

## EMMONS COUNTY JOB DESCRIPTION

### **Seasonal Highway Maintenance Worker II**

**JOB SUMMARY:** This position will involve working outdoors in different climate and weather conditions. This is a temporary seasonal position, will work 10-hour shifts or longer. May also work less than 40 hours per week dependent upon workload criteria and/or weather conditions

This position is seasonal. Usually, April thru October depending on weather conditions.

#### **PRIMARY DUTIES AND RESPONSIBILITIES:**

- Aids highway maintenance crew with general labor duties
- Asphalt patching, flagging, hand grading and weed cutting
- Operate semi-tractor trailer combinations hauling gravel, tractors with mowers, disks and other attachments; operate other light and medium duty equipment including loaders.

#### **ACCOUNTABILITIES:**

- Observe established safety practices and procedures when working with tools and equipment.
- Ensure equipment is in good operating condition by making adjustments and performing routine maintenance as operating results and conditions require.
- Create a positive and productive work atmosphere by communicating and maintaining a professional manner with supervisor, employees and the general public.
- Required to work after hours, weekends and holidays during road and weather emergencies.

#### **JOB QUALIFICATIONS, EXPERIENCE AND EDUCATION:**

- Must be a high school graduate or GED certified, 18 years of age or above.
- Must possess and retain a Class A CDL as issued by the Driver's License Division of the State of North Dakota and a valid up to date CDL/DOT Medical Card, with no serious driving convictions.
- Applicant will be subject to post offer driver's license and criminal background checks and drug screening.

#### **WORKING CONDITIONS/PHYSICAL AND MENTAL DEMANDS:**

- Physical environment consists of indoor/outdoor exposure to various extremes of climate and weather.
- Will include physical motions of sitting, standing, walking, bending, pushing, pulling, crouching, twisting, grasping, climbing, lifting and carrying heavy items and other physical motions.

- Occasionally required to work early shifts, respond to call back or emergency procedures at all hours of the day, including holidays and weekends.
- Employees in this position are subject to random alcohol and controlled substance testing in accordance with the federal mandated Omnibus Transportation Employee Testing Act of 1991.

**STARTING SALARY: \$24.16/hr**

**CLARIFICATION CLAUSE:**

This job description is not intended and should not be construed to be a complete list of all duties, skills, responsibilities or working conditions associated with the job. It is intended to be a reasonable outline of those principal job elements essential in maintaining equipment operator related positions. The job description is not a contract. The County reserves the right to modify job descriptions at any time.

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**Employee Signature**

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**Date**