

# **Fiscal Policy**

League of Women Voters of Warren County

Revised August 1, 2022

I. Registration fees:

The LWVWC will pay the registration fee for board-approved delegates attending meetings of interest to the LWVWC.

II. Except for conventions, travel expenses incurred attending an approved meeting will be reimbursed as follows:

- A. Mileage as allowed by IRS
- B. Meals up to \$100 per day (revised 2022)
- C. Lodging: lowest rate available

III. Operating expenses paid by the LWVWC:

- A. Materials used, including toll telephone calls and postage
- B. Services, such as printing, rendered by non-members
- C. Babysitting services may be reimbursed for League functions with prior Board approval.

IV. Vouchers or bills for payment of the above must be submitted to the treasurer within 60 days.

V. The LWVWC, being a volunteer organization, will not reimburse for the following:

- A. Services and time of members performing League duties
- B. Personal expenses, such as cost of refreshments, incurred fulfilling League activities.

VI. Exceptions to the above will be considered by the Board. Application must be made before the expenses are incurred.

VII. Report all expenses to the treasurer, even those for which reimbursement is not expected. Doing that will give a reasonable close accounting of League costs.

Adopted June 29, 1988  
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