

1 **Rockford Town Regular Council Meeting**
2 **March 7, 2018 7:00pm**
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4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN
5 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A
6 SUMMARY OF THE DISCUSSION AND VOTING.
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9 Mayor Roecks called the meeting to order at 7:00pm with the Pledge of Allegiance.
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11 Roll call took place. Those present were Mayor Carrie Roecks, Councilmembers Clint Stevenson, Micki
12 Harnois, Tim Fricke, William Benson, Brian Laude, Clerk/Treasurer Heidi Johnson and Public Works'
13 Dave Thompson.
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15 **Mr. Benson made a motion to approve the amended agenda. Mr. Fricke seconded the motion.**
16 **Motion was carried.**
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18 **Mr. Stevenson made a motion to approve the minutes from the 02/21/2018 regular meeting. Mr.**
19 **Laude seconded the motion.**
20

21 Resident Robert Tollefson addressed council about updates in starting a community block watch or
22 SCOPE in Rockford. He talked about wanting Council to contact the Sheriff's Department and let them
23 know that the town supports his organization. Mr. Tollefson also stated that he has several people
24 interested in joining this group once it gets more established, including the three residents that attended
25 the meeting with him. Ms. Roecks reiterated that a community watch program does not need council
26 approval but that the current council and staff would be happy to facilitate the group by providing the
27 town hall for usage and posting updates on the town's website, Facebook page and newsletters. She
28 also provided Mr. Tollefson with some information she received from the Neighborhood Watch
29 coordinator, Vanessa Delcambre-Morris. Ms. Roecks suggested inviting a Deputy from the Sheriff's
30 office to Rockford to get things started and to learn the proper method of starting an official
31 Neighborhood Watch program. Mr. Tollefson thanked Ms. Roecks for all the information and they
32 agreed they would be in touch.
33

34 **ANNOUNCEMENTS**

35 -Lion's Club Easter Egg Hunt at Primeland Park, March 31, 2018 at 1pm.

36 -Fairfield Service Club will have their annual St. Patrick's Day dinner on March 17, 2018 and will hold a
37 bake sale to raise funds for the family in Fairfield who lost their home to a fire.
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39 **COUNCIL REPORTS**

40 None
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42 **COMMISSION REPORTS**

43 Planning and Zoning

44 Ms. Harnois told Council that the building permits are finally approved by the county for the Crow
45 property on B Street.
46

47 Comprehensive Plan

48 Ms. Harnois gave Council handouts and discussed the Subdivision Standards that will be included in
49 the updated Zoning and Development Regulations.
50

51 Ms. Roecks mentioned that she and Ms. Harnois attended the Community Development Block Grant
52 public hearing last week and thanked them for their recommendation on funding the Emma Street
53 Bridge sewer project. She reminded council that that we will won't find out if we receive the funding for
54 sure until May.

55
56 COMMITTEE REPORTS

57 Mr. Benson informed Council that he had done some research on the Reverse 911 idea that Mr.
58 Tollefson brought up at the last council meeting. He presented some information on how to register with
59 ALERT Spokane, which acts as a "reverse 911" for the Spokane area. Mr. Thompson asked if there
60 was something more local we could set up specifically for Rockford and Mr. Benson said he would look
61 into it.

62
63 PUBLIC COMMENT

64 Resident Kimberly Nelson, who attended the council meeting because of her interest in the
65 neighborhood watch program, said that getting Rockford to join the official SCOPE program is what this
66 groups goal will be. She mentioned they have already started a Facebook page called "Rockford
67 Action," which will be used to report citizen concerns only, no sales or lost pets. Ms. Nelson said that
68 she would be in touch with Ms. Johnson regarding any updates and asked if she could be the liaison
69 between Rockford Action and Town Council. Ms. Johnson agreed to this.

70
71 ORDINANCES/RESOLUTIONS

72 Water Rights Transfer Ordinance
73 Attorney Zimmerman asked for a list of the existing wells in Rockford to update the ordinance, as
74 council requested. Ms. Johnson stated that she has not received the updated ordinance from the
75 attorney, so Council decided to table approving the ordinance until the next meeting.

76
77 OLD BUSINESS

78 Surplus Property – The towns attorney is handling the resolution needed to start the bid process. Ms.
79 Johnson has not heard back from him yet.

80
81 NEW BUSINESS

82 None

83
84 PUBLIC COMMENT

85 Resident Robert Tollefson asked about the water rights ordinance. He showed concern about future
86 development affecting current residents. Mr. Thompson said that the ordinance would help protect
87 current residents water usage and rights.

88
89 STAFF REPORTS

90 Public Works

- 91 • Tree Trimming – Public Works Department have been trimming trees on the town's easements
92 around town.
- 93 • Street signs – Patrick Marcalus created a spreadsheet of all the stop signs in town. There are
94 several that need replaced and a few that are completely missing. Mr. Thompson ordered 12
95 signs for replacements.
- 96 • Emma Street Bridge sewer line project – Mr. Thompson told council that the paperwork and fee
97 was submitted to the railroad to apply for a permit to allow the town to dig under the railroad
98 bridge.

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Clerk/Deputy Clerk

- The February Past Due list was submitted
- There were no utility bill adjustments in the month of February.
- Mr. Laude made a motion to approve an interfund transfer of \$16,000.00 from Fund 410 Lagoon Reserve to 402 Lagoon to cover the cost of fixing the two pumps for the lift station.

APPROVE CHECKS

Mr. Stevenson made a motion to approve checks 14313-14332 for a total of \$12,055.35. Mr. Benson seconded the motion. Motion was carried.

Mr. Stevenson made a motion to adjourn the meeting at 8:02pm. Mr. Stevenson seconded the motion. Motion was carried.

Heidi Johnson, Clerk/Treasurer

Carrie Roecks, Mayor