

Richwood Village Council Regular Meeting – Agenda 08/11/2025

1. Pledge of Allegiance

2. Call to order and Roll Call

Reddy Brown Y Pat Morse Y Von Beal Y Donald Ridgeway Y Jackie Hamilton Y Brad Plotner Y

3. Meeting Minutes from regular meeting on 07/28/2025

Motion to approve Minutes:

Motion PM Second BP Vote: RB Y PM Y VB Y DR Y JH Y BP Y

4. Warrants and electronic payments

Motion to approve Warrants

Motion VB Second RB Vote: RB Y PM Y VB Y DR Y JH Y BP Abstain

5. Introduction of Visitors

- Tom McCarthy – land bank programs

6. Legislation:

- **Ordinance 07282025** approve Village of Richwood Public Records Policy. (second reading)
Motion RB Second DR Vote: RB Y PM Y VB Y DR Y JH Y BP Y
- **Resolution 07292025** adopting a fee schedule for video record requests made to the Village of Richwood Police Department (second reading)
Motion VB Second RB Vote: RB Y PM Y VB Y DR Y JH Y BP Y

7. Mayor

8. Administration Report
- Street/Utility
 - Police
 - Finance
 - Zoning

9. Old Business:

10. New Business:

11. Adjourn

Motion PM Second VB
Vote: RB Y PM Y VB Y DR Y JH Y BP Y Time: 7:59 pm

Next Council meeting Monday, August 25th at 7pm

July 28, 2025
RICHWOOD VILLAGE COUNCIL

Following the Pledge of Allegiance, the regular meeting of Richwood Village Council was called to order by Mayor Scott Jerew on July 28, 2025 at 7:00 pm.

Mayor Scott Jerew called for attendance. Council members present were Jackie Hamilton, Donald Ridgeway, Brad Plotner, Pat Morse, and Von Beal and Reddy Brown. Zoning Officer Marion Bump, Julie Spain Solicitor (virtual), Police Chief Jim Hill, Village Administrator Monte Asher, and Fiscal Officer Sarah Sellers.

Pat Morse moved and Brad Plotner seconded the motion to approve meeting minutes for the regular meeting on 07/14/2025. Motion passed unanimously.

Von Beal moved and Reddy Brown seconded a motion to approve the warrants and electronic payments. Motion passed unanimously.

Visitors:

- Kelly Monroe from North Union Little League requested grant or village for upgrades needed to ball diamond. Chase and Tanner Anspach presented council with an estimate of the work they intend on doing. Monroe asked if the Village could pay upfront and allow NULL to repair over 7 years, unless a grant is available to cover the entire cost. After discussion, Mayor Jerew requested to find out where the existing sump pump is going; where it will drain and stated he is looking for grants, and look into whether or not the village can foot the bill.
- Kelley Jerew reported for the Trailblazers that a new banner was purchased for the park building. She was able to use 1 picture of everyone that submitted before the deadline and it turned out great. Jerew requested the village to pay for half the cost at \$375.00 and the Trailblazers cover \$350.00 Council approved request. Kelley also requested permission to work with Nick and Kevin at the park to get some job assignments for the 20 volunteers that United Way is providing on August 8th to prepare for Summerfest. Council approved unanimously.
- Sherriff Justice visited and gave an update on the Union County Sherriff's Office including getting a new K-9; setting up the Richwood Fair, dispatch positions being filled, golf outing, volunteer for dunk tank at Summerfest, safety course and also reported to keep Mr. Zuspan's family in our prayers.

Legislation:

- Von Beal moved and Pat Morse seconded the motion to approve **Ordinance 07282025** to approve Village of Richwood Public Records Policy, first reading. Motion passed unanimously.
- Von Beal moved and Brad Plotner seconded the motion to approve **Resolution 07292025** adopting a fee schedule for video record requests made to the Village of Richwood Police Department, first reading. Motion passed unanimously.

Mayor's report:

- Thanked Nick and guys for getting the signs up at the park. They look great.
- Summerfest is August 9th, reminder that Lynn Street will be closed. Set up will begin on Thursday and Friday. Event to open around 10:30.

Street / Utility report: Administrator, Monte Asher – report attached

Police report: Police Chief, Jim Hill – no report attached

Finance report: Fiscal Officer, Sarah Sellers - report attached

Zoning report: Zoning Officer, Marion Bump. Report attached

Old Business:

- Joli estimates for yard waste; chipping pickup reviewed. Brad Plotner moved and Pat Morse seconded the motion to accept estimate #442 to hire Joli Lawn & Trees LLC for the remainder of the season, August 1st through October 1st for weekly curbside pick up on Wednesday. Motion passed unanimously. This will give time to decide what to do for next year.
- Zoning Inspector interviews for 2 candidates will be done by Eric and Monte
- Ridgeway asked about occupancy reports, Jerew stated he is working with Sam, will receive paperwork that Marion has.
- Jerew asked about the vacant building registration. Working those two together will maybe get things moving. List is being prepared by Asher. Brown will then work on getting the law to charge people for vacant buildings.

New Business:

Von Beal moved and Donald Ridgeway seconded a motion to adjourn. The motion passed unanimously at 8:26 pm.

Next council meeting is August 11th at 7:00 pm



Mayor

Fiscal Officer

Village Services

- 1) Regular maintenance – change trash, repair alleys, fix pot holes, lift stations, mowing, collecting lawn bags and chipping (seasonal), OUPS, clean catch basins, replacing water meters as needed. Working on pot holes and alleys
- 2) **Eubanks installed new control boxes with outlets and lights for the pickleball courts.**
- 3) Working with H&S Paving to get pricing for paving some side streets. **Waiting to get on there scheduling.**
- 4) **Put up new Camera box**
- 5) **Traffic lights was struck by lightning controls was damaged Claim was filed with PEP.**
- 6) **Replaced Pump at Ottawa street lift station. Installed new control contactor**
- 7) Splash pad parts ordered. Waiting on delivery. Working, just not in full function.
- 8) **Built 4 picnic tables and 8 benches for the park.**
- 9) **Serviced the mosquito sprayer and sprayed.**
- 10) **Put up 4 signs at the park shelter houses along with a yield sign.**
- 11) **New Water Plant is running at full capacity.**
- 12) **Moody's of Dayton is in the process of cleaning Well #4 and fixing the pumps check valve.**
- 13) See updated project report attached

Village of Richwood

Planned Projects for 2025

Date 08/11/2025

- 1) Sewer Plant Up Grade - Bidding late 2025
- 2) Uptown parking lot. Oh hold
- 3) North Franklin Street Phase #4 **Waiting funding**
- 4) New Water Plant is completed



JAMES HILL
Chief of Police

RICHWOOD POLICE DEPARTMENT

153 North Franklin Street

Richwood, Ohio 43344

Office: (740) 943-2422 / (740) 943-5212

Fax: (740) 943-2145

<https://www.richwoodohio.org/public-safety>

Richwood Police Department Council Report 08/11/2025

- Additional cameras have been installed in park.
- Off. Crees attended CPT training at UCSO.
- Signed permit requested by Chief Riffle for the 08/30/2025 fireworks at fairgrounds.
- Summerfest was successful. Thanks to all the officers for their work during the day. 1 arrest for assault and transport to Tri-County Jail was made during event, 1 report of a group of males swimming in middle of lake, one reported domestic dispute and some property that was turned in and returned to the owner.

"The Richwood Police Department is dedicated to the protection and security of all citizens, and in partnership with the community, to provide quality public safety services while affording dignity and respect to every individual."

Village of Richwood
Finance Report: 8/11/2025

- Payroll: biweekly 7/03; biweekly and monthly 7/18; biweekly 8/01)
- All withholdings, Taxes - Federal, School and State. Retirement - OPERS and OP&F are paid and current
- Sent paperwork to close out ODNR grant – UNIO-002C (reimbursements for picnic tables) **Received final reimbursement; grant is closed**
- Received notice from Ohio Department of Development and working with external auditor to determine if we need to have a single audit prepared due to the amount of funds we received in federal grants for Water/Wastewater Infrastructure Grant in 2024. If we do, there will be audit fees. I will keep everyone updated.

Reports attached:

- **July bank reconciliation**
- **July Park recreation fee report**

If you have any questions after review; please let me know!

Star Ohio: July interest: \$9,349.94 YTD interest: \$59,045.09 Rate: 4.46%

Bulk Water: YTD revenue: \$6,680.00

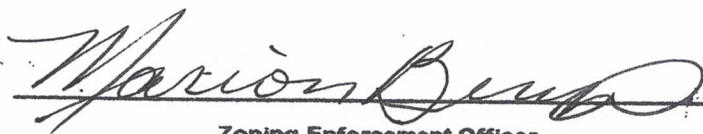
CASE ACTIVITY REPORT

Village of Richwood
153 N. Franklin Street
Richwood, OH 43344
740-943-3315



Date from: JUL 28 2025 To : AUG 11 2025

1)	Certified letters sent	<u>6</u>
2)	Pending cases	<u>3</u>
3)	Active cases	<u>5</u>
4)	Cases on hold	<u>4</u>
5)	Zoning permits	<u>1</u>
6)	Demolition permits	<u>3</u>
7)	Inspections	<u>11</u>
8)	Zoning complaints	<u>0</u>
9)	<u>Certificate of Mailing</u>	<u>2</u>
10)	<u>Completed Cases</u>	<u>3</u>


Zoning Enforcement Officer