

BYLAWS OF THE MUSKELLUNGE LAKE ASSOCIATION

Trufant, Michigan

Revised & Adopted SEPTEMBER 16, 2018

Article I

Name and Purpose

Section 1

NAME

The Association shall be called: "THE MUSKELLUNGE (TRUFANT) LAKE ASSOCIATION".

Section 2

PURPOSE

The purpose of the Association shall be:

1. To strive for the betterment of lake conditions for both lake residents and any user of Muskellunge Lake.
2. To promote the overall improvement, development, and safety of the Muskellunge Lake area for recreation and fishing, through programs.
3. To promote reasonable regulation for the better use and enjoyment of the lake facilities.
4. To bring Lake area residents together to share information and concerns regarding the lake.

Article II

Membership, Dues and Voting

Section 1

MEMBERSHIP

Membership is open to all Muskellunge Lake property owners or owner of "right-of-way" to the lake. Associate membership is open to non-property owners who may have an active interest in the objectives of the Lake Association. The Executive Board reserves the right to limit the number of associate memberships available.

Section 2

DUES

Dues shall be:

Membership	\$25.00 per person, per year
Associate Member	\$25.00 per person, per year
Family Membership*	\$35.00 per year

* Family membership consists of two (2) adults from the same household, who would each be allowed one (1) vote.

The dues will be for a one-year membership.

Dues collection shall be accomplished by the mailing or hand delivery of statements to all property owners and to all non-

property owners that express an interest in the objectives of the Association. A return envelope may be enclosed with the statement to facilitate easy return of your payment.

Dues are payable by June 30th, of each year, to be a member of good standing. Default in payment of dues will invoke suspension of all member privileges.

The Executive Board has the right to increase the dues up to a \$5.00 maximum over the current rate, per year, without membership approval.

Section 3
VOTING

All members in good standing shall be allowed one (1) vote per person, upon each subject properly submitted for a vote.

ARTICLE III
Officers and Duties

Section 1

The business and affairs of the Association shall be governed by an Executive Board, whom shall be members in good standing of the Association elected by the membership. The Executive Board is given the responsibility for transacting the business of the Association between annual meetings.

Section 2
OFFICERS

Officers shall be elected at the annual meeting for a term of two years. Officers, hereafter known as the Executive Board, shall be as follows: PRESIDENT, VICE-PRESIDENT, SECRETARY, TREASURER and TRUSTEES.

Section 3

The PRESIDENT shall preside over all meetings of the Board and the Association. The President shall appoint all committees except as otherwise noted, and be an ex-officio member of each committee. The President shall perform such other duties as ordinarily pertain to this office. The President shall only vote, during an Executive Board meeting, in case of a tie.

The VICE-PRESIDENT shall assume the duties of the President, as outlined above, in the absence of the President. The Vice-President shall perform traditional duties of the office as may be necessary, as given him/her by the President.

The SECRETARY shall give all notices required by the bylaws and shall perform such other duties as may be delegated to this office by the Board.

The TREASURER shall keep accurate records of all monies received and disbursed for the Association. It shall be the Treasurer's responsibility to deposit all monies, pay all bills, after approval of the Board, and make a report of all transactions at the meetings of the Board or Association. All records must be kept open for inspection by the Executive Board during meeting hours. The Treasurer shall have a Petty Cash account of \$50.00 to be able to perform the duties of this office. The Treasurer will provide the record books for an annual accounting.

The TRUSTEES shall be volunteers or appointed members of the Association, from the designated areas adjacent to the lake. The designated areas will be formed by the Executive Board. There shall be one Trustee from each designated area. It is their responsibility to inform the members in their area of meetings, business and events of the Association. The Trustees shall be responsible for conducting an annual audit of the Association's funds, and their report will be submitted to the general membership at the Annual meeting.

The EXECUTIVE BOARD has the responsibility to present a proposed Budget to the membership at the Annual meeting.

The Executive Board has the authority to spend up to the dollar amount approved for each line item in the annual Association budget, as adopted each year by the membership at the Annual meeting.

The Executive Board further has the authority to spend up to a maximum of \$200.00 additionally per year, on any project or projects of benefit to the members, without prior approval of the membership. Any expenditure greater than the above, cumulative per year, not in the adopted Association Budget must be approved by the membership at the annual or a special meeting, prior to the expenditure(s).

The Executive Board shall appoint one of the members of the Association to fill any vacancy that may occur, and such appointed member shall act until the next annual election, at which time a member shall be elected to fill the term of such office.

The Executive Board, whether occasioned by absence or otherwise, may delegate all or any of the power and duties of any officer to any other officer or trustee, but no officer or trustee shall execute, acknowledge or verify any instrument in more than one capacity.

The Executive Board shall appoint a Trustee to serve at each meeting. That appointee shall be responsible for preparations for the meeting, and clean up after the meeting.

Members of the Executive Board, may from time to time, have the responsibility to attend seminars or travel as representatives of the Association. Expenses for the above may be reimbursed by approval of the entire Executive Board.

ARTICLE IV Meetings

Section 1 MEETINGS

Meetings shall be conducted according to "Roberts Rules of Order."

ANNUAL MEETING: The Annual Membership Meeting shall be held prior to July 1st of each year on a date approved by the Executive Board of the Association. Notification will be given to the membership, along with a meeting place a minimum of two weeks prior to the date of the scheduled meeting.

SPECIAL MEETINGS: Special meetings may be called by the President or Executive Board. A special meeting may also be called by the written request of one-fourth (1/4) of all of the members entitled to vote.

NOTIFICATION of Meetings will be by one or more of the following: email if addresses have been provided, on the Association Facebook private group (www.facebook.com/groups/muskellungelaketrufant/events/), on the Association website (www.muskellungelake-trufant.org) events page, by mail or word of mouth. Electronic methods are preferred to reduce costs.

QUORUM: Quorum for any meeting shall be the majority of members present.

EXECUTIVE BOARD MEETINGS: The Executive Board shall meet a minimum of one (1) time yearly, to develop a budget and to plan the Annual Meeting on the second Tuesday of May, beginning at 7:00 pm at a location to be determined two weeks prior to meeting. They shall also meet if a special meeting is requested. A quorum for these meetings shall be the majority of the Executive Board. These meetings will not be posted for the general membership.

ARTICLE V
Finances

Section 1
FINANCES

The Treasurer will open a checking account at an area financial institution. All checks will be signed by the Treasurer and/or Assistant, and/or the President. All Association bills will be submitted to the Treasurer, who will obtain authorization from the Executive Board for payment, unless an authorization has been previously voted on or approved in the Annual Budget.

Section 2
AUDIT

The Trustees will audit, or have audited, the books of the Association at least twenty four (24) hours before the Annual Meeting.

Section 3

Any suggestion or proposition involving the expenditure of the Association money shall be referred to the Executive Board.

ARTICLE VI
Responsibility

Section 1

The Association will not be responsible for an unauthorized or illegal act or acts of its members.

ARTICLE VII
Amendments

Section 1

These By-Laws may be amended by a resolution, adopted by a simple majority vote of the Executive Board. Written notice/text of such proposed amendment shall be given to all members of the Executive Board, at least ten (10) days prior to any regular or special meeting of the Board.

ARTICLE VIII
Mail

Section 1

The Lake Association shall maintain a Post Office Box in the Association name.

ARTICLE IX
Dissolution of Association

Section 1

The Association shall not be dissolved while twelve (12) members in good standing exist and an annual meeting is held for the election of officers and there is transaction of such other business as may come before the meeting. Failure to hold two (2) year of annual meetings successively shall constitute dissolution and all

member in good standing shall be notified by the President or Secretary by mail of the dissolution. In the event of dissolution, all assets, real or personal, shall be distributed to such organizations as are qualified as tax exempt under Section 501C (3) of the Internal Revenue Code, or the corresponding provisions of a future United States Revenue Law.

ARTICLE X
Complaints

Section 1

Any complaint from any member concerning the lake or the Association is to be presented in writing and given to any Board member. This Board member will present it to the Board at the next meeting for consideration and action. It may also be brought up at the annual membership meeting, by presenting it to the Board prior to the meeting.

ARTICLE XI
Adoption of By-Laws

The foregoing are the By-Laws presented to the Executive Board of the Muskellunge (Trufant) Lake Association, herewith, revised and adopted by the above as the By-Laws of the Association, on the following date: September 16, 2018.