

**SCOBEY SCHOOL DISTRICT #1**  
**REGULAR BOARD MEETING**  
**JULY 10, 2023 ~ 7:00 pm**  
**MUSIC ROOM**  
**AGENDA**

**I. CALL TO ORDER**

Modify/Approve Agenda

**II. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**III. MINUTES**

Consider Approval of Minutes: June 12, 2023 Regular

**IV. INFORMATIONAL ITEMS**

**V. STAFF & COMMITTEE REPORTS**

- A. Business Manager's Report
- B. Superintendent's Report

**VI. FINANCIAL**

- A. Claims – June 9, 2023 – July 7, 2023
- B. Activity Accounts

**VII. ACTION ITEMS**

The following items are presented for Consideration and Possible Action:

- A. Board Policy updates – 2<sup>st</sup> reading
- B. Board Policy updates required or recommended due to legislative changes – 1<sup>st</sup> reading
- C. Spartan Standards, Teacher, Classified and Coaches Handbook updates for 2023-2024 school year
- D. Adoption of resolution for Abandoned Property
- E. MTSBA electronic vote on Association Business
- F. Adoption of resolution to invest funds with the Montana Board of Investments
- G. Use of bus by outside organization – Scobey Assembly of God church
- H. Bus Routes for the 2023-2024 school year
- I. Attendance Agreements for the 2023-2024 school year
- J. Waiving of Spartan Standards – Cross Country - curfew rules
- K. Allow 6<sup>th</sup> grade participation in Jr. High Football for 2023 season
- L. Purchase playground equipment from Grondahl Recreation, Inc using Sheridan/Basin donations
- M. The following Personnel Recommendations
  - 1. Fall Jr High Coaches 2023 season
  - 2. FFA Advisors

**VIII. BOARD OF TRUSTEES**

Requests, Calendar, Concerns, Reports, Future Agenda Items, Open Meeting Topics for Next Meeting

**IX. ADJOURN**

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**Next regular meeting August 14, 2023. Annual budget meeting must be completed prior to August 25, 2023.**

**SCOBEY SCHOOL DISTRICT #1**  
**SPECIAL BOARD MEETING**  
**JULY 12, 2023 ~ 7:00 pm**  
**MUSIC ROOM**  
**AGENDA**

**I. CALL TO ORDER**

Modify/Approve Agenda

**II. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**III. ACTION ITEMS**

The following items are presented for Consideration and Possible Action:

- A. 8<sup>TH</sup> Grade participation & facility access privileges
- B. Coaches Handbook
- C. Fire Alarm maintenance contract - Convergent
- D. Strom & Associates 3 year audit proposal years ended 2023, 2024 and 2025
- E. Abandon property resolution – kitchen appliances

**IV. BOARD OF TRUSTEES**

Requests, Calendar, Concerns, Reports, Future Agenda Items, Open Meeting Topics for Next Meeting

**V. ADJOURN**

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**SCOBNEY SCHOOL DISTRICT #1**  
**SPECIAL BOARD MEETING**  
**JULY 19, 2023 ~ 7:00 am**  
**MUSIC ROOM**  
**AGENDA**

**I. CALL TO ORDER**

Modify/Approve Agenda

**II. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**III. ACTION ITEMS**

The following items are presented for Consideration and Possible Action:

A. Quote for walk-in freezer and cooler repairs

**IV. BOARD OF TRUSTEES**

Requests, Calendar, Concerns, Reports, Future Agenda Items, Open Meeting Topics for Next Meeting

**V. ADJOURN**

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**SCOBEY SCHOOL DISTRICT #1**  
**REGULAR BOARD MEETING**  
**AUGUST 14, 2023 ~ 7:00 pm**  
**MUSIC ROOM**  
**AGENDA**

**I. CALL TO ORDER**

Modify/Approve Agenda

**II. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**III. MINUTES**

Consider Approval of Minutes: July 10, 2023 Regular  
July 12, 2023 Special  
July 19, 2023 Special

**IV. INFORMATIONAL ITEMS**

**V. STAFF & COMMITTEE REPORTS**

A. Superintendent's Report

**VI. FINANCIAL**

A. Claims – July 8, 2023 – August 10, 2023  
B. Activity Accounts

**VII. ACTION ITEMS**

The following items are presented for Consideration and Possible Action:

- A. Board Policy updates required or recommended due to legislative changes – 2<sup>nd</sup> reading
- B. Adoption of resolution for Abandoned Property – 1<sup>st</sup> reading
- C. Approval of additional bus route for the 2023-2024 school year
- D. Booster club 50/50 at football and volleyball matches 2023
- E. Purchase Alert system for freezer/walk-in cooler
- F. Purchase S.M.A.R.T board for elementary classroom
- G. The following Personnel Recommendations
  - 1. FFA Volunteers, Chaperones and Project advisors for the 2023-2024 school year
  - 2. Substitute employees for the 2023-2024 school year
  - 3. Route Driver
  - 4. SPED Testing proctor for the 2023-2024 school year
  - 5. Full Time Custodian
  - 6. Assistant High School football coach

**VIII. ANNUAL BUDGET PRESENTATION**

A. Consider approval and setting budget for the 2023-2024 school year

**IX. BOARD OF TRUSTEES**

Requests, Calendar, Concerns, Reports, Future Agenda Items, Open Meeting Topics for Next Meeting

**X. ADJOURN**

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**Next regular meeting September 11, 2023.**

**SCOBEEY SCHOOL DISTRICT #1  
REGULAR BOARD MEETING  
SEPTEMBER 11, 2023 ~ 7:00 pm  
MUSIC ROOM  
AGENDA**

**I. CALL TO ORDER**

Modify/Approve Agenda

**II. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**III. MINUTES**

Consider Approval of Minutes: August 14, 2023 Regular

**IV. INFORMATIONAL ITEMS**

**V. STAFF & COMMITTEE REPORTS**

- A. Principal's Report
- B. Superintendent's Report

**VI. FINANCIAL**

- A. Claims – August 11, 2023 – September 8, 2023
- B. Activity Accounts

**VII. ACTION ITEMS**

The following items are presented for Consideration and Possible Action:

- A. Adoption of resolution for Abandoned Property – 2<sup>nd</sup> reading
- B. MHSA Proposal to re-district/division for Class C athletics
- C. Waiver of Spartan Standards for JMG - Sunday activity- Suicide Prevention run
- D. Memo of Agreement with Department of Defense to acquire abandoned technology
- E. The following Personnel Recommendations:
  - 1. Speech & Drama Advisors 2023-2024
  - 2. Activity Bus Driver for the 2023-2024 school year

**VIII. BOARD OF TRUSTEES**

Requests, Calendar, Concerns, Reports, Future Agenda Items, Open Meeting Topics for Next Meeting

**IX. ADJOURN**

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**Next regular meeting October 9, 2023**

**SCOBEY SCHOOL DISTRICT #1  
REGULAR BOARD MEETING  
OCTOBER 9, 2023 ~ 7:00 pm  
MUSIC ROOM  
AGENDA**

**I. CALL TO ORDER**

Modify/Approve Agenda

**II. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**III. MINUTES**

Consider Approval of Minutes: September 11, 2023 Regular

**IV. INFORMATIONAL ITEMS**

**V. STAFF & COMMITTEE REPORTS**

- A. Principal's Report
- B. Superintendent's Report

**VI. FINANCIAL**

- A. Claims – September 9, 2023 – October 6, 2023
- B. Activity Accounts

**VII. ACTION ITEMS**

The following items are presented for Consideration and Possible Action:

- A. Set date for Graduation 2024
- B. Yearbook contract for the 2023-2024 school year
- C. Lions club 50/50 at home basketball games 2023 - 2024
- D. Cheerleading Co-op 2023-2024
- E. WEX Fleet credit card program
- E. The following Personnel Recommendations
  - 1. FFA Volunteers, Chaperones and Project advisors for the 2023-2024 school year
  - 2. Substitute employees for the 2023-2024 school year
  - 3. Assistant coaches for High School Boys and Girls basketball 2023-2024 seasons
  - 3. JH Girls and JH Boys basketball coaches 2023-2024 seasons
  - 4. Elementary Volleyball coach for the 2023 school year

**VIII. BOARD OF TRUSTEES**

Requests, Calendar, Concerns, Reports, Future Agenda Items, Open Meeting Topics for Next Meeting

**IX. ADJOURN**

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**Next regular meeting November 13, 2023**

**SCOBEEY SCHOOL DISTRICT #1  
REGULAR BOARD MEETING  
NOVEMBER 13, 2023 ~ 7:00 pm  
MUSIC ROOM  
AGENDA**

**I. CALL TO ORDER**

Modify/Approve Agenda

**II. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**III. MINUTES**

Consider Approval of Minutes: October 9, 2023 Regular  
October 12, 2023 Special

**IV. INFORMATIONAL ITEMS**

No informational items

**V. STAFF & COMMITTEE REPORTS**

- A. Principal's Report
- B. Superintendent's Report

**VI. FINANCIAL**

- A. Claims – October 7, 2023 – November 9, 2023
- B. Activity Accounts

**VII. ACTION ITEMS**

The following items are presented for Consideration and Possible Action:

- A. Board Policy updates #3413-F2 – Religious Exemption
- B. Use of Spartan Logo (North Post)
- C. 6<sup>th</sup> Grade participation in Jr. High boys basketball 2023-2024 season
- D. TFS Changes to account for IEFA spending FY23
- E. The following Personnel Recommendations
  - 1. Long term substitute for the 2023-2024 school year
  - 2. Occupational Therapist for the 2023-2024 school year
  - 3. Substitute teachers for the 2023-2024 school year
  - 4. Jr. High boys basketball coach for the 2023-2024 season
  - 5. High School basketball assistant coaches for the 2023-2024 season
  - 6. Accompanists for the 2023-2024 school year

**VIII. BOARD OF TRUSTEES**

Requests, Calendar, Concerns, Reports, Future Agenda Items, Open Meeting Topics for Next Meeting

**IX. ADJOURN**

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**Next regular meeting is the December meeting. Date and time TBD**

**SCOBAY SCHOOL DISTRICT #1  
REGULAR BOARD MEETING  
DECEMBER 11, 2023 ~ 7:00 pm  
MUSIC ROOM  
AGENDA**

**I. CALL TO ORDER**

Modify/Approve Agenda

**II. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**III. MINUTES**

Consider Approval of Minutes: November 13, 2023 Regular

**IV. INFORMATIONAL ITEMS**

**V. STAFF & COMMITTEE REPORTS**

- A. Principal's Report
- B. Superintendent's Report

**VI. FINANCIAL**

- A. Claims – November 10, 2023 – December 8, 2023
- B. Activity Accounts

**VII. ACTION ITEMS**

The following items are presented for Consideration and Possible Action:

- A. Semi-annual review of the ARP and Return to School plans
- B. Quote for repairs to heating system by Johnson Controls
- C. The following Personnel Recommendations
  - 1. Volunteer for FCS classes
  - 2. Substitute employees for the 2023-2024 school year
  - 3. Substitute hourly wage 2024
- D. **\*\*Superintendent Evaluation** – *this Agenda items may be closed to the public and held in executive session if the Board Chair makes the determination that the individual rights of privacy clearly exceed the merits of public disclosure.*

**VIII. BOARD OF TRUSTEES**

Requests, Calendar, Concerns, Reports, Future Agenda Items, Open Meeting Topics for Next Meeting

**IX. ADJOURN**

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**Next regular meeting January 5, 2024**

**SCOBEY SCHOOL DISTRICT #1  
REGULAR BOARD MEETING  
JANUARY 5, 2024 ~ 7:00 am  
MUSIC ROOM  
AGENDA**

**I. CALL TO ORDER**

Modify/Approve Agenda

**II. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**III. MINUTES**

Consider Approval of Minutes: December 11, 2023 Regular

**IV. INFORMATIONAL ITEMS – none**

**V. STAFF & COMMITTEE REPORTS**

- A. Business Manager’s Report
- B. Principal’s Report
- C. Superintendent’s Report

**VI. FINANCIAL**

- A. Claims – December 9, 2023 – January 2, 2024
- B. Activity Accounts

**VII. ACTION ITEMS**

The following items are presented for Consideration and Possible Action:

- A. Board Policy updates MTSBA Fall Legislative changes – 1<sup>st</sup> reading
- B. Attendance agreements for remainder of the 2023-2024 school year
- C. Setting cost for Drivers Education
- D. General Fund Budget Amendment Proclamation
- E. The following Personnel Recommendations
  - 1. Substitute employees for the 2023-2024 school year
  - 2. Drivers Education instructor

**VIII. BOARD OF TRUSTEES**

Requests, Calendar, Concerns, Reports, Future Agenda Items, Open Meeting Topics for Next Meeting

- A. Board tour of classrooms and facilities

**IX. ADJOURN**

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**Next regular meeting February 12, 2024**

**SCOBEEY SCHOOL DISTRICT #1  
REGULAR BOARD MEETING  
FEBRUARY 12, 2024 ~ 7:00 pm  
MUSIC ROOM  
AGENDA**

**I. CALL TO ORDER**

Modify/Approve Agenda

**II. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**III. MINUTES**

Consider Approval of Minutes: January 5, 2024 Regular

**IV. INFORMATIONAL ITEMS**

A. Co-op student participation in school sponsored activities

**V. STAFF & COMMITTEE REPORTS**

A. Business Manager's Report

B. Superintendent's Report

C. Finance Committee Report

D. Negotiations Committee Report

**VI. FINANCIAL**

A. Claims – January 3, 2024 – February 8, 2024

B. Activity Accounts

**VII. ACTION ITEMS**

The following items are presented for Consideration and Possible Action:

A. Memorial for Walt Reller

B. Policy updates MTSBA Fall Legislative Changes – 2<sup>nd</sup> reading

C. General Fund Budget Amendment resolution

D. Call for Trustee and Levy elections – 2024

E. Appoint Election Judges for 2024

F. Bus route changes for remainder of 2024 school year – Route 4 & 5

G. Renewal of Multi-District agreement for 2024-2027 school years

H. Quote for engine replacement for activity bus

I. The following Personnel Recommendations

1. Letter of intent for Certified employees 2024-2025 school year

2. Spring assistant coaches for the 2024 season

**VIII. BOARD OF TRUSTEES**

Requests, Calendar, Concerns, Reports, Future Agenda Items, Open Meeting Topics for Next Meeting

**IX. ADJOURN**

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**Next regular meeting March 11, 2024**

**SCOBEY SCHOOL DISTRICT #1  
REGULAR BOARD MEETING  
MARCH 11, 2024 ~ 7:00 pm  
MUSIC ROOM  
AGENDA**

**I. CALL TO ORDER**

Modify/Approve Agenda

**II. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**III. MINUTES**

Consider Approval of Minutes: February 12, 2024 Regular

**IV. INFORMATIONAL ITEMS - no information items**

**V. STAFF & COMMITTEE REPORTS**

- A. Principal's Report
- B. Superintendent's Report

**VI. FINANCIAL**

- A. Claims – February 9, 2024 – March 6, 2024
- B. Activity Accounts

**VII. ACTION ITEMS**

The following items are presented for Consideration and Possible Action:

- A. Levy amounts to appear on the ballot for the 2024-2025 school year
- B. Resolution estimating changes to Non-voted levies FY25
- C. Spring Adult Education cooking classes
- D. Quote for gym floor summer maintenance – Western Sports Floors
- E. Opheim Jr. High participation in Scobey track 2024 season
- F. Art Club trip – summer 2024
- G. The following Personnel Recommendations
  - 1. Non-renewal of non-tenured teachers
  - 2. Ag/Tech Education teacher for the 2024-2025 school year
  - 3. Substitute employees for the 2023-2024 school year
  - 4. Long term substitute for the 2023-2024 school year
  - 5. Jr. High Volunteer Track Coach
  - 6. Letter of Resignation – Del Henderson
  - 7. Letter of Resignation – Kim Torgerson

**VIII. BOARD OF TRUSTEES**

Requests, Calendar, Concerns, Reports, Future Agenda Items, Open Meeting Topics for Next Meeting

**IX. ADJOURN**

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**Next regular meeting April 8, 2024.**

**SCOBEY SCHOOL DISTRICT #1**  
**REGULAR BOARD MEETING**  
**APRIL 8, 2024 ~ 7:00 pm**  
**MUSIC ROOM**  
**AGENDA**

**I. CALL TO ORDER**

Modify/Approve Agenda

**II. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**III. MINUTES**

Consider Approval of Minutes: March 11, 2024 Regular

**IV. INFORMATIONAL ITEMS**

**V. STAFF & COMMITTEE REPORTS**

- A. Principal's Report
- B. Superintendent's Report

**VI. FINANCIAL**

- A. Claims – March 7, 2024 – April 5, 2024
- B. Activity Accounts

**VII. ACTION ITEMS**

The following items are presented for Consideration and Possible Action:

- A. Student Attendance Agreements 2024-2025 school year
- B. School Calendar for the 2024-2025 school year
- C. Football Co-op with Opheim school for the 2024-25, 25-26 and 26-27 school years
- D. Bus use by an outside organization – Lutheran Youth Group
- E. BPA Nationals trip Chicago
- F. MTSBA and MREA dues for the 2024-2025 school year
- G. Small gym floor maintenance quote – Western Sports Floor
- H. Health Insurance contract for the 2024-2025 school year
- I. The following Personnel Recommendations
  - 1. 7-12 Science teacher for the 2024-2025 school year
  - 2. K-12 Music teacher for the 2024-2025 school year
  - 3. Elementary teacher for the 2024-2025 school year
  - 4. K-12 Art teacher for the 2024-2025 school year
  - 6. Employee resignation – Kris Rush

**VIII. BOARD OF TRUSTEES**

Requests, Calendar, Concerns, Reports, Future Agenda Items, Open Meeting Topics for Next Meeting

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**Next regular meeting May 13, 2024.**

**SCOBEY SCHOOL DISTRICT #1**  
**REGULAR BOARD MEETING**  
**MAY 21, 2024 ~ 7:00 pm ~ MUSIC ROOM**  
**AGENDA**

**I. CALL TO ORDER**

Establish a Quorum

1. Canvass results of May 7, 2024 General Fund & Technology Levies and Trustee Election
2. Certificate of Election of Trustees & Oath of Office
3. Consider Board Reorganization
4. Consider Appointment of Board Clerk

**II. ADJOURN**

**I. CALL TO ORDER**

Modify/Approve Agenda

**II. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**III. MINUTES**

Consider Approval of Minutes: April 8, 2024

**IV. STAFF & COMMITTEE REPORTS**

- A. Principal's Report
- B. Superintendent's Report

**V. FINANCIAL**

- A. Claims – April 5, 2024 – May 17, 2024
- B. Activity Accounts

**VI. ACTION ITEMS**

The following items are presented for Consideration and Possible Action:

- A. Master Agreement for the 2024/25, 2025/26 and 2026/27 school years
- B. Student discipline – cell phone policy violations *\*\*possible closed session\*\**
- C. Student discipline and possible expulsion – harassment policy violation *\*\*possible closed session\*\**
- D. Curriculum consortium for the 2024-2025 school year
- E. Science/Social Studies curriculum
- F. Schoolhouse IT renewal for the 2024-2025 school year
- G. Lawnmower purchase for maintenance of school grounds
- H. Class E school bus purchase
- I. Smartboard for kindergarten classroom
- J. Chromebook cart for counselor/testing
- K. MHSA renewal for 2024-2025 school year
- L. Amazon credit card for purchasing from Amazon
- M. Adoption of Independence Bank resolution
- N. Annual renewal of computer software and programs for the 2024-2025 school year
- P. The following Personnel Recommendations
  1. Head coaches for the 2024-2025 school year
  2. Classified employees for the 2024-2025 school year
  3. Head Custodian for the 2024-2025 school year
  4. Transportation supervisor for the 2024-2025 school year
  5. Bus route drivers for the 2024-2025 school year
  6. Summer school instructors for 2024
  7. Summer custodians for 2024
  8. PE teacher for the 2024-2025 school year
  9. K-12 Principal contract for the 2024-2025 school year
  10. K-12 Superintendent contract for the 2024-2025 school year
  11. Teacher resignation – Connie Wittak – informational only

**VII. BOARD OF TRUSTEES**

Requests, Calendar, Concerns, Reports, Future Agenda Items, Open Meeting Topics for Next Meeting

**VIII. ADJOURN**

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**SCOBAY SCHOOL DISTRICT #1  
EMERGENCY BOARD MEETING  
MAY 28, 2024 ~ 7:00 am  
MUSIC ROOM  
AGENDA**

**I. CALL TO ORDER**

Modify/Approve Agenda

**II. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**III. ACTION ITEMS**

The following items are presented for Consideration and Possible Action:

- A. Student discipline – violation of board policy #3310 *\*\*possible closed session\*\**

**IV. ADJOURN**

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**SCOBEY SCHOOL DISTRICT #1**  
**REGULAR BOARD MEETING**  
**JUNE 10, 2024 ~ 7:00 pm**  
**MUSIC ROOM**  
**AGENDA**

**I. CALL TO ORDER**

Modify/Approve Agenda

**II. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**III. MINUTES**

Consider Approval of Minutes: May 21, 2024 Regular  
May 21, 2024 Executive Session  
May 28, 2024 Emergency

**IV. INFORMATIONAL ITEMS**

**V. STAFF & COMMITTEE REPORTS**

- A. Principal's Report
- B. Superintendent's Report

**VI. FINANCIAL**

- A. Claims – May 17, 2024 – June 7, 2024
- B. Activity Accounts

**VII. ACTION ITEMS**

The following items are presented for Consideration and Possible Action:

- A. Adoption of resolution for Disposal of Abandoned Property - 1<sup>st</sup> reading
- B. Adoption of resolution for Disposal of Records - 1<sup>st</sup> reading
- C. Cancellation of stale dated checks
- D. Activity accounts to be opened and closed
- E. Trustees Business Resolution - Northern Border
- F. Approval of Audit for year ending June 30, 2023
- G. Setting prices for gate and activity passes for the 2024-2025 school year
- H. Review of School Breakfast/Lunch program and setting prices for the 2024-2025 school year
- I. Bus use by an outside organization - basketball summer travel
- J. Facility use by outside organization - Hunters Safety
- K. Quote for final phase of flooring project - Handran's Home Center
- L. Notification software for the 2024-2027 school year - Bright Arrow
- M. Consider resolution for year end transfer to the Interlocal fund
- N. Consideration of the following Personnel Recommendations
  - 1. Evaluation of Business Manager - may be in closed session
  - 2. Business Manager - 2024-2025 school year
  - 3. In-house Technology coordinator for 2024-2025 school year

**VIII. BOARD OF TRUSTEES**

Requests, Calendar, Concerns, Reports, Future Agenda Items, Open Meeting Topics for Next Meeting

**IX. ADJOURN**

*\*Information about this agenda, including the Board packet and supplemental documents, is available at the School District office. Please contact the office if you have any questions.*

*\* The Board Chair is authorized to adjust the order of agenda items to accommodate scheduling needs of interested parties.*

*Citizens may comment on items appearing on the agenda when invited to participate during that agenda item by the Board Chair. Citizens may comment on items related to School District business not appearing on this agenda during the public comment portion of the meeting.*

**Next regular meeting July 8, 2024**