



OFFICIAL NOTICE AND AGENDA

Pardeeville Village Board Regular Meeting
Pardeeville Village Hall – Board Room
114 Lake Street, Pardeeville, WI 53954
Tuesday, October 08, 2024 – 7:00 PM

1. **Call meeting to order:**
 - 1.1. Pledge of Allegiance
 - 1.2. Roll Call
 - 1.3. Approval of Agenda
 - 1.4. Announcement of Closed Session
2. **Approval of Minutes** – None.
3. **Comments from the Floor** - *(Please be advised per State Statute Section 19.84(2), information will be received from the public. The comments made must remain respectful. The Chief Presiding Officer has the right to end an individual's time should an individual become disrespectful. It is policy of the Village that each individual may receive up to two (2) minutes to speak. More time may be granted by the Chief Presiding Officer. There may be limited discussion on the information received, however, no action will be taken under Comments from the Floor).*
4. **Presentations:**
 - 4.1. 2023 Audit – Johnson Block
5. **Communication & Reports:**
 - 5.1. Angie Cox Library Report
 - 5.2. Senior Center Report
 - 5.3. EMS Commission Report
 - 5.4. Pardeeville Fire District Report
 - 5.5. PLMD Report
 - 5.6. Columbia County Supervisors Report
 - 5.7. Sheriff Monthly Report
 - 5.8. Clerk Report
 - 5.9. Treasurer Report
 - 5.10. Administrator Report
6. **Presentation of Bills:**
 - 6.1. Monthly Bills – None.
7. **Consent Agenda:**
 - 7.1. Community Development Authority – no minutes
 - 7.2. Finance & Personnel Committee – June 6, 2024; August 8, 2024
 - 7.3. Plan Commission – no minutes
 - 7.4. Public Protection Committee – no minutes
 - 7.5. Public Utility Commission – no minutes
 - 7.6. Public Works, Parks, & Property Committee – no minutes
 - 7.7. Senior Center Commission – August 21, 2024
 - 7.8. Temporary Alcohol License – Pardeeville Wine Walk
 - 7.9. Special Event – Chandler Park Holiday Lights
8. **Ordinances & Resolutions:**
 - 8.1. Library Resolution
9. **Old Business:**
 - 9.1. Vacant Trustee Position
10. **New Business:**
 - 10.1. Village Wide Fall Clean Up – Large Item Dumpsters
 - 10.2. Approval Process for Operator's Licenses, Ordinance 4-94

- 10.3. RLAM Pay App #2, Sanborn Street
- 10.4. Terra Construction Change Order #1, Dam Sheet Piling Project
- 10.5. Offer to Purchase 106 Roosevelt Street
- 10.6. CSM for 130/132 N. Main Street
- 10.7. EMS Budget
- 10.8. Town of Scott Withdrawal from District
- 10.9. Village of Pardeeville EMS Agenda Item Requests
- 10.10. Temporary Help for Village Office
- 10.11. Village Office Hours
11. **Consideration of Motion to convene into closed session pursuant to Wis. Stat. §19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – to wit Offer to Purchase: 106 Roosevelt Street**
12. **Reconvene into Open Session**
 - 12.1. Offer to Purchase: 106 Roosevelt Street
13. **Adjournment**

Michael Haynes, Village President

For more details on reports and agenda items, please see the packet on the website: villageofpardeeville.net

The Village Hall is fully accessible. If you require additional assistance, please contact the Village Office (Phone 608-429-3121) 48 hours prior to the meeting. This is a public meeting. As such, all members or a majority of the members of any given Village Committee, Commission, or Board may be in attendance. While a majority of any given group may be present, only the above Board will take official action based on the above agenda.

State System Projects in the County

October,
2024

2024 Work

- IH 39/90/94 & STH 60 Interchange Started
- STH 33 Mill & Overlay (Morris Dr to STH 73) Complete
- IH 90/94 (STH 33 to Sauk County) Surface Repairs/Overlay Complete
- STH 89 (Clarkson Rd to Avalon Rd) Complete
- USH 51 Mill & Overlay (Tomlinson Dr to Ontario St) Started
- STH 113 Mill & Overlay (STH 60 to STH 188) Rural Section Complete
- IH 39/90/94 Wisconsin River Bridges Started
- IH 39 Resurface (Dane County to STH 60) Complete

2025 Work

- USH 51 Portage (Pleasant St to DeWitt St) 9/10/2024
- STH 73 Columbus (Faith Dr to Middleton St) 1/14/2025
- Tower Drive Structure (Faith Dr to CTH K) Columbus 3/11/2025
- Portage Salt Storage 2/11/2025

2026 Work

- STH 44 Mill & Overlay (STH 33 to CTH HH) & Fox River Bridge Repl 1/13/2026
- USH 51 (CTH V to STH 22/60)
- STH 113 Pavement Replacement (CTH J to STH 188)
- STH 78 Box Culvert @ County Line 8/12/2025

2027 – 2028 Work

- STH 60 (Riddle Rd to Clark St) 12/8/2026
- STH 146 (STH 16 to STH 33) Resurface 12/8/2026
- STH 127 Pave Repl (STH 16 to LaDawn Dr)
- IH 39 Resurface (STH 60 to CTH CS) 12/8/2026
- IH 39 Concrete Repairs (STH 78 to USH 51) 11/9/2027
- STH 33 Pavement & Safety (Blystone's, CTH F, CTH EE) 11/9/2027
- STH 33 Pavement Replace (Wisc River to STH 16) 12/14/2027

2028 or Later Work

- IH 39 (Petro Interchange to Marquette County)
- IH 90-94 (Petro Interchange to Sauk County)
- STH 188 (USH 12 to STH 60) Resurface
- USH 151 Bridge over STH 16/60 7/13/2027
- STH 33 Bridge B11-54 Bridge Re-Deck 11/9/2027
- STH 33 Left Turn Lanes (Blystones) 11/9/2027
- Cook Street (Wisconsin River to STH 16) 12/14/2027
- STH 23 (STH 16 to Adams County Line) 2/8/2028
- STH 16 (STH 23 to Adams County Line) 11/14/2028

No reply from WisDOT regarding STH 127 jurisdiction and most recent County letter.

IH Study Project Madison to Wisc Dells (lane expansion) public comment period ends 8-12-2024

County Project Status

October,
2024

APPROVED PROJECTS:

STP BRIDGE:	DESIGN	BUDGET	LETTING:	CONSTR EST	BUDGET
Kowald Rd	\$74,957.13	\$80,850	4/9/2024	\$625,775	\$706,625
Radtke low bidder (\$385,494.64)					

	Original SMA Estimate		Current 60% Design Estimate		DIFFERENCE
	DESIGN	CONSTR	DESIGN EST	CONSTR EST	
May 1, 2025 PS&E	LET = 8/12/2025				
CTH A	\$200,368.75	\$1,289,060	\$216,710	\$2,196,600	\$923,881
WisDOT and UPRR Delays.					

May 1, 2025 PS&E	LET = 8/12/2025				
Inglehart Rd	\$221,853.75	\$1,341,625	\$186,815	\$1,768,800	\$392,136
Sterk Rd	\$222,332.50	\$1,439,152.50	\$211,455	\$1,886,100	\$436,070
Pending OCR Decision on Appeal Request.					

BIL RURAL:	DESIGN	CONSTR	TOTAL	LETTING:
CTH P (Cambria – Randolph)	\$453,266	\$3,993,304	\$4,592,291	11/11/2025

STP-LOCAL ROAD:

	DESIGN	CONSTR	TOTAL	FED	COUNTY
CTH Q	\$366,600	\$3,547,190	\$3,913,790	\$3,130,232	\$783,558
STH 60 to CTH CS					

STP-URBAN ROAD:

	DESIGN	CONSTR	TOTAL	FED	COUNTY	CITY
CTH CX Portage	\$150,740	\$1,303,100	\$1,453,840	\$1,163,072	\$221,575	69,193

STP – BRIDGE:

	DESIGN	CONSTR	TOTAL	FED	COUNTY
CTH K Robbins Crk	\$104,845	\$441,165	\$546,010	\$546,010	\$30,000
CTH VJ Rocky Run	\$105,675	\$669,315	\$774,990	\$723,190	\$51,800
	\$210,520	\$1,110,470	\$1,321,000	\$1,269,200	\$81,800
					TOWN
Hall Rd Crawfish River	\$104,845	\$530,920	\$635,765	\$634,765	\$1,000

County Project Status

October,
2024

LOCAL ROAD IMPROVEMENT PROGRAM

Current Approved LRIP Projects:	Miles	Estimated \$	LRIP \$	Constr	Sunset
CTH U (Blacklock Rd to Old U Rd) 2024 (CHI-E)	4.22	\$1,118,200	\$200,000	2024	2027
CTH J (CTH CS to CTH B) 2025 (CHI-D)	7.44	\$1,971,640	\$700,000	2025	2027
Approved Applications:					
CTH SS (CTH P to STH 33) 2026 (CHI-E)	2.1	\$800,000	\$221,076	2026	2029
CTH DM (USH 51 to CTH K) 2027 (CHI-S)	5.59	\$2,073,000	\$500,000	2027	2029
CTH A (CTH K to STH 16) 2028 (CHI-S)	4.96	\$1,800,000	\$424,389	2028	2029

OTHER STP APPS (NOT APPROVED):

	DESIGN	CONSTR	TOTAL	FED	COUNTY
CTH P Pardeeville STH 22 to West Village Limit					
	Estimate	Federal 80%	Local 20%	County %	Village %
Design	\$152,750	\$122,200	\$30,550	\$7,582	\$22,968
Construction	\$1,139,830	\$911,864	\$227,966	\$45,328	\$182,638
Ineligibles	\$665,720		\$665,720		\$665,720
Real Estate	\$27,000		\$27,000		\$27,000
	Design	Construction	Total	Federal (80%)	County (20%)
CTH CX	\$332,050	\$3,421,750	\$3,753,800	\$2,997,400	\$750,400
CTH X to Marquette County Line					

CONGRESSIONALLY DIRECTED SPENDING

	DESIGN	CONSTR	TOTAL	FED	COUNTY
CTH V (CTHs CS to B)	\$679,560	\$7,306,010	\$7,985,570	\$6,388,456	\$1,597,114

OTHER CANDIDATES (not submitted):

CTH I (STH 60 to Dane County Line)	2.97 miles	24ft	\$2,592,300	\$618,460	TEA?
CTH B (CTH G to Roberts Rd)		5.09	\$1,744,490		
CTH G (CTH GG to CTH B)		9.58	\$3,315,600		
CTH SS (CTH B to CTH P)		7.10	\$2,534,510		
CTH U (Eagle Bluff to Diehl Rd)		5.11	\$1,833,060		



**Pardeeville Patrol Report
September 2024**

Columbia County Sheriff's Office
Sheriff Roger Brandner

Contract Supervisor
Lieutenant Jordan Haueter

Contract Liaison
Sergeant Wesley Austin-Nash

September 2024

The following deputies worked in the Village of Pardeeville during this month:

3328 – Sergeant W. Austin-Nash	141.50
3334 – Deputy Angie Beaumont	110.00
3340 – Deputy Savannah Barten	73.00
Other Deputies	46.00

PARKING ENFORCEMENT: 0 hours
OVERTIME HOURS (15.50 x 1.5): 23.25 hours
INVESTIGATION HOURS: 0 hours

TRAFFIC CITATIONS: 11
ORDINANCE CITATIONS: 14
PARKING CITATIONS: 0

Mutual Aid
3.5 hours



Columbia County Sheriff's Office Pardeeville Monthly Report

Call Type:

911 HANG UP	1
ACCIDENT-NON RE	2
ACCIDENT-PDO	7
AGENCY ASSIST	4
ALARM-BURGLAR	1
ALARM-FIRE	1
ANIMAL	6
BOND VIOLATION	1
BURGLARY	1
BUS PASS	2
CHILD ABUSE	1
CHILD CUSTODY	1
CHILD SA	3
CITIZEN ASSIST	4
CIVIL	3
CONTROLLED	1
CP	1
DC	1
DOMESTIC	2
DRIVE	8
EMS	4
EXTRA PATROL	3
HAZ RDWY	1
JUVENILE	9
K9	1
LITTERING	1
LOST/FOUND	2
NOISE	2
O/W PERSON	3
OPEN DOOR	3
ORD VIOL	1
OWI	2
PARKING VIOL	3
PROPERTY DAMAG	2
SCHOOL RESOURC	12
SECURITY	148
SPECIAL EVNT	9
STALKING	1
SUSPICIOUS	8
THEFT	2
TRAFFIC CONTROL	18
TRAFFIC STOP	42
TRESPASS	1
TRUANCY	1
WARRANT	3
WELFARE	6

Total Calls:339

- There was one 911 hang up determined to be false.
- There were nine accidents this month. Two were non reportable. Seven were property damage only.
- Of the four agency assists, three were from State Patrol and one from Dodge County.
- The fire and burglar alarms were unfounded.
- The six animal calls consisted of loose dogs and a dead deer.
- The burglary was for a garage that was missing tools, and a pellet gun. The case was investigated and is still open and assigned.
- The two bus passes were investigated with the suspects identified.
- The child abuse was investigated with the suspect arrested and charged.
- Two of the three child sex assaults involved the same suspect. They were interviewed arrested and charged. The third case was for inappropriate snap chats being sent and that case is still being investigated, with an identified suspect.
- The controlled call resulted in an arrest for possession of methamphetamine.
- The two domestics were investigated and the suspects were arrested and charged.
- Of the nine juvenile calls, four originated from the schools, the other five were in the village. All were investigated and proper services rendered.
- The noise complaints were for barking dogs and semi trucks using jake brakes.
- There were two arrests for impaired driving.
- The property damage call was for eggs on a house and toilet paper at the high school.
- There were 12 school resource calls at the school system this month. This is in addition to the four juvenile calls at the schools.
- The stalking was between an ex couple. The suspect was located, identified, interviewed, arrested, and charged.
- The theft calls were for a binder with software info, and a front license plate. The binder was located and the plate was not.

DATE	Day Deputy	Hours	PM Deputy	Hours	Mid Deputy	Hours	Parking Deputy	Hours	OT Deputy	Hours	Drug Invest. (Case#)	Total Deputy Hours	Mutual Aid Case # (15 mins +)	Hours
9/1/24			3359	12.00	3355	0.50								
9/2/24	3323	8.00	3334	9.00	3344	0.50								
9/3/24	3323	8.00	3334	9.00	3326	0.50							24-27139	0.50
9/4/24	3323	8.00	3359	7.00	3525	3.50								
9/5/24	3323	8.00	3359	9.00										
9/6/24	3323	8.00	3334	9.00	3343	0.50								
9/7/24			3334	12.00	3343	0.50							24-27620	1.00
9/8/24			3334	9.00	3337	0.75							24-27716	2.00
9/9/24	3323	8.00	3340	4.25	3327	1.00								
9/10/24	3323	8.00	3359	12.00					3323	3.50				
9/11/24	3323	6.00	3334	10.00										
9/12/24	3323	8.00	3334	12.00	3335	0.50			3334	3.00	N			
9/13/24	3323	8.00	3359	12.00					3359	3.50	N			
9/14/24			3359	12.00	54/41/47	2.50			3359	1.50	N			
9/15/24														
9/16/24	3323	4.00	3334	5.00										
9/17/24	3323	3.00	3334	7.00					3323	0.75				
9/18/24	3323	8.00	3340	9.00	3350	0.50			3323	2.75				
9/19/24	3323	8.00	3340	2.50	3354	0.75								
9/20/24	3323	8.00	3334	9.00										
9/21/24			3334	9.00										
9/22/24			3334	1.00										
9/23/24	3323	8.00	3359	9.00	3342	0.25								
9/24/24	3323	7.00							3323	0.50				
9/25/24	3323	7.00	3334	9.00										
9/26/24	3323	5.00												
9/27/24	3323	5.50	3340	9.00										
9/28/24			3340	12.00										
9/29/24														
9/30/24			3334	9.00										
	Days Total	141.50	PM Total	228.75	Mids Total	12.25	Parking	0.00	OT Total	15.50	Invest. Total	0.00	Mutual	3.50

September 2024**Totals**

Monthly Hours Goal (6240 hour per year divided by 12 months)	520
Regular Hours Worked	370.50
Overtime Hours Worked = 15.50 Multiplied by 1.5	23.25
Training Hours	0.00
Benefit Hours Used	92.00
Court Hours	0.00
Parking Enforcement	0.00

Mutual Aid Hours Subtracted	3.50
Number of Hours Below Schedule Time	-37.75
Banked Hours From Previous Months	281.24

Total Banked Contract Hours at End of Month	243.49
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Meeting Date: 08 OCT 2024

Department: Municipal Services

General:

- Continued work on 2025 Budget.
- Working on a comprehensive Street, Sidewalk, and Stormwater facility maintenance policy.
- Working on EMS.
- Corraling in departments and picking up the pieces.
- Collecting applications for Finance Director/Treasurer
- Collecting applications for Deputy Clerk/Treasurer

Public Works:

- Restructuring.

Water & Sewer Utility:

- Waiting on PSC Approval.

Electric Utility:

- Job posting to see what applicants we get.
- Working with ACEC on projects and new services.

Community Development/Zoning:

- Ordinance Review, especially in structure of Commissions/Committees.
- Developing some potential programs; to be explained with 2025 budget.

Parks:

- Submitted DNR Forestry Grant.

Projects:

- Sunrise Subdivision.
 - Waiting on submission documents from the Developer for Phase 2.
 - Sanborn Extension utilities in, curb poured.
- Water Tower.
 - Passed final hurdle with contract agreement. Waiting on a timeline.
- Dam Project.
 - Contracts signed 11JUN2024.
 - Preconstruction Meeting on September 25th.
- Kwik Trip
 - Passed final hurdle with Alley Vacation in August. Waiting on a timeline.
- South Main Substation
 - Soil borings.
 - Working on PSC application.

Visuals/Graphics:

- Sanborn Street, looking south.

**VILLAGE OF PARDEEVILLE
FINANCE & PERSONNEL MINUTES
Pardeeville Village Hall
Thursday June 6, 2024 at 6:00 pm**

Call meeting to order: The meeting was called to order by Chairperson Babcock at 6:00 pm.

Roll Call: Present: Michael Babcock, Barry Pufahl, & Angela Engelman

Staff: Deputy Clerk/Treasurer Rhea McGee

Approval of Agenda: Babcock made a motion to approve the agenda, second by Pufahl and the motion passed by a voice vote of 3-0.

Approval of the Minutes: Babcock made a motion to approve the May 9 and 22, 2024 minutes, seconded by Pufahl, and the motion passed by a voice vote of 3-0.

Comments from the Floor: None

Business

4.1 EMS Payment Funding

Discussion was had on how to fund the request from EMS for additional contributions. The item was set over to the July meeting.

4.2 Senior Center Plumbing Proposal

Babcock made a motion to approve Schepp Plumbing and Pump Inc. contingent upon the Senior Center Commission's approval, seconded by Pufahl, and the motion passed by a voice vote of 2-1.

4.3 Senior Center Great Room Fee Schedule

Babcock made a motion to approve the Senior Center Great Room Fee Schedule as amended Non-Profit Organizations to Pardeeville based Non-Profit, seconded by Pufahl, and the motion carried by a voice vote of 3-0.

4.4 IT Service Contact Proposal

Rhea McGee presented a proposal from Lantech Services for Information Technology services. The Villages' current provider, Phoenix Consulting, notified staff they will no longer be providing services. Lantech's hourly rate is competitive with the current service provider.

Babcock made a motion to send the proposal to the Village Board for approval, seconded by Pufahl, and the motion passes by a voice vote of 3-0.

4.5 Cyber Security Grant

Engelmann discussed an available cyber security grant. Staff was directed to investigate the grant and submit a proposal.

Adjournment

A motion by Pufahl to adjourn at 6:50 pm, second by Engelman, and the motion carried by a voice vote of 3-0.

VILLAGE OF PARDEEVILLE
FINANCE & PERSONNEL DRAFT MINUTES
Pardeeville Village Hall
Tuesday, August 06, 2024 at 6:00 pm

Call meeting to order: The meeting was called to order at 6:00 pm.

Roll Call:

Present: Michael Babcock, Angie Engelmann, Tom Nakielski alternate for Barry Pufahl

Staff: Austen Frederickson, Director of Public Works, Rhea McGee, Utility Clerk

Guests: Michael Haynes, Kristie Chapman, Paul Maguire, Clarence Lee, Alan Neumann, Katrina Cira, Jim Schmitt

Approval of Agenda: Engelmann made a motion to approve the agenda. Second by Nakielski. All in favor. Motion carried.

Comments from the Floor:

None.

New Business:

3.1 Financial Borrowing

McGee presented the topic.

Engelmann motioned to provide a comprehensive list of all Village projects for the August 20th Village Board meeting for the Village Board to scale back as necessary. Second by Nakielski. All in favor. Motion carried 3-0.

3.2 EMS Funding

McGee presented the topic.

Babcock motioned to return back to the EMS Commission to recalculate the percentages. Second by Engelmann. All in favor. Motion carried 3-0.

Babcock motioned to set on the record the Village of Pardeeville to make loan payments and invoice EMS going forward. Second by Engelmann. Motion carried 3-0.

Engelmann motioned to sell the ambulance. Motion failed due to lack of a second.

3.3 Camera System for Chandler Park

McGee presented this topic.

Nakielski made the motion to include the proposal in the 2025 budget. Second by Babcock. Majority in favor. Motion carried 2-1. Engelmann dissenting.

3.4 Vacant Lineman Lead Position & Future of Electric Utility

Frederickson presented the topic.

Babcock made a motion to direct the Director of Public Works to continue negotiations with Alliant for a contract for electric. Second by Engelmann. All in favor. Motion carried 3-0.

3.5 2025 Budget Process

Babcock presented the topic.

Direction to staff to provide a schedule for the budget approval process and provide meeting dates and times for review of the draft budget.

3.6 Senior Center Insulation

Babcock presented the topic.

Babcock made a motion to approve the insulation quote from Independent Insulation for a cost not to exceed \$5,461.03. Second by Nakielski. Majority in favor. Motion carried 2-1. Engelmann dissenting.

3.7 Senior Center Drywall

Babcock presented the topic.

Nakielski made a motion to approve the drywall quote from First Choice Drywall for a cost not to exceed \$12,335.00. Second by Babcock. Majority in favor. Motion carried 2-1. Engelmann dissenting.

3.8 Senior Center Fire Alarm

Babcock presented the topic.

Babcock made a motion to approve the fire alarm quote from Krus Fire & Security for a cost not to exceed \$4,946.83. Second by Nakielski. Majority in favor. Motion carried 2-1. Engelmann dissenting.

Consideration of Motion to convene into closed session pursuant to Wis. Stat. §19.85(1)(g) for conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved – to wit future participation plans with Pardeeville EMS

Nakielski made a motion to enter closed session pursuant to Wis. Stat. §19.85(1)(g) to wit future participation plans with Pardeeville EMS. Second by Babcock. Roll call vote. Babcock – yes, Engelmann – no, Nakielski – yes. Motion carried 2-1. Entered closed session at 7:45 pm.

Babcock made a motion to reconvene into open session. Second by Engelmann. Roll call vote. Babcock – yes, Engelmann – yes, Nakielski – yes. Motion carried 3-0. Reconvened into open session at 8:11 pm.

Consideration of Motion to convene into closed session pursuant to Wis. Stat. §19.85(1)(c) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – to wit Deputy Clerk/Treasurer Evaluation & Wage Review, Public Works Director 6 Month Review, Water & Sewer Crew Wage, Public Works Crew Wage.

Babcock made a motion to enter closed session pursuant to Wis. Stat. §19.85(1)(c) to wit Deputy Clerk/Treasurer Evaluation & Wage Review, Public Works Director 6 Month Review, Water & Sewer Crew Wage, and Public Works Crew Wage. Second by Nakielski. Roll call vote. Babcock – yes, Engelmann – yes, Nakielski – yes. Motion carried 3-0. Entered closed session at 8:11 pm.

Nakielski made a motion to reconvene into open session. Second by Babcock. Roll call vote. Babcock – yes, Engelmann – yes, Nakielski – yes. Motion carried 3-0. Reconvened into open session at 9:26 pm.

Closed Session New Business:

8.1 Deputy Clerk/Treasurer Evaluation & Wage Review

Engelmann made a motion to increase wage up to \$28 per hour at the beginning of the next pay period following the approval at the regular Village Board meeting. Second by Nakielski. All in favor. Motion carried. 3-0.

8.2 Public Works Director 6 Month Review

Engelmann made a motion to increase salary by \$5,000 annually beginning at the next pay period following approval at the regular Village Board meeting. Second by Nakielski. All in favor. Motion carried. 3-0.

8.3 Water & Sewer Crew Wage

Engelmann made a motion to defer to the budget process for wage increases and work on updating position descriptions. Second by Babcock. All in favor. Motion carried. 3-0.

8.4 Public Works Crew Wage

Babcock made a motion to defer to the budget process for wage increases and work on updating position descriptions. Second by Nakielski. All in favor. Motion carried. 3-0.

8.5 Current State of Pardeeville EMS

Engelmann made a motion to request the Village of Pardeeville EMS Commission representative gather more information on the concerns raised from the open records request. Second by Nakielski. All in favor. Motion carried. 3-0.

Consideration of items for future agendas

None.

Adjournment

Nakielski motioned to adjourn. Second by Engelmann. All in favor. Meeting adjourned at 9:32 pm.

Craig Abegglen, Clerk/Treasurer

Senior Center Commission Regular Meeting
Pardeeville Senior Center
113 Industrial Drive
Pardeeville, WI 53954

Wednesday, August 21, 2024 – 4:30pm

1. Call Meeting to Order – Chair Kocher called the meeting to order at 4:30pm.

1.1 Roll Call of Voting Members

Present: All members present.

Guests: Kristina McGuire, Michael Haynes (departed at 5:00pm), Joan Foster, Kristi Fehrman, Judy Skaar, Linda Pearson, Tom Nakielski (arrived at 5:15pm)

1.2 Approval of Agenda

Motion by Pufahl, second by Stoll, to approve the agenda as posted. Motion carried 9-0.

2. Approval of Minutes

Motion by Babcock, second by Burbach, to approve the 07.24.2024. Motion carried 8-0-1. Pufahl abstained.

3. Comments from the Floor

Kristi Fehrman asked for an update on promoting and advertising the senior center especially for those without access to social media. The plan is to develop posters that can be distributed to churches and other public locations.

Michael Haynes reported that he has received interest in hosting an “Essentrics” physical stretching activity for seniors. Additionally, Zumba classes are being considered.

4. Old Business:

4.1. Landscape Project

Babcock reported that Tom Nakielski has volunteered to rototill the area where the raised flower garden material was placed. Topsoil and seeding will follow.

5. New Business:

5.1. ADRC needs volunteer drivers for their Home Delivered Meals program.

Kocher reported that applications are available for drivers. Please contact Sue or Maddi at ADRC for further information.

5.2. L. Pearson’s Senior Center usage request follow-up discussion.

Motion by Babcock, seconded by Burbach, to decline allowing businesses to use the senior center as a “meet location” for seamstress services and other private services. Motion carried 8-0-1. Nakielski abstained.

5.3. Building Updates: Fire Alarm System

Babcock reported that the fire suppression system has been repaired at no cost to the village. The current fire alarm system is not up to current building code requirements with expired smoke alarms and annunciators. Motion by Pufahl, second by Pease to accept the proposal from Krus Fire & Safety in the amount of \$4946.89. Motion carried 9-0.

5.4. Gathering Room Flooring Proposals.

Babcock provided a summary of eight (8) flooring proposals for the banquet hall and Storage Room #20. Motion by Stoll, seconded by Nakielski, to approve the proposal from Kevco Inc. in the amount of \$13150.00 for "Ground and Sealed Concrete." Motion carried 9-0.

5.5. Entrance Signage for Great Room & Gathering Room Doors.

Babcock provided layouts for vinyl signage for the main entrance and the exterior entrance to the banquet hall. There is an ongoing issue where citizens are entering the senior center thinking that it is the funeral home. The members recommended moving forward with applying "SENIOR CENTER" to the transom glass above the main entrance. The "Village of Pardeeville" logo will be applied to one door glass. The font of building number "113" will match the Village of Pardeeville font. Motion by Pufahl, seconded by Pease, to approve the vinyl signage for the main entrance only. The signage will be privately funded. Motion carried 9-0.

5.6. Trellis and Gazebos maintenance plans.

The commission consented to delaying the repairs to the trellis and gazebos until Spring 2025. Michael Haynes has received a proposal for pressure washing and painting. Some electrical and wood trim will need to be repaired.

5.7. Lawnmowing volunteer scheduling.

Kocher reported that Babcock and himself have been sharing the mowing duties at the senior center. Stoll and Tom Nakielski offered to assist in the mowing.

5.8. Lions club meeting September 4th @ Senior Center.

5.9. Senior Zumba.

As discussed earlier, Essentrics and Zumba will be offered as an activity once the banquet hall is completed.

5.10. Portage Area Community Theater.

Nakielski reported that the PACT would like to rent the senior center for a play for four (4) nights – 11/15-16 and 11/22-23. Motion by Buckley, seconded by Kocher, to offer the PACT a rental opportunity for \$400 total. This will be a one-time rental arrangement and serve as a "soft opening" for the senior center. Motion carried 8-0-1. Nakielski abstained.

5.11. Rental Center Agreement.

Nakielski presented the updated "Pardeeville Senior Center Rental Agreement & Rules" to the commission. Minor changes were requested to the draft agreement. Motion by Hosig, seconded by Stoll, to approve the rental agreement document with changes. The document will need to be reviewed by the village board and staff. Motion carried 9-0.

6. Consideration of Items for Future Agendas

- a. Design a promotional advertising poster.
- b. Inquire if promotion of SC may be included in utility bills?
- c. Revise rental fee schedule for “hourly rates”
- d. Determine rental fee schedule for east wing rooms.

7. Adjournment

Motion by Buckley, second by Hosig, to adjourn at 6:32pm. Motion carried.

Respectfully submitted,
Michael Babcock, member



SPECIAL EVENTS REVIEW APPLICATION

ENTITY/EVENT NAME: Chandler Park Holiday Lights
EVENT DATE: Nov. 29 - Jan. 1 2025 RAIN DATE: _____
CONTACT PERSON: Megan + Joel Savage PHONE: Joel - 815-323-2379
EMAIL ADDRESS: Jennifer Becker 608-921-6958 megan-815-761-9817
MAILING ADDRESS: _____

ARE THERE ANY CO-SPONSORS? YES ___ NO ___ WHO? _____

LOCATION OF EVENT (area and/or address)

Chandler Park Dr., Chandler Park + Shelter #3

FULL SCHEDULE/DESCRIPTION OF ALL EVENTS TAKING PLACE (can attach brochure or flyer)

Area Businesses set up displays
Comiette decorations, decorates trees, displays & shelters

DESCRIBE SECURITY PROTECTION (include police, fire, ambulance on call and location)

local Sheriff drive through

DESCRIBE EMERGENCY EVACUATION PLAN (in case of medical emergency, fire, weather, etc.)

none



ESTIMATED TOTAL IN ATTENDANCE PER DAY: 200?

DO YOU NEED A UTILITY LOCATE? YES NO *not at this time will follow up if there are any*

PLEASE LIST VENDORS BY PERSONAL NAME (include company name if available):

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

ENTITY MUST SUBMIT A CERTIFICATE OF LIABILITY INSURANCE (and answer the following):

INSURANCE COMPANY Rural ins. Portage

AMOUNT OF INSURANCE Same as previous will be submitted prior to event

PLEASE LIST ANY VILLAGE-OWNED EQUIPMENT THAT YOU ARE REQUESTING (traffic cones, signs, barricades, etc.):

Bucket truck - staff to assist

PLEASE BE AWARE THAT YOU ARE RESPONSIBLE FOR RETURNING ALL OF THE BORROWED EQUIPMENT OR A REPLACEMENT FEE MAY BE CHARGED BACK TO YOUR ENTITY.

IF THERE ARE ANY FIREWORKS PLANNED YOU WILL NEED TO SUBMIT A SEPARATE FIREWORKS REVIEW APPLICATION.

NO DRIVING ON THE GRASS TO ACCESS SHELTERS.

PLEASE COMPLETE A DIAGRAM ON THE NEXT PAGE FOR THE SPECIAL EVENT OR SUBMIT A MAP WITH A ROUTE OR ANY OTHER NOTATIONS TO HELP EXPLAIN THE LAYOUT OF THE EVENT. INCLUDE ALL DISTANCES FROM STRUCTURES IN THE GENERAL AREA USED AND IF NECESSARY, SHOW A DIAGRAM OF THE STREETS AND AREAS WHERE SIGNS WILL BE PLACED AND INCLUDE ANY REQUESTS FOR LOCATION OF UTILITIES. PLEASE DO NOT PLACE ANY EVENT SIGNS IN THE VILLAGE RIGHT-OF-WAY.



Office Use Only:

Date Application Submitted: _____

Date of Village Board Approval: _____

Date Sheriff's Dept. Notified: _____

Date Fire Chief Notified: _____

Date EMS Director Notified: _____

Official's Signature: _____

PLEASE DRAW DIAGRAM/MAP FOR SPECIAL EVENT (include all distances from structures in the general area and also show a diagram of the streets and areas where signs will be placed and include any requests for the location of utilities) FEEL FREE TO USE ADDITIONAL PAGES.

RESOLUTION NO. R24-05

A RESOLUTION EXEMPTING THE MUNICIPALITY FROM PAYING COLUMBIA COUNTY LIBRARY TAX

WHEREAS, The Columbia County Board levies a county library tax; and

WHEREAS, Section 43.64(2)(b) of the Wisconsin Statutes provides such units of government which levy a tax for public library service and appropriate and expend for a library fund as defined by s.43.52 (1) during the year for which the county tax levy is made a sum at least equal to the county library tax rate in the prior year multiplied by the equalized valuation of property in the city or village for the current year, may apply for exemption from this tax; and

WHEREAS, The Village of Pardeeville does levy a library tax in excess of the amount calculated in accordance with 43.64(2)(b).

NOW, THEREFORE, BE IT RESOLVED, that The Village of Pardeeville be exempted from the payment of any county library tax as provided in Section 43.64(2)(b) inasmuch as it will expend for its own library fund for 2025 an amount in excess of that calculated in accordance with 43.64(2)(b). Exemption from the payment of said county library tax shall not preclude the Village of Pardeeville participation in county library service in all other respects; and.

BE IT FURTHER RESOLVED, that confirmed copies of the Resolution be forwarded by the Village Clerk to the Portage Public Library and to the Columbia County Clerk no later than September 30, 2024.

Adopted by the Board of Trustees of the Village of Pardeeville on this _____ day of _____, 2024.

Michael Haynes, Village President

ATTEST:

Rhea McGee, Village Interim Clerk-Treasurer



Administration Memo

Meeting Date: 08 OCT 2024

Topic: RLAM Pay Application #2

This memo is in regards to the RLAM Pay App agenda item.

This is the second pay application by the Village's Contractor for the Sanborn Street project. This pay app is for the utility work and a portion of the road grading. The Village will not have the funds on hand to pay this pay application, and wait for reimbursement. This still needs to be approved, however, a condition may be assigned that staff wait until the Village receives the bond funds.

Should the governing body agree, a motion would be in order to approve pay application #2, in the amount of \$293,295.53, when the Village receives funds from its borrow.

Respectfully,
Austen

REQUEST AND CERTIFICATE FOR PAYMENT

PROJECT: Village of Pardeeville
LAFOLLETTE ST AREA
DEVELOPMENT

ENGINEER: MSA Professional Service

SUBCONTRACTOR:

ENGINEERS PROJECT NO _____

CONTRACTOR: RLAM, INC.
1110 Dartford Road, Ripon, WI 54971

CONTRACT NO.: _____

REQUEST DATE September 30, 2024 REQUEST NO: 2

PERIOD FROM: August 31, 2024 TO: September 30, 2024

Request is made for Payment, as shown below, in connection with the Contract.
 CONTINUATION SHEET, is attached.

The present status of the account for this Contract is as follows:

CHANGE ORDER SUMMARY

Change Orders approved previously		ADDITIONS	DEDUCTIONS
TOTAL		\$0.00	\$0.00
Subsequent Change Orders			
Number	Approved (date)		
TOTALS		\$0.00	\$0.00

ORIGINAL CONTRACT SUM \$ 437,472.45

Net change by Change Orders \$ -

CONTRACT SUM TO DATE \$ 437,472.45

TOTAL COMPLETED AND STORED TO DATE \$ 320,265.14

RETAINAGE 5.0% of Completed and Stored to Date \$ 16,013.26

TOTAL EARNED LESS RETAINAGE \$ 304,251.88

LESS 1% BID BOND COST _____

LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ 10,956.35

CURRENT PAYMENT DUE \$ 293,295.53

Net change by Change Orders \$0.00

State of: Wisconsin County of: Columbia

The undersigned Contractor certifies that the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by him for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that the current payment shown herein is now due.

In accordance with the Contract and this Application for Payment the Contractor is entitled to payment in the amount shown above.

Contractor : RLAM, Inc.

By: Jeff Washkovick, President of RLAM, INC.

Payment of: \$ 293,295.53

Recommended by: Nick Manke 10/02/2024
(Engineer) (Date)

Payment of: \$ _____

Approved by: _____
(Owner) (Date)

PROJECT NAME: Village of Pardeeville

0

ENGINEERS PROJECT NO:

ITEM NO. (A)	DESCRIPTION OF WORK (B)	SCHEDULED		UNIT PRICE (D)	Work Completed						Total Completed and Stored to Date (E+F+G)		% Com
		QUANTITY (C)	UM		Previous Request (E)		This Request (F)		Stored Materials (G)		Quantity	Amount	
					Quantity	Amount	Quantity	Amount	Quantity	Amount			
GENERAL													
1	Mobilization, Bonds, and Insurance	1	LS	\$ 41,000.00	.20	\$ 8,200.00	0.65	\$ 26,650.00	\$ -	0.85	\$ 34,850.00		
2	Turf Restoration	1	LS	\$29,875.00		\$ -		\$ -	\$ -	0	\$ -		
3	Watering	25	MGAL	\$ 75.00		\$ -		\$ -	\$ -	0	\$ -		
4	Traffic Control	1	LS	\$ 1,650.00		\$ -	0.85	\$ 1,402.50	\$ -	0.85	\$ 1,402.50		
5	Silt Fence	300	LF	\$ 0.01		\$ -	60	\$ 0.60	\$ -	0	\$ 0.60		
6	Inlet Protection, Type C	10	EA	\$ 70.00		\$ -	10	\$ 700.00	\$ -	10	\$ 700.00		
7	Inlet Protection, Type D	4	EA	\$ 120.00		\$ -	0	\$ -	\$ -	0	\$ -		
8	Erosion Control	1	LS	\$ 575.00		\$ -	0.85	\$ 488.75	\$ -	0.85	\$ 488.75		
9	2-inch Rigid Insulation	300	SF	\$ 5.00		\$ -	256	\$ 1,280.00	\$ -	256	\$ 1,280.00		
SANITARY SEWER													
10	Sanitary Sewer Manhole, 48-inch, Complete	2	EA	\$ 6,000.00		\$ -	2	\$ 12,000.00	\$ -	2	\$ 12,000.00		
11	Sanitary Sewer, PVC SDR 35, 8-inch	610	LF	\$ 88.25		\$ -	600	\$ 52,950.00	\$ -	600	\$ 52,950.00		
12	Sanitary Sewer, PVC SDR 35, 4-inch	500	LF	\$ 44.25		\$ -	456	\$ 20,178.00	\$ -	456	\$ 20,178.00		
14	Wye, 8-inch x 4-inch	12	EA	\$ 200.00		\$ -	12	\$ 2,400.00	\$ -	12	\$ 2,400.00		
15	Connect to Existing Sanitary Sewer	1	EA	\$ 1,000.00		\$ -	1	\$ 1,000.00	\$ -	1	\$ 1,000.00		
WATER MAIN													
16	Water Main, PVC C900, 8-inch	575	LF	\$ 50.25		\$ -	543.5	\$ 27,310.88	\$ -	543.5	\$ 27,310.88		
17	Water Main, PVC C900, 6-inch	75	LF	\$ 49.00		\$ -	66.50	\$ 3,258.50	\$ -	66.5	\$ 3,258.50		
18	Valve and Box, 8-inch	4	EA	\$ 3,000.00		\$ -	3	\$ 9,000.00	\$ -	3	\$ 9,000.00		
19	Valve and Box, 6-inch	3	EA	\$ 2,100.00		\$ -	3	\$ 6,300.00	\$ -	3	\$ 6,300.00		
20	Cross, 8-inch x 8-inch	1	EA	\$ 1,900.00		\$ -	1	\$ 1,900.00	\$ -	1	\$ 1,900.00		
21	Tee, 8-inch x 6-inch	2	EA	\$ 800.00		\$ -	2	\$ 1,600.00	\$ -	2	\$ 1,600.00		
22	Reducer, 8-inch x 6-inch	1	EA	\$ 450.00		\$ -	1	\$ 450.00	\$ -	1	\$ 450.00		
23	MJ Cap, 8-inch	2	EA	\$ 350.00		\$ -	2	\$ 700.00	\$ -	2	\$ 700.00		
24	MJ Cap, 6-inch	1	EA	\$ 210.00		\$ -	1	\$ 210.00	\$ -	1	\$ 210.00		
25	Water Service, HDPE, 1-inch	475	LF	\$ 40.50		\$ -	475	\$ 19,237.50	\$ -	475	\$ 19,237.50		
26	Corporation, Curb Stop, and Box, 1-inch	12	EA	\$ 630.00		\$ -	12	\$ 7,560.00	\$ -	12	\$ 7,560.00		
27	Hydrant, Complete	2	EA	\$ 6,200.00		\$ -	2	\$ 12,400.00	\$ -	2	\$ 12,400.00		
28	Connect to Existing Water Main	1	EA	\$ 3,000.00		\$ -	1	\$ 3,000.00	\$ -	1	\$ 3,000.00		
29	Hydrant Extension, Undistributed	1	VF	\$ 2,000.00		\$ -		\$ -	\$ -	0	\$ -		
ROADWAY													
30	Unclassified Excavation	1	LS	\$ 33,330.00	0.1	\$ 3,333.00	0.90	\$ 29,997.00	\$ -	1	\$ 33,330.00		
31	Sawcut Asphalt	40	LF	\$ 4.00		\$ -		\$ -	\$ -	0	\$ -		
32	Sawcut Concrete	10	LF	\$ 10.00		\$ -		\$ -	\$ -	0	\$ -		
33	Remove Existing Curb and Gutter	5	LF	\$ 5.00		\$ -		\$ -	\$ -	0	\$ -		
34	Remove Existing Concrete Flatwork	5	SY	\$ 5.00		\$ -		\$ -	\$ -	0	\$ -		
35	Concrete Curb and Gutter, 30-inch	1750	LF	\$ 18.23		\$ -		\$ -	\$ -	0	\$ -		
36	Dense Graded Base	2000	TON	\$ 14.33		\$ -	1015.8	\$ 14,556.41	\$ -	1015.8	\$ 14,556.41		
37	Excavation Below Subgrade w/Fabric	50	CY	\$ 0.01		\$ -		\$ -	\$ -	0	\$ -		
38	HMA Pavement, 3MT 58-28S	400	TON	\$ 80.05		\$ -		\$ -	\$ -	0	\$ -		
39	HMA Pavement, 4MT 58-28S	310	TON	\$ 85.13		\$ -		\$ -	\$ -	0	\$ -		
40	Adjust Existing Manhole	2	EA	\$ 1,500.00		\$ -		\$ -	\$ -	0	\$ -		
41	Adjust Existing Inlet	3	EA	\$ 950.00		\$ -		\$ -	\$ -	0	\$ -		
42	Adjust Existing Valve	7	EA	\$ 272.00		\$ -		\$ -	\$ -	0	\$ -		

STORM SEWER											
43	Storm Sewer Manhole, 48-Inch, Complete	2	EA	\$ 3,000.00	\$ -	2	\$ 6,000.00	\$ -	2	\$ 6,000.00	
44	Storm Inlet, 2-foot x 3-foot, Complete	4	EA	\$ 3,000.00	\$ -	4	\$ 12,000.00	\$ -	4	\$ 12,000.00	
45	Storm Sewer, HDPE, 18-Inch	380	LF	\$ 54.50	\$ -	370	\$ 20,165.00	\$ -	370	\$ 20,165.00	
46	Storm Sewer, HDPE, 15-Inch	210	LF	\$ 51.00	\$ -	185	\$ 9,435.00	\$ -	185	\$ 9,435.00	
47	Storm Sewer, HDPE, 12-Inch	70	LF	\$ 47.00	\$ -	66	\$ 3,102.00	\$ -	66	\$ 3,102.00	
48	Connect to Existing Storm Sewer	1	EA	\$ 1,500.00	\$ -	1	\$ 1,500.00	\$ -	1	\$ 1,500.00	
					\$ -		\$ -	\$ -	0	\$ -	
					\$ -		\$ -	\$ -	0	\$ -	
	TOTAL				\$ 11,533.00		\$ 308,732.14	\$ -		\$ 320,265.14	



Administration Memo

Meeting Date: 08 OCT 2024

Topic: Terra Construction Change Order #1

This memo is in regards to the Change Order agenda item.

An item was not included in project costs and that deals with property associated to the project. Near the project exists a few residences and they have expressed concern with the potential damages that could occur during piling. Essentially the vibrations felt through the soil could negatively impact, and even damage, the homes foundation. The closest home has requested a pre & post inspection be done to their property and a vibration monitor be supplied in their property. The Village, due to its role as facilitator of the project, has to determine if they will heed the property owners request as the Village will be the one's responsible for the cost of the change order. The Village will have to also keep in mind that it may be opening a door in this instance, as this opportunity should be allowed to any residence that could be affected and not just one.

Should the governing body agree, a motion would be in order to approve change order #1 in an amount not to exceed \$2,891.70.

Respectfully,
Austen

Summary

Project Name: Pardeeville Dam Sheet Piling
 Project Location: Pardeeville, WI
 Project Number:
 Contractor: Terra Engineering and Construction
 Date:

Total labor hours		0
Composite labor rate		#DIV/0!
Labor cost = Total hours X Composite rate		\$ -
Labor costs		\$ -
Materials cost		\$ -
Large tool and equipment costs		\$ -
Subtotal		\$0.00
(Overhead & Profit) on subtotal		\$0.00
Total contractor costs with markup		\$0.00
Subcontractor costs		\$ 2,700.00
Subcontractor markup		\$135.00
Total Subcontractor cost with markup		\$ 2,835.00
Bond	2%	\$56.70

Total change cost to University of Wisconsin \$2,891.70

Subcontractors

Project Name: Pardeeville Dam Sheet Piling	0
Project Location: Pardeeville, WI	0
Project Number:	0
Contractor: Terra Engineering and Construction	
Date:	

Name	Trade or Specialty	Cost
Vibra Tech Vibration Monitoring	Vibration Monitor	\$ 1,500.00
Vibra Tech Pre/Post Construction Survey	Pre/Postconstructi	\$ 1,200.00

Total Costs This Sheet

\$ 2,700.00

As prepared by:

GA GROTHMAN & ASSOCIATES S.C.

PROFESSIONAL SERVICES

625 EAST SLIFER STREET, P.O. BOX 373 PORTAGE, WI. 53901
PHONE: PORTAGE: (808) 742-7788 SAUK: (808) 644-8877
FAX: (808) 742-0434 E-MAIL: surveying@grothman.com
(RED LOGO REPRESENTS THE ORIGINAL MAP)

SEAL:



G & A FILE NO. **824-440**



DRAFTED BY: L. DEBOER

CHECKED BY: SPH

PROJ. 720-395

DWG. 824-440 SHEET 1 OF 2

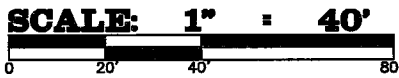
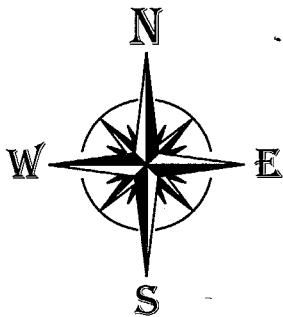
COLUMBIA COUNTY CERTIFIED SURVEY MAP NO. _____

GENERAL LOCATION

Volume _____, Page _____

COMBINING OF LANDS DESCRIBED IN DOC. NO. 973823 & 942099

BEING PART OF LOTS 9 AND 10, ORIGINAL PLAT OF PARDEEVILLE, LOCATED IN THE SE1/4 OF THE NW1/4, SECTION 3, T. 12 N, R. 10 E, VILLAGE OF PARDEEVILLE, COLUMBIA COUNTY, WISCONSIN.

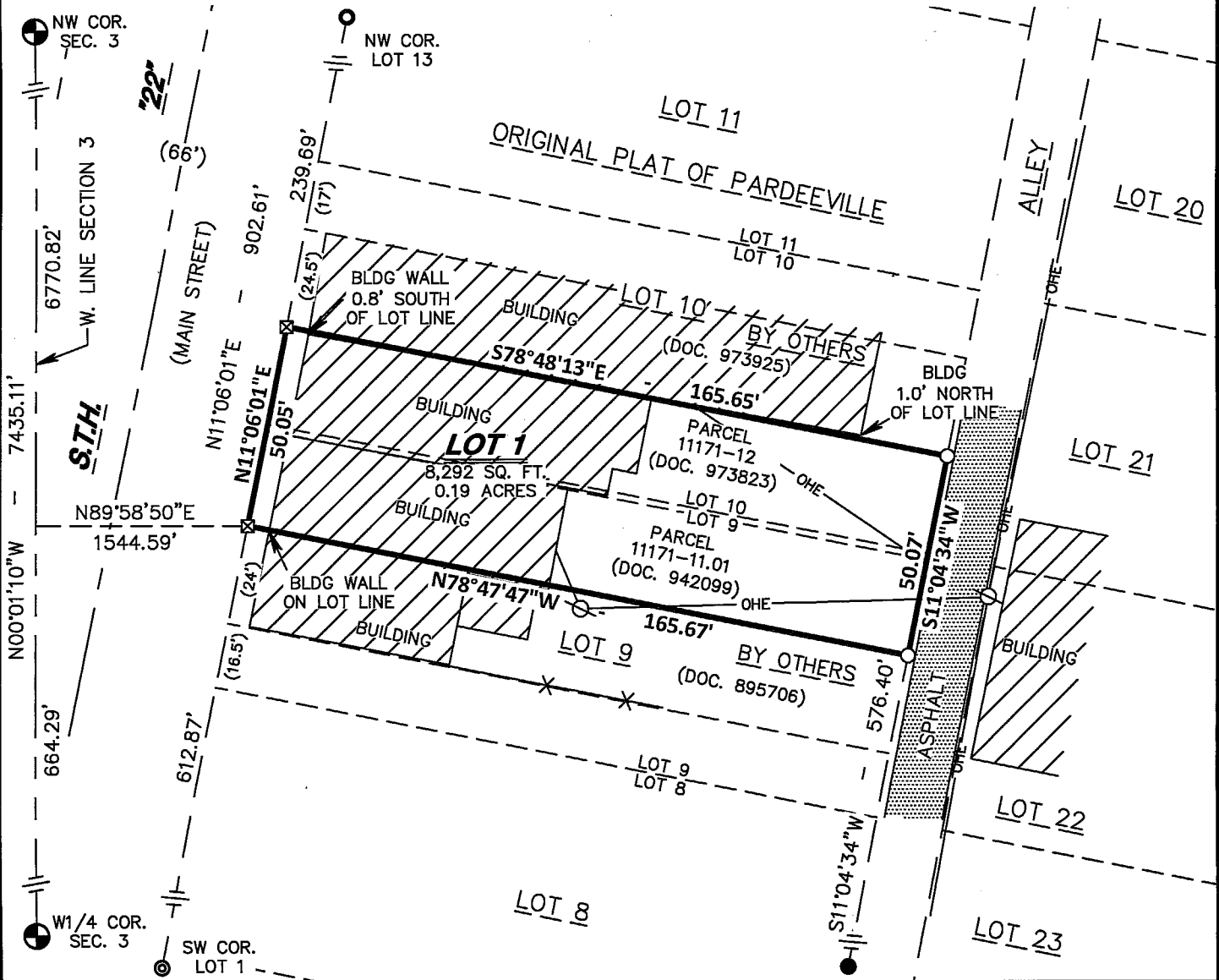


BASIS OF BEARINGS:

IS THE WEST LINE OF SECTION 3, WHICH BEARS N00°01'10"W AS REFERENCED TO GRID NORTH COLUMBIA CO. COORDINATE SYSTEM NAD83(91).

LEGEND

- 3/4" X 24" IRON ROD SET (WT. = 1.5 LBS. / L.F.)
- 3/4" IRON ROD FND.
- ⊙ 1" IRON PIPE FND.
- ⊠ PUNCH HOLE SET
- ⊙ PUNCH HOLE FND.
- ⊕ 3 1/2" ALUM. MON. FND.
- ⊗ POWER POLE
- OHE—OVERHEAD UTILITY LINE
- X—FENCE
- () PREVIOUS SURVEY OR RECORD INFO.



OWNER/CLIENT: STEVEN R. & JEANNE M. DANDA
4301 COUNTY ROAD P
CAMBRIA, WI 53923

DRAFT DATE: 09/04/2024
REVISION DATE: 09/09/2024
REVISION DATE: 09/23/2024

PARDEEVILLE DISTRICT AMBULANCE SERVICE 2025 BUDGET PROPOSAL

BUDGET PROPOSAL INCLUDES OUTSTANDING INVOICES EXPENSE LINE



[This Photo](#) by Unknown Author is licensed under [CC BY-NC-ND](#)

Commission Members: (9/16/24)

Town of Marcellon - Scott Holland
Village of Pardeeville - Rhea McGee
Town of Scott - Phillip Summers
Town of Springvale - Krista Zorowski
Town of Wyocena - Kim Manley

Assistance Provided by:

Director Jared Millard
Asst. Director Kiefpher Ballweg
James Small, WI Rural Ems Outreach Manager

Commission Members: (9/23/24)

Town of Marcellon - Scott Holland
Village of Pardeeville - Angie Engelmann, Trustee
Town of Scott - Phillip Summers
Town of Springvale - Krista Zorowski
Town of Wyocena - Kim Manley

PARDEEVILLE DISTRICT AMBULANCE SERVICE

BUDGET 2025 OPTIONS FOR DISCUSSION

The following report provides the 2025 budget options being discussed for the District. **See Highlighted Areas.**

GENERAL OPERATIONS 2025

The general operations of the District remains the same in the options being proposed. This area has been split out so that the debt owed can be discussed separately.

HIGHLIGHTS - EXPENDITURES:

Staffing - wages reflect staffing one ambulance with one clerical part-time position. Within this budget line a new Director's wage would need to be considered.

Social Security/Medicare/Withholdings - funds were added to account for the payment plans anticipated to be set up prior to year end 2024 for federal and state withholdings. State has already been contacted and a \$1,400 per month payment plan is approved.

Update: Meeting with the IRS is scheduled 9/25. More will be known after.

Insurances - in 2024 the Commission went out for bid on its insurance providers. The District approved using the League of WI Municipalities Mutual insurance which reduced the overall cost. Worker Compensation insurance rates are set by the state of Wisconsin and will not see any type of reduced premium.

Audit - in 2025 the Commission has included funding for an audit - there are also funds (if this amount is not sufficient) in the Professional Services - Other line. The Commission is proposing that audits by a professional firm be conducted every year regardless. If there is a funding issue then the cost of the audit will be taken back to the municipalities for their consideration.

Update - O/S Invoices Account - per discussions at the 09/08 joint meeting an expenditure line is set up for outstanding invoices, etc. at year end.

HIGHLIGHTS - REVENUES:

Ambulance Revenue - greatly reduced from the 2024 budget amount. It is felt by the current Director & Commission that this is a more reasonable amount based on outstanding invoices for services and potential new services.

Update: Amount was adjusted per comments from 09/08 joint meeting.

Municipal Assessment/Contribution - this amount has increased based on the other revenues and anticipated expenses.

Update: Amount was adjusted per comments from 09/08 joint meeting.

State of Wisconsin - Grant - FAP - the State has increased the amount in this program and the increased amount reflects the anticipated increase to the District's grant proceeds.

Use of Act 12 Funds - this is a state aid received for the purposes of emergency responses - ambulance, fire, police. It is being proposed to use these funds to help offset the operating costs of the District. This is a factor yet to be decided by the District municipalities. Amounts shown were provided by James Small, Wisconsin Rural EMS Outreach Manager for consideration.

Update: Commission approved using "Option #2" based on comments from 09/08 joint meeting.

GENERAL OPERATIONS BUDGET 2025

CONSISTS OF:

**REVENUES
ADMINISTRATION EXPENSES
PAYROLL & PERSONNEL
OPERATING EXPENSES
FACILITY EXPENSE**

**PARDEEVILLE DISTRICT AMBULANCE SERVICE
2025 GENERAL OPERATIONS BUDGET**

08.15.24
Rev. 8.27.24
Rev. 9.4.24
Rev. 9.9.24
REV. 09.16.24
REV. 9.23.24

LINE #: **REVENUES**

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 ADOPTED	ACTIVITY TO 07/31/2024:	ESTIMATED YEAR END 2024 BUDGET:	2025 DRAFT PROPOSED
1	\$ 92,320.09	\$ 144,474.02	\$ 229,327.88	\$ 443,066.76	\$ 812,500.00	\$ 97,203.61	\$ 251,155.27	\$ 230,000.00
2	\$ 125,960.40	\$ 136,210.49	\$ 98,018.49	\$ 99,262.23	\$ 128,000.00	\$ 191,643.14	\$ 395,960.64	\$ 390,917.00
3	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4	\$ -	\$ 25,066.46	\$ -	\$ -	\$ -	\$ 2,640.34	\$ 2,640.34	\$ 2,800.00
5	\$ 5,577.69	\$ -	\$ 26,918.23	\$ -	\$ -	\$ -	\$ 7,073.41	\$ 20,000.00
6	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 115,293.00
7	\$ -	\$ -	\$ -	\$ -	\$ 13,500.00	\$ 12,255.00	\$ 12,255.00	\$ -
8	\$ 10.00	\$ 423.84	\$ 30.00	\$ -	\$ -	\$ 1,234.29	\$ 1,234.29	\$ -
9	\$ 1.15	\$ 0.29	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 63,000.00	\$ 63,000.00	\$ -
11	\$ -	\$ -	\$ -	\$ 335,000.00	\$ -	\$ 150,000.00	\$ 150,000.00	\$ -
12	\$ 1,583.42	\$ 23,150.00	\$ -	\$ -	\$ -	\$ 1,065.00	\$ 1,065.00	\$ -
TOTAL REVENUES:	\$ 225,452.75	\$ 329,325.10	\$ 354,294.60	\$ 877,328.99	\$ 954,000.00	\$ 519,041.38	\$ 884,383.95	\$ 759,010.00

EXPENDITURES

ADMINISTRATION:

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 ADOPTED	ACTIVITY TO 07/31/2024:	ESTIMATED YEAR END 2024 BUDGET:	2025 DRAFT PROPOSED
13	\$ 9,784.79	\$ 1,353.60	\$ 1,527.25	\$ 1,474.45	\$ 25,000.00	\$ 3,561.12	\$ 7,561.12	\$ 10,000.00
14	\$ 60.00	\$ 80.00	\$ 110.00	\$ 245.57	\$ 150.00	\$ 1,788.30	\$ 2,288.30	\$ 2,300.00
15	\$ 2,795.50	\$ 1,155.00	\$ 180.00	\$ 772.50	\$ 1,000.00	\$ 400.00	\$ 550.00	\$ 1,000.00
16	\$ 1,620.00	\$ 5,077.00	\$ 1,725.00	\$ 3,908.00	\$ 14,500.00	\$ -	\$ -	\$ 5,000.00
17	\$ -	\$ -	\$ 25.00	\$ -	\$ 500.00	\$ -	\$ -	\$ 500.00
18	\$ 1,309.78	\$ 4,752.88	\$ 1,518.23	\$ 3,262.71	\$ 2,500.00	\$ 729.77	\$ 1,000.00	\$ 1,000.00
19	\$ -	\$ 320.48	\$ 133.25	\$ -	\$ 651.00	\$ -	\$ -	\$ 500.00
20	\$ 632.00	\$ -	\$ 291.70	\$ 334.27	\$ 500.00	\$ 613.53	\$ 820.53	\$ 500.00
21	\$ 21,070.00	\$ 18,489.10	\$ 17,093.00	\$ 24,553.00	\$ 25,000.00	\$ 22,672.25	\$ 37,672.25	\$ 30,000.00
22	\$ 9,925.00	\$ 4,950.00	\$ -	\$ -	\$ -	\$ 9,317.50	\$ 15,317.50	\$ 5,000.00
Administration:	\$ 47,197.07	\$ 36,178.06	\$ 22,603.43	\$ 34,550.50	\$ 69,801.00	\$ 39,082.47	\$ 65,209.70	\$ 55,800.00

**PARDEEVILLE DISTRICT AMBULANCE SERVICE
2025 GENERAL OPERATIONS BUDGET**

08.15.24
Rev. 8.27.24
Rev. 9.4.24
Rev. 9.9.24
REV. 09.16.24
REV. 9.23.24

		2020	2021	2022	2023	2024	ACTIVITY	ESTIMATED YEAR END	2025
		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ADOPTED	TO 07/31/2024:	2024 BUDGET:	DRAFT PROPOSED
PAYROLL / PERSONNEL:									
23	Wages; Staff	\$ 84,966.00	\$ 92,934.41	\$ 145,333.30	\$ 334,807.50	\$ 570,000.00	\$ 399,152.00	\$ 634,152.00	\$ 459,264.00
24	Wages; Director/Clerical	\$ 38,882.16	\$ 38,882.16	\$ 39,657.00	\$ 39,657.00	\$ 40,450.00	\$ 13,833.32	\$ 13,833.32	\$ 16,500.00
25	Medical Director	\$ -	\$ -	\$ -	\$ 7,000.00	\$ -	\$ 5,000.00	\$ 12,000.00	\$ 12,000.00
26	Social Security/Medicare/Withholdings	\$ 9,745.96	\$ 10,125.76	\$ 13,390.16	\$ 28,646.56	\$ 47,000.00	\$ 34,380.17	\$ 48,512.63	\$ 96,396.00
27	Unemployment	\$ (97.57)	\$ 874.85	\$ -	\$ -	\$ 5,000.00	\$ -	\$ -	\$ 1,500.00
28	Awards	\$ -	\$ -	\$ -	\$ 185.57	\$ 500.00	\$ -	\$ -	\$ 500.00
29	Training - Equipment	\$ -	\$ -	\$ 815.51	\$ -	\$ 2,000.00	\$ -	\$ -	\$ 1,500.00
30	Immunizations/New Hire Drug Testing	\$ -	\$ -	\$ -	\$ -	\$ 350.00	\$ 207.00	\$ 250.00	\$ 350.00
31	Training - Outside	\$ 4,581.47	\$ 3,869.24	\$ 50.00	\$ 2,963.94	\$ 6,700.00	\$ -	\$ -	\$ 2,500.00
32	Uniforms	\$ 1,547.00	\$ -	\$ 1,471.48	\$ 884.00	\$ 4,000.00	\$ -	\$ 1,500.00	\$ 2,500.00
	Payroll / Personnel:	\$ 139,625.02	\$ 146,686.42	\$ 200,717.45	\$ 414,144.57	\$ 676,000.00	\$ 452,572.49	\$ 710,247.95	\$ 593,010.00
EMS - OPERATIONAL EXPENSES:									
		2020	2021	2022	2023	2024	ACTIVITY	ESTIMATED YEAR END	2025
		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ADOPTED	TO 07/31/2024:	2024 BUDGET:	PROPOSED BUDGET:
33	Equipment/Ambulance Purchase**	\$ 14,941.28	\$ 23,206.42	\$ 54,467.96	\$ 366,744.84	\$ 19,000.00	\$ 2,697.69	\$ 8,716.99	\$ 2,000.00
34	Pagers - New	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -
35	Repairs & Maintenance - Equipment	\$ -	\$ 407.63	\$ 157.15	\$ 357.05	\$ 2,500.00	\$ -	\$ -	\$ 3,000.00
36	Oxygen	\$ 1,322.26	\$ 2,562.46	\$ 1,328.21	\$ 234.80	\$ 1,500.00	\$ -	\$ 650.74	\$ 1,500.00
37	Disposable Medical Supplies	\$ 22,233.02	\$ 12,138.63	\$ 14,423.66	\$ 22,454.21	\$ 15,000.00	\$ 16,577.70	\$ 19,893.24	\$ 10,000.00
38	Batteries, Pager & Radio Repairs	\$ 1,255.82	\$ 3,677.80	\$ 858.38	\$ 192.50	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
39	Radios/Radio Upgrade*	\$ -	\$ 13,061.68	\$ -	\$ -	\$ 500.00	\$ -	\$ 6,119.10	\$ -
40	Cell Phones & Modems(FirstNet)	\$ 534.64	\$ 972.08	\$ 925.22	\$ 866.23	\$ 1,000.00	\$ -	\$ -	\$ 3,600.00
41	Fuel	\$ 2,686.84	\$ 3,324.92	\$ 4,520.87	\$ 18,086.81	\$ 10,000.00	\$ 8,789.60	\$ 15,067.89	\$ 10,000.00
42	Repairs & Maintenance - Ambulance	\$ 6,617.17	\$ 2,091.66	\$ 7,898.31	\$ 7,587.53	\$ 6,000.00	\$ 6,753.20	\$ 11,804.20	\$ 6,000.00
43	Technology(Computer/NAS/Ipads)	\$ -	\$ -	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00
		\$ 49,591.03	\$ 61,443.28	\$ 84,679.76	\$ 416,523.97	\$ 58,500.00	\$ 34,818.19	\$ 62,252.16	\$ 43,100.00
Other:									
44	Equipment Purchased - Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 63,000.00	\$ 63,000.00	\$ -
45	Prior Outstanding Invoices	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000.00
	EMS - Operational Expense:	\$ 49,591.03	\$ 61,443.28	\$ 84,679.76	\$ 416,523.97	\$ 58,500.00	\$ 97,818.19	\$ 125,252.16	\$ 88,100.00

**PARDEEVILLE DISTRICT AMBULANCE SERVICE
2025 GENERAL OPERATIONS BUDGET**

08.15.24
Rev. 8.27.24
Rev. 9.4.24
Rev. 9.9.24
REV. 09.16.24
REV. 9.23.24

	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 ADOPTED	ACTIVITY TO 07/31/2024:	ESTIMATED YEAR END 2024 BUDGET:	2025 PROPOSED BUDGET:
DEBT / CAPITAL EXPENSES:								
46	Operational Funding - BCPL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
47	Ambulance Loan - Marcellon	\$ 1,411.10	\$ 2,918.74	\$ 357.67	\$ 32,494.88	\$ 22,925.00	\$ 16,249.50	\$ 32,499.00
47	Ambulance Loan - Pardeeville	\$ 14,762.68	\$ 14,762.68	\$ 24,426.38	\$ 44,237.55	\$ 103,724.00	\$ 29,491.10	\$ 58,982.20
48	Cash Flow Loan - Town of Wycocena	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,484.20	\$ 5,485.24
49	Cash Flow Loan - Pardeeville	\$ -	\$ -	\$ -	\$ -	\$ 6,000.00	\$ 5,337.58	\$ 6,000.00
	Debt Payments/Capital:	\$ 16,173.78	\$ 17,681.42	\$ 24,784.05	\$ 76,732.43	\$ 132,649.00	\$ 55,562.38	\$ 102,966.44
FACILITY:								
50	Building Maintenance/Lawn Care	\$ 1,522.29	\$ 3,048.91	\$ 8,804.30	\$ 3,445.64	\$ 5,000.00	\$ 268.28	\$ 2,118.28
51	Utilities	\$ 9,893.94	\$ 9,541.59	\$ 10,732.09	\$ 10,889.49	\$ 12,050.00	\$ 8,062.68	\$ 12,050.00
	Facility Costs:	\$ 11,416.23	\$ 12,590.50	\$ 19,536.39	\$ 14,335.13	\$ 17,050.00	\$ 8,330.96	\$ 14,168.28
	TOTAL EXPENDITURES:	\$ 264,003.13	\$ 274,579.68	\$ 352,321.08	\$ 956,286.60	\$ 954,000.00	\$ 653,366.49	\$ 1,017,844.52
	NET REVENUE VS EXPENDITURES:	\$ (38,550.38)	\$ 54,745.42	\$ 1,973.52	\$ (78,957.61)	\$ -	\$ (133,460.57)	\$ (0.00)

POPULATION SERVED:	4,899	4,985
	\$26.13	\$78.42
PER CAPITA COST BROKEN DOWN BY TYPE:		
	Operations:	\$78.42
	Debt Payments Due	\$19.82
	PER PERSON TOTAL:	\$98.24

NOTES - 2024 BUDGET ACTIVITY:

*Radios/Radio Upgrade - 2023 Purchase Unpaid at Year End 2023 (\$6,119.10)

**Equipment Purchase - 2023 Purchase of IV Pumps Unpaid at Year End 2023 (\$6,019.30)

STAFFING COSTS WITH OVERTIME / BENEFITS(WRS) - 1 CREW/CLERICAL

OFFICERS - PARAMEDICS 2025	PER PERSON		2024 PAY RATES:
Hourly Rate of Pay:	\$25.00	Director	\$25.00
Overtime Rate of Pay:	\$37.50	Asst. Director	
48/96 Schedule - Hours Worked:	2912	Captain	
Regular Hours	2080	\$52,000.00	
Overtime Hours	832	\$31,200.00	
Total Per Person:		\$83,200.00	\$249,600.00
Employer Share: Social Sec./Medicare	0.0765	\$6,364.80	\$19,094.40
WRS Contribution	0.143	\$0.00	\$0.00
PER PERSON TOTAL:		\$89,564.80	\$268,694.40
EMTS 2025			
Hourly Rate of Pay:	\$21.00		\$22.00
Overtime Rate of Pay:	\$31.50		\$33.00
48/96 Schedule - Hours Worked:	2912	Based on 3 EMT	
Regular Hours	2080	\$43,680.00	
Overtime Hours	832	\$26,208.00	
Total Per Person:		\$69,888.00	\$209,664.00
Employer Share: Social Sec./Medicare	0.0765	\$5,346.43	\$16,039.30
WRS Contribution	0.143	\$0.00	\$0.00
PER PERSON TOTAL:		\$75,234.43	\$472,902.14
PART-TIME CLERICAL ASSISTANT			
Hourly Rate of Pay:	\$15.00		\$0.00
Overtime Rate of Pay:	\$22.50		
Regular Hours (average 20 hours per week)	1100	\$16,500.00	
Overtime Hours	0	\$0.00	
Total Per Person:		\$16,500.00	\$0.00
Employer Share: Social Sec./Medicare	0.0765	\$1,262.25	\$0.00
PER PERSON TOTAL:		\$17,762.25	\$0.00

STAFFING COSTS WITH OVERTIME / BENEFITS(WRS) - 1 CREW/CLERICAL

TOTAL 2025 VS 2024	YEAR 2025:	YEAR 2024:
OFFICERS - PARAMEDICS (3)	\$249,600.00	\$249,600.00
SOCIAL SECURITY/MEDICARE	\$19,094.40	\$19,094.40
PARAMEDICS (3)	\$0.00	\$249,600.00
SOCIAL SECURITY/MEDICARE	\$0.00	\$19,094.40
EMTS (3)	\$209,664.00	\$439,296.00
SOCIAL SECURITY/MEDICARE	\$16,039.30	\$19,094.40
CLERICAL	\$16,500.00	\$0.00
SOCIAL SECURITY/MEDICARE	\$1,262.25	\$0.00
	\$512,159.95	\$995,779.20
		-\$483,619.25
	YEAR 2025:	YEAR 2024:
Wage Only	\$475,764.00	\$938,496.00
Social Security/Medicare	\$36,395.95	\$57,283.20
<i>Past Due From 2023/2024 Withholdings:</i>	\$ 131,200.00	<i>(as of June 2024 - Estimated)</i>
- Goal: Set up a payment plan with IRS	\$ 60,000.00	Needs to be finalized.
<i>Social Security/Medicare/Federal</i>	\$96,395.95	

DEBT PAYMENTS DUE 2025

OPTIONS FOR DISCUSSION:

DEBT PAYMENTS DUE IN 2025 - NO LOAN CONSOLIDATION

BREAKDOWN BY MUNICIPAL SHARES FOR EACH OPTION:

BY EQUALIZED VALUE

CURRENT LOANS (DEBT SERVICE)

9/16/2024

	Amount Financed:	Interest Over Term:	Total of Payments:
Ambulance Loan - Marcellon Quarterly Payment: \$8,124.75	\$200,000.00	\$27,488.88	\$227,488.88
	Interest Rate:	Term:	Balance at Year End 2024:
	3.543%	7 Years	\$148,295.03

	Amount Financed:	Interest Over Term:	Total of Payments:
Ambulance Loan - Pardeeville Quarterly Payment: \$14,745.55	\$335,000.00	\$112,875.40	\$447,875.40
	Interest Rate:	Term:	Balance at Year End 2024:
	6.011%	7 Years	\$242,165.72

	Amount Financed:	Interest Over Term:	Total of Payments:
Cash Flow Loan - Town of Wycocena Monthly Payment: Interest Due	\$150,000.00	\$4,941.90 (To 09/30)	\$154,941.90
	Interest Rate:	Term:	Balance at Year End 2024:*
*Potential Refinancing	7.750%	6 Months	\$0.00

	Amount Financed:	Interest Over Term:	Total of Payments:
Cash Flow Loan - Pardeeville Quarterly Payments: \$1,579.99	\$30,000.00	\$1,599.85	\$31,599.85
	Interest Rate:	Term:	Balance at Year End 2024:
	2.000%	5 Years	\$6,320.01

NO CONSOLIDATION / LINE OF CREDIT REFINANCED BY TOWN OF WYOCENA ASSUMED

BUDGET - DEBT PAYMENTS DUE IN 2025

DEBT / CAPITAL EXPENSES:	2022 ADOPTED	2023 ADOPTED	2024 ADOPTED	2025 PROPOSED BUDGET:
Operational Funding - BCPL		\$ -	\$ -	\$ -
Ambulance Loan - Marcellon	\$ 387.00	\$ 1,500.00	\$ 22,925.00	\$ 33,499.00
Ambulance Loan - Pardeeville	\$ 30,257.00	\$ 47,000.00	\$ 103,724.00	\$ 58,983.40
Cash Flow Loan - Town of Wyocena	\$ -	\$ -	\$ -	\$ -
Cash Flow Loan - Pardeeville	\$ -	\$ -	\$ 6,000.00	\$ 6,320.01
Debt Payments/Capital:	\$ 30,644.00	\$ 48,500.00	\$ 132,649.00	\$ 98,802.41

CONTRIBUTION - DEBT PAYMENTS DUE:

CONTRIBUTION COMPARISONS:	2025 BUDGET: (Equalized)	SHARE OF DEBT SERVICE:	EQUALIZED VALUE 2024	PER CAPITA COST:
PARDEEVILLE	34.746%	\$ 34,328.90	\$240,159,300.00	\$16.06
WYOCENA	32.875%	\$ 32,481.29	\$227,226,200.00	\$26.93
SCOTT (50%)	7.133%	\$ 7,047.58	\$49,299,296.10	\$15.98
MARCELLON	23.321%	\$ 23,041.71	\$161,189,400.00	\$20.19
SPRINGVALE	1.926%	\$ 1,902.93	\$13,314,778.00	\$32.25
		\$ 98,802.41	\$691,188,974.10	

CONTRIBUTIONS BY TYPE

CONTRIBUTION BREAKDOWNS:

CONTRIBUTION OF STATE AID - ACT 12

**CONTRIBUTION TO THE OPERATIONS BUDGET
BREAKDOWN BY MUNICIPAL SHARES-
BY EQUALIZED VALUE**

CONTRIBUTIONS BY TYPE

CONTRIBUTION - PROPOSED USE OF ACT 12 - STATE AID 2025:

USE OF STATE AID - ACT 12 FUNDS			
MUNICIPALITY:	2025 AID AMOUNT:	USE OF ACT 12 FUNDS:	Option #2
PARDEVILLE	\$66,227.00	\$ 66,227.00	\$ 33,113.50
WYOCENA	\$61,594.00	\$ 30,797.00	\$ 30,797.00
SCOTT (50%)	\$39,966.00	\$ 22,862.00	\$ 22,862.00
MARCELLON	\$50,380.00	\$ 50,380.00	\$ 25,190.00
SPRINGVALE	\$45,724.00	\$ 3,330.50	\$ 3,330.50
		\$ 173,596.50	\$ 115,293.00

CONTRIBUTION - GENERAL OPERATIONS: \$ 390,917.00

CONTRIBUTION - EQUALIZED VALUE				
MUNICIPALITY:	2024 ACTUAL:	2025 BUDGET: (Equalized)	NEW MONEY- LEVIED:	
PARDEVILLE	\$ 53,446.16	\$ 135,826.52	\$ 82,380.36	34.746%
WYOCENA	\$ 32,538.68	\$ 128,512.46	\$ 95,973.78	32.875%
SCOTT (50%)	\$ 11,419.68	\$ 27,884.11	\$ 16,464.43	7.133%
MARCELLON	\$ 29,733.41	\$ 91,164.39	\$ 61,430.98	23.321%
SPRINGVALE	\$ 1,517.48	\$ 7,529.06	\$ 6,011.58	1.926%
	\$ 128,655.41	\$ 390,916.55	\$ 262,261.14	

TOTAL OF CONTRIBUTIONS FOR 2025 BY MUNICIPALITY

CONTRIBUTION BREAKDOWNS:

CONTRIBUTION BY EQUALIZED / PER PERSON COST

CONTRIBUTION BREAKDOWNS BY DEBT OPTIONS

The breakdown below reflects the individual municipal contributions for the year 2025 which includes funding for general operations, payment of loans/debt and use of the State aid dollars from Act 12 which each municipality receives.

CONTRIBUTION - EQUALIZED VALUE										
MUNICIPALITY:	GENERAL		DEBT SERVICE:		USE OF ACT 12		2025 CONTRIBUTION:		EQUALIZED PER	
	OPERATIONS:				FUNDS:				CAPITA COST:	
PARDEEVILLE	\$	135,826.52	\$	34,328.90	\$	33,113.50	\$	203,268.92	\$	95.07
WYOCENA	\$	128,512.46	\$	32,481.29	\$	30,797.00	\$	191,790.75	\$	159.03
SCOTT (50%)	\$	27,884.11	\$	7,047.58	\$	22,862.00	\$	57,793.69	\$	131.05
MARCELLON	\$	91,164.39	\$	23,041.71	\$	25,190.00	\$	139,396.10	\$	122.17
SPRINGVALE	\$	7,529.06	\$	1,902.93	\$	3,330.50	\$	12,762.49	\$	216.31

PAYMENT SCHEDULE AND AMOUNT OF PAYMENT:

PYMT DUE:	PERIOD:	MUNICIPALITY:	PAYMENT AMOUNT:
January 15th	Jan/Feb/March	PARDEEVILLE	\$50,817.23
March 15th	April/May/June	WYOCENA	\$47,947.69
June 15th	July/Aug/Sept	SCOTT (50%)	\$14,448.42
September 15th	Oct/Nov/Dec	MARCELLON	\$34,849.03
		SPRINGVALE	\$3,190.62
			\$151,252.99

Payment for 3 months of operations.

<u>CONTRIBUTION COMPARISONS:</u>	<u>ASSESSED VALUE:</u>	<u>EQUALIZED VALUE: CONTRIBUTION:</u>	<u>MILRATE FOR EMS - 2025 TAX BILL:</u>
PARDEVILLE	\$0.00	\$0.00	\$0.00000
WYOCENA	\$0.00	\$0.00	\$0.00000
SCOTT	\$0.00	\$0.00	\$0.00000
MARCELLON	\$0.00	\$0.00	\$0.00000
SPRINGVALE	\$0.00	\$0.00	\$0.00000
	\$0.00		

ANNUAL COST PER HOUSEHOLD IN REAL ESTATE TAXES PER MUNICIPALITY

<u>PARDEVILLE</u>	<u>Home Value:</u>	<u>2025 TAX:</u>	NEED ASSESSED VALUES TO FINISH MILRATES.
Impact to homes valued at:	\$100,000	\$0.00	
	\$125,000	\$0.00	
Assessment Ratio:	\$150,000	\$0.00	
	\$175,000	\$0.00	
	\$200,000	\$0.00	
<u>TOWN OF WYOCENA</u>	<u>Home Value:</u>	<u>2025 TAX:</u>	
Impact to homes valued at:	\$100,000	\$0.00	
	\$125,000	\$0.00	
Assessment Ratio:	\$150,000	\$0.00	
	\$175,000	\$0.00	
	\$200,000	\$0.00	
<u>TOWN OF SCOTT</u>	<u>Home Value:</u>	<u>2025 TAX:</u>	
Impact to homes valued at:	\$100,000	\$0.00	
	\$125,000	\$0.00	
Assessment Ratio:	\$150,000	\$0.00	
	\$175,000	\$0.00	
	\$200,000	\$0.00	
<u>TOWN OF MARCELLON</u>	<u>Home Value:</u>	<u>2025 TAX:</u>	
Impact to homes valued at:	\$100,000	\$0.00	
	\$125,000	\$0.00	
Assessment Ratio:	\$150,000	\$0.00	
	\$175,000	\$0.00	
	\$200,000	\$0.00	
<u>TOWN OF SPRINGVALE</u>	<u>Home Value:</u>	<u>2025 TAX:</u>	
Impact to homes valued at:	\$100,000	\$0.00	
	\$125,000	\$0.00	
Assessment Ratio:	\$150,000	\$0.00	
	\$175,000	\$0.00	
	\$200,000	\$0.00	

PUBLIC NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that a Public Meeting is scheduled to approve a Resolution to withdraw from the Pardeeville Ambulance District is scheduled for Town of Scott, Columbia, State of Wisconsin. The meeting will be held at the Town Hall, N8640 Larson Road in said town, on **Monday, September 30, 2024, starting at 6:30 P.M.**

STATE OF WISCONSIN
Town of Scott
Columbia County

The special town meeting of the Town of Scott, Columbia County, Wisconsin, by a majority vote of the eligible board members at a special town meeting with notice, assembled and voting, resolves and orders as follows:

The Town Board of the Town of Scott is authorized to exercise the right to withdraw from the Pardeeville District Ambulance Service as of September 30, 2024. This withdrawal is instituted on account of the Pardeeville Ambulance District breach of contract.

specifically described as:

Failure to provide audits to the town for the last two years as required.

Failure to properly vote to institute paramedic service and other reasons deemed sufficient.

Adopted this 30 day of September 2024.

Number of town supervisors authorized to vote 3.

Ayes 3

Nays 0

Abstain 0

Not voting 0

Signature of town meeting chairperson,

Signature of town meeting clerk,

Renee Wendt
Town Clerk

Resolution to Withdraw

The Town Board of the Town of Scott, Columbia County is exercising its right to withdraw from the Pardeeville District Ambulance Service pursuant to Article 9, Section B. This is our notice to withdraw as of October 1, 2024.

Resolution passed 3-0

Town Board in Attendance
James Nelson – Chair
John Heil – Supervisor
Philip Sommers – Supervisor.



Submitted by Renee Wendt, Clerk
September 30, 2024.

**DECLARATION OF PROTECTIVE
COVENANTS AND RESTRICTIONS**

RE: See attached Exhibit A (“the Lot”).

THIS DECLARATION, made this the _____ day of _____, 2024, by the Village of Pardeeville, a Wisconsin Municipal Corporation (hereinafter “Village”), as the owners of all of the above-referenced Lot; and

WHEREAS, Village desires to subject the Lot to certain conditions, covenants and restrictions set forth below, for the benefit of said Lot; and

NOW THEREFORE, it is hereby declared by Village, that the Lot is subject to the following covenants and restrictions which shall run with the land and shall bind the current owner, future owners thereof as well as their successors and assigns.

SECTION 1. DEFINITIONS

The following definitions shall be applicable to this Declaration:

- 1.01. Village or Developer.** Village of Pardeeville, Wisconsin.
- 1.02. Declaration.** This Declaration of Protective Covenants and Restrictions.
- 1.03. Lot.** The parcel described on the Attached Exhibit A.
- 1.04. Occupancy Permit.** Permit given by the Village building inspector granting the Lot Owner the right to occupy the principal structure on the Lot.
- 1.05. Owner.** The person or persons, including any business organization or education institution, having the ownership of a Lot as established by documentation recorded with the Columbia County Register of Deeds office, and that power to convey the fee simple title to a given Lot.

Drafted by and Return To:

Paul A. Johnson
Boardman & Clark LLP
PO Box 256
Lodi, WI 53555

11-171-89

Parcel Identification Number(s)

SECTION 2. STATEMENT OF PURPOSE

2.01. General Purpose. The general purpose of this Declaration is to help assure the Lot owner that the Lot will become and remain part of an attractive neighborhood; to preserve and maintain the natural beauty of the neighborhood; to insure the most appropriate development and improvement of the Lot; to guard against the erection thereon of poorly designed and proportioned structures; to obtain compatible and harmonious improvements; and to encourage and secure the construction of residential structures thereon. Additionally, this development is designed to increase the tax base within the Village of Pardeeville.

2.02. Building Time Limits; Penalties.

- (a) Construction of a new principal structure (including the building permit) on a Lot must begin within six (6) months from the date of closing on purchase of said Lot. The structure must be completed within twenty-four (24) months from the date of closing on purchase of said Lot. Construction will be commenced when a building permit is obtained. The structure will be considered completed when an occupancy permit is obtained from the Village building inspector. If construction of the structure is not commenced within six (6) months from the date of closing or the structure is not completed within twenty-four (24) months from the date of closing, the Lot owner will be subject to a forfeiture as described in Section 2.02(b) below. The Lot owner may request an extension from the Village Board of the time limits provided under the terms of this paragraph. Extensions of time may be approved or disapproved by the Village Board in the Board's exclusive discretion. If the Lot is sold before an occupancy permit is obtained the sale of the Lot does not result in a reset of the time limits set forth in this section.
- (b) In the event Buyer has not met the timelines as set forth in Section 2.02(a) above, Village shall have the option to buy the above-described Lot at a purchase price equal to the amount paid for the land less any commissions or expenses paid by the Village in connection with the original sale to the Buyer, or the subsequent buy back pursuant to this section. The Village is not liable to reimburse buyer for any improvements made to the lot following the initial purchase.

SECTION 3. ARCHITECTURAL ATTRIBUTES.

3.01. Building Types Allowed. All structures built on the Lot shall follow the land use requirements of said zoning district specified in the Village Ordinances.

3.02. Lot Subdivision; Building on Multiple Lots. No Lot as platted shall be further subdivided. This covenant shall be construed to prevent the combination of more than one Lot into a building site. The Lot is further subject to applicable zoning laws, ordinances and building codes.

3.03. Square Footage Minimums. If a residential structure is to be constructed on the Lot, the principal structures constructed on the Lot shall meet the following minimum finished gross square foot living area requirements:

- (a) R-1 residential lots shall have a building at least 1,700 square feet for a single story and 2,000 square feet for a multi-story;
- (b) R-2 residential lots shall have a building at least 1,400 square feet for a single story and 1,400 square feet for a multi-story;
- (c) R-3 residential lots (multi-family dwelling) shall have a minimum combined square footage of at least 1,800 square feet (and a minimum of 900 square feet for each dwelling) for a building footprint;
- (d) For the purpose of determining floor area, stair openings shall be included but open Porches, Screened Porches, attached Garages and Basements, even if the Basements are finished shall be excluded. Square footage for a raised ranch, bi-level or split entry home is calculated using the main level only, excluding the garage. Square footage for tri-level homes is calculated using the two main levels above grade excluding the garage.

3.04. Building Requirements. All principal structures constructed on the Lot must comply with the following:

- (a) While metal roofs are allowed, they must be of residential type, i.e., textured and/or lapped construction.
- (b) Outdoor wood burning stoves used for the primary or secondary purpose of heating any structure on the Lot are prohibited.
- (c) Roof pitch on all buildings shall be no less than 5/12 (five/twelve).
- (d) Aluminum fascia and soffit is also allowed. Fascia shall be a minimum of six inches (6"). High quality cladding materials are required. Lap siding may be wood, fiber, cement or high-quality vinyl that will resist warping. The use of brick or stone cladding is required on a minimum of 10% of the front façade or it may be used for the entire building. When not used on the entire building, the brick or stone cladding shall end either at an inside corner of the façade or shall be wrapped around outside corners and extended at least 18 inches along the side wall. High quality transition methods between materials are required to assure aesthetic and performance longevity.
- (e) No building previously erected elsewhere shall be moved upon a Lot, excepting new prefabricated construction which meets the requirement of these Restrictive Covenants.
- (f) No carports will be allowed.

- (g) No satellite dishes shall be allowed on the Lot unless located to the rear of a dwelling unit building on said Lot.
- (h) All driveways must be paved with concrete within one (1) year from the date the occupancy permit is issued for the Lot.
- (i) One or more gables facing the street are required. At least one gable shall have a minimum width of 16 feet at its widest point. The design review committee will consider flat roof designs without gabled elements, though such designs must have outstanding proportions and design character.

3.05. Accessory Building.

- (a) A single accessory use building is allowed on the Lot. All accessory use buildings must comply with all provisions of the Village zoning code.
- (b) Any principal residential structures shall have a minimum of an attached two car garage at least 20' wide and 20' deep. Garages shall provide space for at least 2 vehicles and may be up to 3 vehicle stalls in width. The width of the garage portion of the structure may not exceed 50% of the width of the house and the door for the third garage stall shall be set back a minimum of 18 inches further from the street than the first two garage stalls. It is preferred where feasible, that the garage be set back further from the street than the front door (however, the front door may be set back, to a maximum distance of five feet from the face of the garage).

3.06. Fencing. Any fencing allowed shall be constructed in accordance with Village ordinances along with the following requirements:

- (a) No fences are allowed to extend forward, from the rear of the principal structure. All fences can be extended from the rear of the residence/structure into the rear yard and side yards.
- (b) Fences shall not be erected on any Village right-of-way and may be installed on the side and rear property lines as long as they do not interfere with any other aspect of this Declaration.
- (c) Plastic-coated chain-link fence is allowed as long as the plastic coating is black. No other color of coating is allowed.

3.07. Lawn Maintenance.

- (a) The Lot shall not be used or maintained as a dumping ground for rubbish. Trash, garbage, or other waste must be kept in sanitary containers.
- (b) All areas of the Lot not used as building site, lawn or under cultivation as a family garden shall be kept under a cover crop or so cultivated or tended to keep such areas free of noxious weeds. Lot Owners shall be responsible for maintaining the

structures, Lot, and adjoining street terrace in a neat appearance and keeping the Lot and street terrace free of noxious weeds. Seeding or sodding of the entire yard is permissible and must be completed within sixty (60) days of occupancy of the building unless, due to weather conditions, the Village Board waives this condition in writing.

- (c) The Village shall have the right to complete any grading, seeding, sodding, or general landscaping not completed within the time required by Paragraph 3.08(b) and to recover the costs of same from the Owner. The owner will be billed for the work and, if it is not paid by October 30, the cost will be placed on the tax roll as a special charge.
- (d) No Lot Owner shall change the elevation of a Utility Easement without the permission of Village Board and the Lot Owner shall be responsible for any damages caused to underground utilities affected by any changes in grade. No Lot Owner shall change the grade along any of the Lot lines of existing grade without the written consent from the Village Board. Lot Owners shall be liable for any damages or costs incurred as a consequence of unauthorized grade changes. Any damages done to adjoining properties shall be repaired by the responsible Lot Owner, including loss of any ground cover or vegetation used for prohibiting soil erosion.

3.08. Structure/Grounds Maintenance. The structures and the grounds of the Lot shall be maintained in a neat and attractive manner. Upon the Owner's failure to do so, the Village may, at its option and after giving the Owner five (5) days of written notice sent to the Owner's last known address, have grass, weeds, dead trees, dead shrubs, dead plants and other vegetation cut and removed as often as in its judgment the same is necessary. The Village shall be allowed to conduct this work upon the non-action of an Owner as allowed by Village Ordinance. The Village shall be allowed to collect any charges for these services against the Lot or Owner as a special charge. This covenant is meant to prevent an Owner's negligence or inaction from negatively impacting the value of a neighboring Lot.

3.09. Inspections. For the sole purpose of inspecting the construction of any improvements or for performing the repair and maintenance outlined above, the Village, through its duly authorized agents or employee(s), shall have the option, after reasonable notice to the Owner, to enter upon the Lot at reasonable hours on any business day to ensure that all work has been performed.

3.10. Waiver. The Village Board is authorized to grant waivers from any provision of this Declaration where such waiver will assist in carrying out the intent and spirit of this Declaration and where strict application of the provision would result in a particular hardship to the Owner seeking the waiver.

SECTION 4. LOT USAGE

4.01. Solar Energy. All forms of solar energy collectors must be roof mounted and must follow the rate file for Pardeeville Utilities on the inner-connection agreement process.

- 4.02. Utilities.** All utilities serving any building or site shall be underground. No building or other improvement shall be erected or placed within any utility easement. Electric, Water and Sewer services shall be separately metered and billed to the Lot by the Utility directly. Gas required to service the Lot shall be supplied by the public utility company serving the area and shall be separately metered and billed to the Lot by the utility directly.
- 4.03. Signs.** No commercial signs, billboards or advertising devices except those used in the sale of the property shall be placed on the Lot.
- 4.04. Temporary Living Quarters.** No trailer, mobile home, recreational vehicle, tent, shack or other structure, except as otherwise permitted herein and no temporary building structure of any kind shall be used for a residence, either temporary or permanent. Temporary structures used during the construction of a structure shall be on the same lot as the structure and such temporary structures shall be removed upon completion of the construction.

SECTION 5. ENFORCEMENT.

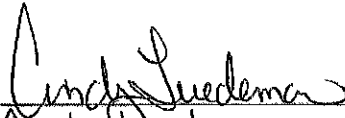
Any Lot Owner who violates or fails to perform an obligation under these Restrictive Covenants shall be subject to forfeiture. Before assessing a forfeiture, the Village shall give the violating Lot Owner notice of the violation, and five (5) days, or such additional time as the Village may agree, to cure the violation. The amount of a forfeiture shall be within the range of forfeitures provided for violation of the Village's zoning regulations, as determined by the Village. Each day a violation continues, after a Lot Owner has been given notice and an opportunity to cure, shall constitute a separate violation subject to a separate forfeiture. Forfeitures shall be assessed by written notice from the Village to the violating Lot Owner and paid to the Village. Forfeitures that remain unpaid may be collected in an action under Wis. Stat. sec. 778.10.

SECTION 6. MISCELLANEOUS.

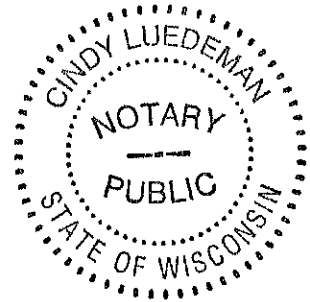
- 6.01. Severability.** Invalidation of any one of these covenants, or any severable part of any covenant by judgment or court order, shall in no way affect any of the other provisions, which provisions shall remain in full force and effect.
- 6.02. Terms and Amendments.**
- (a) These covenants and restrictions as amended, run with the land and shall be binding on all persons having an interest in the Lot for a period of thirty (30) years from the date this Declaration is recorded, after which time they shall automatically stand renewed for successive ten (10) year periods, unless an instrument terminating or altering such covenants and restrictions, in whole or in part is recorded with the Columbia County Register of Deeds as set forth in (b) below.
 - (b) These covenants and restrictions as amended, or any part thereof may be cancelled, released or amended in writing at any time by a motion passed by the

STATE OF WISCONSIN)
) ss.
COUNTY OF COLUMBIA)

Personally came before me this 22 day of January, 2024, the above-named Denise Vater, in the capacity indicated, to me known to be the person who executed the foregoing instrument and acknowledged the same.



Cindy Luedeman (print name)
Notary Public, Columbia County, WI
My Commission expires 10/16/2026



This instrument drafted by:
Attorney Paul A. Johnson
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EXHIBIT "A"

Lot One (1), Block Three (3), Wescher's Second Addition to the Village of Pardeeville, and Lot Two (2), Block Three (3), Wescher's Second Addition to the Village of Pardeeville, Columbia County, Wisconsin. Also part of the Northwest Quarter of the Southwest Quarter (NW $\frac{1}{4}$ - SW $\frac{1}{4}$), Section 3, Township 12 North, Range 10 East, Village of Pardeeville, Columbia County, Wisconsin, described as follows: Commencing at the Northwest corner of Lot One (1), Block Two (2), Fred Wescher's First Addition, originally known as Wescher's Addition to Pardeeville; thence Northerly along the East line of Lot One (1), Block Three (3), Fred Wescher's Second Addition, originally known as Wescher's Second Addition to Pardeeville, to the South line of Lot One (1), Block One (1), Fred Wescher's First Addition, originally known as Wescher's Addition to Pardeeville; thence East along the South line thereof to the Southeast corner of said Lot One (1), Block One (1), First Addition, originally known as Wescher's Addition to Pardeeville; thence due South to the North line of Lot One (1), Block Two (2), Wescher's First Addition originally known as Wescher's Addition to Pardeeville; thence West along the North line thereof to the place of beginning, all in the Village of Pardeeville, Columbia County, Wisconsin.