.3 COMMUNITY & ENGAGEMENT GOALS

The overall goals for the C&E aspects of the project are as follows:

- Build trust with the community and stakeholders
- Generate excitement and enthusiasm for the South View LUB review project
- Provide opportunities for feedback

- Generate project awareness and education about best practices in community planning so citizens can provide meaningful and informed feedback
- Incorporate local knowledge into the LUB
- Ensure the feedback loop is closed by sharing back to the community what was heard.

## 2 THE COMMUNICATION & ENGAGEMENT (C & E) PLAN

### 2.1 WHO WILL WE ENGAGE & HOW?

	INFORM & CONSULT	LISTEN & LEARN	COLLABORATE	DECISION MAKERS
<b>Stakeholders</b>	<ul style="list-style-type: none"> <li>✓ Residents</li> <li>✓ Property owners</li> </ul>	<ul style="list-style-type: none"> <li>✓ Residents</li> <li>✓ Property Owners</li> </ul>	<ul style="list-style-type: none"> <li>✓ Summer Village Administration</li> <li>✓ Development Officer</li> </ul>	<ul style="list-style-type: none"> <li>✓ Village Council</li> </ul>
<b>Overview</b>	Obtain feedback to test ideas or concepts and clarify issues, identify possible solutions.	Create opportunities to enter into a dialogue to explore each other's perspectives, plans and concerns.	Collaborate, where possible, including alternatives and preferred solutions.	Final decision-making in the hands of those elected.
<b>Example Tactics</b>	Website, mailout, bulletin boards, newspaper advertisements, all-net, etc.	Open house & surveys to obtain feedback on draft plans	Online and in-person meetings, reviewing of draft documents	Public Hearing, Council meetings
<b>Goal</b>	To make information about the process and Land Use Bylaw changes as accessible as possible.	To gather information from and listen to those who are impacted by the Land Use Bylaw.	To work together to develop an easy to understand and useable Land Use Bylaw that works for the community.	To ensure the decision makers have enough information to make quality and informed decisions regarding the Land Use Bylaw.

### 2.2 WHAT DOES 'REPRESENTATION' MEAN?

One of the challenges of public engagement is to achieve 'representation' in the feedback received from the community during the project. In our opinion, 'representation' means receiving feedback from a broad demographic of individuals and groups that generally represent the population at-large of the Summer Village of South View.



## 2.3 WHAT ENGAGEMENT ACTIVITIES WILL WE DO?

Date	Tactic (s)	Who's Responsible?
<b>COMMUNICATIONS</b> January 2026	Upon approval of the C & E Plan, information regarding the project and timelines will be posted on the Summer Village website and emailed through all-net.	<ul style="list-style-type: none"> <li>✓ Angela to draft information to be posted on website.</li> <li>✓ Paul to review information.</li> <li>✓ Administration to post information.</li> </ul>
<b>COMMUNICATIONS</b> May 2026	Prepare newsletter article on LUB project and timelines to be included with tax notices. The Date and location for the Open House will be required at this time.  Update information on website and all-net.	<ul style="list-style-type: none"> <li>✓ Angela to draft information.</li> <li>✓ Paul to review information.</li> <li>✓ Administration to complete mailout and update website.</li> </ul>
<b>ENGAGEMENT</b> June / July 2026	<b>Survey</b>  Survey will be mailed to South View Mailing List, with similar content to the open house. Survey will be mailed prior to the open house, sent via all-net and made available on the SV website.	<ul style="list-style-type: none"> <li>✓ Angela and Paul to prepare survey.</li> <li>✓ Angela to ensure survey is mailed and posted as appropriate.</li> </ul>
<b>ENGAGEMENT</b> June / July 2026	<b>Open House</b>  Hold an open house to allow gather feedback from the community.	<ul style="list-style-type: none"> <li>✓ Paul to provide draft LUB.</li> <li>✓ Administration to provide information on website.</li> <li>✓ Angela and Paul to work together to prepare for and host open house.</li> </ul>
<b>COMMUNICATIONS</b> July / August 2026	<b>What We Heard Report</b>  An official record of the comments and feedback provided. Provide to Council and post on website.	<ul style="list-style-type: none"> <li>✓ Angela and Paul to prepare</li> <li>✓ Administration to post on website</li> </ul>
<b>COMMUNICATIONS</b> August 2026	<b>Public Hearing Notification</b>  Mailed out to residents. Will also post on website, all-net, and bulletin boards.	<ul style="list-style-type: none"> <li>✓ Angela to provide notification</li> <li>✓ Administration to post notices</li> </ul>
<b>ENGAGEMENT</b> September 2026	<b>Public Hearing</b>  Affected persons provided an opportunity to be heard by Council.	<ul style="list-style-type: none"> <li>✓ Council and Administration to hold public hearing</li> <li>✓ Council, administration, and consultants to listen to public feedback</li> </ul>

## 2.4 HOW DOES THE COMMUNITY COMMUNICATE?

Communication methods for the Summer Village of South View are somewhat limited.


Preferred Communication Methods	When
Newsletter	Annual May Newsletter, sent out with tax notices. Information on the project, timelines, and what to expect will be included.
Mailouts	There will be two mailouts. One for the survey, and one for the notice of public hearing. Notice of public hearing is required as per the Municipal Government Act.
Village Website	As needed and outlined above.
All-Net Email Communication	As needed and outlined above.

## 2.5 HOW DO WE MEASURE SUCCESS?

The following parameters can be used to measure the success of the engagement process:

- Successful execution of engagement tactics and tools;
- Number of stakeholder connections and their active participation in the LUB;
- Positive/neutral/negative feedback from stakeholders; and
- Number of participants or number of surveys returned.

## 2.6 PROJECT TEAM KEY CONTACTS AND INFORMATION

	PROJECT TEAM PRIMARY CONTACTS	
<b>Name:</b>	Paul Hanlan, Development Officer	Angela Duncan, Chief Administrative Officer
<b>Email:</b>	development@summervillageofsouthview.com	angela@wildwillowenterprises.com
<b>Phone:</b>	780-994-1883	780-967-0271

From: [Executive Assistant on Behalf of Dana Mackie](#)  
To: [Victoria Message](#)  
Subject: Register: ABmunis Spring 2026 Municipal Leaders Caucus  
Date: January 15, 2026 9:03:18 AM

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Dear Mayors, Councillors, and CAOs,

On behalf of Alberta Municipalities, I invite you to [register](#) for the Spring 2026 Municipal Leaders Caucus (MLC), which will be held at the Edmonton Convention Centre on March 26 and 27. This event is open to elected officials and senior administrators from Alberta municipalities, and is a tremendous opportunity to network and build consensus on key issues affecting your community.

Over two days, you will engage with your colleagues and subject matter experts on important topics, including:

- Improving the Local Authorities Election Act and rules for recalling a municipal official
- The future of policing and public safety in Alberta
- Trends in municipal finances and ABmunis' Property Taxes Reimagined project

MLC also provides the opportunity to hear from the Premier, Minister of Municipal Affairs, and Leader of the Opposition, as well as directly ask the Premier and Ministers questions.

Registration is now open, and a detailed agenda will be available in early February. The cost to attend is \$275 for regular and associate members and \$325 for non-members. For more information, please visit the [Spring 2026 Municipal Leaders Caucus event page](#).

Educated Officials Education Program (EOEP) Strategic Planning Course  
ABmunis will also host an Educated Officials Education Program (EOEP) course in Edmonton at the same venue one day before Caucus, on March 25 from 8:30 a.m. to 4:00 p.m. The course, Council's Role in Strategic Planning, will equip elected officials with the tools and knowledge to lead effectively by separating day-to-day operations from big-picture planning. The cost to attend is \$425.00 + GST. [Click here for the full course description and details](#).

It's going to be fun. It's going to be informative. It's going to be engaging.

I hope to see you there!

**Dana Mackie MBA** | Chief Executive Officer

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*We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.*



## S.V. of South View

Updated January 12, 2026

Municipal Taxes Collected 2025 (Actual)	\$	237,872
Municipal Taxes Collected 2026 (Draft)	\$	273,721
Percentage Increase from prior year:		15.07%
Each % equates to:	\$	2,379
Variance from Prior Year	\$	35,849

These blue cells will calculate automatically  
as you fill in the budget numbers.

Function	2025 BUDGET	2025 ACTUALS (as at December 31)	Variance	2026 BUDGET	2026 ACTUALS (as at )
<b>Taxation Income</b>					
Municipal Tax	214,045	214,045	0		
School Foundation Tax	56,550	56,550	0		
Minimum Tax (\$1,155 - 2025)	23,827	23,827	0		
Senior Foundation Tax	4,997	4,997	0	5,707	
Designated Industrial Tax	10	10	0		
<b>Sub-Total Taxation</b>	<b>\$ 299,429</b>	<b>\$ 299,429</b>	<b>\$0</b>	<b>\$ 5,707</b>	
<b>Grant &amp; Reserve Funding Income</b>					
Operating Grant - LGFF Operating	11,784	11,784	0	11,784	
Operating Grant - FIRESMART Canada	500	500	0	500	
Operating Grant -	-		0		
Capital Grant - MSI-C / LGFF	-		0		
Capital Grant - CCBF	-		0		
Special Projects Funding (from reserves or from grant \$ in deferred revenue or from Grant Deposits) - <b>LUB Completion</b>	8,000	4,477	3,523	9,975	
Capital Projects Funding (from reserves or from grant \$ in deferred revenue)	116,143	31,070	85,073	138,000	
<b>Sub-Total Grant &amp; Reserve Funding</b>	<b>\$ 136,427</b>	<b>\$ 47,831</b>	<b>\$88,596</b>	<b>\$ 160,259</b>	<b>\$ -</b>
<b>Other Income</b>					
Penalties on Taxes	2,500	2,763	-263	2,500	

Function	2025 BUDGET	2025 ACTUALS (as at December 31)	Variance	2026 BUDGET	2026 ACTUALS (as at )
Bank (Investment) Income	5,500	5,708	-208	4,500	
<b>Sub-Total Other Income</b>	<b>\$ 8,000</b>	<b>\$ 8,471</b>	<b>-\$471</b>	<b>\$ 7,000</b>	<b>\$ -</b>
<b>Admin/Council Income</b>					
Admin - Sales of Good and Services	-	2,815	-2,815		
Admin - Tax Certificates	250	450	-200	250	
Admin - NSF Fees	-		-		
Admin - Fortis Franchise Fee (3%) (change for 2026 to 5%)	2,500	2,653	153	4,250	
Admin - Other (2024 Court Costs)	-		-		
Admin - Transfer from Reserves (MAP Review)	1,500		1,500		
Admin - Transfer from Reserves (Election)	3,078	3,078	-		
Admin - Transfer from Reserves (Council Orientation)	1,400		1,400		
<b>Sub-Total Admin Income</b>	<b>\$ 8,728</b>	<b>\$ 8,996</b>	<b>-\$268</b>	<b>\$ 4,500</b>	<b>\$ -</b>
<b>Animal Control / CPO / Bylaw</b>					
Bylaw/Emergency Services - Fines	-	925	-925	-	
Bylaw/Emergency Services - Fire Incident Recovery	-		0	-	
Transfer from Reserves - Provincial Policing	-		0	-	
<b>Sub-Total Animal Control / CPO / Bylaw Income</b>	<b>\$ -</b>	<b>\$ 925</b>	<b>-\$925</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Public Works Income</b>					
Public Works - Large Bin (every 3rd year)(from reserves)(2026 IS THE NEXT YEAR)	-		0	3,167	
Public Works - Sale of TCA	-		0	-	
Public Works - Transfer from Reserves	-		0	-	
<b>Sub-Total Public Works Income</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$0</b>	<b>\$ 3,167.00</b>	<b>\$ -</b>
<b>Parks &amp; Recreation Income</b>					
Parks & Recreation - Lake Weeds Cost Recovery	5,900	4,790	1,110	5,900	
Parks & Recreation - Grant FCSS	3,665	3,666	-1	3,668	
Parks & Recreation - Transfer from Reserve (Trees)	4,103	4,103	0	1,158	

Function	2025 BUDGET	2025 ACTUALS (as at December 31)	Variance	2026 BUDGET	2026 ACTUALS (as at )
<b>Sub-Total Parks &amp; Recreation</b>	\$ 13,668	\$ 12,559	\$ 1,109	\$ 10,726	\$ -
<b>Planning &amp; Development Income</b>					
Planning & Development - Safety Codes Permit Fees	1,250	1,097	153	1,000	
Planning & Development - Development Permit Fees	1,750	1,400	350	1,500	
Planning & Development - Development Appeal Fees	-		0		
<b>Sub-Total Planning &amp; Development</b>	\$ 3,000	\$ 2,497	\$ 503	\$ 2,500	\$ -
<b>Requisitions Collected by Municipality (offset)</b>	Enter as a negative value				
Requisitions - Senior Foundation	- 4,997	- 4,997	0	- 5,707	
Requisitions - Over\Under Utilized Levy	-		0		
Requisitions - School Foundation	- 56,550	- 56,550	0		
Requisitions - Over\Under Utilized Levy	-		0		
Requisitions - Designated Industrial	- 10	-	-10		
Requisitions - Over\Under Utilized Levy	-		0		
<b>Sub-Total Requisitions</b>	-\$ 61,557	-\$ 61,547	-\$ 10	-\$ 5,707	\$ -
<b>Net Revenue for Municipal Purposes</b>	\$ 407,695	\$ 319,160	\$ 88,535	\$ 188,152	\$ -
<b>Expense Function</b>					
<b>Council</b>					
Development	3,650	2,387	1,263	3,000	
Meeting Fees	10,000	8,606	1,394	10,000	
Monthly Reimburse (\$325/month)	8,640	8,640	0	11,700	
Travel \ Subsistence	6,250	4,646	1,604	7,000	
SVLSACE Membership Fees	625	626	-1	626	
Public Relations & Promo	500	-	500	500	

Function	2025 BUDGET	2025 ACTUALS (as at December 31)	Variance	2026 BUDGET	2026 ACTUALS (as at )
Council emails	255	270	-15	285	
Integrity Commissioner	1,061	531	530		
<b>Sub Total Council</b>	<b>\$ 30,981</b>	<b>\$ 25,706</b>	<b>\$ 5,275</b>	<b>\$ 33,111</b>	<b>\$ -</b>
<b>Administration</b>					
Election & Census	5,000	4,221	779	-	
Administration Contract	61,594	61,399	195	63,442	
Admin Additional Work	1,500	511	989	2,000	
Admin Development	1,000	982	18	1,000	
WCB	550	663	-113	683	
Travel & Subsistence	2,300	780	1,520	2,300	
Postage / Phone / Storage	4,600	4,583	17	4,750	
Advertising, Printing, and subscriptions	2,850	1,800	1,050	3,000	
Membership Dues	1,838	1,838	0	1,938	
Auditor (Seniuk & Marcato)	4,300	4,200	100	4,450	
Assessment (MASG)	5,840	4,380	1,460	6,000	
Assessment Review Board	941	941	0	941	
SDAB Agreement / Hearing (Milestone - \$300)	2,300	2,148	152	2,300	
Legal Fees	3,000	4,102	-1,102	3,500	
Insurance	5,000	4,989	11	5,125	
Computer Support / Website	2,150	2,970	-820	2,150	
Public Relations / Promo	500	-	500	500	
Meeting Room Fees	-	-	0		
Bank Charges / Penalties	100	68	33	150	
Land Title Charges	50	10	40	50	
Tax Rebates Cancellations	-	-	0		



Function	2025 BUDGET	2025 ACTUALS (as at December 31)	Variance	2026 BUDGET	2026 ACTUALS (as at )
<b>Sub-Total Administration</b>	\$ 105,413	\$ 100,584	\$ 4,829	\$ 104,279	\$ -
<b>Public Works</b>					
Contracted Services	1,000	473	527	1,000	
Snow Removal / Grading / Sanding	7,000	5,495	1,505	8,000	
Street Sweeping	1,500	2,600	-1,100	2,600	
Repairs / Potholes / Crackfill	3,500	3,400	100	7,000	
Supplies	250	75	175	250	
Signs	300	-	300	300	
Street Lights	15,200	16,019	-819	15,500	
Wages	-	-	0		
Payroll Deductions	-	-	0		
<b>Sub-Total Public Works</b>	\$ 28,750	\$ 28,062	\$ 688	\$ 34,650	\$ -
<b>Drainage</b>					
General Supplies	-	-	0	-	-
Culverts	-	-	0	-	-
<b>Sub-Total Storm Water/Dainage</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Lagoon / Sewer</b>					
Lagoon/Sewer Capital	-	-	0	-	-
Lagoon/Sewer Operating	-	429	-429	-	-
<b>Sub-Total Lagoon / Sewer</b>	\$ -	\$ 429	-\$ 429	\$ -	\$ -
<b>Waste Collection</b>					
Collection (E360S)	8,400	8,855	-455	9,475	
Large Bin (every 3 years) (2026 IS THE NEXT YEAR)	-	-	0	4,500	-
Waste Commission (Hwy 43)	-	-	0	-	-
<b>Sub-Total Waste Collection</b>	\$ 8,400	\$ 8,855	-\$ 455	\$ 13,975	\$ -
<b>Municipal Planning &amp; Development</b>					
Development Officer Contract (Annual)	9,070	8,933	137	10,927	
Development Officer Meetings / Mileage	-	-	0		
Development Permits	-	300	-300		

Function	2025 BUDGET	2025 ACTUALS (as at December 31)	Variance	2026 BUDGET	2026 ACTUALS (as at )
Development Enforcement	1,000	44	956	-	
Municipal Planning	-	-	0	1,000	
Safety Codes Administration	2,121	2,121	0	2,185	
<b>Sub-Total Municipal Planning &amp; Development</b>	<b>\$ 12,191</b>	<b>\$ 11,398</b>	<b>\$ 793</b>	<b>\$ 14,112</b>	<b>\$ -</b>
<b>Libraries</b>					
Library - YRL	342	342	0	350	
<b>Sub-Total Libraries</b>	<b>\$ 342</b>	<b>\$ 342</b>	<b>\$ -</b>	<b>\$ 350</b>	<b>\$ -</b>
<b>FCSS</b>					
FCSS (\$4,126.50)(\$458.50 Admin)(2026)	4,583	3,418	1,165	4,585	
<b>Sub-Total FCSS</b>	<b>\$ 4,583</b>	<b>\$ 3,418</b>	<b>\$ 1,165</b>	<b>\$ 4,585</b>	<b>\$ -</b>
<b>Recreation &amp; Parks</b>					
Tree Removal	4,103	4,524	-421	8,000	
Grass Cut / Fall & Spring Clean Up	32,000	29,869	2,131	32,320	
Porta Potty (Jun to Oct)	-	-	0		
Equipment & Supply (Fuel)	750	1,006	-256	1,000	
Weed Inspections	330	238	92	330	
Lake Weed Cutting (LIAMS)	6,400	5,080	1,320	6,400	
East End Bus	375	375	0	375	
Boat Launch (NEW)	-	-	0	750	
Flowering Rush (M#093-2024)	1,000	1,000	0	1,000	
<b>Sub-Total Recreation &amp; Parks</b>	<b>\$ 44,958</b>	<b>\$ 42,092</b>	<b>\$ 2,866</b>	<b>\$ 50,175</b>	<b>\$ -</b>
<b>Emergency &amp; Shared Services</b>					
Library (Local)	1,000	1,000	0	1,000	
Recreation (LSA Contribution)	500	500	0	500	
Fire Suppression (2021-2025)	15,400	15,134	266	16,136	
Fire Incident Recovery	-	2,395	-2,395		
<b>CPO / Enhanced Policing</b>	<b>9,800</b>	<b>4,583</b>	<b>5,217</b>	<b>14,041</b>	
Emergency Relief	-	-	0		
Emergency Management Fees	9,000	8,547	453	9,900	

Function	2025 BUDGET	2025 ACTUALS (as at December 31)	Variance	2026 BUDGET	2026 ACTUALS (as at )
Provincial Policing (Year 5 - \$4,882)(Avg over 5 years \$3,417)	4,774	4,840	-66	6,776	
<b>Sub-Total Emergency Services</b>	<b>\$ 40,474</b>	<b>\$ 36,999</b>	<b>\$ 3,475</b>	<b>\$ 48,353</b>	<b>\$ -</b>
<b>Planned Reserve Contributions (5% Increase Annually)</b>					
Provincial Policing	-	-	0		-
Sustainability Reserve	180	180	0	189	-
Tree Removal Reserve	1,158	1,158	0	1,216	-
Snow Removal Reserve		-	0	500	-
Legal Reserve	1,158	1,158	0	1,216	-
Election Reserve	1,500	1,500	0	1,575	-
Large Bin Reserve	1,389	1,389	0	1,458	-
MAP Review Reserve	525	525	0	551	-
Appeal Reserve	1,050	1,050	0	1,103	-
<b>Sub-Total Planned Reserve Contribution</b>	<b>\$ 6,960</b>	<b>\$ 6,960</b>	<b>\$ -</b>	<b>\$ 7,808</b>	<b>\$ -</b>
<b>Year-End Audit Accounts</b>					
Annual Amortization	-	-	0	-	-
Gain\Loss On Sale Of TCA	-	-	0	-	-
<b>Sub-Total Year-End Audit Accounts</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Special Projects</b>					
Brush Clearing - Firesmart	500	2,027	-1,527	2,500	-
Land Use Bylaw Review	8,000	2,950	5,050	9,975	-
Asset Management - SVLSACE		577	-577		
<b>Sub-Total Special Project</b>	<b>\$ 8,500</b>	<b>\$ 5,554</b>	<b>\$ 2,946</b>	<b>\$ 12,475</b>	<b>\$ -</b>
<b>Capital Projects</b>					
<b>2026 Project - Drainage Design and Implementation</b>	<b>-</b>	<b>-</b>	<b>0</b>	<b>35,000</b>	<b>-</b>

Function	2025 BUDGET	2025 ACTUALS (as at December 31)	Variance	2026 BUDGET	2026 ACTUALS (as at )
<b>2024/2025 Project</b> - Boat Launch MSI-C (do not close application in 2024)	11,136	-	11,136		-
<b>2026 Project</b> - Gazebo and Park Improvements	-	-	0	100,000	-
<b>2026 Project</b> - Regional Asset and Land Management Project		-	0	-	-
<b>2024/2025 Project</b> - Large Bins (Made application mid-year for \$12K - was not budgeted for originally)(do not close app in 2024)	2,007	437	1,570		-
<b>2025 Project</b> - Fire Hazard Signs	3,000	3,055	-55	3,000	-
<b>2025 Project</b> - East Access Road	100,000	27,578	72,422		-
<b>Sub-Total Capital Projects</b>	\$ 116,143	\$ 31,070	\$ 85,073	\$ 138,000	\$ -
<b>TOTAL</b>	\$ 407,695	\$ 301,469	\$ 106,226	\$ 461,873	\$ -
<b>Income Less Expenses - Surplus / (Defecit)</b>	<b>-\$ 0</b>	<b>\$ 17,691</b>		<b>-\$ 273,721</b>	<b>\$ -</b>



## South View

Updated Jan 30-  
2025

Reserve Account Balances	Actual Balance at	2024 Actual		Ending 31-Dec-	2025 Budgeted	2025 Budgeted		31-Dec-25 as
	01-Jan-24	Additions	2024 Actual Use	24 (Prior to Audit)	Additions	Use	2025 Actual Use	Budgeted
Operating Reserves								
Tax Stabilization	\$34,720	0	0	\$34,720	0	0	0	\$34,720
Sustainability	\$19,398	\$171	-\$819	\$18,750	\$180	-\$10,900	-\$4,477	\$14,453
Tree Removal	\$3,000	\$1,103	0	\$4,103	\$1,158	-\$4,103	-\$4,103	\$1,158
Snow Removal	\$1,500	0	0	\$1,500	0	0	0	\$1,500
Legal	\$3,000	\$1,103	0	\$4,103	\$1,158	0	0	\$5,261
Election	\$2,250	\$828	0	\$3,078	\$1,500	-\$3,078	-\$3,078	\$1,500
Provincial Policing	\$1,791	0	-\$1,260	\$531	0	0	0	\$531
Large Bin	\$1,844	1323	0	\$3,167	\$1,389	0	0	\$4,556
MAP Review	0	\$500	-\$500	\$0	\$525	0	0	\$525
Appeal Reserve	0	\$1,000	0	\$1,000	\$1,050	0	0	\$2,050
						0		
Sub-Total Operating	\$67,503	\$6,028	-\$2,579	\$70,952	\$6,960	-\$18,081	-\$11,658	\$66,254
Capital Reserves								
Equipment Replacement	\$1,714	\$ -	\$ -	\$1,714	\$ -	\$ -	\$ -	\$1,714
Lagoon	\$80,774	\$ -	\$ -	\$80,774	\$ -	\$ -	\$ -	\$80,774
Roads	\$12,890	\$ -	\$ -	\$12,890	\$ -	\$ -	\$ -	\$12,890
Sub-Total Capital	\$95,378	\$0	\$0	\$95,378	\$0	\$0	\$0	\$95,378
Total Reserves (Operating & Capital)	\$162,881	\$6,028	-\$2,579	\$166,330	\$6,960	-\$18,081	-\$11,658	\$161,632
	Beginning 2025	Budgeted Additions	Budgeted Use	Ending 2025	Budgeted Use			
2025 Draft Budget	\$166,330	\$6,960	-\$18,081	\$155,209	\$0			

Note: 2024 Budgeted Operating Expenses ! (overall budget less capital and special projects)  
Reserve goal is to have at least the equivalent of one year's operating.

Description	2025 BUDGET	2025 ACTUAL	VARIANCE
INCOME REPORT - SOUTH VIEW	(1)	(2)	(3)
Period 1: --- Begin	01Jan2025	01Jan2025	01Jan2025
Period 1: --- End	31Dec2025	31Dec2025	31Dec2025
Period 1: --- Type	B	A	B
(less) Period 2: --- Begin	000000000	000000000	01Jan2025
(less) Period 2: --- End	000000000	000000000	31Dec2025
(less) Period 2: --- Type			A
Ratios: % of Account			
Graphs: # of Columns, Scale	0 0	0 0	0 0

Description	2025 BUDGET	2025 ACTUAL	VARIANCE
REVENUE			
TAXATION			
RESIDENTIAL TAX- (MUNICIPAL)	203,561.30	203,561.34	0.04-
RESIDENTIAL TAX- (SCHOOL)***	53,975.74	53,975.74	0.00
VACANT RES TAX- (MUNICIPAL)	7,624.44	7,624.45	0.01-
VACANT RES TAX- (SCHOOL)***	2,021.68	2,021.68	0.00
LINEAR TAX- (MUNICIPAL)	2,859.43	2,859.43	0.00
LINEAR TAX- (SCHOOL)***	552.40	552.40	0.00
LINEAR TAX- (DIP)	10.19	10.19	0.00
SENIOR'S FOUNDATION	4,996.62	4,996.61	0.01
MINIMUM TAX (2025- \$1,155)	23,826.83	23,826.83	0.00
SPECIAL TAX	0.00	0.00	0.00
TOTAL TAXES	299,428.63	299,428.67	0.04-
OTHER INCOME\GRANTS			
PENALTIES & COSTS ON TAXES	2,500.00	2,763.55	263.55-
INVESTMENT INCOME (INTEREST)	5,500.00	5,707.58	207.58-
GRANT (MSI-O)\ (LGFF-OP)	11,784.00	11,784.00	0.00
GRANT (MSI-C) (\$291,775)	0.00	0.00	0.00
*MUST SPEND \$65,922 MSI-C-'24			
GRANT (LGFF) (\$68,409 '24)	0.00	0.00	0.00
GRANT (CCBF) (\$89,361 END'23)	0.00	0.00	0.00
*MUST SPEND \$44,474 '24)			
GRANT (FIRESMART)	500.00	500.00	0.00
GRANT-	0.00	0.00	0.00
RESERVES	0.00	0.00	0.00
SPECIAL PROJECTS (LUB)	8,000.00	4,477.14	3,522.86
CAPITAL PROJECTS INCOME	116,143.00	31,070.28	85,072.72
UNRESTRICTED	0.00	0.00	0.00
ADMIN\COUNCIL			
SALES OF GOODS & SERVICES	0.00	2,815.25	2,815.25-
TAX CERTIFICATES	250.00	450.00	200.00-
N.S.F. FEES	0.00	0.00	0.00
FORTIS FRANCHISE FEE (3%)	2,500.00	2,653.81	153.81-
OTHER (2024 COURT COSTS)	0.00	0.00	0.00
TRANS FR RES (MAP REVIEW)	1,500.00	0.00	1,500.00
TRANS FR RES (ELECTION)	3,078.00	3,078.00	0.00

Description	2025 BUDGET	2025 ACTUAL	VARIANCE
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Description	2025 BUDGET	2025 ACTUAL	VARIANCE
TRANS FR RES (COUNCIL ORIENT)	1,400.00	0.00	1,400.00
ANIMAL CONTROL\CPO\BYLAW			
BY-LAW FINES	0.00	0.00	0.00
FIRE INCIDENT RECOVERY (NEW)	0.00	924.80	924.80-
PROVINCIAL POLICING (FR.RES)	0.00	0.00	0.00
PUBLIC WORKS\COMMON SERVICES			
LARGE BIN (EVERY 2ND YR) (RES)	0.00	0.00	0.00
SALE OF TCA	0.00	0.00	0.00
TRANSFER FROM RESERVE	0.00	0.00	0.00
PARKS & RECREATION			
LAKE WEEDS COST RECOVERY	5,900.00	4,790.00	1,110.00
PROVINCIAL GRANT FCSS	3,665.00	3,665.86	0.86-
GRANT FCSS (VOL.PICNIC\ALLNET)	0.00	0.00	0.00
TRANSFER FROM RESERVE (TREES)	4,103.00	4,103.00	0.00
PLANNING & DEVELOPMENT			
SAFETY CODE PERMIT FEES	1,250.00	1,096.74	153.26
DEVELOPMENT PERMITS	1,750.00	1,400.00	350.00
DEVELOPMENT APPEAL	0.00	0.00	0.00
TOTAL REVENUE	469,251.63	380,708.68	88,542.95
REQUISITIONS			
SENIOR FOUNDATION	4,996.62	4,996.62	0.00
UNDER\OVER UTILIZED LEVY	0.00	0.00	0.00
SCHOOL	56,549.82	56,549.82	0.00
UNDER\OVER UTILIZED LEVY	0.00	0.00	0.00
DIP	10.19	0.00	10.19
UNDER\OVER UTILIZED LEVY	0.00	0.00	0.00
TOTAL REQUISITIONS	61,556.63	61,546.44	10.19
NET REVENUE FOR MUN PURPOSES	407,695.00	319,162.24	88,532.76

Description	2025 BUDGET	2025 ACTUAL	VARIANCE
EXPENSE REPORT- SOUTH VIEW	(1)	(2)	(3)
--- Begin	01Jan2025	01Jan2025	01Jan2025
Period 1: - End	31Dec2025	31Dec2025	31Dec2025
--- Type	B	A	B
(less) --- Begin	000000000	000000000	01Jan2025
Period 2: - End	000000000	000000000	31Dec2025
--- Type			A
Ratios: % of Account			
Graphs: # of Columns,Scale	0 0	0 0	0 0

Description	2025 BUDGET	2025 ACTUAL	VARIANCE
COUNCIL			
DEVELOPMENT	3,650.00	2,387.14	1,262.86
MEETING FEES	10,000.00	8,606.57	1,393.43
MONTHLY REIMB (\$325\MONTH)	8,640.00	8,640.00	0.00
TRAVEL & SUBSISTENCE	6,250.00	4,645.68	1,604.32
SVLSACE COMMITTEE FEES	625.00	626.45	1.45-
PUBLIC RELATIONS & PROMO	500.00	0.00	500.00
COUNCIL EMAILS	255.00	269.97	14.97-
INTEGRITY COMMISSIONER	1,061.00	530.50	530.50
TOTAL	30,981.00	25,706.31	5,274.69
ADMINISTRATION			
ELECTION & CENSUS	5,000.00	4,220.97	779.03
ADMINISTRATOR CONTRACT	61,594.00	61,398.74	195.26
ADMIN ADDITIONAL WORK (MAP)	1,500.00	511.25	988.75
ADMIN DEVELOPMENT	1,000.00	981.56	18.44
WCB	550.00	663.02	113.02-
TRAVEL & SUBSISTANCE	2,300.00	780.64	1,519.36
POSTAGE\PHONE\STORAGE	4,600.00	4,583.27	16.73
ADVERTISING & PRINTING	2,850.00	1,800.22	1,049.78
MEMBERSHIP DUES	1,838.00	1,837.99	0.01
AUDITOR	4,300.00	4,200.00	100.00
ASSESSMT('25)5520\5680\5840	5,840.00	4,380.00	1,460.00
ASSESSMENT REVIEW BOARD	941.00	940.95	0.05
SDAB AGREEMENT\HEARINGS	2,300.00	2,148.00	152.00
LEGAL FEES	3,000.00	4,102.22	1,102.22-
INSURANCE	5,000.00	4,989.00	11.00
COMPUTER SUPPORT\WEBSITE	2,150.00	2,969.77	819.77-
PUBLIC RELATIONS & PROMO	500.00	0.00	500.00
MEETING ROOM FEES	0.00	0.00	0.00
BANK CHARGES\PENALTIES	100.00	67.50	32.50
LAND TITLE CHARGES	50.00	10.00	40.00
TAX REBATES\CANCELLATIONS	0.00	0.00	0.00
INTEGRITY COMMISSIONER	0.00	0.00	0.00
TOTAL	105,413.00	100,585.10	4,827.90
PUBLIC WORKS\ROADS			
CONTRACTED SERVICES	1,000.00	472.50	527.50
SNOW REMOVAL\GRADING\SANDIN	7,000.00	5,495.00	1,505.00
STREET SWEEPING	1,500.00	2,600.00	1,100.00-

Description	2025 BUDGET	2025 ACTUAL	VARIANCE
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Description	2025 BUDGET	2025 ACTUAL	VARIANCE
REPAIRS\POTHOLES\CRACKFILL	3,500.00	3,400.00	100.00
SUPPLIES	250.00	75.00	175.00
SIGNS	300.00	0.00	300.00
STREET LIGHTS	15,200.00	16,018.98	818.98-
WAGES	0.00	0.00	0.00
PAYROLL DEDUCTIONS	0.00	0.00	0.00
TOTAL	28,750.00	28,061.48	688.52
DRAINAGE			
GENERAL SUPPLIES	0.00	0.00	0.00
DRAINAGE STUDY	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00
LAGOON\SEWER			
LAGOON\SEWER CAPITAL	0.00	0.00	0.00
LAGOON\SEWER OPERATING	0.00	429.46	429.46-
TOTAL	0.00	429.46	429.46-
SOLID WASTE COLLECTION			
COLLECTION (E360S)	8,400.00	8,855.10	455.10-
LARGE BIN (EVERY 3 YEARS)	0.00	0.00	0.00
COMMISSION (HWY 43)	0.00	0.00	0.00
TOTAL	8,400.00	8,855.10	455.10-
PLANNING & DEVELOPMENT			
D.O. CONTRACT (ANNUAL)	9,070.00	8,932.50	137.50
D.O. MEETINGS\MILEAGE	0.00	0.00	0.00
DEVELOPMENT PERMITS	0.00	300.00	300.00-
DEVELOPMENT ENFORCEMENT	1,000.00	43.77	956.23
MUNICIPAL PLANNING	0.00	0.00	0.00
SAFETY CODES ADMIN	2,121.00	2,121.00	0.00
TOTAL	12,191.00	11,397.27	793.73
LIBRARIES			
LIBRARY (YRL)	342.00	342.00	0.00
TOTAL	342.00	342.00	0.00
FAMILY & COMMUNITY SUPPORT SER			
FCSS (\$3,727) (\$657 ADMIN)	4,583.00	3,417.80	1,165.20
FCSS	0.00	0.00	0.00
TOTAL	4,583.00	3,417.80	1,165.20
RECREATION & PARKS			
TREE REMOVAL	4,103.00	4,523.68	420.68-
GRASS CUT\CLEAN UP (2026)	32,000.00	29,869.44	2,130.56
PORTA-POTTY (JUN-OCT)	0.00	0.00	0.00
EQUIP & SUPPLY (FUEL)	750.00	1,006.15	256.15-
WEED INSPECTIONS	330.00	238.00	92.00
LAKE WEED CUTTING (LIAMS)	6,400.00	5,080.00	1,320.00
EAST END BUS	375.00	375.00	0.00
BOAT LAUNCH (NEW)	0.00	0.00	0.00
FLOWERING RUSH (M#093-2024)	1,000.00	1,000.00	0.00
Description	2025 BUDGET	2025 ACTUAL	VARIANCE

Description	2025 BUDGET	2025 ACTUAL	VARIANCE
TOTAL	44,958.00	42,092.27	2,865.73
EMERGENCY & SHARED SERVICES			
LIBRARY (LOCAL)	1,000.00	1,000.00	0.00
RECREATION-LSA CONTRIBUTION	500.00	500.00	0.00
FIRE SUPP (2021-2025)	15,400.00	15,134.27	265.73
FIRE INCIDENT RECOVERY	0.00	2,394.80	2,394.80-
CPO\ENHANCED POLICING	9,800.00	4,583.16	5,216.84
EMERGENCY RELIEF (COVID)	0.00	0.00	0.00
EMERGENCY MANAGEMENT FEES	9,000.00	8,547.46	452.54
PROV POLICING(20\21 1ST YR)	4,774.00	4,840.00	66.00-
YR 1 -B 1,626 A(1,621)			
YR 2 -B 2,441 A(2,434)			
YR 3 -B 3,252 A(3,207)			
YR 4 -B 4,881 A(4,512)			
YR 5 -B 4,881			
(AVG OVER 5 YEARS)\$3,417			
TOTAL	40,474.00	36,999.69	3,474.31
RESERVE ACCOUNTS (5% INC)			
PROVINCIAL POLICING RESERVE	0.00	0.00	0.00
SUSTAINABILITY RESERVE	180.00	180.00	0.00
TREE REMOVAL RESERVE	1,158.00	1,158.00	0.00
SNOW REMOVAL RESERVE	0.00	0.00	0.00
LEGAL RESERVE	1,158.00	1,158.00	0.00
ELECTIONS RESERVE	1,500.00	1,500.00	0.00
LARGE BIN RESERVE	1,389.00	1,389.00	0.00
MAP REVIEW	525.00	525.00	0.00
APPEAL RESERVE	1,050.00	1,050.00	0.00
TOTAL	6,960.00	6,960.00	0.00
YEAR-END AUDIT ACCOUNTS			
ANNUAL AMORTIZATION	0.00	0.00	0.00
GAIN\LOSS ON SALE OF TCA	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00
SPECIAL PROJECTS			
BRUSH CLEARING (FIRESMART)	500.00	2,027.14	1,527.14-
LAND USE BYLAW REVIEW	8,000.00	2,950.00	5,050.00
ASSET MANAGEMENT	0.00	576.92	576.92-
TOTAL	8,500.00	5,554.06	2,945.94
CAPITAL PROJECTS			
2025 PROJECT- BOAT LAUNCH-MSI	11,136.00	0.00	11,136.00
2025 PROJECT- EAST ACCESS-MSI	100,000.00	27,578.28	72,421.72
2025 PROJECT- LARGE BINS-MSI	2,007.00	437.00	1,570.00
2025 PROJECT-FIRE SIGNS-LFGG	3,000.00	3,055.00	55.00-
2026 PROJECT-DRAINAGE DES\IMPL	0.00	0.00	0.00
2026 PROJECT-GAZEBO & PARK IMP	0.00	0.00	0.00
Description	2025 BUDGET	2025 ACTUAL	VARIANCE

## Analysis: EXPENSE REPORT- SOUTH VIEW

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Description	2025 BUDGET	2025 ACTUAL	VARIANCE
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TOTAL	116,143.00	31,070.28	85,072.72
TOTAL EXPENSES	407,695.00	301,470.82	106,224.18



## CHIEF ADMINISTRATIVE OFFICER'S REPORT

January 20, 2026

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### **Active Motions and Things to Do**

This list was developed so that Council can track the status of motions that have been made and for Council to have an understanding of administration's current workload. The list has been backdated to January 2025. Active motions made before then have not been recorded below.

### **ADMINISTRATION**

#### **ACP Grant Application**

- 029-2025 **MOVED** by Mayor Benford that the core asset condition assessment and plans of survey quotes be accepted for information and further that administration follow up on an Alberta Community Partnership Grant application for an asset condition assessment, asset management plan, and GIS system, as discussed.
- Mar 11 25 Regional Partners have been identified and MPE Engineering is in the process of drafting this grant application for us. This is related to motion 005-2025.
- 180-2025 **MOVED** by Mayor Benford that the Summer Village of South View supports the submission of a 2025-26 Alberta Community Partnership (ACP) grant application in support of the Regional Asset and Land Management Strategy project and is prepared to manage the grant project and related compliance requirements. There is no matching contribution required.
- Oct 6 25 Various motions of support have been received and forwarded to MPE.
- 205-2025 **MOVED** by Mayor Benford that administration request support from MLA Shane Getson regarding the Alberta Community Partnership Grant application in support of the Regional Asset and Land Management Strategy project.
- 25 10 30 MLA Getson has provided his support for the project.
- Nov 27 25 ACP grant application was submitted.

#### **MCCAC Climate Resilience Capacity Building Program**

- 083-2025 **MOVED** by Mayor Benford that Council approve CAO Duncan's participation in the Climate Resilience Capacity Building Program – Collaborative Learning Stream through the Municipal Climate Change Action Center and further that the Letter of Commitment be signed and its execution authorized.
- Jun 11 25 Angela has been attending the sessions and working on a draft business case as part of the program.
- Aug 8 25 Module 1 of the program has been completed. The deliverable for module 1 was developing a business case for a climate resilience plan. This business case is Attachment 1 to the August 19, 2025 CAO report.





## CHIEF ADMINISTRATIVE OFFICER'S REPORT

January 20, 2026

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### Public Works Liaison Policy

110-2025 **MOVED** by Councillor Richardson that administration draft a Council Public Works Liaison Policy and FURTHER that the policy be brought back to a future Council meeting for review.

26 01 12 A draft policy has been included in the January meeting package.

### Asset Management Plan

200-2025 **MOVED** by Deputy Mayor Ward that the asset management proposal from Matthewson & Co. in cooperation with the Summer Villages of Lac Ste. Anne County East be approved to a maximum cost \$1000 for the Summer Village of South View.

25 10 30 Motion has been forwarded as appropriate.

26 01 12 Matthewson has started work on this. All requested information has been forwarded.

### Fire Rescue International Invoice

214-2025 **MOVED** by Mayor Benford that payment of invoice 1217 from Fire Rescue International in the amount of \$1,543.51, for the fire call out near 101 Oscar Wikstrom Drive (municipal property's solid waste bin) be approved without going through insurance.

26 01 12 The Invoice has been paid.

### FireSmart Wildfire Community Preparedness Grant

216-2025 **MOVED** by Deputy Mayor Ward that the Summer Village of South View apply for the FireSmart Wildfire Community Preparedness Grant, in the amount of \$500.00 to host a community FireSmart clean-up and education day, as well as a community BBQ, in August, 2026.

26 01 12 Application has not yet been submitted as we want to discuss the implications regarding changes to FCSS programming.

### Agendas

221-2025 **MOVED** by Deputy Mayor Ward that Administration is to provide a paper copy of the Agenda to Council for review prior to the scheduled Council meeting.

26 01 12 Angela will work with Mayor Benford to ensure meeting packages are printed and delivered to Council.

## COUNCIL

### Intermunicipal Collaboration Framework

046-2025 **MOVED** by Deputy Mayor Ward that the deadline to review the Intermunicipal Collaboration Framework Agreement between the Summer Village of South View and Lac Ste Anne County be extended to March 31, 2027, as permitted by Ministerial Order



## CHIEF ADMINISTRATIVE OFFICER'S REPORT

January 20, 2026

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MSD:024-23 and FURTHER that Council requests to start discussions following the 2025 municipal election.

### Privacy Legislation

049-2025 MOVED by Mayor Benford that the Summer Village of South View partner with the Summer Village of Nakamun Park to engage legal counsel to investigate and prepare the requirements for compliance with the new privacy legislation, Access to Information Act (AIA) and Protection of Privacy Act (POPA), including a comprehensive Privacy Management Plan.

Jul 11 25 CAO completed the online POPA / ATIA Courses and ensure that contact information is up to date.

Nov 19 25 Administration requested an update from Summer Village of Nakamun Park.

Jan 12 26 Administration is in receipt of drafts and is reviewing them.

### Land Use Bylaw Review

052-2025 MOVED by Councillor Richardson that administration continue with the drafting and review of the Land Use Bylaw and Public Engagement Plan for Council's review, with the public engagement to commence after the 2025 Municipal Election.

Jun 11 25 This will be picked back up after the election.

Aug 28 25 Administration is discussing next steps with both Dwight Moslakyk (consultant) and the Development Officer. Further information should be available at the October meeting.

Oct 6 25 I met with Paul Hanlan to discuss this and we have put together a proposal.

194-2025 MOVED by Deputy Mayor Ward that the joint proposal from Paul Hanlan (operating as SV Planning and Development) and Angela Duncan (operating as Municipal Rising Tides) to complete the Land Use Bylaw review be approved and its execution authorized.

195-2025 MOVED by Mayor Benford that the Council Land Use Bylaw Planning Workshop be scheduled for December 9, 2025 commencing at 9:00 a.m.

### Hill Side Park Gazebo

161-2025 **MOVED** by Mayor Benford that the Summer Village gather information to build a gazebo in Hill Side Park with the intention of applying for the 2026 Alberta Blue Cross Built Together Grant.

Nov 6 25 Administration has reached out to 3 companies to gather information and quotes for the project.

Dec 4 25 2 companies came back that they do not do this kind of work.



## CHIEF ADMINISTRATIVE OFFICER'S REPORT

January 20, 2026

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Dec 15 25 Sent information to 2 new companies asking for a quote.

Jan 8 26 Called companies asking for an update on quote.

Jan 9 26 Received a quote from one of the companies.

### **WILD Water Commission**

174-2025 **MOVED** by Mayor Benford that the discussion with Dwight Moskalyk, Chief Administrative Officer, WILD Water Commission be accepted for information and FURTHER that the WILD Water Commission be placed on the November 2025 Regular Meeting agenda.

Nov 4 25 Has been placed on the November Agenda.

215-2025 **MOVED** by Deputy Mayor Ward that Administration invite a representative from the Tri-Village water distribution feasibility study to a future meeting to discuss their findings.

### **Regional Multi-day Emergency Management Exercise**

181-2025 **MOVED** by Mayor Benford that the South View Director of Emergency Management and Deputy Director of Emergency Management be approved to attend the Regional Multi-Day Emergency Management Functional Exercise being held in Lac Ste Anne County on October 6 to 9, 2025 and FURTHER that any costs that cannot be absorbed in the annual budget be paid for from reserves.

Oct 6 25 This exercise has been postponed to the new year.

### **Council Remuneration and Expense Reimbursement Policy**

184-2025 **MOVED** by Deputy Mayor Ward that administration update the Council Remuneration and Expense Reimbursement Policy C-COU-REM-1 as per Council direction and bring the policy back to a future meeting for review and approval.

Oct 6 25 Amended policy is on the October meeting agenda for review.

196-2025 **MOVED** by Deputy Mayor Ward that amended Policy C-COU-REM Council Remuneration and Expense Reimbursement be amended as discussed and FURTHER that the policy be brought back to the November 18, 2025 Council meeting for further review.

Nov 6 25 Policy has been amended and added to the November Agenda.

220-2025 **MOVED** by Mayor Benford that amended Policy C-COU-REM-1 Council Remuneration and Expense Reimbursement be approved as presented and FURTHER that the policy to be put into effect as of January 1, 2026.

Jan 12 26 Updated policy has been posted to the website. This policy is now in effect.

### **Municipal Borrowing Bylaw**



## CHIEF ADMINISTRATIVE OFFICER'S REPORT

January 20, 2026

- 209-2025 **MOVED** by Mayor Benford that Bylaw 258-2025, Municipal Borrowing Bylaw, being a bylaw of the Summer Village of South View in the Province of Alberta for the purpose of borrowing certain sums of money for the purpose of an operating line of credit for interim financing in the event of a local emergency or to cover unforeseen operating expenditures not included in the operating budget, be given first reading as presented.
- 210-2025 **MOVED** by Mayor Benford that Bylaw 258-2025, Municipal Borrowing Bylaw, be given second reading as presented.
- 211-2025 **MOVED** by Mayor Benford that unanimous consent be given to have three readings of Bylaw 258-2025, Municipal Borrowing Bylaw, in one sitting.
- 212-2025 **MOVED** by Mayor Benford that Bylaw 258-2025, Municipal Borrowing Bylaw, be read a third and final time, as presented.
- Jan 12 26 Bylaw has been sent to ATB and posted to the website.

### 2026 Budget

- 217-2025 **MOVED** by Deputy Mayor Ward that the first review of the Draft 2026 Operating Budget be accepted for information, and that Administration make changes to this Draft 2026 Operating Budget as directed at meeting time, and that a second review of the updated Draft 2026 Operating Budget take place at a future Council meeting.
- 218-2025 **MOVED** by Mayor Benford that an Interim 2026 Operating Budget be passed at half the 2025 Approved Operating Budget and that this Interim 2026 Operating Budget cease to have any force and effect once the 2026 Operating Budget is approved.
- 219-2025 **MOVED** by Mayor Benford that the 2026 Capital budget be approved as presented.

### Family and Community Support Services (FCSS) Agreement

- 215-2025 **MOVED** by Mayor Benford that the Family and Community Support Services (FCSS) Agreement between His Majesty the King in Right of Alberta and Summer Village of South View be approved and its execution authorized.
- Dec 1 25 Directed Shelley to finalize the FCSS Agreement and submit before the December 31, 2025 deadline.

## PUBLIC WORKS

### Darwell Lagoon Commission – Transmission Line Project

- Apr 29 25 A mail out for the Darwell Phase A line was sent to Residents April 29 regarding the proposed sewer system and upcoming tank inspections.
- Aug 8 25 Darwell Lagoon Commission has completed the tank inspections in the summer village.

### East Access Road





## CHIEF ADMINISTRATIVE OFFICER'S REPORT

January 20, 2026

- 
- Jun 11 25 EAST ACCESS ROAD – numerous emails have been sent to LSAC regarding the East Access Road, with no response. On June 3, Angela had a discussion with Greg Edwards, LSAC, who said that they were concerned about the pricing of the quotes that they received for work and are looking to scale back the project to keep it affordable. They are in the process of seeing if they can identify any culverts that may be under the road that could be used to improve drainage. Generally, they are looking to do another temporary fix and have verbally advised administration that we should plan to fix this road every 4 to 5 years. During the discussion, Mr. Edwards said that he would have a follow-up email outlining costs, project scope, and proposed cost share to me by the end of the week (June 6). As of June 11, 2025 no follow-up email has been received. If a response is available at meeting time, it can be added to the agenda.
- 105-2025 MOVED by Deputy Mayor Ward that a letter be sent from Mayor Benford to Lac Ste Anne County Council regarding South View's East Access Road and further that this letter outline the lack of communication from Lac Ste Anne County regarding the road repair as well as requesting information regarding proposed scope of work, timelines, and their proposed cost sharing agreement.
- Jun 20 25 This letter was signed by Mayor Benford and sent to LSAC on June 20, 2025. Confirmation of receipt was received from Interim CAO Court.
- July 18 25 An email was received from Greg Edwards (LSAC) that on Monday July 21, LSAC would be having the culvert replaced under the road to help improve the drainage and there would be a temporary gravel patch over the culvert replacement. No information yet regarding pricing or cost share.
- Aug 12 25 Scope of work, quotes, and a cost share proposal were received from Lac Ste Anne County. This is on the August 19 agenda for a decision.
- 158-2025 MOVED by Mayor Benford that South View agrees to proceed with the repair to the East Access Road and FURTHER that South View proposes a 65/35 cost share with South View paying 65 percent and Lac Ste. Anne County paying 35 percent.
- Sep 11 25 This road has been paved. Administration was not provided notice regarding when the road would be paved and as a result no message was sent to residents. Deputy Mayor Ward has flagged concerns with the repair.
- Sep 16 25 Deputy Mayor Ward has confirmed that the concerns with the repair have been addressed.
- 25 10 30 Confirmation has been received that the cost share has been agreed to. Waiting on final invoice.
- 25 12 08 Received and paid final invoice.

### Fire hazard & other signs



## CHIEF ADMINISTRATIVE OFFICER'S REPORT

January 20, 2026

- 
- |           |   |
|-----------|---|
| 108-2025  | MOVED by Mayor Benford that the removal of the current fire hazard signs and the purchase and installation of two new fire level hazard signs be approved FURTHER that the total cost is not to exceed \$6000 and FURTHER that an application be made to utilize capital grant funding for the project. |
| Jun 27 25 | 2 fire signs have been ordered. The plan is to remove the old signs and utilize the existing structures for the new signs. An LGFF grant application has been opened for this project.  |
| 135-2025  | MOVED by Deputy Mayor Ward that an additional, smaller, fire level sign be ordered for Hillside Park, along with various road signs as discussed at meeting time and to a maximum expense of \$7000 and FURTHER that the costs be applied to the grant for fire and road signs.                         |
| Jul 18 25 | All three fire signs have been installed.   |
| Oct 11 25 | Confirmation has been received that CCBF funding has been approved for this project. Administration is awaiting further direction from Council regarding signage purchase.  |
| Nov 19 25 | Council provided a list of signs requested.   |
| Dec 3 25  | Admin researched online sites for availability and costs of requested signs.  |
| Dec 12 25 | Admin created a spreadsheet for council summing up costs and availability. This will be reviewed at the meeting.  |

### Drainage Plan

- |           |  |
|-----------|--|
| 123-2025  | MOVED by Mayor Benford that Jason Madge (Jaymad Contracting) be requested to present to Council options and quotes to do an overlay or otherwise fix part of Lake View Avenue, between 75 Lake View Avenue and 67 Lake View Avenue, to direct the drainage towards the drainage system on the North side of the road and FURTHER that we confirm the location of the road right-of-way and FURTHER that the costs be applied to the drainage grant, if possible. |
| Aug 12 25 | A request for decision has been included in the August 19, 2025 meeting package.   |
| 162-2025  | MOVED by Deputy Mayor Ward that Lake View Avenue drainage improvements be considered in conjunction with a potential municipal drainage plan.  |
| 163-2025  | MOVED by Deputy Mayor Ward that administration obtain engineering quotes for a municipal drainage plan.  |
| Jan 12 26 | Administration is working on an RFP which may be ready for review by meeting time.   |

### Lake View Avenue Brush Pile

- |          |   |
|----------|---|
| 185-2025 | <b>MOVED</b> by Deputy Mayor Ward that Mayor Benford follow up with JRC Contracting regarding the burn pile on Lake View Avenue and FURTHER that once WCB and |
|----------|---|



## CHIEF ADMINISTRATIVE OFFICER'S REPORT

January 20, 2026

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liability insurance have been confirmed, JRC contracting be requested to push the burn pile as directed by Council.

- Oct 21 25     The Pile has been moved and administration has followed up with the fire department who will confirm if the pile is acceptable for the winter burn.
- Jan 12 26     Council was updated via email regarding the control burn. Do to the recent warm weather, we may need to postpone until we get more snow.

### 1. Administration Meetings and Other Engagements

- a) November 27, 2025 – Municipal Affairs Administrators' Training Initiative (MAATI) Workshop – Municipal Affairs Grant Programs and Tools for Local Governments
- b) December 4, 2025 – Municipal Affairs Administrators' Training Initiative (MAATI) Workshop – Municipal Land Use Planning
- c) December 5, 2025 – Municipal Affairs Administrators' Training Initiative (MAATI) Workshop – Intermunicipal Collaboration Frameworks






### 2. Reports and Other Items

- a) Ongoing enforcement work – On November 27, 2025 enforcement letters were sent, via registered mail, to two properties in the Summer Village. CAO and Development Officer are working together on this.
- b) Snow Clearing on public roads – We sent out an all-net email asking residents to avoid clearing public roads in the summer village. Unfortunately, we have received a number of complaints regarding an individual who continues to partially clear public roadways and leave windrows and piles in inappropriate places. This is on the January agenda.

### 3. Attachments

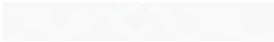
- a) Sign Spreadsheet

Sign Replacement Project - 2026

	Ty	Location	Size	Shape		AB Traffic Supply	Uline	Global Industrial	Number	Total cost
	Stop Signs		24x24	Octagonal	Red	\$99	\$101	\$120	1	\$99-120
	Yield Signs		24x24	Triangle	Red	\$95	\$75	\$320	1	\$75-320
	Y sign		24x24	Diamond	Yellow	\$94			1	\$94
	All Pets Must be on a Leash Please Clean up after your pet		12x18	Rectangle	Green			\$72	2	\$144
	Speed Bump Sign Picture only		18x24 30x30	Rectangle Diamond	Yellow Yellow		\$72* \$145	\$86	2	\$144-290



	No Parking	24x24 18x12	Rectangle	White	\$30-115	\$39	\$83	4	\$120-460
	Road Closed	30x30	Diamond	Orange	\$95			2	\$190
	Road Closed Barricade	8 ft			\$450			2	\$900
	Speed Sign (ATV)	12x18	Rectangle		45			1	
	28" traffic cone				\$39				\$39
	18" traffic cone					\$32			\$32
	Highway Guide post	48x2.5			\$32			6	\$192



Square post

\$50-116

14 \$700-1624



U Channel Post

96

\$52

14 \$728



U Channel Mounting Hardware

\$5.95

14 \$350



Mounting Hardware

\$5.95

14 \$350

TOTAL

\$2941-4768

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**FW: November Newsletter - NW of 16**

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**From** wpreugschas@xplornet.com <wpreugschas@xplornet.com>

**Date** Sat 11/8/2025 12:27 PM

**To** derekbenitz@yahoo.ca <derekbenitz@yahoo.ca>; info@laclanonnemeats.ca <info@laclanonnemeats.ca>; bert@fairwoodsales.ca <bert@fairwoodsales.ca>; tara@tarazeller.ca <tara@tarazeller.ca>; svsouthview@outlook.com <svsouthview@outlook.com>; 'Susan' <burntwaterroasters@gmail.com>

 1 attachment (53 KB)

November, 2025 newsletter.odt;

Hello Northwest of 16 members and others,

Our November Newsletter is below and it is also attached to this email.

Have a good November and December.

Walter Preugschas

Chair

Northwest of 16 Regional Tourism Association



**NORTHWEST OF 16**  
REGIONAL TOURISM ASSOCIATION

## Northwest of 16 Newsletter — November 2025

November has arrived quickly. Hopefully, everyone has had an interesting and successful summer season.

- Northwest of 16 continues to rely on volunteers and lots is happening. Membership fees cover operating expenses only.

- Our website continues to expand. It has over 100 postings and about 15 short video clips that demonstrate various venues. Thanks Marvin for your numerous trips to member venues and your continued work on the website.
  - To add more tourism businesses, whether they are members or not, be sure to add them at: <https://www.northwestof16.com/about-contact>
- If you have events or know of events coming up, please connect on the website to make sure they're posted. <https://www.northwestof16.com/about-contact>
- As our website and social media are becoming more known, we continue to depend on our members to “**follow**”, “**like**”, and “**share**” posts on social media. We're adding posts to Facebook regularly. Please let us know about upcoming events. Thanks Ilse and Kim for the dedication to social media posts. Northwestof16.com
- To promote NW of 16's and to talk to people about NW of 16 we've attended various events in the last 2 or 3 months:
  1. In September Kim and Walter manned a table at the Truth and Reconciliation Event in Westlock. Great reception.
  2. In September James and Walter manned a table at make the Connections in Barrhead. Good response.
  3. In October we sponsored a table at the Summer Villages of Alberta Conference in Edmonton. Jacquie and Walter attended talked to people from at least 20 Summer Villages including several from Lac Ste Anne County. Many interested people.
  4. Cindy capably represented NW of 16 on the tourism panel at the Whitecourt Economic Forum in October. Ray, one of our Whitecourt members, also participated on the panel.
  5. We've had productive meetings with the Tri-Council in Westlock, with Lac Ste Anne County, with the Chamber of Commerce in Whitecourt.
  6. Several municipalities have given guidance and ideas Town and County of Westlock, County of Barrhead and Lac Ste Anne County. Thank you for that.

### **Plans for the next few months:**

- 
- Host more networking sessions.
- Plan out tours in the region.
- Attend more trade shows to get our name and services out LIFT Conference in Barrhead, shows in the Edmonton area, and other shows in the region.
- Attend the annual TIA conference to connect with others in the tourism industry.
- Expand our memberships including more operators, stakeholders and municipalities.
- Look for grants to help with expanding our services.
- Work with Travel-ING regarding development of an interactive map. Travel-Ing will have their AGM Nov 22, 2025, at 1:00 pm via zoom.
- **Our Next Board meeting for Northwest of 16 will be a zoom call November 24<sup>th</sup> at 10:00am**  
Members are welcome. You just have to let us know so we can send you the link.



To cover our operating costs the board found it necessary to increase annual membership fees by 15% for 2026:

- business and association membership – \$58.00
- summer villages - \$115.00
- villages and smaller towns - \$575.00
- towns and counties - \$1,150.00

We'd like to acknowledge and welcome businesses and associations that have signed up recently as members of Northwest of 16:

- White Lightning Distilleries
- Wiesinger Music
- Pine Valley Resort
- Neerlandia Co-op Association
- Earthshine Metaphysical and Art
- Alberta Trapper's Association
- MTM Agriculture Society
- Whitecourt Chamber of Commerce

We look forward to working together to further build tourism in this region.

The feature in this newsletter is: **WINTER ACTIVITIES.**

We have three wonderful family-oriented ski hills in the region and snow mobile trails as well. Check them out on our website, which links to their respective websites, for more details:

<https://www.northwestof16.com>

• **Tawatinaw Valley Ski Hill** – Westlock County (**member of NW of 16**)

“Tawatinaw Valley Ski Hill is definitely worth your drive out! A beautiful place and the staff are all so helpful and kind. A great place for beginners and for the more advanced skier/snowboarder. The tubing also great and riding the red carpet up the hill just adds to the fun!”

• **Misty Ridge Ski Hill** – County of Barrhead (**member of NW of 16**)

“Misty Ridge Ski Hill is a hidden gem with amazing views of the Athabasca River valley! A great hill for all ages and abilities, family friendly and away from the hustle of the city! The chalet is a great place to warm up with a hot chocolate and a poutine!”

• **Eastlink Recreation Park** – Whitecourt

“Eastlink Recreation Park has an awesome terrain park with all the jumps, rails and they even have a tabletop! There’s a magic carpet that gets everyone even the tubers back to the top of the hill. The rental staff is great and friendly and offer sharpening and waxing if your board or skis need a tune up.”

### **More winter activities:**

**“The Golden Triangle Snowmobile Trails.** This is amazing! The 350km Golden Triangle Trail connects the communities of Whitecourt, Fox Creek and Swan Hills. There’s varied terrain with warm-up shelters located throughout the trail system. Check out the award-winning trails. We had hours of enjoyment in the winter wonderland of northwest Alberta!”

**“The Alberta Beach Snowmobile Club** is an excellent snowmobile club, very close to Edmonton, with more than 250 kms of trails in Lac Ste. Anne County. They provide snowmobile safety and awareness programs. I recommend checking them out.”

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**sally@era.ca**



- Alberta Beach
- Birch Cove
- Nakamun Park
- Ross Haven
- Sandy Beach
- Silver Sands
- South View
- Sunrise Beach
- Val Quentin
- West Cove

November 22, 2025

Good Morning

On behalf of the Ste Anne Regional Emergency Management Partnership, we are pleased to announce that Stephen Wright has been selected as the successful candidate for the RDEM position within SVREMP, effective January 1, 2026.

Stephen is a seasoned emergency management professional with 35 years of leadership experience in strategic planning, crisis response, and operational coordination across both domestic and international deployments. He has a proven track record of leading multidisciplinary teams, managing complex incidents, and implementing innovative solutions in high-stakes environments.

Drawing on his extensive Canadian Armed Forces experience, Stephen brings a wealth of operational expertise and a deep understanding of emergency management principles, which will be invaluable in advancing the mission and capabilities of SVREMP.

Please join us in warmly welcoming Stephen Wright to his new role.

We look forward to his leadership and contributions to our team!

Janice Christiansen, RDEM  
Regional Director of Emergency Management  
Ste. Anne Summer Villages Regional Emergency Partnership

Marlene Walsh, RDDEM  
Regional Deputy Director of Emergency Management  
Ste. Anne Summer Villages Regional Emergency Partnership

SVREMP Advisory Committee

## Email

[summervillage.remp@gmail.com](mailto:summervillage.remp@gmail.com)

## SVREMP Mailing Address:

PO BOX 17 Alberta Beach AB  
TOE OAO 87





November 27, 2025

Mayor Sandi Benford  
Summer Village of South View  
via email: [svsouthview@outlook.com](mailto:svsouthview@outlook.com)

Dear Mayor Benford,

On behalf of the National Police Federation (NPF) and its Members, I want to congratulate you on starting your term as Mayor of The Summer Village of South View. We further congratulate your Council members on their successful election or acclimation as well.

As you may know, the NPF is the sole certified bargaining agent representing close to 20,000 Members of the Royal Canadian Mounted Police (RCMP) across Canada and internationally, including over 3,100 serving in Alberta. The NPF's mission is to provide strong, fair, and progressive representation, that promotes and enhances the rights of RCMP Members while advancing public safety outcomes across Canada.

Our Members are proud to deliver policing services through 113 detachments across Alberta, serving more than 1.5 million residents and covering 99% of the province's geography. Given recent developments, we would like to share important updates with you and your councils regarding the state of RCMP policing in Alberta. In July 2025, the RCMP Commissioner reaffirmed to Premier Smith the RCMP's ongoing commitment to serving Albertans now and well into the future. Likewise, in [October 2025](#) the federal Minister of Public Safety confirmed that early negotiations with contracting partners for policing agreements beyond 2032 will begin in the coming months. Provinces such as [British Columbia](#) and [Nova Scotia](#) have already announced their intent to renew and strengthen their RCMP contracts, reinforcing the long-term stability of the RCMP policing model.

Alberta is also seeing positive momentum. The first all-Alberta troop began training at Depot in September 2025, demonstrating strong interest from new recruits who have chosen Alberta as their preferred posting. As of late 2025, the Alberta RCMP's vacancy rate sits at approximately 16%—including 152 hard vacancies (8.6%) and 133 soft vacancies (7.5%)—rates that are comparable to other police services when accounting for medical, parental, and other approved leaves. In addition, the Government of Canada is [hiring 1,000 new RCMP personnel](#) nationally, further underscoring a clear message: the Alberta RCMP is here to stay.

We invite you to consider the attached polling which demonstrates public support for the Alberta RCMP. Five years of polling conducted by Pollara Strategic Insights show Albertans support their RCMP, with 81% agreeing that there are more important priorities for Alberta than changing who polices communities. To this end, 76% of Albertans in RCMP-served areas are satisfied with their policing. These results echo the findings made by many recent municipal police services reviews, which found low public support for wholesale changes in policing, alongside quantifiable cost impacts. We further invite you to consider the findings of recent police service model reviews:

- [Red Deer's \(2020\) review](#): Found transition costs of \$13.5M and 16% higher annual operating costs (~\$7M). Chose to retain the Alberta RCMP.
- [Airdrie's \(2024\) review](#): No change; public safety concerns raised were not unique to the RCMP.



- [Grande Prairie's \(2023\) review](#): Transition approved, despite projected one-time costs of \$19M and \$2-\$4M more in annual operating costs.
  - [As of May 2025](#), an additional \$7m in provincial funding has been granted to Grande Prairie in addition to the previously committed \$9.7m from the GoA, demonstrating the immense increase in financial support required to push the service toward a feasible launch.
- [Beaumont's \(2024\) review](#): Recommended efficiencies to improve the existing RCMP model.
- [Olds' \(2024\) review](#): Found municipal policing cost 57% more in Year 1, increasing to 84% by Year 3; chose to retain the RCMP.
- [Rocky Mountain House \(2025\) review](#): Found increased costs were ineffective and the current contract could be better optimized rather than considering a new regional service, an APPS, or a new municipal service.

Prior to the 2025 Municipal Election, the Government had announced the formation of the Alberta Sheriffs Police Service (ASPS) unilaterally without consultation with communities, Albertans, or organizations such as Alberta Municipalities or the Rural Municipalities of Alberta. Despite there being no costing, plan, or open-door consultation, Government is proceeding with the creation of this service. The only fact we can rely on is that another duplicate service will cost all Albertans more, risking increased property taxes for your community or reduced services for municipalities to fund this experiment. In 2021, the government's own report estimated \$372 million in start-up costs and \$164 million more in annual operating costs for a provincial police service. Today, there are no updated cost estimates, despite inflation and a major shift in the province's fiscal reality.

These developments require a cohesive approach to effectively address in the best interests of communities. If you would like us to present to your Council on Alberta's public safety landscape, or to further discuss public safety concerns, please contact Maryanne King, Government Relations Advisor, at [mking@npf-fpn.com](mailto:mking@npf-fpn.com).

Once again, we congratulate you and we look forward to connecting with you at your convenience.

Sincerely,



Brian Sauvé  
President and CEO

*Attachments: Polling 2025*

**NATIONAL  
POLICE  
FEDERATION**



**FÉDÉRATION  
DE LA POLICE  
NATIONALE**

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# National Police Federation Alberta

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Wave 8

August 2025

**pollara**  
40 years of strategic insights

# Methodology

2

<b>Field Window</b>	Wave 8 – August 6 to 20, 2025
<b>Sampling</b>	Online survey of randomly-selected sample of <b>1,200 Adult (18+) Alberta Residents</b>
<b>Reliability</b>	As a guideline, a probability sample of this size carries a margin of error of <b>± 2.8%</b> , 19 times out of 20. The margin of error is larger for sub-segments.
<b>Weighting</b>	Data has been weighted using the most current age, gender & region Census data, to ensure the sample reflects the actual population of adult Albertans.

REGIONAL DISTRIBUTION		
REGION	UNWEIGHTED Counts	Margin of Error
Calgary	200	±6.9%
Edmonton	200	±6.9%
Calgary Suburbs	101	±9.8%
Edmonton Suburbs	104	±9.6%
Rural North	184	±7.2%
Rural Central	204	±6.9%
Rural South	207	±6.8%
<b>TOTAL ALBERTA</b>	<b>1,200</b>	<b>± 2.8%</b>

WAVE	DATES IN FIELD	TOTAL RESPONDENTS
W1	Oct 21 – 28, 2020	1,300
W2	Apr 30 – May 7, 2021	1,228
W3	Oct 21 – Nov 4, 2021	1,221
W4	Jul 6 – 19,, 2022	1,206
W5	Sept 15 – Oct 4, 2023	1,202
W6	Jun 14 – Jun 24, 2024	1,200
W7	April 17 to 28, 2025	1,201
<b>W8</b>	<b>Aug 6 to Aug 20, 2025</b>	<b>1,200</b>



# Leader Impressions & Priorities



# Affordability & Cost-of-Living tops list of priority issues for Albertans

4

- Policing & Public Safety is top priority issue for 1% of Albertans. It ranks last on a list of seven priorities provided to respondents.

	TOTAL			REGION								GENDER		AGE		
	W8	W7	W6	Cal	Edm	Cal Subs	Edm Subs	Rural North	Rural Cent	Rural South	All Rural	M	F	18-34	35-54	55+
Affordability and Cost-of-Living	43	41	48	43	43	38	47	43	45	43	44	41	45	49	46	36
Health Care	20	27	24	19	22	18	20	19	20	24	21	18	23	8	16	32
Alberta's Economy	19	16	14	22	15	25	17	19	20	12	18	23	15	21	19	17
Education	4	3	3	3	5	3	2	5	3	3	4	2	5	3	5	3
Climate Change & Environment	3	4	4	3	5	1	3	3	3	4	3	3	3	4	3	3
Indigenous Reconciliation	2	1	0	2	1	5	2	2	-	2	2	2	2	3	1	1
Policing and Public Safety	1	2	1	-	2	4	-	2	4	-	2	2	1	2	1	1



2. When it comes to the following issues facing Alberta today, which is your top priority that you would like the Premier Danielle Smith and the Alberta government address? Base: TOTAL W8 (N=1,200); W7 (N=1,201); W6 (N=1,200). Some other issue (5%); None of the above (1%); Not sure (2%)

# Over two-thirds of Albertans have favourable impression of RCMP Officers

5

- Increase in favourable impressions of RCMP Officers (70%) to higher end of range (65% to 71%) over 8 waves.
- Favourable impressions of RCMP Officers range from 62% to 74% across the regions, with highest level in Edmonton (74%).

## Impression of Organizations



% FAVOURABLE (Very/Somewhat)																
WAVE - TOTAL								REGION						RCMP SERVED		
W8	W7	W6	W5	W4	W3	W2	W1	Cal	Edm	Cal Subs	Edm Subs	Rural North	Rural Cent	Rural South	Yes	No/ Unsure
70	66	67	69	66	71	65	70	69	74	62	66	73	69	71	72	69



4. Do you have a favourable or unfavourable impression of the following people or organizations? If you are unaware of any, please click that response option.  
 Base: TOTAL W8 (N=1,200); W7 (N=1,201); W6 (N=1,200); W5 (N=1,202); W4 (N=1,206); W3 (N=1,221); W2 (N=1,228); W1 (N=1,300).

# Police and Sheriff services in Alberta have net-favourable impressions

6

- Over half (52%) have favourable impression of Alberta Sheriffs compared to 22% with unfavourable impression.
- Two-thirds (68%) of City of Calgary and Calgary suburbs residents have favourable impression of Calgary Police Service; 65% of City of Edmonton and Edmonton suburbs residents have favourable impression of Edmonton Police Service.
- Favourable impressions for smaller police services (note: smaller samples) range from 40%/33% (favourable/unfavourable) for Grande Prairie Police Service to 54%/33% for Lethbridge Police Service, and 75%/25% for Medicine Hat Police Service.

## Impression of Police Services

							% FAVOURABLE (Very/Somewhat)							
	UNSURE/ NOT HEARD	AWARE BUT NO OPINION	VERY UNFAVOURABLE	SOMEWHAT UNFAVOURABLE	SOMEWHAT FAVOURABLE	VERY FAVOURABLE	WAVE - TOTAL							
							W8	W7	W6	W5	W4	W3	W2	W1
Medicine Hat Police Service (n=55)	10%	15%		53%		22%	75	75	78	79	79	80	88	85
Calgary Police Service (n=301)	7%	7%	16%	46%		22%	68	67	66	73	65	71	70	68
Edmonton Police Service (n=304)	9%	7%	17%	44%		21%	65	61	66	69	70	63	66	72
Lethbridge Police Service (n=107)	3%	9%	14%	21%	39%	15%	54	67	53	63	60	50	45	57
Alberta Sheriffs (n=1200)	9%	17%	7%	15%	41%	11%	52	49	46	49	-	-	-	-
Grande Prairie Police Service (n=87)	5%	22%	10%	23%	30%	10%	40	31	34	-	-	-	-	-



3. Do you have a favourable or unfavourable impression of the following people or organizations? If you are unaware of any, please click that response option.  
Base: TOTAL W8 (N=Varies).

95



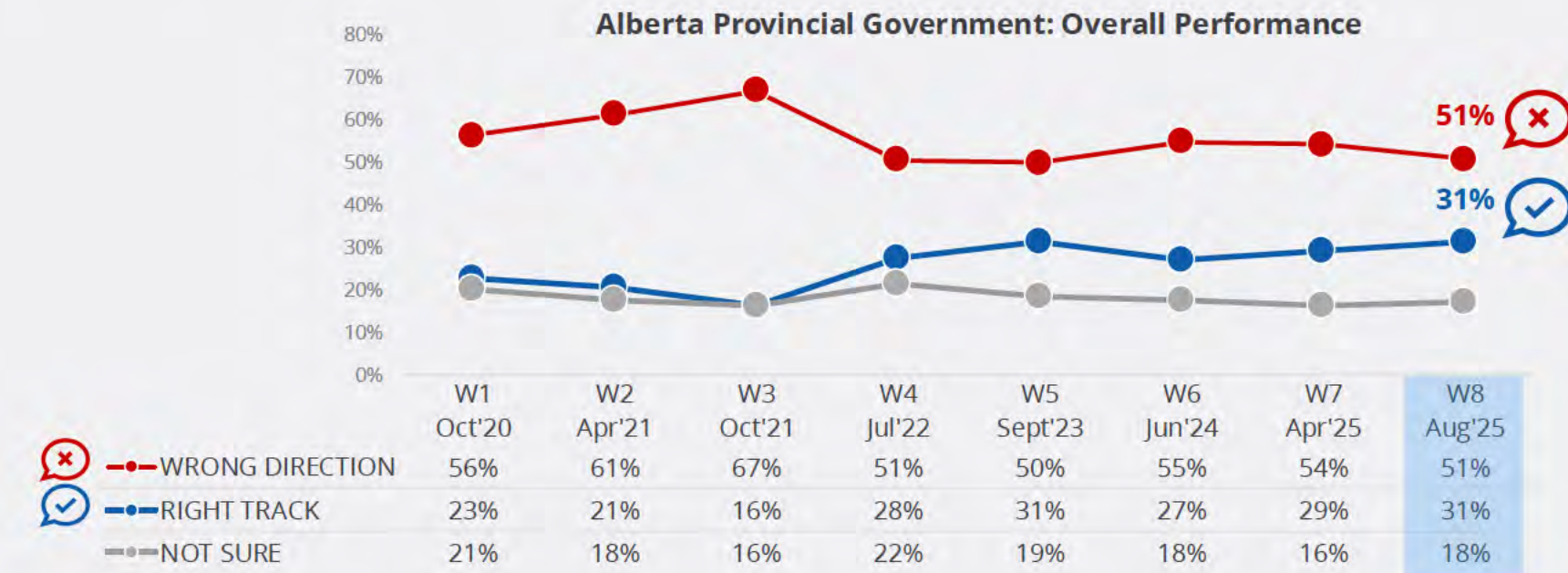
# Alberta Politics and AB NEXT Panel



# Majority of Albertans say provincial government heading off in wrong direction

8

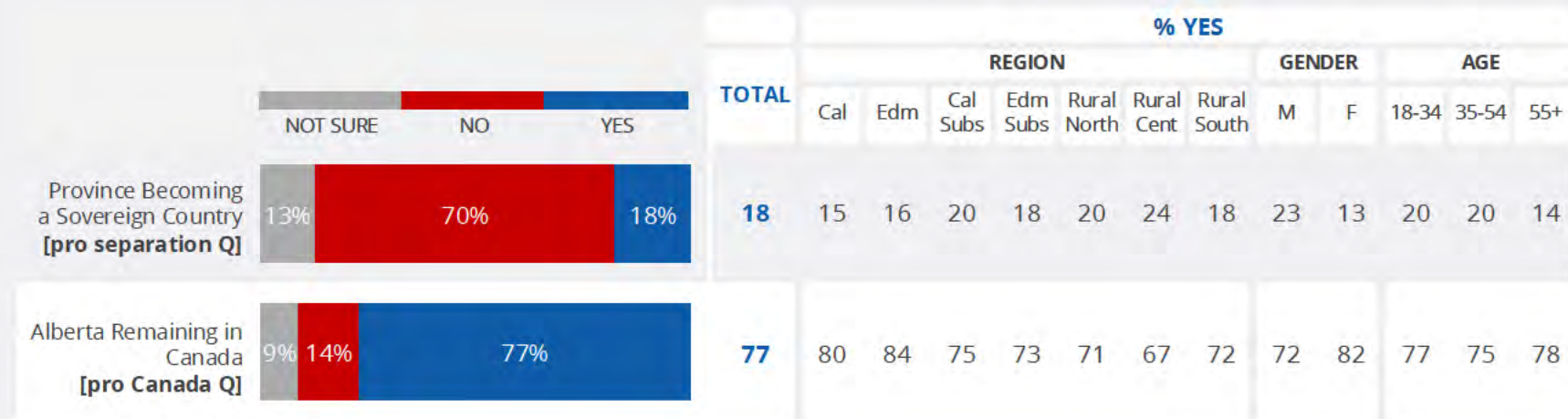
- Those saying provincial government is on “right track” increased marginally (+4%) since wave 6.



# Less than 1-in-5 support separation option in competing questions

9

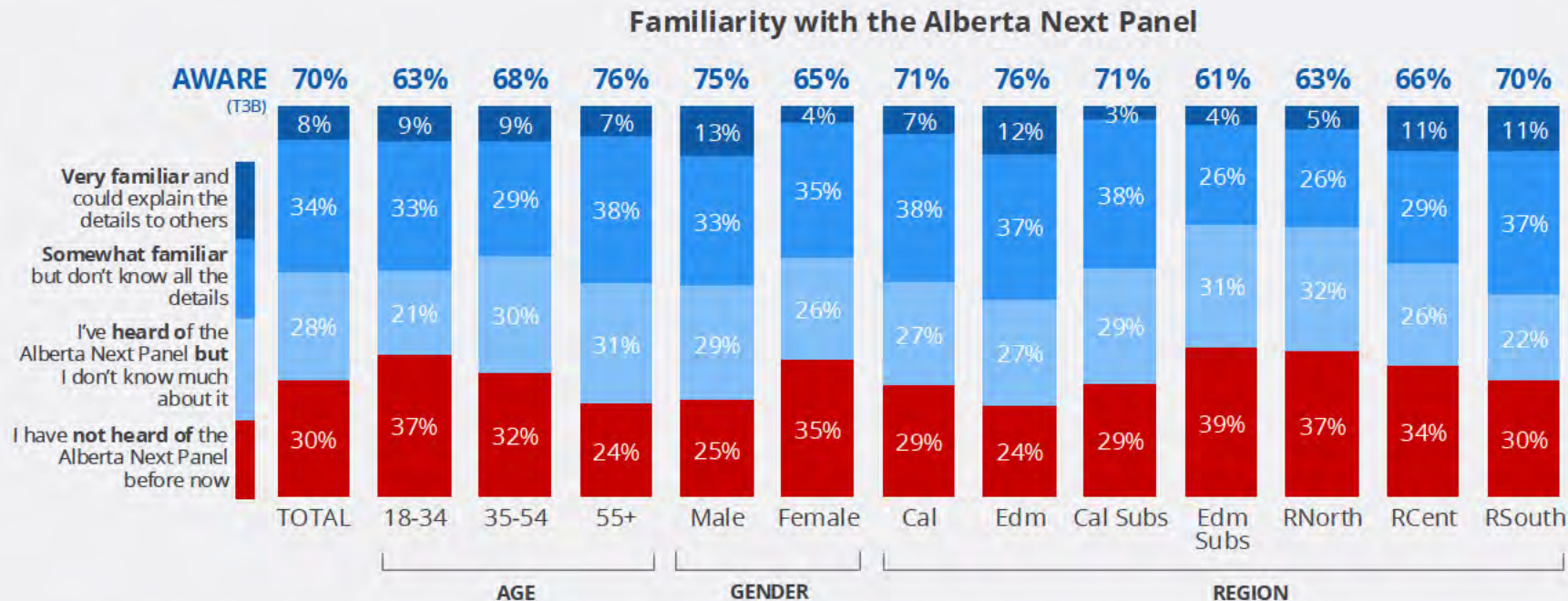
- Two questions were asked of respondents, one from 'pro Canada' advocates and one from 'pro Alberta separation' advocates.
- In the pro separation question, 18% said they agreed that "the province shall become a sovereign country and cease to be a province of Canada" while 70% did not agree (13% not sure).
- In the pro Canada question, 14% disagreed that "Alberta should remain in Canada" while 77% agreed ("yes").



# Over two-thirds say they are familiar with Alberta Next Panel

10

- Familiarity ranges from 63% among 18-34 age group to 76% among 55+ age group.
- Men are more likely to say "very familiar" (13%) compared to women (4%).



7. Premier Danielle Smith and her government launched the Alberta Next Panel which has been touring the province of Alberta convening community town hall meetings. How familiar are you with the Alberta Next Panel? Base: TOTAL W8 (N=1,200).



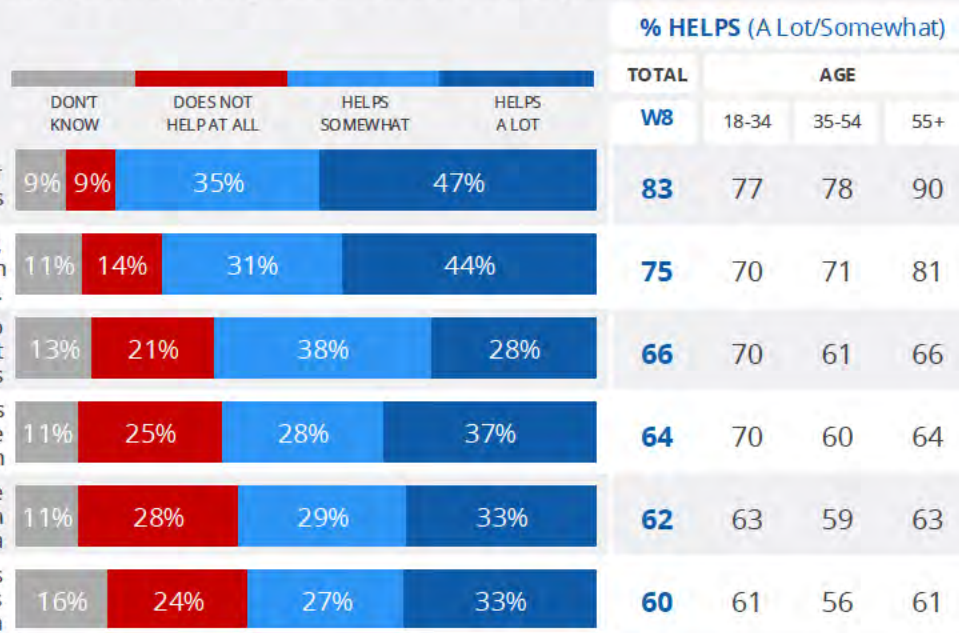
# Improving Alberta's place in Canada: economic priorities and provincial rights among Albertans' top priorities in improving place in Canada

11

- Trading freely across provincial and territorial borders and supporting the development of major crude oil pipeline capacity are top two priorities overall that help improve Alberta's place in Canada.
- Of the 12 items tested, other top 6 priorities include: amend the Constitution to better protect provincial rights, fight federal intrusions on oil and gas, taking more control over immigration, and reforming federal transfers and equalization

## Impact of Alberta Next Panel Ideas on Alberta's Place in Canada

Continued next page



8. The Alberta Next Panel, chaired by Premier Danielle Smith, states that it is exploring ideas and policies to assert Alberta's sovereignty and constitutional rights within a united Canada. To what extent do each of the following ideas help Alberta improve its place in Canada?  
Base: TOTAL W8 (N=1,200).

100



# Improving Alberta's place in Canada: majority say ending RCMP contract/establishing Alberta Provincial Police Service "does not help at all"

12

- Half (50%) say ending Alberta's contract with the RCMP ... and establishing an Alberta Provincial Police Service "does not help at all" while 31% say it helps (a lot/somewhat).
- Of 12 items tested, ending the RCMP contract/establishing provincial police service ranks 11<sup>th</sup> in terms of helping improve Alberta's place in Canada, at about the same level as "hold a referendum on separation from the rest of Canada" (30%)

## Impact of Alberta Next Panel Ideas on Alberta's Place in Canada

Continued from previous page

					% HELPS (A Lot/Somewhat)			
	DONT KNOW	DOES NOT HELP AT ALL	HELPS SOMEWHAT	HELPS A LOT	TOTAL W8	AGE		
						18-34	35-54	55+
Require provincial entities to obtain prior approval from Alberta's government before entering into, amending, extending/renewing an agreement with federal government	21%	29%	31%	19%	50	53	49	50
Alberta strengthening bilateral trade ties with the United States	14%	36%	32%	18%	50	50	53	48
Withdrawing from the joint tax collection agreement with the Canada Revenue Agency (CRA) and having Albertans instead file their income taxes with the province of Alberta	19%	45%	18%	18%	36	45	40	26
Withdrawing from the Canada Pension Plan (CPP) and establishing a new Alberta Pension Plan where Albertans would save and collect benefits from	17%	50%	18%	15%	33	46	36	21
Ending Alberta's contract with the RCMP for provincial policing in communities and establishing an Alberta Provincial Police Service	19%	50%	20%	11%	31	39	36	22
Hold a referendum on separation from the rest of Canada	12%	58%	14%	15%	30	35	30	26



8. The Alberta Next Panel, chaired by Premier Danielle Smith, states that it is exploring ideas and policies to assert Alberta's sovereignty and constitutional rights within a united Canada. To what extent do each of the following ideas help Alberta improve its place in Canada?  
 Base: TOTAL W8 (N=1,200); W7 (N=1,201); W4 (N=1,206); W3 (N=1,221); W2 (N=1,228); W1 (N=1,300).

101

# 3-in-4 agree "This is not the time explore expensive new police services in Alberta"

13

- Majority (56%) agree "if the federal government approves an oil pipeline, the Alberta government should drop its plan to replace RCMP".
- Almost 9-in-10 (87%) Albertans continue to agree that there needs to be a detailed accounting of costs/impacts to service levels.
- Over 4-in-5 (81%) agree that "given the threat from Donald Trump... we need to strengthen our national institutions, not weaken them".

## Agreement With Key Statements

Agreement With Key Statements					% AGREE (Strongly/Somewhat)														
DONT KNOW	STRONGLY DISAGREE	SOMEWHAT DISAGREE	SOMEWHAT AGREE	STRONGLY AGREE	TOTAL	GENDER		AGE			REGION						TOTAL		
					W8	M	F	18-34	35-54	55+	Cal	Edm	Cal Subs	Edm Subs	Rural North	Rural Cent	Rural South	W7	W6
Before any changes to policing in AB are agreed to, there needs to be a detailed accounting of costs/impacts to service levels	7%	4%	25%	62%	87	87	87	83	84	92	84	89	82	83	92	90	90	89	87
Given the threat from Donald Trump and the United States, we need to strengthen our national institutions, not weaken them	9%	4%	22%	58%	81	79	83	78	79	85	82	83	71	79	80	80	85	80	-
There are other more important priorities to deal with in Alberta right now than changing who polices local communities	8%	4%	26%	55%	81	78	84	76	80	86	83	84	74	73	80	80	78	81	84
This is not the time to explore expensive new police services in Alberta	10%	6%	24%	51%	75	72	77	72	73	78	77	78	70	68	73	72	75	75	-

Continued next page



25. Please indicate to what extent do you agree or disagree with the following statements:  
Base: TOTAL W8 (N=1,200); W7 (N=1,201)

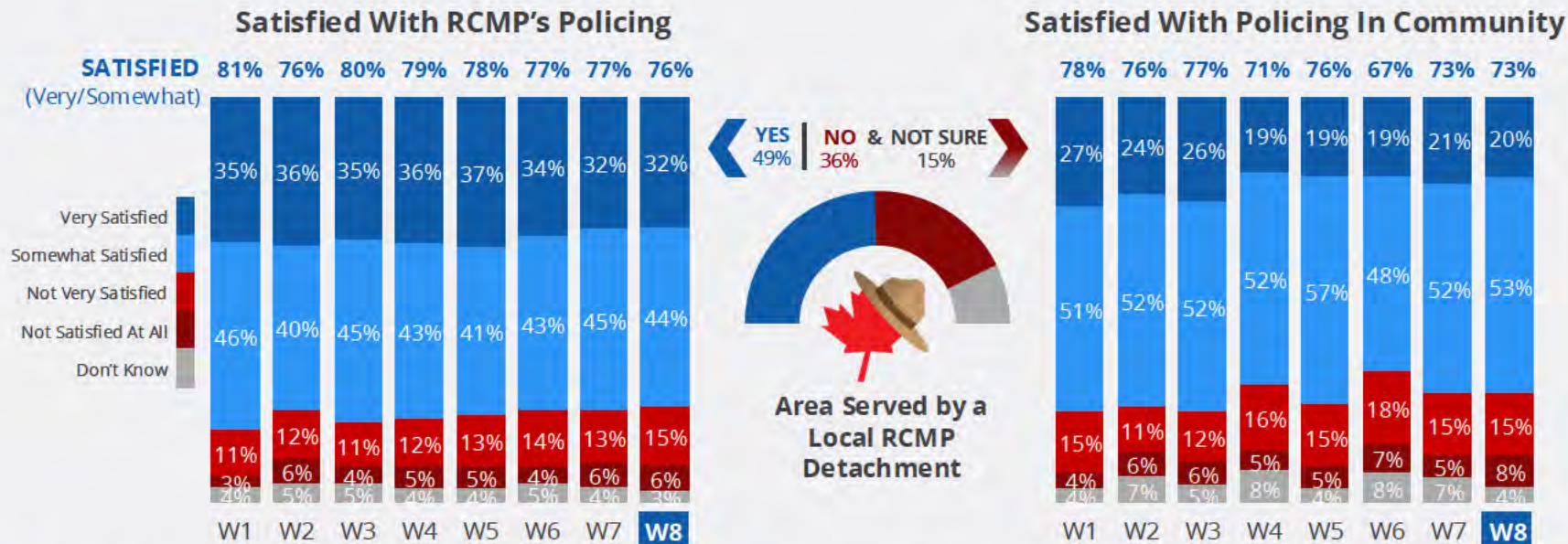
# RCMP Satisfaction



# Over three-quarters satisfied with RCMP's policing

15

- Satisfaction with RCMP's policing of their community (76%).
- Almost three-in-four satisfied with policing in non-RCMP served communities (73%).



Now, here are some questions about policing in Alberta. | 9. Is your municipality or local area served by a local RCMP detachment? Base: TOTAL W8 (N=1,200); W7 (N=1,201) | 10. How satisfied are you with the RCMP's policing of your community? Base: Yes, at Q4: W8 (N=729); W7 (N=718); W6 (N=678); W5 (N=699); W4 (N=696); W3 (N=727); W2 (N=733); W1 (N=809) | 11. How satisfied are you with the policing in your community? Base: No or Not Sure at Q4: W8 (N=471); W7 (N=483); W6 (N=522); W5 (N=503); W4 (N=510); W3 (N=494); W2 (N=495); W1 (N=491).

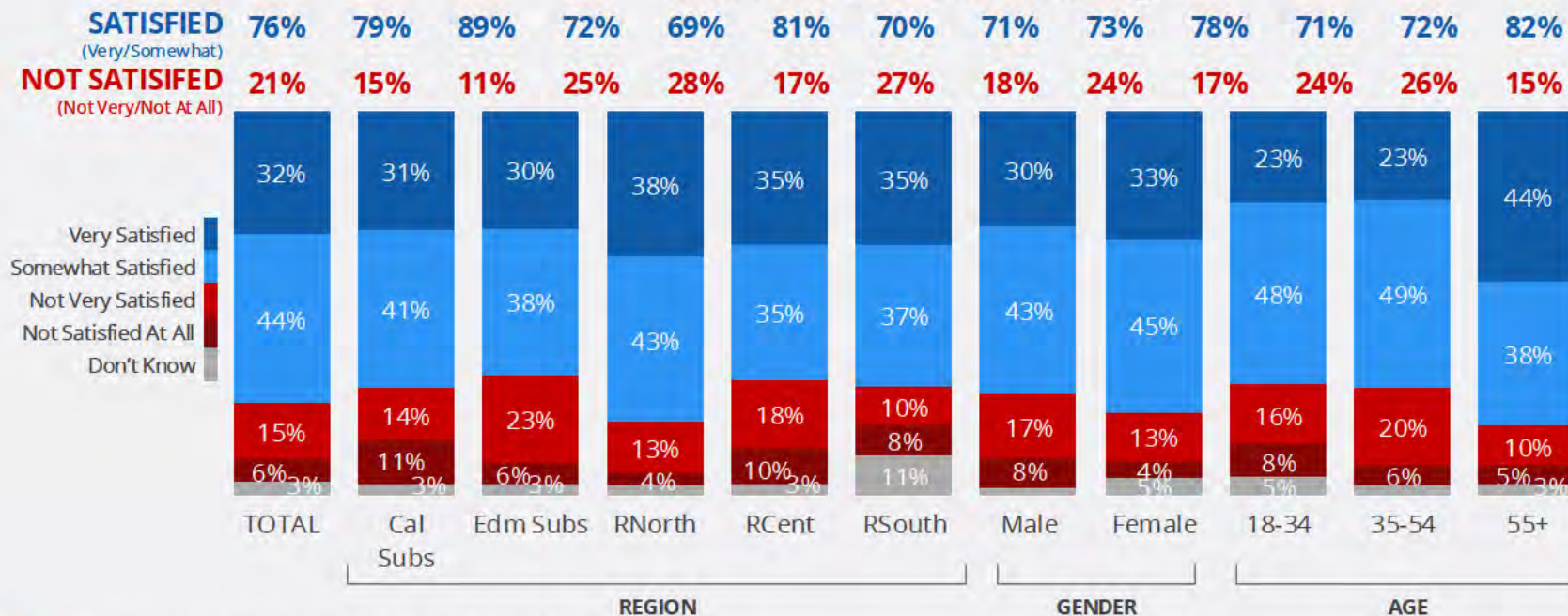


# Satisfaction with RCMP's policing:

16

- Regionally, satisfaction ranges from 70% in Rural Central to 84% in Calgary suburbs.
- Women more likely to be satisfied with RCMP's policing (82%); 55+ age group most satisfied with RCMP's policing (83%).

## Satisfaction With RCMP's Policing



10. How satisfied are you with the RCMP's policing of your community?  
Base: Local Area Served by RCMP: W8 (N=729).

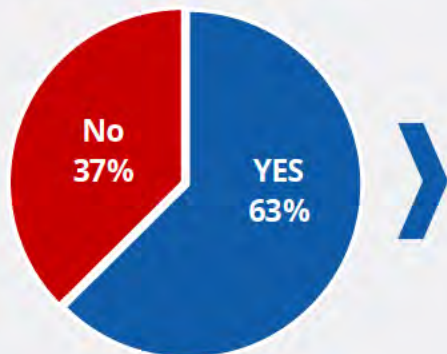
# Alberta Provincial Police Service [APPS]

# Majority aware of Alberta's plan to replace RCMP with Alberta Provincial Police Service

18

- Read, seen, heard comments about Alberta Provincial Police Service (APPS) include government plan to have own police force, defunding the RCMP, criticism of government, broadening role of sheriffs, and comments related to Alberta separation.

## Awareness of Alberta's Plan to Replace RCMP with Alberta Provincial Police Service



## Read, Seen or Heard



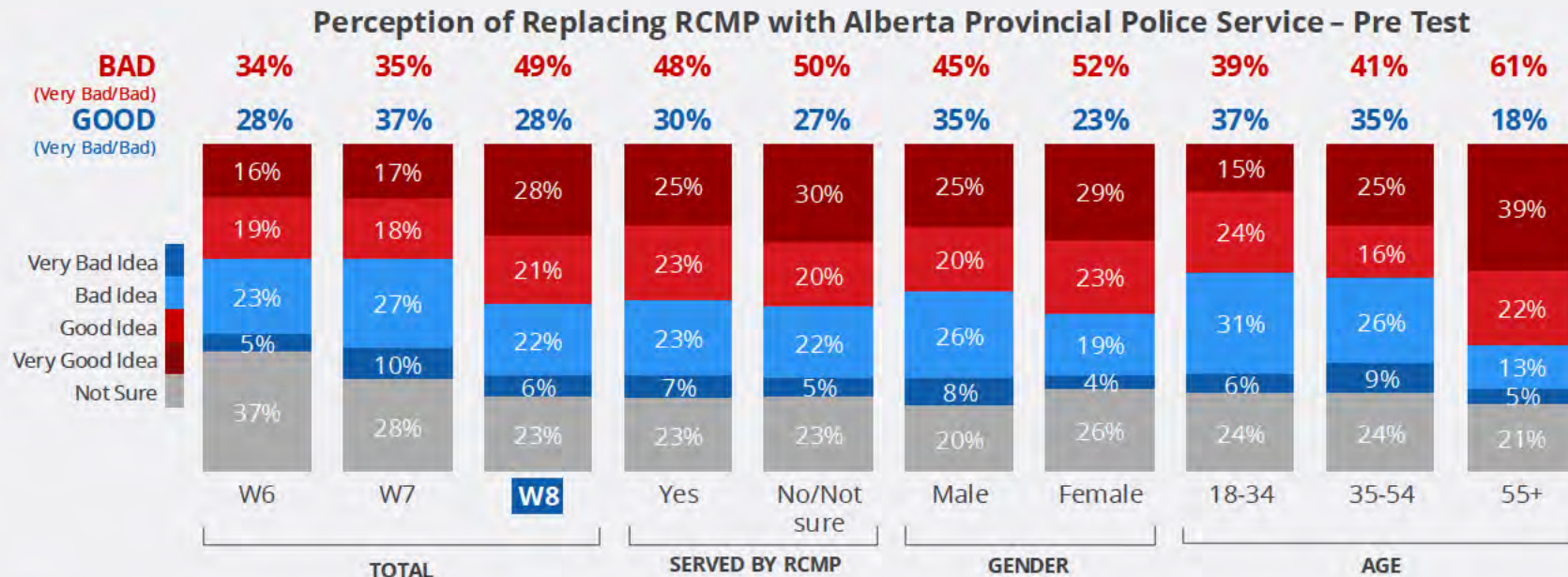
13. Before responding to this survey, had you read, seen, or heard anything the Alberta government's plan to replace the RCMP with a new Alberta Provincial Police Service? Base: TOTAL W8 (N=1,200) | 14. And what have you read, seen or heard? BASE: Yes, at Q13 (N=804).



# Almost half say replacing RCMP with Alberta Provincial Police Service is a “bad idea”

19

- Those saying APPS is a bad idea (49%) includes majority of women (52%), 55+ age group (61%).
- Those saying APPS is a good idea (28%) is higher among men (35%), 18-34 age group (37%).



**Q** 15. Based on what you have read, seen, or heard, do you think replacing the RCMP with a new Alberta Provincial Police Service is a good idea or a bad idea?<sup>108</sup>  
 Note: The name of the agency has changed from IAPS to APPS. Base: TOTAL W8 (N=1,200); W7 (N=1,201).

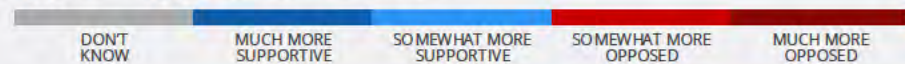


# Using lesser trained police officers to replace fully-trained RCMP officers is top among messages driving opposition to replacing RCMP with APPS

20

- Over 7-in-10 (71%) are more opposed to replacing RCMP with APPS based on using lesser trained officers to replace fully-trained RCMP officers, including over half (51%) that are much more opposed.
- A range of 63-64% are more opposed to replacing RCMP with APPS based on increased costs and potential impact on rural areas.

## Support/Opposition For APPS\*



The provincial government has proposed using lesser trained police officers to replace the fully-trained RCMP officers



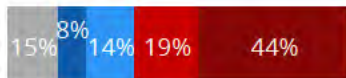
The federal government pays 30% of the cost of RCMP service in Alberta, which amounts to about \$188 million each year. If Alberta replaces the RCMP with a provincial police service, the current federal contribution will have to be absorbed by provincial and municipal taxpayers



Ending the RCMP contract and moving to a new provincial police service model will put more attention on Edmonton and Calgary, and rural communities won't receive the attention they deserve



The province has not released detailed costing of the plan to create a new provincial police service, but a 2021 report commissioned by the government said a new provincial police service would have start-up costs of \$372 million plus and additional \$164 million each year in operating costs



% OPPOSED (Much More/Somewhat More)													
TOTAL	GENDER		AGE			REGION							TOTAL
W8	M	F	18-34	35-54	55+	Cal	Edm	Cal Subs	Edm Subs	Rural North	Rural Cent	Rural South	W7*
71	67	74	64	66	79	68	72	66	67	77	74	74	59
64	60	67	54	61	73	65	62	54	61	67	67	67	65
63	58	69	55	58	74	62	60	63	64	67	70	68	61
63	59	66	51	60	73	64	63	57	59	63	65	64	59



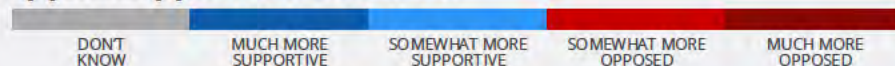
16. Here are some general statements about policing in Alberta. Please indicate whether they make you more supportive or more opposed to replacing the RCMP with a new Alberta Provincial Police Service (APPS). Base: TOTAL W8 (N=1,200); TOTAL Sample Split W7 (600-601). Note: The name of the agency has changed from IAPS to APPS.

# Majority more opposed to replacing RCMP with APPS based on local government concerns

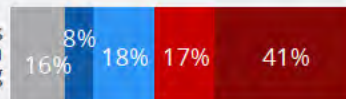
21

- Majority (58%) more opposed to replacing RCMP with APPS based on local governments voicing concerns regarding increased costs, including 61% of women, 66% of 55+ age group and 66% of Rural Central.
- “Ending the contract with the RCMP will give Albertans more control over policing...” made 37% more supportive of plan to replace RCMP with APPS.

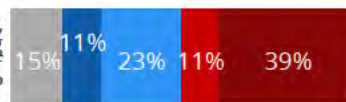
## Support/Opposition For APPS\*



Local governments across Alberta have voiced concerns regarding increased costs and other impacts of a transition away from RCMP local policing



Several Alberta municipalities – including Red Deer, Airdrie, Beaumont, and Olds – have conducted policing reviews in the past five years &, after careful analysis of policing costs, chose to retain RCMP



## % OPPOSED (Much More/Somewhat More)

TOTAL	GENDER		AGE			REGION							TOTAL	
W8	M	F	18-34	35-54	55+	Cal	Edm	Cal Subs	Edm Subs	Rural North	Rural Cent	Rural South	W7*	W6*
58	54	61	52	53	66	55	60	57	52	58	66	62	57	63
51	49	52	48	46	56	47	52	46	46	53	56	60	51	-



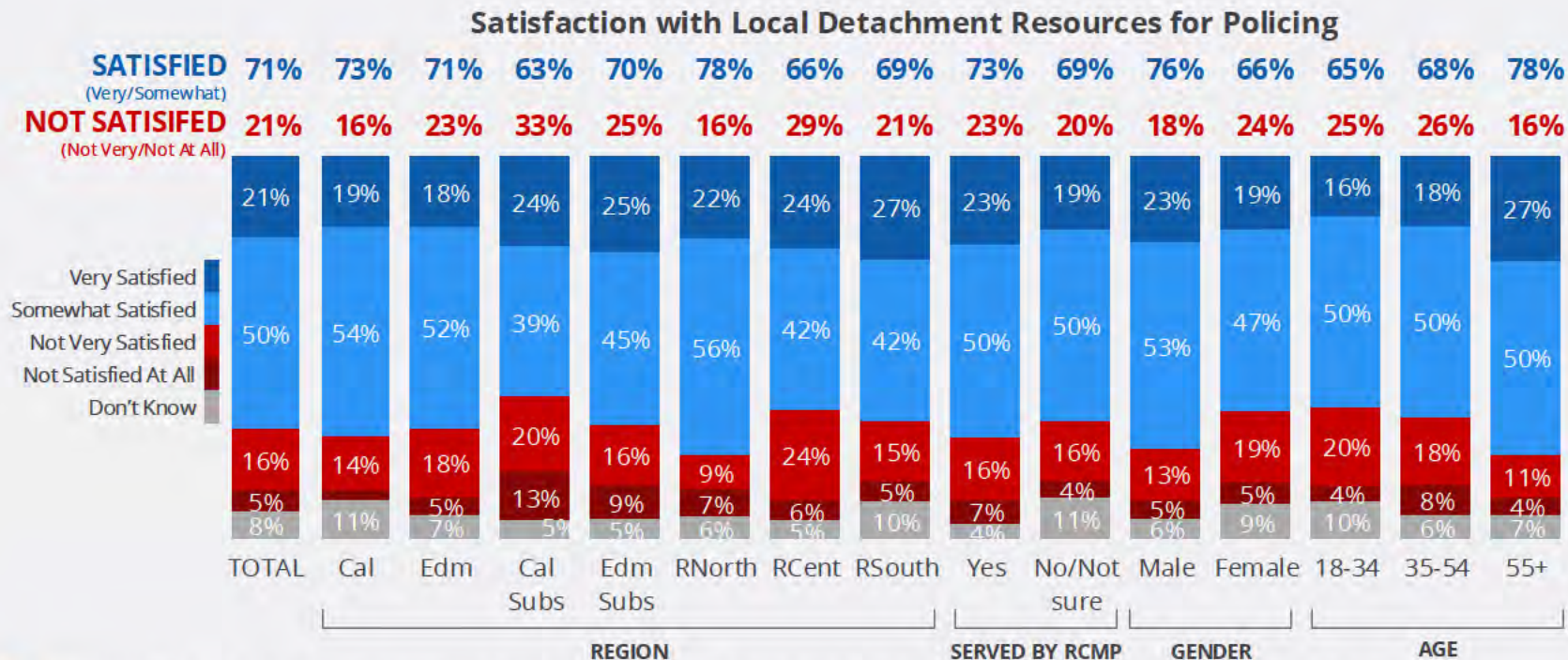
16. Here are some general statements about policing in Alberta. Please indicate whether they make you more supportive or more opposed to replacing the RCMP with a new Alberta Provincial Police Service (APPS). Base: TOTAL W8 (N=1,200); TOTAL Sample Split W7 (600-601). Note: comparing APPS (W8) to previously proposed IAPS (W6/W7)



# Over 7-in-10 satisfied that their local detachment has adequate resources to police their community

22

- Across rural areas, satisfaction ranges from 66% in Rural Central to 69% in Rural South and 78% in Rural North.



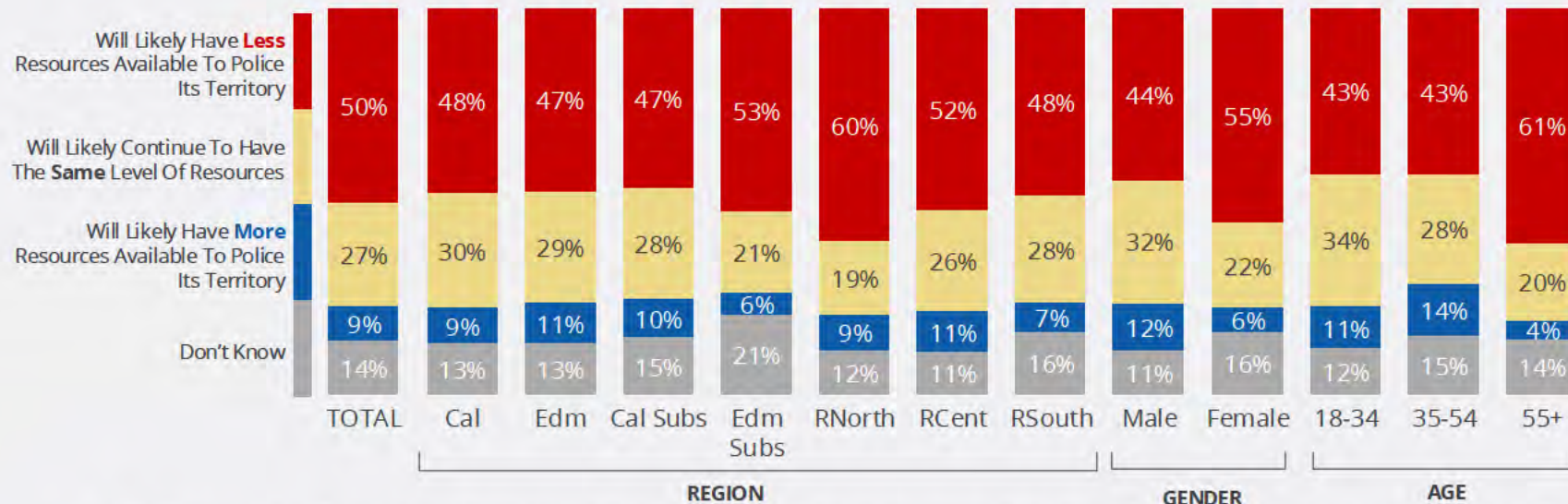
17. Thinking about policing in your community, how satisfied are you with your local detachment having adequate resources to police your community?  
Base: TOTAL W8 (N=1,200).

# Majority say their community's police service will have less resources available to police its territory if RCMP replaced with APPS

23

- While half (50%) say their community will likely have less resources for policing, 9% said it is likely there would be more resources available, and 27% said it is likely their community will have the same level of resources for policing.

## Expected Resource Levels if RCMP is Replaced with Alberta Provincial Police Service



18. The community police service in each municipality in Alberta is funded by the local government. RCMP-served communities receive additional funding from the federal government. If Alberta replaces the RCMP with a new Alberta Provincial Police Service, the current federal contribution would have to be absorbed by provincial and municipal taxpayers. Thinking about this, do you feel that your community's police service will have more, less, or the same level of resources available to police its territory? Base: TOTAL W8 (N=1,200).

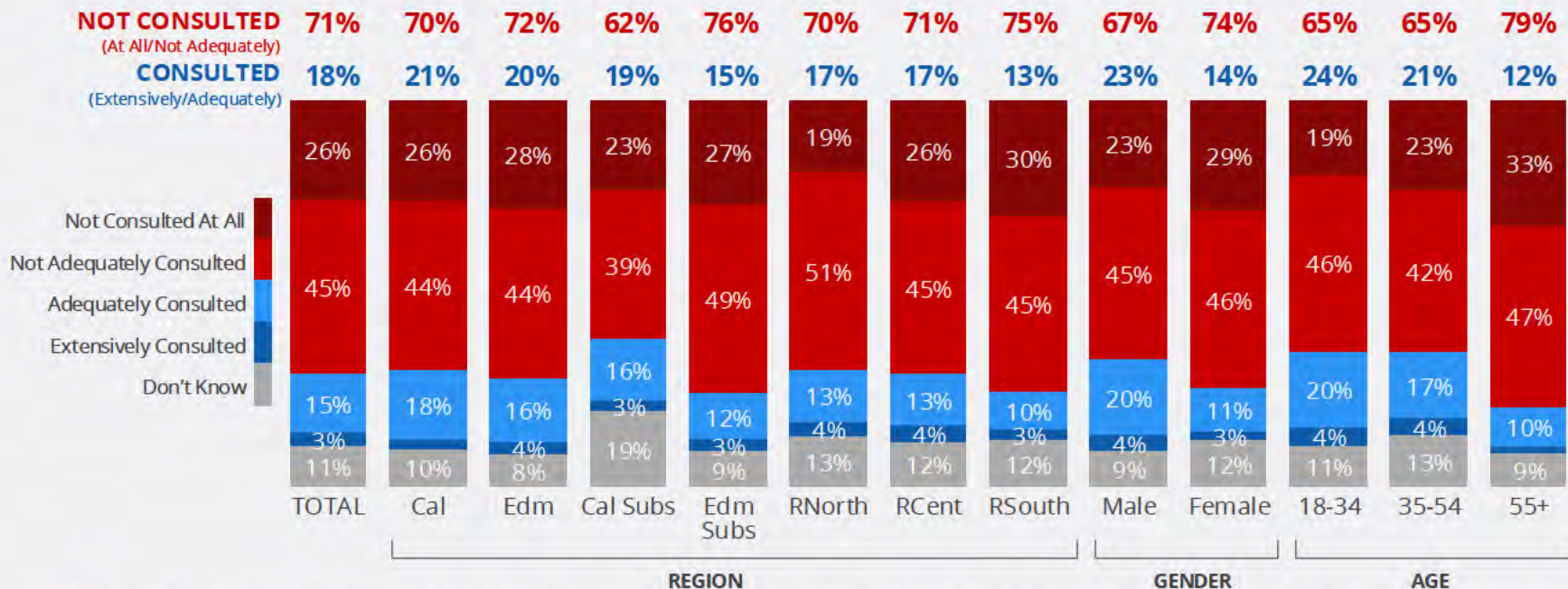


# Over 7-in-10 say public has not been adequately consulted on idea of replacing the RCMP with a new Alberta Provincial Police Service

24

- Over 1-in-4 (26%) say the public has "not been consulted at all" including 33% of 55+ age group.

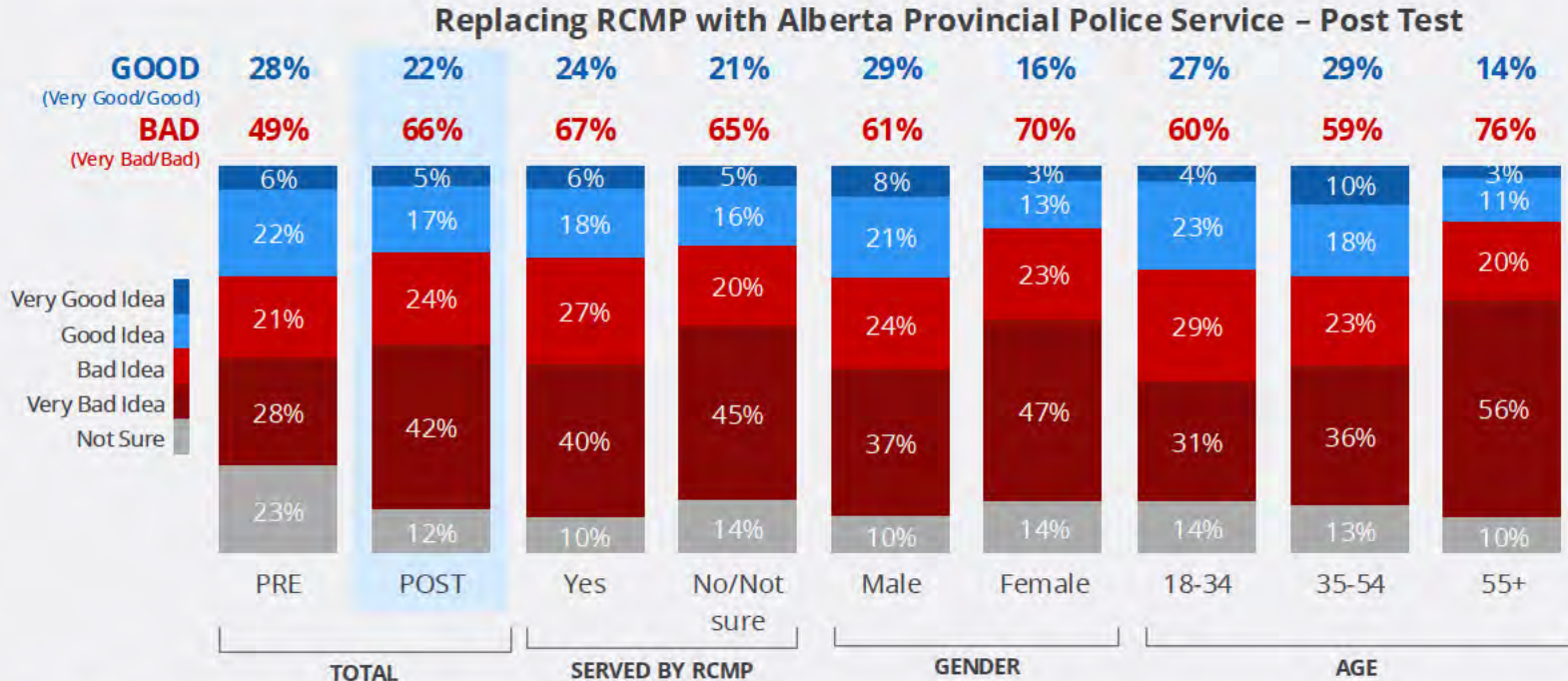
## Perceived Public Consultation on Replacing RCMP with Alberta Provincial Police Service



19. To what extent do you think the public has been consulted about the idea of replacing the RCMP with a new Alberta Provincial Police Service?  
Base: TOTAL W8 (N=1,200).

## Post-test: Those saying replacing RCMP with Alberta Provincial Police is a bad idea increases significantly

- Those saying replacing the RCMP with APPS is a bad idea moves from 49% (pre-test) to 66% (post-test), including an increase among those saying it's a "very bad idea" from 28% to 42%.



20. Now that you reviewed additional information, do you think replacing the RCMP with a new Alberta Provincial Police Service is a good idea or a bad idea? 14  
 PRE: 15. Based on what you have read, seen, or heard, do you think replacing the RCMP with a new Alberta Provincial Police Service is a good idea or a bad idea?  
 Note: The name of the agency has changed. Base: TOTAL W8 (N=1,200).

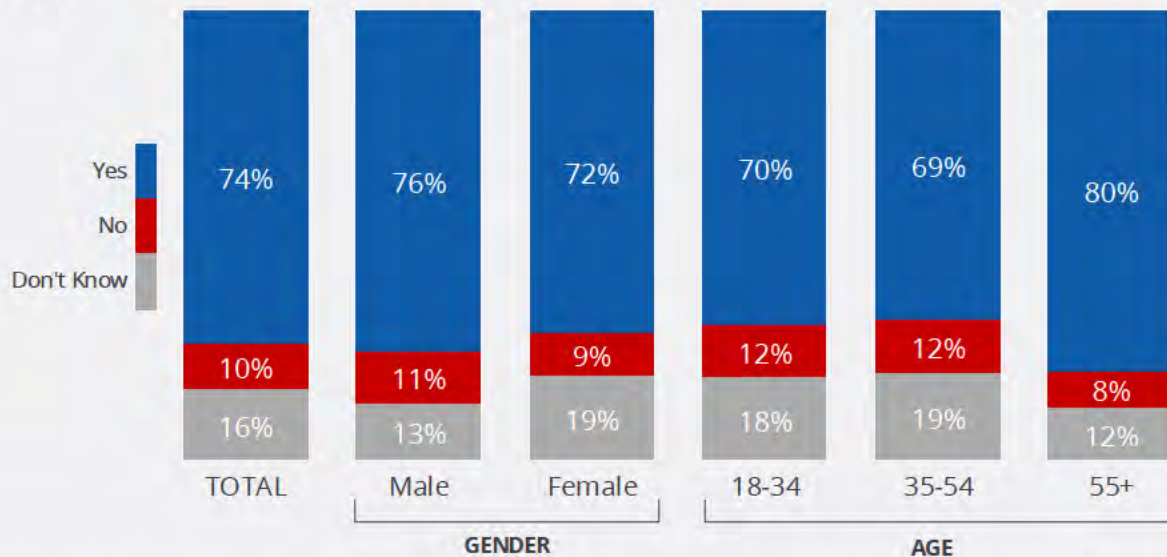


# About 3-in-4 say a decision to replace the RCMP with a new Alberta Provincial Police Service should require approval by referendum

26

- If provincial government moves to replace the RCMP with a new APPS, those saying it should require approval by referendum, and broad support among gender and age groups.

## Approval by Referendum for Replacing RCMP with Alberta Provincial Police Service



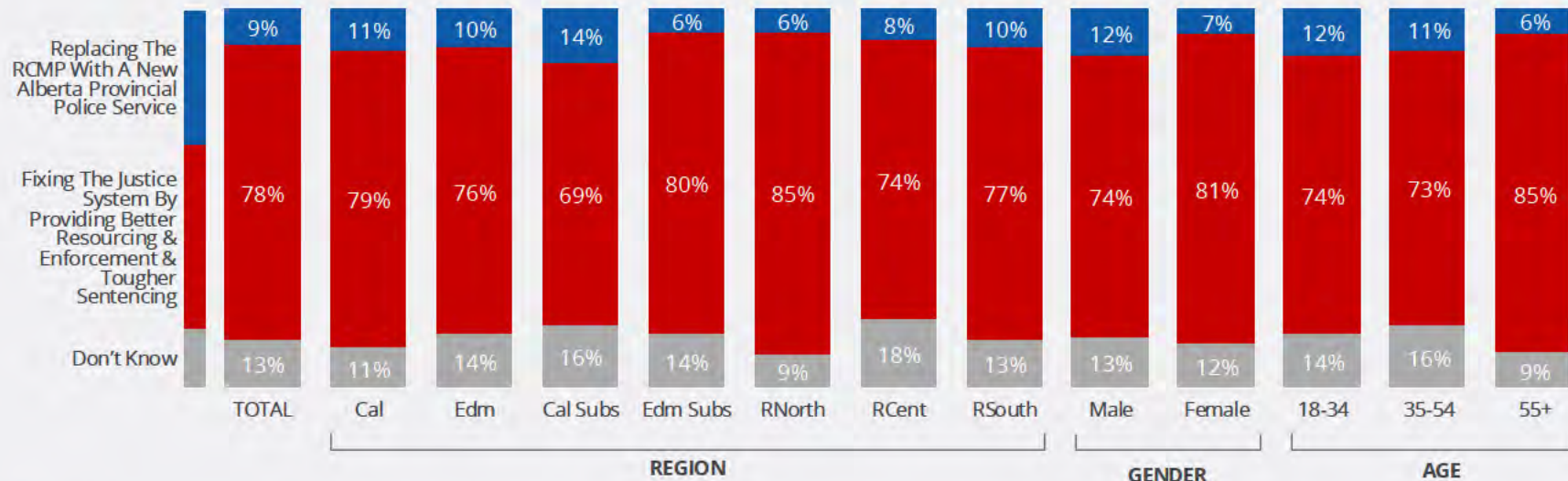
22. The provincial government recently held a province-wide referendum on equalization measures. If a decision is made by the provincial government to replace the RCMP with a new Alberta Provincial Police Service, should that decision also require approval by referendum? Base: TOTAL W8 (N=1,200).

# Vast majority want government's focus on fixing the justice system rather than replacing the RCMP with a new Alberta Provincial Police Service

27

- Almost 4-in-5 (78%) prefer "fixing the justice system by providing better resourcing and enforcement, and tougher sentencing" over "replacing the RCMP with a new Alberta Provincial Police Service" (9%).

## Premier Danielle Smith and Government's Focus on Public Safety in Alberta



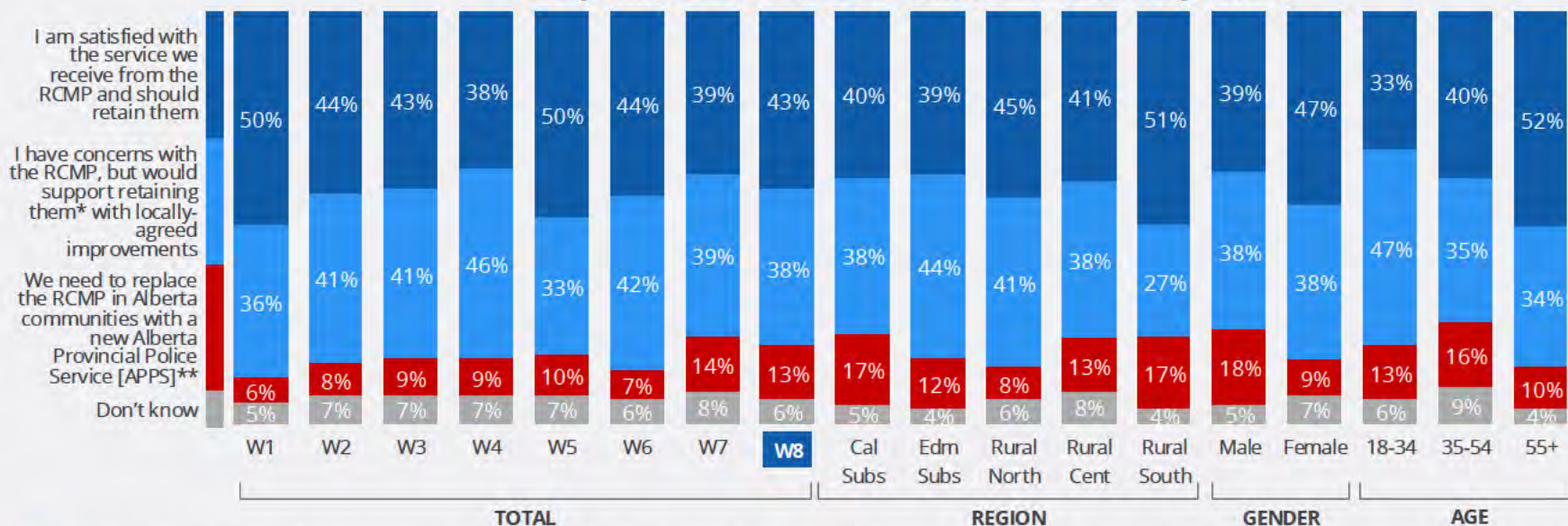


## Post-test among RCMP Communities: Tracking across 8 waves

28

- Among those in RCMP-served communities, 81% would retain RCMP which is within the range (78% to 86) over 8 waves.
- Those saying the RCMP needs to be replaced is at 13%, marginally lower than wave 7, but higher than levels in waves 1-6.

### Viewpoint of RCMP Served Communities On Key Issues

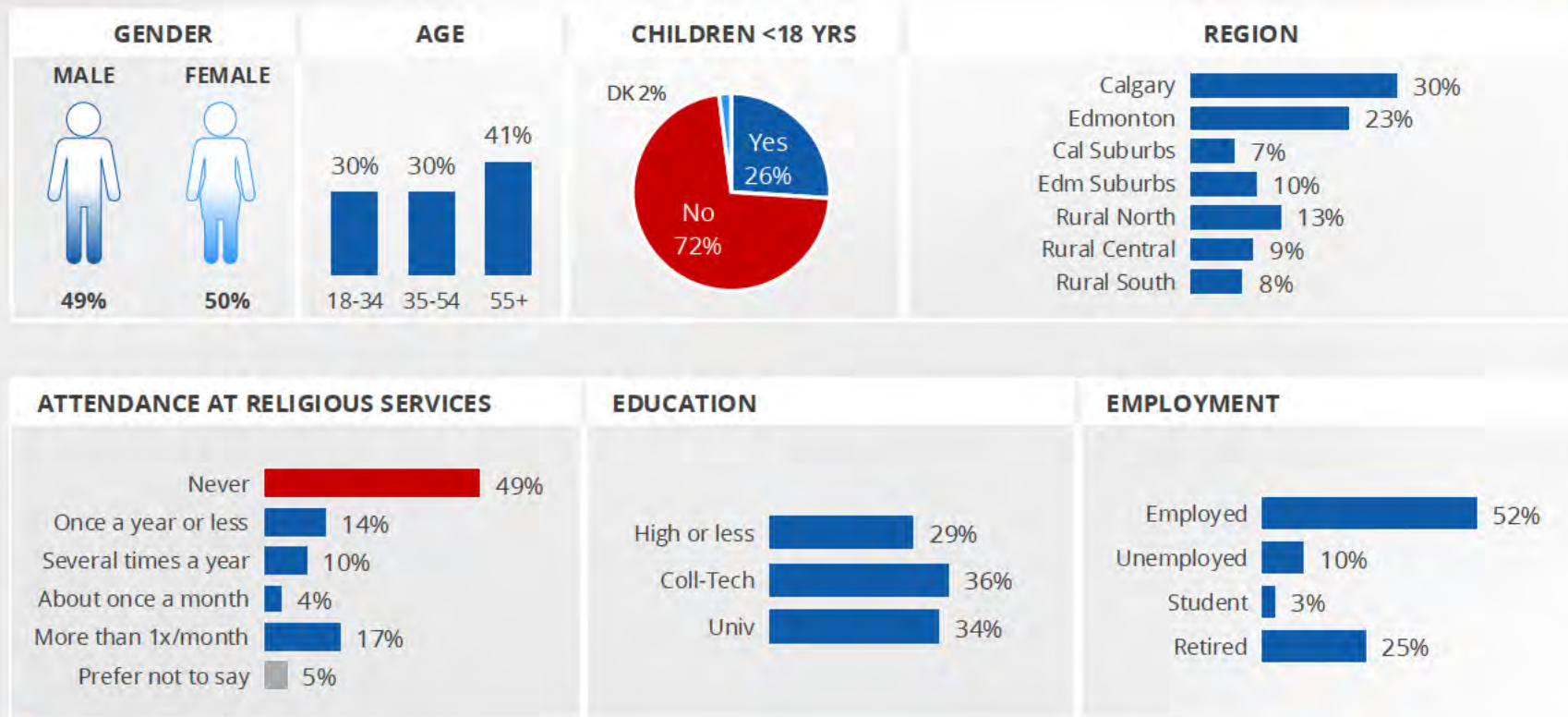


26. Which of the following statements best reflects your viewpoint? Base: Rural / RCMP Communities: W8 (N=729); W7 (N=718); W6 (N=678); W5 (N=699); W4 (N=695); W3 (N=727); W2 (N=733); W1 (N=809). \*W1 Read: "...if there were significant improvements". \*\*Note: The name of the agency has changed from IAPS to APPS..

# DEMOGRAPHICS

# Demographics

30



# Demographics

31

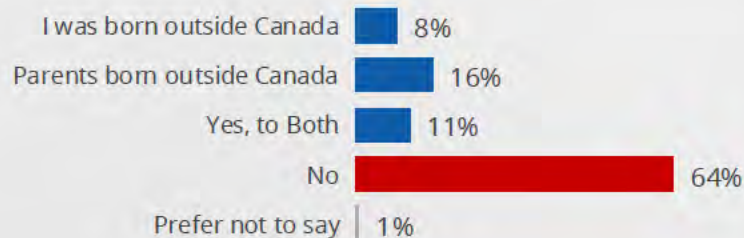
## INCOME



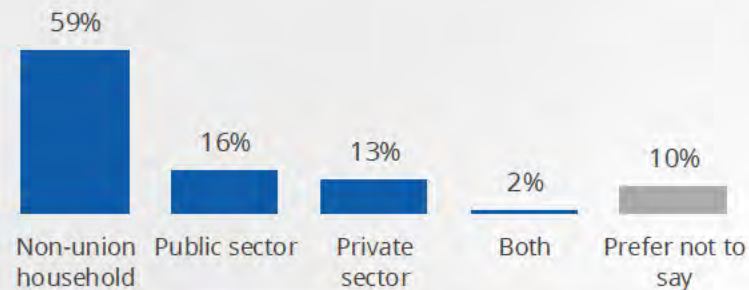
## ETHNICITY



## BIRTHPLACE OUTSIDE CANADA



## UNION MEMBERSHIP



Base: TOTAL (N=1,200).



**NATIONAL  
POLICE  
FEDERATION**



**FÉDÉRATION  
DE LA POLICE  
NATIONALE**

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# National Police Federation Alberta

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Wave 8

August 2025

**pollara**  
40 years of strategic insights

Dear Stakeholder:

In June and July 2025, Municipal Affairs held engagement sessions regarding potential legislative changes to require each municipality establish a level of service for their fire service and to gather feedback on related supports from the Government of Alberta.

Thank you to everyone who contributed their valuable time and insights to this engagement. Municipal Affairs has developed a What We Heard report, which I am pleased to share with you as a valued stakeholder.

I am also pleased to share that following this engagement, Municipal Affairs is not considering legislative changes at this time. Instead, my department will work with municipal associations and fire service stakeholders through the Provincial Fire Liaison Committee to explore, develop, and implement additional supports to assist interested municipalities in defining a fire level of service.

If you have any questions regarding this engagement or next steps, please reach out to the Office of the Fire Commissioner at [firecomm@gov.ab.ca](mailto:firecomm@gov.ab.ca).

Sincerely,



Dan Williams, ECA  
Minister of Municipal Affairs

Attachment: Report: Fire Level of Service 2025 Engagement – What We Heard



## Fire Level of Service

## 2025 Engagement – What We Heard

Municipal Affairs | September 2025



## Overview

Municipal Affairs conducted engagements in June and July 2025 to gather input on the feasibility of requiring Alberta municipalities with fire services to establish a council-approved minimum level of service. The engagement focused on adding a requirement into the *Municipal Government Act* and identifying the supports or guidance the province could provide to assist municipalities in developing their service levels.

Following these engagements, Municipal Affairs is not considering legislative changes at this time and will move forward with non-legislative means to support interested municipalities to develop a level of service.

## Methods

Consultation was conducted through four engagement sessions, a survey, and an invitation to submit written responses to Municipal Affairs. This engagement was focused on participation from the Alberta Fire Chiefs Association (AFCA), the Alberta Professional Fire Fighters and Paramedics Association (APFFPA), Alberta Municipalities (ABMunis), the Rural Municipalities of Alberta (RMA), and municipal chief administrative officers (CAOs) or equivalent.

Additionally, the Metis Settlements General Council was invited to participate as Metis Settlements are impacted by provincial legislation and may be affected by changes in requirements for fire services that neighbour Metis Settlements.

## Understanding Levels of Service

Some stakeholders requested more clarity on what a level of service includes and the scope of services fire departments deliver above and beyond fire suppression. Stakeholders requested additional clarification on what is involved with drafting a level of service and conducting fire service-specific community risk assessments.

## Participation

**Engagement Sessions** – engagement sessions were held on June 23 and 24, and July 9 and July 16 and had over 200 participants. The first session targeted the AFCA and the APFFPA, and the final session targeted the RMA, ABMunis, and the Mid-sized Cities Mayor's Caucus. The June 24 and July 9 sessions were open to all invited stakeholders.

**Survey** – the survey launched June 6, 2025, and closed on July 11, 2025, and a total of 314 survey responses were received with 131 being complete (all questions answered). Seven additional written responses were also received.

## Profile of Survey Respondents

### Demographic Breakdown

Summer Village or Village	16.15%
Town or City (population under 20,000)	34.16%
City (population 20,000 or more)	13.04%
County or Municipal District	31.06%
Special Area or Improvement District	0.62%
Metis Settlement	0.62%
Fire Service Representative	4.35%

### Fire Service Type

Career fire service	9.49%
Combination (both full-time firefighters and paid-on call)	30.38%
Paid-on-call (firefighters receive compensation for services)	29.75%
Volunteer (firefighters receive no compensation for service)	21.52%
Mutual Aid Agreement (the municipality does not have a fire service but contracts services under a formal agreement)	8.86%

## Common Themes

### Current State

23.72 per cent of survey respondents reported that their municipality currently did not have a level of service for their fire service, while 12.18 per cent were unsure if their municipality had a level of service. While this reflects the understanding that most municipalities in Alberta have a level of service, it also highlights a potential gap for Alberta's municipal fire services.

Some stakeholders reported an opportunity for more awareness for local elected officials on the scope of fire services provided in communities.

There is a significant range in the services provided across the province and sometimes even within the same municipality (particularly large rural municipalities with a wide geographic range and unique needs in communities across the municipality).

Many stakeholders indicated that some services, such as ice rescue and medical calls, are provided informally without being included in a level of service



and suggested an opportunity to increase awareness surrounding budgeting and risk management.

### **Municipal Autonomy and Authority**

Stakeholders were generally not supportive of a legislative requirement to establish a level of service. Feedback strongly suggested municipalities should retain autonomy to determine service levels in a manner that fits their communities. Stakeholders indicated municipalities are in the best position to assess local risks and determine what their fire service will respond to or what other mitigation is needed. Almost all stakeholders emphasized the importance of councils retaining the ability to tailor service levels to local resources and risks.

A majority of stakeholders indicated that a council approved level of service could strengthen the relationship between municipal leadership, local elected officials, and the fire service. However, most stakeholders also stressed the importance of avoiding a one-size-fits all approach as it could impact local viability and retention for volunteer departments.

### **Financial Barriers and Operational Considerations**

Almost all stakeholders noted that municipal financial constraints and the lack of additional funding were significant barriers for the fire service and level of service development.

Municipal stakeholders acknowledged municipalities could modify or discontinue certain services to address budget and staffing pressures; however, many also noted potential resistance from fire service personnel. Moreover, a few stakeholders noted that defining minimum service levels may result in demands for expanded services.

Retention was a concern for local fire services, particularly for departments that rely on volunteers or paid-on-call firefighters. Stakeholders indicated volunteers find it challenging to find time to attend required training while maintaining full-time employment outside the fire service. This can impact their ability to consistently meet a level of service.

Stakeholders acknowledged inconsistent service levels between counties and partner municipalities. Many municipalities anticipate relying on regional or mutual aid agreements to fulfil the response needs of the region. This was provided as an example of why

stakeholders felt levels of service were best determined at the local level.

While it was acknowledged that establishing a level of service could help inform funding, training, and equipment needs, stakeholders raised concerns that it takes time and appropriate staffing levels to conduct a community risk assessment, develop the level of service, adjust municipal budgets as required, and for firefighters to meet training and competency requirements.

### **Provincial Supports**

Almost all stakeholders suggested they would welcome further provincial support to help municipalities develop and improve service levels.

Most stakeholders advocated for supports to build municipal capacity to tailor their fire services to meet community needs. Additional education was requested for local elected officials regarding municipal fire services and the risk associated with not appropriately defining a level of service and the importance of training and equipping to that level of service.

Most stakeholders advocated for additional non-legislative measures, including tool kits, templates, benchmarks, best practice documents, and guidelines, all centralized under the Office of the Fire Commissioner. Stakeholders would also appreciate more training and awareness regarding existing tools and resources.

For additional information, please contact the Office of the Fire Commissioner at [firecomm@gov.ab.ca](mailto:firecomm@gov.ab.ca).

# Charting the Course Together



**Strategic Plan**  
2026...2030





# Introduction: Navigating Ambiguity

**The 2026-2030 Strategic Plan for Yellowhead Regional Library (YRL) was developed at a time of ongoing uncertainty and ambiguity.**

The environment within which YRL operates are fluctuating, and YRL must adapt and assist its member libraries to adjust and be resilient. The political climate remains volatile, both internationally and locally. The demographics of the region are changing, as the population ages and more newcomers move to rural Alberta. Climate change continues to impact member libraries and communities, and natural disasters have become more common. At the same time, libraries are facing threats to their funding and to the foundational principle of intellectual freedom.

It is not yet clear what YRL will need to do to best serve its members in the next five years. This plan – and its key tools, the YRL Strategic Compass and the YRL Strategic Compass Worksheet – is designed to be flexible, enabling the YRL Board, leadership and staff to make decisions in response to shifting needs and to realign goals and initiatives as those needs evolve.

This pragmatic approach positions YRL to mitigate risks and proactively plan for shifting environment and ongoing volatility. It acknowledges that the only certainty is change and provides a framework for YRL to “Chart a Course Together” with its board and staff, its members, the libraries it serves, its partners and its stakeholders.



# About YRL

## Our Mission

YRL provides materials and services to public and school libraries, and other organizations, to assist them in meeting the informational, educational, cultural and recreational needs of their communities.

## Our Values

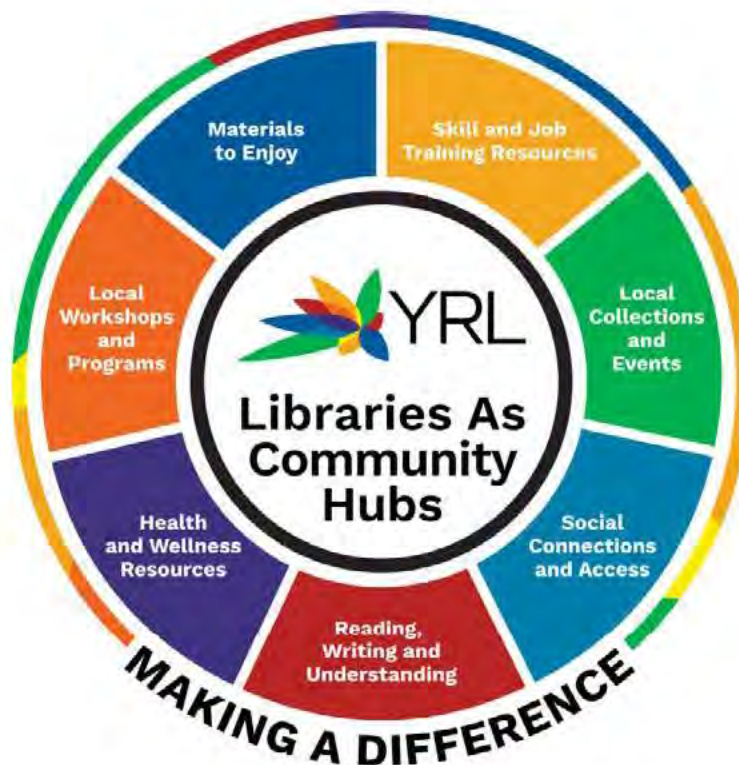
- Collaboration
- Inclusion
- Responsiveness
- Value for Investment

## We Promote

- Innovation
- Intellectual Freedom
- Literacy and Lifelong Learning
- Service and Organizational Excellence

## Role of YRL

YRL is a member-facing, customer-focused organization. The scope of the support provided by YRL is defined by the Alberta Libraries Act and Regulations, the YRL Master Membership Agreement, and the YRL Strategic Plan.







# Priority Areas and Goals

The following Priority Areas were identified during the engagement stage of the planning process and draw from input received from board trustees, member library managers and staff, and school division staff.

These areas represent the greatest opportunities for impact as YRL works to meet the needs and aspirations expressed by its stakeholders.

YRL's work in the coming five years will occur within these priority areas.

## Environment

<b>Goal 1</b>	YRL will proactively adapt to the shifting environmental, political, social and technological landscapes.
<b>Goal 2</b>	YRL will maintain its advocacy efforts for regional and public libraries at the provincial and national levels and will support member libraries in building their own advocacy capacity.

## People

<b>Goal 3</b>	YRL will strengthen the expertise and capacity of its staff and board, as well as those of its member libraries.
<b>Goal 4</b>	YRL will continue to be an excellent place to work.
<b>Goal 5</b>	YRL will leverage relationships and collaborate with external experts to address specialized needs.

## Technology

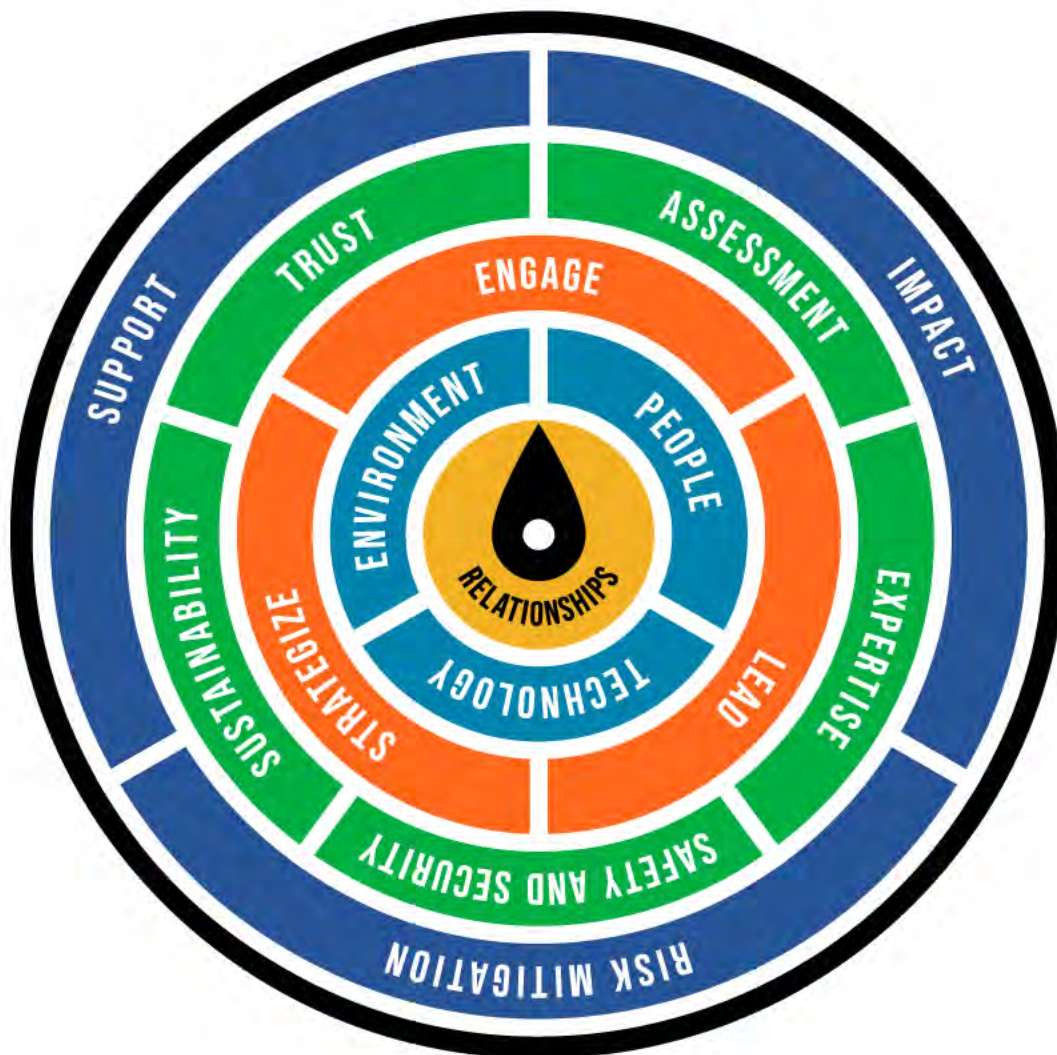
<b>Goal 6</b>	YRL will ensure technology services are stable, responsive and flexible to meet the changing needs of member libraries.
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# The YRL Strategic Compass

## The Strategic Compass is an Interactive Tool

The Strategic Compass provides a flexible framework to help the YRL Board, leadership and staff make value-aligned decisions as needs evolve and priorities shift.

Each wheel represents a core element of the Strategic Plan. By adjusting the Strategies, Targets and Measures, YRL can chart different paths to achieving its goals. Each wheel includes waypoints that serve as reference points to assist YRL in charting a course forward.



# Elements of the Strategic Compass

## Relationships – Gold Pointer

At the core of everything YRL does are its relationships: with its members and the libraries it works with, with its board and staff, and with its partners and other stakeholders. Just as the needle on a compass always points north, the pointer on the YRL Strategic Compass aligns waypoints and charts a course for a particular goal or project.

## Priority Areas – Inner Blue Wheel

These three areas – **Technology, People and Environment** – are the Priority Areas identified from the input received during the engagement stage of the planning process. YRL's work over the next five years will take place within these priority areas as we work to achieve the goals outlined on page 3 and again here.

- ➔ **Environment:** YRL will proactively adapt to the shifting environmental, political, social and technological landscapes. YRL will maintain its advocacy efforts for regional and public libraries at the provincial and national levels and will support member libraries in building their own advocacy capacity.
- ➔ **People:** YRL will strengthen the expertise and capacity of its staff and board, as well as those of its member libraries. YRL will continue to be an excellent place to work. YRL will leverage relationships and collaborate with external experts to address specialized needs.
- ➔ **Technology:** YRL will ensure technology services are stable, responsive and flexible to meet the changing needs of member libraries.

## Strategies – Orange Wheel

Strategies are the actions that YRL will take to attain its goals.

- ➔ **Engage:** YRL will engage with its board, staff and member libraries.
  - YRL will collaborate.
    - We will work with each other, our member libraries and our partners to utilize and build on existing skills and strengths.
  - YRL will connect.
    - We will use external experts and resources as needed and connect members and partners with each other.
  - YRL will consult.
    - We will continue to support consulting services as a fundamental service of all YRL departments.
  - YRL will train.
    - We will provide ongoing training and professional development opportunities.



➔ **Lead:** YRL will provide leadership.

- YRL will influence.
  - We will seek to be an effective advocate for library issues at the national, provincial and regional level.
- YRL will advise.
  - We will offer our expertise to member libraries and partners.
- YRL will share.
  - We will share knowledge, resources and collections.

➔ **Strategize:** YRL will think and act tactically to have the greatest effect possible.

- YRL will create and innovate.
  - We will build new tools and resources.
- YRL will adapt.
  - We will reframe and revise existing strategies and tools to meet current needs.

## Targets – Green Wheel

Targets are the results and outcomes YRL plans to achieve if the specific goal and strategies are undertaken successfully.

- ➔ **Assessment:** Evaluation and assessment tools will be used to ensure services, projects and initiatives are efficient and effective.
- ➔ **Expertise:** Initiatives will build knowledge and develop new competencies increasing the capacity of YRL staff and member libraries. Learning objectives and outcomes will be identified.
- ➔ **Safety and Security:** Initiatives will reduce risk and strengthen the safety and security of people and assets from identified threats.
- ➔ **Sustainability:** Initiatives will be designed and implemented in ways that promote long-term sustainability and responsible use of resources.
- ➔ **Trust:** Initiatives will strengthen confidence in YRL through transparent, consistent and values-driven actions.

## Measures – Outer Blue Wheel

These are the measures YRL will use to assess progress and results.

- ➔ **Impact:** Success will be demonstrated through meaningful outcomes and strengthened partnerships. Relevant data and stories will be used to communicate the difference made.
- ➔ **Risk Mitigation:** Success will include identifying and reducing potential risks, with clear actions taken to address vulnerabilities and improve stability.
- ➔ **Support:** Success will be reflected in increased support for YRL – financial, political or stakeholder-based – as a result of its work.



# How to **USE** the Strategic Compass

The Strategic Compass can be used, in conjunction with the Strategic Compass Worksheet (see next section for an example), at all levels of the organization to chart goals, projects and initiatives, by the board to set organizational goals, by managers to chart departmental plans, and by staff to create their own professional goals.

Follow these steps to use the YRL Strategic Compass:

- 1. Identify the goal, project or initiative** to be developed.  
What are you trying to achieve? What is the problem or issue that needs to be addressed?
- 2. The Gold Pointer:** Start at the centre of the compass with the pointer. What are the relationships at the centre of the initiative under consideration?
- 3. Move outward and consider** each wheel of the compass in turn.
- 4. The Inner Blue Wheel:** Which strategic priority – environment, people, or technology – does the project fit into? Which of the six identified goals does the initiative help move forward?
- 5. The Orange Wheel:** Which strategy or strategies will be most effective for this initiative? What actions will you take to implement the project?
- 6. The Green Wheel:** Set targets for the project or initiative. What are the results and outcomes you plan to achieve?
- 7. The Outer Blue Wheel:** Identify measures for the initiative. How will you assess results? How will you communicate progress and results?



# The Strategic Compass in Action: An Example Using the Strategic Compass Worksheet

The example below demonstrates how the Strategic Compass and the Strategic Compass Worksheet will be used to chart the course for specific goals and projects.

## What do you want to do?

Develop and implement a coordinated approach to provincial advocacy by having YRL staff and board representatives visit local MLAs during each election cycle to raise awareness of YRL's role and impact.

## Why now?

There is a growing need to increase provincial recognition and support for regional library systems. Advocacy can influence funding, policy and long-term sustainability. Strengthening relationships with MLAs now positions YRL for future conversations and decisions that may impact member libraries

## What's next?

Prepare a simple advocacy calendar outlining target MLAs, timelines and talking points. Assign lead contacts for scheduling and follow-up. Develop a tracking tool to log visits and outcomes. Include this initiative in the Director's Report to demonstrate ongoing impact and momentum.





## Align your Idea with YRL's Strategic Compass

### 1. Relationships: **Gold Pointer**

Who are the key people or groups impacted by this work?

- Provincial MLAs
- YRL Board and staff
- Member libraries (indirect beneficiaries)

How will this idea build, strengthen or rely on relationships?

- Builds strategic relationships with elected officials.
- Strengthens YRL's reputation as a trusted, visible voice for libraries.

### 2. Strategic Priorities: **Inner Blue Wheel**

☒ Environment

☐ People

☐ Technology

Explain your selection(s):

- This project addresses the changing political landscape by positioning YRL as a proactive voice in advocacy. It helps ensure libraries remain part of provincial conversations. Political engagement helps address shifting funding priorities and provincial policy.

### 3. Strategies: **Orange Wheel**

☒ Engage

☐ Lead

☐ Strategize

Explain your selection(s):

- Advocacy is explicitly part of YRL's strategy to lead and influence. By engaging MLAs, YRL models leadership on behalf of the library community. We are proactively engaging with policymakers to influence awareness and decisions.

#### 4. Targets: **Green Wheel**

- ☐ Assessment
- ☐ Expertise
- ☐ Safety and Security
- ☒ **Sustainability**
- ☐ Trust

##### Explain your selection(s):

- Increased political awareness supports long-term sustainability through funding and policy. Repeated, positive engagement also builds trust in YRL as a stable, forward-thinking organization.

#### 5. Measures: **Outer Blue Wheel**

- ☒ **Impact**
- ☐ Risk Mitigation
- ☒ **Support**

##### Explain your selection(s):

- Track the number of MLA visits and any resulting outcomes (e.g., increased inquiries, invitations to speak, funding discussions).
- Monitor increases in awareness and political support via post-meeting follow-ups or mentions in government or community settings.
- Report metrics annually in the Director's Report or quarterly updates.





# Yellowhead Regional Library

## Mailing Address

Box 4270, Spruce Grove, AB T7X 3B4

## Building Location

433 King Street, Spruce Grove, AB T7X 2C6

## Phone

780-962-2003

## Toll-free

1-877-962-2003

**yrl.ab.ca**





**COMMITTEES/BOARDS/COMMISSIONS (2025/2026)**  
(as of November 24, 2025)

NAME	APPOINTMENTS	AUTHORITY	MEMBERS
AB Municipalities Municipal Leaders Caucus	Two (2)	Outside Entity	Mayor Deputy Mayor
Anniversary Committee 100 <sup>th</sup> Year	Two (2), One (1) Alt	C302/2025	AJ Malcolm Rick Armstrong Bridgette Campbell (Alt)
Capital Region Assessment Services Commission	One (1), One (1) (Alt)	Outside Entity	Esther Sonnenberg Rick Armstrong (Alt)
Community Futures Yellowhead East	One (1)	Outside Entity	Esther Sonnenberg
Emergency Advisory Committee	Three (3), One (1) (Alt)	Bylaw 1110	AJ Malcolm Rebecca Wells James Mason Rick Armstrong (Alt)
Highway 43 East Waste Commission	One (1), One (1) (Alt)	Outside Entity	Rick Armstrong Bridgette Campbell (Alt)
Inter-Municipal Collaboration Framework Committee	Three (3)	February 25, 2019	AJ Malcolm Rebecca Wells Esther Sonnenberg
Inter- Municipal Development Plan Steering Committee	Two (2)	External (created Oct 25, 2012 LSAC)	James Mason Rebecca Wells
Lac Ste. Anne Foundation	One (1)	Outside Entity	Rebecca Wells
Mayerthorpe Cemetery Committee	One (1), One (1) (Alt)	Bylaw 1169	Esther Sonnenberg Rebecca Wells (Alt)
Mid-Sized Town Mayors Caucus	Two (2)	Apr 28/25 C116/2025	AJ Malcolm Rebecca Wells
Municipal Planning Commission	Five (5)	Bylaw 811	Annette Pedersen Rebecca Wells James Mason Esther Sonnenberg Bridgette Campbell
Northern Alberta Mayor's and Reeves	One (1), One (1) Alt	Outside Entity	Mayor Deputy Mayor (Alt)
Ste. Anne Emergency Response Centre	Two(2)	Bylaw No. 1084	Rick Armstrong Annette Pedersen
Ste. Anne Regional Municipalities (Adhoc)	One(1), One(1) Alt.	External Committee (Added Oct 22, 2018)	Mayor Deputy Mayor
Subdivision and Development Appeal Board	One(1), (Cannot be a member of MPC)	Bylaw 1032	Rick Armstrong
Town of Mayerthorpe Library Board	One (1)	Bylaw 1090	Annette Pedersen
West End Bus Committee	Two (2)	Internal Committee	Annette Pedersen Rick Armstrong
Yellowhead Regional Library Board	One (1), One (1) (Alt)	Outside Entity	Annette Pedersen Bridgette Campbell



ASVA Executive  
December 11, 2025



**Brian Waterhouse, SV of Sundance Beach– PRESIDENT  
(Region 4 – Pigeon Lake)**

Brian Waterhouse currently serves as Mayor of the Summer Village of Sundance Beach, bringing 24 years of council experience to his role. A resident of Sundance Beach since 1997, Brian's professional background spans four decades in the oil and gas industry, where he has held both technical and executive positions. Outside of his professional commitments, Brian and his wife, Rose, have completed over 20 international cruises and value time spent with their family and four granddaughters.

Brian is a member of several committees.

- Summer Village of Sundance Beach – Mayor
- Association of Summer Villages of Alberta Executive – President
- Association of Summer Villages of Alberta – Conference Organizing Committee
- Alberta Municipalities – Summer Villages Director
- Alliance of Pigeon Lake Municipalities
- Pigeon Lake Watershed Management Plan Committee
- Pigeon Lake In-lake Technical Committee



**Ren Giesbrecht, SV of West Cove – VICE PRESIDENT**

**(Region 3 – Betula Beach, Lac Ste. Anne, Wabamun and Lake Isle)**

Ren Giesbrecht has served on the SV of West Cove Council for over 6 years in the capacity of Mayor and Deputy Mayor and currently as the Deputy Mayor. I am a member of the Summer Villages Lac Ste Anne County East Assoc. and for the last 4 years served as deputy chair. I have also served on the AUMA small communities Association for two years. I have lived full time in West Cove for the past 10 years and have had a summer place to go to on Lac Ste Anne since I was an infant. I have been happily married for over 50 years and have 3 children, 8 grandchildren and a great grandchild. I am a retired Teacher, Principal and Educational Technology Director. I still do some substitute teaching and enjoy helping students learn. I believe the future of healthy summer villages is in our capacity to collaborate with each other and other municipalities, to be advocates and stewards for healthy lakes and to stay informed on issues facing summer villages. I am happy to be serving you as a Director on the ASVA.



**R. W. (Rob) Dickie, P.Geol., R.E.T., EP, SV of Betula Beach – TREASURER**

**(Region 3 – Betula Beach, Lac Ste. Anne, Wabamun and Lake Isle)**

Rob Dickie is in his sixth term on council and fourth term as Mayor of the Summer Village of Betula Beach. Rob is a third-generation property owner on Lake Wabamun, with his grandfather having built at the lake in 1912. Rob has volunteered on numerous committees for the betterment of Lake Wabamun, including TransAlta related committees dealing with water quality/level impacts due to mining and watershed management issues. Rob joined the ASVA board in 2012 as a Director and also played an integral role representing stakeholders as it related to the 2005 Train Derailment at Lake Wabamun that resulted in the loss of 1.25 million liters of oil into the lake.

Rob sits on the following related committees:

- Summer Village of Betula Beach – Mayor
- ASVA Board of Directors – Treasurer
- ASVA Conference Organizing Committee





**Kathy Krawchuk – EXECUTIVE DIRECTOR**

Kathy Krawchuk has spent her career working in the municipal government sector. She received her Local Government in Municipal Administration Certificate in 2013, National Advanced Certificate in Local Authority Administration in 2015 through the University of Alberta. In 2015 she received her Local Government Managers Designation through the Society of Local Government Managers. She was employed at one municipality throughout her 32-year career, working in a variety of areas including Utilities, Account Payables, Account Receivables, Economic Development Officer, DEM, Assistant Chief Administrative Officer, and 12 years as Chief Administrative Officer. Throughout her Chief Administrative career, she was a standing member of the Local Government Administration Association, Society of Local Government Managers and the Canadian Association of Municipal Administrators. Kathy enjoys spending quality time with her husband, family, and friends playing board games, recreational activities, travelling and relaxing by a backyard fire. Kathy looks forward to working with the ASVA Executive & Board, Summer Village Councils and Chief Administrative Officers, and the ASVA's sister municipalities ABmunis and RMA.



**Mike Pashak, SV of Half Moon Bay – PAST PRESIDENT  
(Region 5 – Sylvan Lake, Gull Lake, Buffalo and South Area)**

Mike Pashak is the Past President of the Alberta Summer Villages Association (ASVA) and a proud third-generation property owner on Sylvan Lake. He's currently serving his third term on Council for the Summer Village of Half Moon Bay, where he also acts as Deputy Mayor.

With more than 30 years of experience in the electric utility industry, Mike has built a career focused on bringing people together — whether it's working with government, businesses, or communities — to find practical solutions to complex issues. His background includes everything from managing operations and customer service to navigating regulatory and policy matters.

Mike is actively involved in several boards and committees, including:

- **Summer Village of Half Moon Bay** – Deputy Mayor
- **ASVA Board of Directors** – Past President
- **Sylvan Lake Regional Wastewater Commission** – Chair
- **Municipal Planning Commission (Half Moon Bay)** – Chair
- **Utilities Consumer Advocate Advisory Panel** – Public Member



ASVA Board of Directors  
December 11, 2025



**Curtis Schoepp, SV of Whispering Hills - DIRECTOR**  
**(Region 1 – Island Lake, Baptiste)**

I have been on council since 2016 and currently sit as Mayor. My family and I have enjoyed lake life for many years. My wife, Leane and I are permanent residents of Whispering Hills. I am very concerned about keeping our lakes healthy for many generations to come.

Curtis is currently a part of the following committees:

- SV of Whispering Hills – Mayor
- ASVA Board of Directors – Director
- NLLS Northern Lights Library System - Director
- ARWMSC Athabasca Regional Waste Management Services Commission - Director
- TIAA Thermal Insulation Association of Alberta - Honorary Member
- GNF Greater North Foundation - Director
- BAILS Baptiste and Island Lake Stewardship Society - soon to be on board



**Dan Hiller, SV of Rochon Sands – DIRECTOR**  
**(Region 5 – Sylvan Lake, Gull Lake, Buffalo and South Area)**

Dan Hiller moved to the Summer Village of Rochon Sands in 2010 and joined council in 2013. Dan has been Mayor of Rochon Sands' fine village for 10 years now and enjoys every challenge it presents. He has a wonderful wife Ang and two children Nash (7) and Olive (5). Dan is excited to work with the surrounding summer villages to address the various issues we all face.

Coming Soon

**Gwen Jones, SV of Sunset Point – DIRECTOR**  
**(Region 3 – Betula Beach, Lac Ste. Anne, Wabamun and Lake Isle)**

Gwen is serving her second term on the Council for the Summer Village of Sunset Point, having been re-elected in 2025. In addition to her work on council, she sits on several boards and commissions, where she contributes her insight and leadership on regional issues. Through this work, Gwen has developed a strong understanding of the unique challenges facing Summer Villages, including the growth of fractional ownership, election-related concerns, and the environmental pressures on local recreational water systems. She is committed to thoughtful governance, responsible land and water stewardship, and ensuring that the voices of residents are heard and respected. Gwen continues to advocate for collaborative, long-term solutions that support the well-being and sustainability of Sunset Point and neighboring communities.



**Ian Rawlinson, SV of Crystal Springs – DIRECTOR**  
**(Region 4 – Pigeon Lake)**

Ian has served as the Mayor of Crystal Springs on Pigeon Lake for the past 6 years. Ian is now a recovering high school Principal with over 25 years of leadership in education in Alberta having retired in June of last year. Ian enjoys collaborating, communicating and encourages others to ensure all information is understood and considered before decisions are made. Having first bought an old 'fixer upper' cabin on the second row over 15 years ago, 2 years ago he and his wife Nicole bought a lakefront "fixer upper" and now spends time working on both properties. The lakefront property is to become a retirement home and the older cabin is now for his family of 4 grown children and 2 grandchildren who all grew up at the lake. It truly is a family retreat. Ian's passion is around lake management, community building and trying to preserve the joy of summer villages while still allowing and encouraging progress. He serves on the following boards/committees:

Summer Village of Crystal Springs – Mayor

ASVA Board of Directors – Director

Alliance of Pigeon Lake Municipalities – Board Member

Pigeon Lake Watershed Association -Board Member

Pigeon Lake In-lake Technical Committee & South Pigeon Lake Development Committee





**Julie Maplethorpe, SV of Jarvis Bay – DIRECTOR**  
**(Region 5 – Sylvan Lake, Gull Lake, Buffalo and South Area)**

Julie moved from the Town of Sylvan Lake to the Summer Village of Jarvis Bay in June of 2011 in an effort to be closer to nature and gain more peaceful surroundings. Her roots run deep on Sylvan Lake as her mother Carolyn visited her own family here when she was a little girl in the 1950's. Always interested in history and the community, she became a Councillor for Jarvis Bay in July of 2017 and has held the position of Mayor since July of 2020. Julie's diverse work background has led her career in many directions from following her passion of dance out to the west coast, working with children in various capacities including refugee and immigrant families settling in Canada, and spending 12 years in Human Resources and as a Health and Safety Officer for an Environmental Company. Wearing many hats allows Julie to bring a wealth of collaborative spirit and leadership to all that she endeavours. Married since 2006 to her awe-inspiring husband Colin, they share two children aged 19 and 13. In addition to serving the Summer Village of Jarvis Bay, she is also the Director of Operations and Secretary for the Sylvan Lake Blizzard Soccer Club.

Julie serves on the following related boards and / or committees:

- Summer Village of Jarvis Bay – Mayor
- ASVA Board of Directors – Director
- Municipal Planning Commission for the Summer Village of Jarvis Bay – Chair
- Lacombe Regional Emergency Management Partnership Board – member for the Summer Village of Jarvis Bay
- Intermunicipal Development Plan Committee for Summer Village of Jarvis Bay – Board Member
- Joint Services Committee for the five Summer Villages on Sylvan Lake – Vice Chair
- Human Resources Sub-committee member for the five Summer Villages on Sylvan Lake
- Parkland Regional Library Board member for the five Summer Villages on Sylvan Lake
- Sylvan Lake Water and Wastewater Commission - Board Member
- Shoreline and Inshore Management Committee for the Summer Village of Jarvis Bay
- Sylvan Lake Management Committee for the Summer Village of Jarvis Bay (now dissolved and replaced by the IDPC)



**Kim Bancroft, SVs Bondiss, Island Lake South, Larkspur, Sunset Beach, & Whispering Hills – DIRECTOR**  
**(Region 1 – Island Lake, Baptiste)**

Kim has been working in the municipal government sector for 7 years now. Along with a Business Administration Diploma from NAIT, she also received the Applied Land Use Planning Certificate and National Advanced Certificates in Local Authority Administration Levels I and II from the University of Alberta. Kim is currently the CAO for 5 summer villages; Bondiss, Island Lake South, Larkspur, Sunset Beach, and Whispering Hills. Her parents were the previous CAO's and she worked along side of them for several years and took over when they retired. Kim really enjoys learning about lake life and working with her councils. Kim believes that being involved with several summer villages will give her a variety of resources. The ASVA is the first board she has participated in and looks forward to continuing being a part of it.



**Marlene Walsh, SV Val Quentin – DIRECTOR**  
**(Region 3 – Betula Beach, Lac Ste. Anne, Wabamun and Lake Isle)**

Marlene Walsh is currently the CAO for the Summer Village of Val Quentin located on the south east shores of Lac Ste. Anne. She is also the Regional Deputy Director of Emergency Management for the Ste. Anne Summer Villages Regional Emergency Management Partnership comprised of 11 Summer Villages. One of her interests in this role is to focus on developing community resilience by encouraging actions that build preparedness and strong community systems that promote preparedness in the event of emergency or disaster. Another of her interests is to focus on good lake stewardship, and to help ensure residents in the community have a positive impact on the preservation of our lakes. She strongly believes that our daily actions make a difference. By making positive and informed choices, we will help to maintain a natural ecological balance for those who choose to enjoy our lakes now and in the future. In her spare time, you will find Marlene spending quality time with her grandchildren and her family! Marlene is currently serving on the ASVA Board of Directors as a Director.



December 12, 2025

**RE: Joint Use and Planning Agreements Regulation**

Dear Members,

Joint use and planning agreements (JUPAs) are a formal partnership between a municipality and a school board to enable the integrated and long-term planning and use of school sites on municipal reserve (MR), school reserve (SR) and municipal and school reserve (MSR) land. More than one municipality or school board may be a party to a JUPA.

The current deadline to have a Joint Use and Planning Agreement (JUPA) in place is June 10, 2026. This deadline was extended from an earlier date and requires municipalities to formalize partnerships with school boards for the integrated planning and use of school sites, facilities, and other shared lands.

As per the attached Regulation, there has recently been an exemption granted "if the school board does not own or occupy a school building within the municipality's boundaries."

If you have not yet done so, it is recommended that each Summer Village contact their school division(s) to confirm you fall under the exemption and do not need to enter into a JUPA.

Regards,

Brian Waterhouse  
President ASVA



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## LGFF Capital and CCBF Project Eligibility Restrictions

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**From** MA LGFF Capital <MA.LGFFCapital@gov.ab.ca>

**Date** Tue 12/16/2025 10:32 AM

**To** svsouthview@outlook.com <svsouthview@outlook.com>

 1 attachment (199 KB)

Summer Village of South View 11212024.pdf;

Dear Ms. Duncan,

Last year, the Summer Village of South View received the attached letter from Ethan Bayne, Assistant Deputy Minister, regarding project eligibility restrictions placed on the summer village under the Local Government Fiscal Framework (LGFF) Capital and Canada Community-Building Fund (CCBF) programs.

These restrictions apply to municipalities identified as having potential viability and infrastructure management challenges determined using two measures:

- Investment in Infrastructure Ratio, which **must remain at 1.0 or above**; and
- Capital Grants as Percentage of Investment in Infrastructure Ratio, which **must not exceed 0.8**.

This email serves as a courtesy reminder that these restrictions remain in effect until one of the two measures is at the required level for a minimum of three consecutive years, or until your municipality is able to demonstrate that its core infrastructure is in good condition.

The attached letter includes information on your municipality's ratios for the 2020 to 2023 period. Based on 2024 data, your municipality's Capital Grants as Percentage of Investment in Infrastructure Ratio was 0.95, which is still above the required level; however, the Investment in Infrastructure Ratio has improved to 1.57, which is within the required level. If, over the next two years, your Investment in Infrastructure Ratio remains above 1.0 and/or the Capital Grants ratio falls to 0.8 or below, the restrictions will be lifted in late 2027.

We will continue to provide annual updates on your municipality's ratios until the restrictions are lifted. Your next update, based on 2025 ratios, is expected in fall 2026.

If you have any questions about the restrictions, please reach out to a grant advisor at [ma.lgffcapital@gov.ab.ca](mailto:ma.lgffcapital@gov.ab.ca), or dial toll-free at 310-0000, then 780-422-7125.

Sincerely,

JD Kliewer  
Executive Director, Grants and Education Property Tax Branch

Classification: Protected A



AR116598

November 21, 2024

Wendy Wildman  
Chief Administrative Officer  
Summer Village of South View  
PO Box 8  
Alberta Beach AB T0E 0A0

Dear Ms. Wildman:

I am writing in follow up to my April 5, 2024 letter, which was a courtesy warning advising you that Local Government Fiscal Framework (LGFF) project eligibility restrictions could be put in place this fall, if the Summer Village of South View continues to be recognized as having potential viability and infrastructure management challenges.

For the purpose of the LGFF Capital program, municipalities are recognized as having these potential challenges when they trigger the following two measures:

- Investment in Infrastructure ratio – triggered when it falls below 1.0, which indicates municipal capital spending is less than depreciation of municipal assets.
- Capital Grants as Percentage of Investment in Infrastructure ratio – triggered when the indicator is above 0.8, which indicates significant reliance on allocation-based infrastructure grants.

Effective August 2024, these project eligibility restrictions are now also in place for the Canada Community-Building Fund (CCBF) program, with the same measures used.

As outlined in my previous correspondence, a warning is issued when the above measures are triggered for three consecutive years, and restrictions are put in place if the above measures are also triggered in the fourth consecutive year.

Upon review of 2023 data, it was determined that the Summer Village of South View triggered both ratios for the fourth consecutive year, as outlined below.

Investment in Infrastructure				Capital Grants as Percentage of Investment in Infrastructure			
2020	2021	2022	2023	2020	2021	2022	2023
0.91	0.88	0.70	0.90	2.27	2.36	2.65	1.78

.../2

Triggering both measures over the four year period means that only projects that pertain to core infrastructure will be accepted for LGFF and CCBF funding, with core infrastructure defined as capital assets related to:

- roads and bridges;
- water, wastewater and storm water systems;
- police, fire and emergency services;
- infrastructure management systems; and
- disaster mitigation.

In addition, if cash-flow updates are required to previously accepted LGFF and CCBF projects not related to core infrastructure, they will be subject to a higher degree of scrutiny.

The project eligibility restrictions are effective immediately for the LGFF Capital program and effective January 1, 2025 for the CCBF program. Deferring the CCBF implementation of the restrictions to January is in consideration of the new CCBF Program Guidelines being released at the end of August, which gave municipalities less time to adopt to the new policy.

The restrictions will be in place until at least one of the two measures is at the required level for a minimum of three consecutive years, or until the Summer Village of South View is able to demonstrate that its core infrastructure is in good condition, whichever is earlier.

If your municipality's core infrastructure is in good condition, this can be demonstrated through submission of an asset condition assessment to [ma.lgffcapital@gov.ab.ca](mailto:ma.lgffcapital@gov.ab.ca). If your municipality's core infrastructure condition is not known, you can make the decision to evaluate your infrastructure as part of an asset management plan. This activity can be funded through the LGFF Capital or Operating programs, the CCBF, or with any remaining Municipal Sustainability Initiative capital or operating funding.

Additional information on project eligibility restrictions is outlined in the program guidelines, available on the LGFF ([www.alberta.ca/local-government-fiscal-framework-capital-funding](http://www.alberta.ca/local-government-fiscal-framework-capital-funding)) and CCBF ([www.alberta.ca/canada-community-building-fund](http://www.alberta.ca/canada-community-building-fund)) program websites. Municipal Affairs staff are also available to you if you have any questions or require assistance. To speak to a grant advisor, please dial toll-free at 310-0000, then 780-422-7125.

Sincerely,



Ethan Bayne  
Assistant Deputy Minister



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**Honourable Ric McIver, ECA, MLA**  
Calgary-Hays

December 16, 2025

To All Newly Elected Municipal Councils,

I am pleased to extend my warmest congratulations to both new returning councilors on your election to municipal office this past October. Serving your communities is both a privilege and a profound responsibility, and I commend you for stepping forward to represent the residents who have placed their trust in you.

As someone who previously had the honour of serving as on a municipal council and as Minister of Municipal Affairs, I want to express my deep appreciation for the dedication demonstrated by municipal leaders across our province. It was truly an honour working with you, and I remain grateful for the important role you play in strengthening local governance and improving the quality of life for your communities. Municipal governance is often closest to the day-to-day needs of residents. The decisions you make—whether related to infrastructure, community safety, local services, or neighbourhood development—have a direct and immediate impact on the lives of the people you serve. I encourage you to continue working with the new minister in this endeavor.

As we enter the Christmas season, I extend my heartfelt wishes to you, your councils, and your families for a joyful and peaceful Christmas, and a healthy and prosperous New Year. May the months ahead be filled with success as you carry out the vital work of serving your residents.

Sincerely,

Honourable Ric McIver, ECA, MLA  
Speaker of the Legislative Assembly of Alberta  
Calgary-Hays

# Municipal Musings

## Recap of 2025

Municipal Services Division had a busy 2025. Housing matters were top of mind, with the ministry engaging with key stakeholders over the spring and summer to understand potential barriers to expanding housing supply in Alberta. In addition, the ministry examined how land-use planning and existing regulations and procedures have influenced housing development.

The Government of Alberta also passed Bill 50, the *Municipal Affairs Statutes Amendment Act*, 2025 that saw amendments to local elections, the *Municipal Government Act*, and updates to first-time homebuyers protections. The division also engaged on the issue of recall of locally elected officials through targeted engagement with municipal administrations across Alberta. The engagement sessions involved discussions on thresholds, oversight, fundraising, collection of personal information, and the process of recall.

## Post Election

Alberta's local general elections began in summer villages in summer 2025, with the remaining being held on October 20, 2025. Chief Elected Officials and councillors were up for election in all cities, towns, villages, specialized municipalities, and municipal districts across the province, as were trustees for public and separate school divisions.

With the 2025 elections now complete, the Municipal Services Division is exploring a review of the *Local Authorities Election Act*.

## Meet MA!

The Land Use planning and Improvement Districts (IDs) team, comprised of two planners, one ID Advisor, and a Manager, provide direct services and supports to Alberta, including members of the public, municipalities, and government/non-government organizations. The team focuses on land-use planning matters under Part 17 of the *Municipal Government Act* (planning and development, subdivision and development provisions, statutory documents, land-use bylaw requirements, etc.) and supporting six of the province's seven IDs.

The team also provides support to other areas of the provincial government in land-use planning, stakeholder engagements involving land-use policy and legislation, and issues impacting municipal and provincial land-use policy. Please contact our team at [ma.advisory@gov.ab.ca](mailto:ma.advisory@gov.ab.ca)

## 2025 Municipal Election Stats

12%



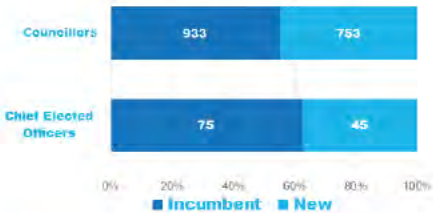
Municipalities had all councillors return

5%



Municipalities elected entirely new councils

### Incumbents



### Local Political Parties



29% of popular vote was captured by local political parties in Edmonton

51% of popular vote was captured by local political parties in Calgary

### Close Races!

13  
12  
16

Elections decided by 1 vote

Municipalities conducted recounts

Candidates were within 0.5 per cent of total vote election to office

For any questions, comments and feedback regarding the newsletter, please contact: [ma.engagement@gov.ab.ca](mailto:ma.engagement@gov.ab.ca)



# NOTICE OF SETTLEMENT IN CLASS ACTION LAWSUIT

[Home](#) / [News](#) / Notice of Settlement in Class Action Lawsuit

[← News](#)

In October, ABmunis received a letter from Napoli Shkolnik Canada and Freeman Litigation asking us to share a notice with our members about a class action lawsuit against pharmaceutical companies related to the opioid crisis.

At first, we weren't sure how to proceed. We had never received a letter like this before and wanted to ensure we were sharing accurate information. To clarify, we spoke directly with one of the lawyers involved in the case.

Here's what we learned, so you can better understand the notice too.

## **What is the class action lawsuit about?**

Municipalities are suing several pharmaceutical companies involved in the marketing, promotion, distribution or sale of pharmaceutical opioid products in Canada. The lawsuit alleges that these companies made misrepresentations about opioid products, and seeks monetary damages for the costs municipalities incurred relating to opioid addiction.

## **What does class mean in this lawsuit?**

The City of Grande Prairie and the Corporation of the City of Brantford are acting as representative plaintiffs on behalf of all municipalities and local governments in Canada. This means every municipality and local government in Canada is automatically a member of the class — unless they choose to opt-out.

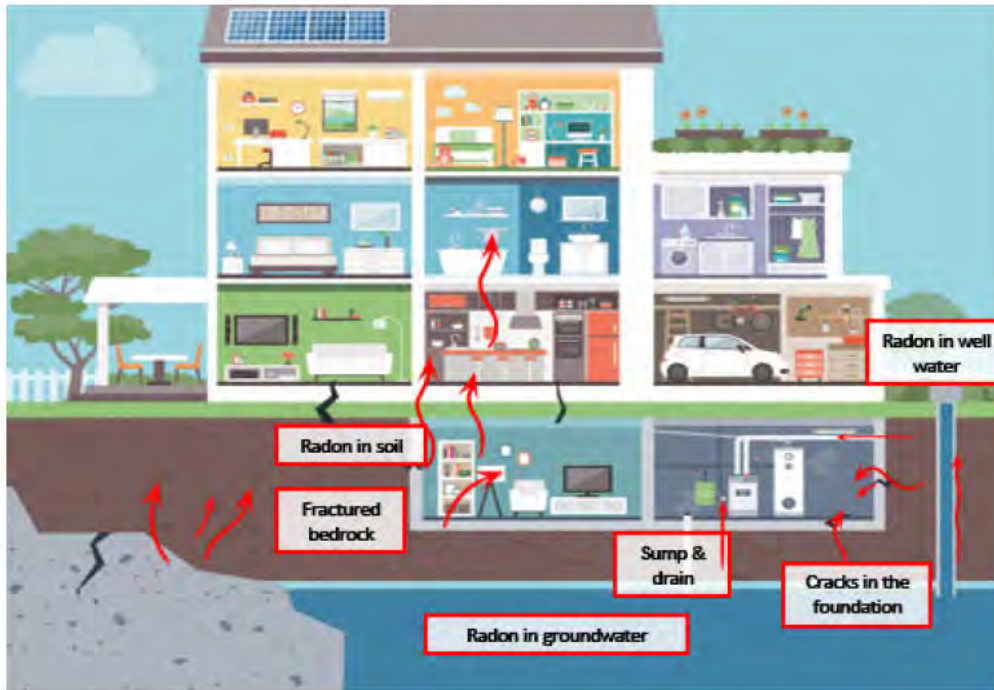
## **What is the notice about?**

The plaintiffs and Mylan Pharmaceuticals, one of the pharmaceutical companies named in the lawsuit, have reached a proposed settlement. As Mylan Pharmaceuticals is a minor player relative to other pharmaceutical companies named in the suit, the settlement is small and will be used towards legal costs as the suit against larger players continues. As part of this process, the court requires the plaintiffs' legal counsel to notify all class members (any municipality and local government in Canada) in case they wish to opt-out of the settlement.

## **What do you need to do as a municipality?**

If you have questions or concerns about the lawsuit or settlement or wish to opt-out, visit the [\*\*Napoli Shkolnik Canada Mylan Settlement\*\*](#) or contact the law firm directly at 1.888.531.0675.

Radon is an odourless, colourless, radioactive gas in our homes that comes from uranium in our soil. Canada has one of the highest levels globally and levels are rising. Lung cancer is the most commonly diagnosed cancer, with highest rate of cancer deaths annually- more than breast and prostate combined. Radon is the leading cause among non-smoker's. The easiest way to protect yourself is to test your home and office!



Health Canada recommends testing for radon and taking action if levels are above 200Bq/m<sup>3</sup> (radiation measurement). You can use a one time alpha tracker or reusable monitor to test for 90 days, usually in the Fall to Winter as results are more accurate with fewer doors/windows opening to impact testing.

To test, find the room in the lowest level of the building that you spend a few hours in a day. Avoid furnaces, bathrooms or near windows, electronics and direct sunlight. Take your monitor and press the reset button at the back with a pen to calibrate. After 24 hours, it will start testing. If you use a alpha tracker , skip this step, simply open and place- it will start working immediately. After 90 days, see the long term average on your monitor to view your radon average. Trackers from [homeradontest.ca](http://homeradontest.ca) come with a shipping label for testing in Canadian laboratory. If levels are high (see table below), take appropriate action by looking at radon mitigation, a pipe-fan system to reduce levels. For more information see the links below or contact [info@ablung.ca](mailto:info@ablung.ca).



Introduction to Radon and how to test video: <https://ablung.ca/lung-health/radon/>

Radon guide: <https://ablung.ca/wp-content/uploads/2023/08/AB-Lung-Radon-Screening-Program-Booklet.pdf>



#### REDUCE AT YOUR DISCRETION

If your radon level is below 200 Bq/m<sup>3</sup>.

Reduce your radon levels at your discretion as a homeowner.

#### REDUCE SOON

If your radon level is above 200 Bq/m<sup>3</sup>.

Reduce your radon levels within 1 year.

#### REDUCE NOW

If your radon level is much higher than 200 Bq/m<sup>3</sup>.

The higher the level, the sooner you should reduce your radon levels.



## 2025 Year in Review - Newsletter

As the year draws to a close, we reflect on ASVA's initiatives and achievements on behalf of our members. This has been a productive year for ASVA, highlighted by hosting one of the most successful conferences to date. Representatives from 84% of the member summer villages participated, ensuring robust engagement across our community. Some resolutions were submitted and the Board will work on advocating these to the GOA. The open mic session facilitated valuable discussions and generated ideas that have been submitted to the Board for consideration. Additionally, the Conference Organizing Committee has commenced preparations for the 2026 conference.

At this year's conference, the Summer Village of Ma-Me-O Beach provided an update on their viability audit and described the challenges faced thus far. In support of Ma-Me-O's continued status as a summer village, the ASVA participated in the viability review committee, submitted letters of endorsement to Municipal Affairs Minister Dan Williams, and held meetings with him. The Minister has since granted approval for Ma-Me-O to remain a summer village.

On November 12, Mike Pashak and I had a meeting with Minister Dan Williams and his support staff. The purpose of this meeting was to introduce the Minister to Summer Villages and discuss ASVA's achievements as well as our collaboration with his Ministry. Key topics included the evolving nature of Summer Villages, notably our population growth which is outpacing that of most smaller municipalities in Alberta, and the resulting demand from residents for enhanced urban-style infrastructure such as roads, bridges, water and wastewater systems, recreational amenities, and broadband connectivity. The Minister expressed particular interest in our work on financial health metrics and their potential to provide early warning indicators for municipalities experiencing fiscal stress. He also engaged with our recommendations regarding the Education Property Tax requisition and its potential benefits for municipalities with populations of 2,500 or fewer. The Minister made it clear there would be no increase to LGFF, referencing Alberta's \$6 billion deficit to reinforce this position, and noted his concern about the viability of certain municipalities facing declining populations and aging infrastructure.





In the past year, two Chief Administrative Officer (CAO) focus sessions were conducted virtually, addressing topics such as election planning, financial metrics, and post-election analysis. These sessions received strong participation. The financial metrics indicated that Municipal Affairs is currently developing policies centered on three main areas: financial health assessment, fiscal relationship review, and early intervention and support, all within the evolving Fiscal Sustainability Framework. Post-election data revealed that 35% of councillors are new to council, and elections occurred in 37% of summer villages. These focus group sessions will continue through 2026, so watch for the invitations.

During the Board of Directors meeting on December 11, the directors resolved to maintain the 2026 membership fees at the same level as those set for 2025. The success of the recent conference provided subsidy for the 2026 fees. As we all look forward to a new year, the ASVA Board of Directors want to thank all of you for your continued support. We must all stick together as a larger voice gets more recognition. If you have any questions, suggestions, or comments, don't hesitate to call our Executive Director, Kathy Krawchuk at (780)236-5456 or email her at [execdirector@asva.ca](mailto:execdirector@asva.ca)

On behalf of the Board of Directors, we wish you and your families a Merry Christmas and a Happy New Year.

Sincerely,

Brian Waterhouse  
President ASVA





January 5, 2026

Summer Village of SouthView  
Box 8  
Alberta Beach, AB  
T0E-0A0

Dear Council:

Lac Ste. Anne East End Bus Society has considered challenges in operations due to inflationary increases. The Society has depended on FCSS funding to subsidize trips for seniors to reduce isolation by increasing socialization. As you are aware, many community groups request FCSS funding and funding levels to EEB have shifted in some communities. There were no funding increases in 2025.

In 2025 to adjust to the economic pressures, EEB Society Board members have:

- increased single trip fees from \$18.00 to \$20.00
- increased patron portion of booked trips by 10%.

In 2025 the funding format transitioned to a per Capita rate of \$6.78 per Capita. To meet the operational needs of the service for 2026, the board has authorized an increase to \$7.50 per Capita to member municipalities. The Summer Villages contribute \$375.00 voluntarily toward operational costs as well.

Per Capital Rate	\$ 7.50			
	LSAC	Onoway	Alberta Beach	Summer Villages
Population	7628	966	864	
2026 Rate	\$ 57,210.00	\$ 7,245.00	\$ 6,480.00	\$ 4,125.00
Operating Add On	\$ 4,000.00	\$ 5,000.00	\$ 3,600.00	
Operating Sub Total	\$ 61,210.00	\$ 12,245.00	\$ 10,080.00	\$ 4,125.00

We recognize the additional contributions of the partner municipalities, without financial and operational assistance, this service would not be feasible.

We thank you for your continued support and championing transit options for rural Albertans in our region.

Best Regards,

Jennifer Thompson  
Chief Administrative Officer  
Town of Onoway

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**Meeting request with Minister Williams – ABmunis Spring Municipal Leaders Caucus 2026**

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**From** MA Engagement Team <ma.engagement@gov.ab.ca>

**Date** Wed 1/7/2026 3:59 PM

**Cc** Navroop Tehara <Navroop.Tehara@gov.ab.ca>; Karen Pottruff <Karen.Pottruff@gov.ab.ca>

 1 attachment (31 KB)

2026 ABmunis Meeting Template.xlsx;

Dear Chief Administrative Officer:

I am writing to inform you of a potential opportunity for municipal councils to meet with the Honourable Dan Williams, Minister of Municipal Affairs, at the 2026 Spring Municipal Leaders' Caucus (MLC), scheduled to take place at the Edmonton Convention Centre from March 26 – 27, 2026. These meetings will be in person at the Edmonton Convention Centre or the Alberta Legislature, as scheduling permits.

Should your council wish to meet with Minister Williams during the MLC, please submit a request by email with potential topics for discussion on the attached meeting request template to [ma.engagement@gov.ab.ca](mailto:ma.engagement@gov.ab.ca) no later than January 30, 2026.

We generally receive more requests than can be reasonably accommodated over the course of the convention. Requests which meet the following criteria will be given priority for meetings during the convention:

- Municipalities that identify up to three discussion topics related to policies or issues directly relevant to the Minister of Municipal Affairs and the department.
  - It is highly recommended to provide details on the discussion topics.
- Priority will be given to requests from municipalities at a distance from Edmonton and to municipalities with whom Minister Williams has not yet had an opportunity to meet.
- Meeting requests received after the deadline will not be considered for the convention.

All municipalities that submit meeting requests will be notified at least two weeks prior to the convention as to the status of their request.

Municipal Affairs will make every effort to find alternative meeting opportunities throughout the remainder of the year for municipalities the Minister is unable to accommodate during the convention.

If you encounter any issues with the meeting request template, please email the Engagement Team for assistance.

Engagement Team  
Municipal Services Division  
Municipal Affairs

Classification: Protected A



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**FW: Hurry and Secure your Seat for Emerging Trends Today**

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**From** angela@municipalrisingtides.com <angela@municipalrisingtides.com>

**Date** Fri 1/9/2026 9:16 AM

**To** 'Summer Village of South View' <svsouthview@outlook.com>

If we don't already have this on the January agenda, please add it.

Thanks,

Angela

---

**From:** Atique, Dania <datique@brownleelaw.com>

**Sent:** January 8, 2026 4:11 PM

**To:** angela@municipalrisingtides.com

**Subject:** Hurry and Secure your Seat for Emerging Trends Today

# EMERGING TRENDS IN MUNICIPAL LAW

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**PRESENTED  
BY**



**BROWNLEE LLP**  
*Barristers & Solicitors*

**CALGARY** February  
5th, 2026

**EDMONTON** February  
12th, 2026

The Edmonton and Calgary sessions are filling up fast, register today!

Don't miss out on the opportunity to learn about the latest legal insights and current issues relevant to municipalities across the province. We will address topics including:

- preparing for new AI data centres
- protecting municipalities from internal fraud
- owner's duty of care: an emerging area of concern
- dual loyalties in regional governance and much more.

Emerging Trends in Municipal Law will be held in-person in Calgary and Edmonton, and the Edmonton date will also offer a live-stream option for virtual attendance.

# Event Details

CALGARY	EDMONTON
<p><b>WinSport Arena</b> 88 Canada Olympic Rd SW, Calgary</p> <p>-</p> <p>Thursday, February 5, 2026 7:45 am – 4:30 pm</p> <p>-</p> <p>In-person only</p> <p><b><u>REGISTER</u></b> <b><u>Feb. 5<sup>th</sup> 2026</u></b></p>	<p><b>Edmonton Expo Centre</b> 7515 - 118 Ave. NW, Edmonton</p> <p>-</p> <p>Thursday, February 12, 2026 7:45 am – 4:30 pm</p> <p>-</p> <p>In-person   Virtual</p> <p><b><u>REGISTER</u></b> <b><u>Feb. 12<sup>th</sup> 2026</u></b></p>

## Tickets

**In-Person Admission: \$209** + applicable taxes & fees

**Virtual Admission: \$149** + applicable taxes & fees

## Hotel Booking Information

Should you require accommodation feel free to access our discounted hotel rates:

### Calgary

**Hotel:** Four Points by Sheraton Calgary West

**Address:** 8220 Bowridge Crescent, NW

The deadline for the group rate has ended. You can still contact the hotel if you require a room at **403.288.4441** or [book a room online](#)

### Edmonton

**Hotel:** Sandman Signature Edmonton Downtown

**Address:** 10235 – 101 St. NW, Edmonton

To book a room before January 26<sup>th</sup>, 2026, call **1-800-SANDMAN**, [email the hotel](#), or [book a room online](#) and provide the following information:

**Block Code: "2602EMERGI"**

If you have any questions, please contact Dania Atique at [datique@brownleelaw.com](mailto:datique@brownleelaw.com).

*This event is by invitation only.*

We hope you can join us!

**Brownlee LLP**



*This message is sent on behalf of the Brownlee Municipal Practice Area.*

*You are receiving this correspondence because you have previously attended Emerging Trends in Municipal Law, or because you or your employer has utilized or expressed interest in utilizing our services.*

Connect with us:

**Edmonton:**

2200 Commerce Place  
10155 102 St. NW  
Edmonton, AB T5J 4G8  
(780) 497-4800  
Toll Free: 1-800-661-9069

**Calgary:**

1500 Watermark Tower  
530 – 8 Ave. SW  
Calgary, AB T2P 3S8  
(403) 232-8300  
Toll Free: 1-877-232-8303

**Vancouver:**

1450 Toronto Dominion  
Tower  
700 West Georgia St.  
Vancouver, BC V7Y 1K8  
(604) 416-5100

**Regina:**

7th Floor, Royal Bank  
Building  
2010 – 11th Avenue  
Regina, SK S4P 0J3  
TEL: (306) 271-2888

**Website:** [BrownleeLaw.com](http://BrownleeLaw.com)

**LinkedIn:** [Brownlee LLP](http://Brownlee LLP)

*If you do not wish to receive information regarding upcoming Emerging Trends in Municipal Law sessions, [Unsubscribe here](#).*



**DANIA ATIQUE | MARKETING EVENTS COORDINATOR | BROWNLEE LLP**  
**MARKETING**

**m.** 780-497-4800 | **d.** 780-970-5739 | **f.** 780-424-3254 | [datique@brownleelaw.com](mailto:datique@brownleelaw.com)  
2200 COMMERCE PLACE | 10155 – 102 STREET | EDMONTON, AB T5J 4G8  
**Toll-Free.** 800-661-9069 | [www.brownleelaw.com](http://www.brownleelaw.com)

*We acknowledge the traditional territories of the Indigenous peoples of the Treaty 6 region and the Metis settlements and Metis Nation of Alberta, regions 2, 3 and 4. We respect the histories, languages and cultures of the First Nations, Metis, Inuit and all First Peoples of Canada, whose presence continues to enrich our community.*

*Brownlee LLP would like the opportunity to send you invitations and legal news electronically. Please give us your permission by [clicking here](#).*

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Summer Village of South View – 4<sup>th</sup> Quarter Safety Codes Report

