

**Recycling Coalition of West Virginia
Committee Meeting Minutes
March 24, 2016
WVDEP Headquarters**

Present: Paul Hayes, Tom Aluise, Nicole Hunter, Robin Sizemore, Gary Walker, Mike Grunau (on phone).

The meeting was called to order by Chairman Paul Hayes at 10:36 a.m.

Approval of Minutes

Chairman Hayes asked for a motion to approve the minutes from the Dec. 10, 2015 meeting. Tom Aluise made a motion to approve the minutes. His motion was seconded by Nicole Hunter. The motion carried.

Financial Statement

Chairman Hayes reported that the Coalition had a General Operating Bank Balance of \$5,525.62 as of Feb. 29, 2016 and a Grant Bank Account Balance of \$0, as of March 23, 2016, for the REAP Grant. Nicole Hunter made a motion to accept the financial statement. Her motion was seconded by Tom Aluise. The motion carried.

Recycling Champions

Chairman Hayes reported that seven counties have nominated Recycling Champions and that the number of nominations are up this year. The deadline to nominate a Recycling Champion is March 31. Nicole Hunter made a motion to accept the nominations already received and to give the Coalition Chairman discretion to approve or reject any additional nominations received by March 31. Robin Sizemore seconded the motion. The motion carried.

Also, Mike Grunau made a motion to approve the purchase of 14 additional award plaques for future Recycling Champions. Gary Walker seconded the motion. The motion carried.

Refashion Show

Chairman Hayes reported that the 14th annual Re-Fashion Show is scheduled for 1 p.m., Nov. 19, at the Town Center Mall.

Education Committee

Robin Sizemore reported that no teachers have registered as having used the Coalition's recycling lesson plans. Teachers must register by June to be eligible for prize money. Ms. Sizemore said it's not unusual to be lacking in registrations at this time.

Coloring sheet

Robin Sizemore came up with a new idea for the Coalition's K-2 Coloring Contest. She suggested having two sheets of paper, one including pictures of a trash can, recycling bin and composting pile that the kids can color. The other sheet would have items for kids to color and sort. After coloring, they would

cut out and glue the items near the appropriate trash, recycling or composting container on the second sheet. DEP graphic artist Matt Thompson agreed to work on the sheets.

Miscellaneous:

Chairman Hayes noted that the new address for the Recycling Coalition is: P.O. Box 40113, Charleston, WV, 25364.

Chairman Hayes reported that he is working on the IRS-required I-990 form, which is due May 15 of every year. The form asks for an accounting of from where the Coalition receives its money and how the funds are spent. The Coalition's status as a 501c3 organization is contingent on the I-990. The form is available for public view.

Nicole Hunter suggested the Coalition, if it obtains a REAP Grant for 2017, spend a portion of the grant on a new educational display for the Coalition. The Coalition's last REAP Grant was spent largely on electronic and print advertising.

Election of Officers

Tom Aluise made a motion to table the election of Coalition officers until the next meeting. Mike Grunau seconded the motion. The motion carried.

Next Meeting

The next meeting of the Recycling Coalition is Thursday, May 5 at 10:30 a.m. at DEP headquarters.

Adjournment

Tom Aluise made a motion to adjourn the meeting. Mike Grunau seconded the motion. The motion carried.

Respectively submitted by Tom Aluise.