

Notice and Agenda for Regular Board Meeting
Stilwell Utility Department
925 West Hickory, Stilwell, OK 74960 with videoconferencing
VIA Zoom App ID: 479 709 7822
Tuesday, June 10, 2025
5:00 P.M.

I. Call Meeting to Order

II. Consent Agenda

These items are placed on the Consent Agenda so that members of the Stilwell Utility Department ("SUD") board, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all SUD board members will be removed and heard of as part of the Regular Agenda.

- a. Approval of Regular Meeting Minutes: May 13, 2025

III. Regular Agenda

1. Discussion and possible action to approve, approve with modifications or deny any item removed from the consent agenda.

IV. New Business

Consideration, discussion, and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. 25 O.S. §311(A)(10).

V. Adjournment

Posted: 11:00 A.M. June 6, 2025
925 West Hickory-Utility Office
20 South First-City Hall
SUD Board Chairman, Vice-Chairman, Secretary, or General Manager





Notice and Agenda for Regular Board Meeting
Stilwell Area Development Authority
925 West Hickory, Stilwell, OK 74960 *with videoconferencing*
VIA Zoom App ID: 479 709 7822
Tuesday, June 10, 2025
5:00 P.M.

I. Call Meeting to Order

II. Consent Agenda

These items are placed on the Consent Agenda so that members of the Stilwell Area Development Authority board, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all SADA board members will be removed and heard of as part of the Regular Agenda.

- a. Approval of Regular Meeting Minutes: May 13, 2025
- b. Approval of Payment of Purchase Order Invoices for the Month of May 2025: \$605,276.62

III. Regular Agenda

- 1. Discussion and possible action to approve, approve with modifications, or deny any item removed from the Consent Agenda.
- 2. Construction projects update.
- 3. Discussion and possible action to approve, approve with modifications, or deny Pay Application #6 from Cook Consulting of \$154,070.46.
- 4. Discussion and possible action to approve, approve with modifications, or deny Pay Application #7 from Cook Consulting of \$106,425.00.
- 5. Discussion and possible action to agree with Cook Consulting on extension of existing contract, including but not limited to, identifying amount of additional contract time to be allocated.
- 6. Discussion and possible action to approve, approve with modifications, or deny Pay Application #15 from Walters-Morgan in the amount of \$828,152.60.
- 7. Discussion and possible action to acknowledge receipt of April 2025 Financial Reports.
- 8. Discussion and possible action regarding rate study from UFS.
- 9. Discussion and possible action to approve, approve with modifications, or deny the Budget and Salary Plan for FY 2025-2026.
- 10. Discussion and possible action to approve, approve with modifications, or deny Annual and Monthly Blanket Purchase Orders for FY 2025/2026.

11. Discussion and possible action to accept, accept with modifications or deny engagement letter from Mike Green in connection with the audit for fiscal years ending June 30, 2025.
12. Discussion and possible action to approve, approve with modifications, or deny renew/retain contract with SADA CPA Robert St. Pierre for FY 2025-2026.
13. Discussion and possible action to approve, approve with modifications, or deny a Legal Services Agreement renewing/retaining attorney Grant T. Lloyd for FY 2025-2026.
14. Discussion and possible action to approve, approve with modifications, or deny renew/retain contract for grant writing services from Shelldon Miggetto for FY 2025-2026.
15. Discussion and possible action to approve or not approve an annual service contract with Trojan UV in the amount of \$13,995.00.
16. Discussion and possible action to approve or not approve an annual service contract with United Engines in the amount of \$5,515.00.
17. Discussion and possible action to approve, approve with modifications, or deny Workers Compensation Insurance provided by OMAG for a term starting 7/1/25 and ending 7/1/26 for an amount not to exceed \$30,814.00.
18. Discussion and possible action to approve, approve with modifications, or deny entering into a financing agreement with Carson Community Bank for a Bucket Truck from Altec in the amount of \$202,667.00 for a 60-month term, allowing the General Manager to be the authorized signer for this agreement.
19. EXECUTIVE SESSION – Motion to exit Regular Session and enter Executive Session.
Discussion regarding the compensation of salaried SUD/SADA General Manager, Brad Doublehead as provided by 25 O.S. §307(B)(1).
20. Reconvene into Regular Session.
21. Discussion and possible action to approve, approve with modifications, or deny compensation of SUD/SADA General Manager, Brad Doublehead.
22. Status Report by Brad Doublehead.

IV. New Business

Consideration, discussion, and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. 25 O.S. §311(A)(10).

V. Adjournment

Posted: 11:00 A.M. June 6, 2025

925 West Hickory-Utility Office

20 South First-City Hall

SADA Board Chairman, Vice-Chairman, Secretary, or General Manager

