

**Summit Lake Paiute Tribe
Special Council Meeting
Wednesday October 10, 2018
Primary Administrative Office, Sparks, Nevada**

CALL TO ORDER: Chairwoman Randi DeSoto called the Special Council Meeting of Wednesday, October 10, 2018 to order at 11:09 am.

ROLL CALL: Secretary Treasurer Eugene Mace called the roll: Chairwoman Randi DeSoto, present via phone; Vice-Chairwoman Nedra Crane, present; Secretary/Treasurer Eugene Mace Sr., present and Council Member Phillip Frank, present.

STAFF: Linda Quinn, Financial Director; and Donna Komar, Tribal Coordinator, Deirdre Queahpama, Finance Clerk

Presentation of the 2019 Budget

Ms. Quinn gave the Council budget packets with the budgets of 2016 (\$160,000), 2017 (\$165,000 with indirect) 2018 and the proposed 2019 budget. 2016 and 2017 were normal budgets.

Ms. Quinn reviewed the 2018 budget. Additional items that were added to the 2018 budget were a new vehicle, the water filtration system, and a new building for the Administrative Office on the Reservation. If the money was not spent in 2018, it will be rolled over to 2019 to complete the project.

The proposed budget for 2019 shows the carryover money from 2018 because the projects will not be fiscally completed in 2018. There is a wish list for 2019. It also has a list of Operating costs for personnel fees, Audit fees, Council fees (enough for 13 meetings), and Enrollment Committee costs.

Professional Services: There was a discussion of obtaining IT services. Ms. Komar reviewed the different options and estimated costs for new IT services. They need to find the right fit. Mr. Crane knows someone who could do analysis of the network. The Council decided to look for a contractor or free-lancer. Ms. Crane is concerned with security. They must have certifications in IT and leave the passwords with someone in the office and train a person to do system backups. Ms. Komar will prepare a solicitation and send it out to the Council for review.

There was a comparative list of what was spent on Operating expenses from 2018 to 2019 including transcriber (recording secretary), general office supplies, postage, document destruction, training/conferences, and burial fund. 2018 had more expenses than in the past. There was a discussion on how to balance and fit things into the 2019 budget.

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It was decided to request one-time funding for an enrollment person. It was the consensus of the Council to send a request to the BIA (Robert Eben) for a part-time enrollment person. There is also a need for a new computer for enrollment.

The Council and staff discussed what cuts to make to the CPTG budget to stay within the budget costs. Ms. Quinn will make all the changes and have a clean revised budget to send out.

Ms. Youmans has received the final paperwork/contract to be signed to accept \$150,000 in grant moneys for Natural Resources Department for fish and sage grouse projects.

Mr. Crane knows of someone with a D8 Cat (bulldozer) to consider for heavy equipment purchase with an \$8,000 cost. He will do some research and take a picture of it.

The chairwoman signed the 3rd Quarter Finance reports SF425's for all programs.

There was a good opportunity for a new building that was under budget, but was sold the previous day. Ms. Komar asked how the Council wanted to move forward since they need to act quicker on the opportunities for a new building. There was a discussion on the funding. It was agreed that the Council needs to act faster. Someone has to be authorized to make the decision and act quickly. The market is moving very fast.

There will be meetings for HUD with Mr. Nibbelink on Wednesday, November 14, 2018 starting at 10:30 am and on Thursday, November 15, 2018 from 6:30 pm to 8:30 pm.

The General Council meeting will be at the Summit Lake Reservation on Saturday, October 20, 2018. People should meet at the Sparks office at 5:00 am to travel to the Lake. Ms. Macko is excused from the meeting.

Budgeting Verizon Cell Phones: At one time the five Council members had Tribal phones. Now only the Chairwoman has one. These phones are for Tribal business only. It was the decision to get phones for the remaining Council members. Each person can use the Tribal credit card to purchase screen protectors and cases. Ms. Quinn will arrange to get four new phones with four new phone numbers.

It was recommended that each Council member check their Tribal email once a day.

Ms. Komar and Ms. Crane are attending a question and answer session with Steve Sisolak sponsored by ITCN. It was requested that if anyone had a question they wished to be answered, to send it to either of the women. It is October 12, 2018 at 1:00 pm.

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MOTION: Chairwoman Randi DeSoto moved to adjourn. Secretary/Treasurer Eugene Mace, Sr. seconded the motion. Vice-Chairwoman Nedra Crane called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. The meeting was adjourned at 1:35 pm.

CERTIFICATION

I, **Eugene Mace, Sr.**, Secretary/Treasurer of the Summit Lake Paiute Tribal Council, hereby certify that the Minutes of the October 20, 2018 Council Meeting were approved by the Council during a duly held meeting November 17, 2018 at which there was a quorum present, and the Council voted: **4 - FOR 0 - AGAINST 0 -ABSTAINING**, Chairwoman Randi DeSoto did not vote because there was not a tie vote.

11/20/2018
Date

Eugene J. Mace
Eugene Mace, Sr.
Secretary/Treasurer