

**VILLAGE OF INNSBROOK
PLANNING AND ZONING MEETING MINUTES
Innsbrook Village Hall
1835 Highway F, Innsbrook, MO 63390
Wednesday, June 02, 2021, 5:00 PM**

AGENDA

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) OPENING CEREMONY
- 4) APPROVAL OF AGENDA
- 5) APPROVAL OF MEETING MINUTES
 - a. May 05, 2021
- 6) PUBLIC COMMENTS (Comments emailed to Village Administrator will be read at this time.)
- 7) COMMISSION ANNOUNCEMENTS
- 8) CHAIRMAN'S REPORTS & APPOINTMENTS
- 9) UNFINISHED BUSINESS:
- 10) NEW BUSINESS:
 - a. Boundary Adjustment - Innsbrook Estates Plat 104, Lots 2818 & 2821
 - b. Plat Application Update - DRAFT
- 11) ADJOURNMENT

MINUTES

The June 02, 2021 regular meeting of the Innsbrook Planning and Zoning Commission was held in person and via Zoom Video Conference, due to the COVID-19 pandemic, and called to order at 5:00 pm with Planning and Zoning Chairman Allen Huddleston presiding.

Upon Roll Call, Commissioners Bernie Cosby, Allen Huddleston, Bud Oldani, Jerry Rust and Mike Wally were present in person. Commissioners Mike Gambill and Virgal Woolfolk were absent. Others in attendance in person included Village Administrator/Clerk - Carla Ayala. Due to the COVID-19 Pandemic, all other visitors attended this meeting via videoconference. Those attendees included Keith Thomsen - Innsbrook Corporation.

APPROVAL OF AGENDA

Motioned by Commissioner Oldani, seconded by Commissioner Rust to approve the June 02, 2021 agenda. All members present voted "Aye". Motion passed and approved with a 5-0 vote.

APPROVAL OF MINUTES

Motioned by Commissioner Oldani, seconded by Commissioner Cosby to approve minutes from the previous Planning and Zoning Meeting held on May 05, 2021. All members present voted "Aye". Motion passed and approved with a 5-0 vote.

PUBLIC COMMENTS

None at this time.

COMMISSION ANNOUNCEMENTS

Commissioner Rust stated that the shoulders on Highway F are too high, ruts are being formed along the shoulder and water sits on the road in places. Would like to see this repaired if possible.

CHAIRMAN'S REPORTS AND APPOINTMENTS

The Village Administrator/Clerk conducted the Oath of Office to Commissioner Virgal Woolfolk on May 10, 2021.

UNFINISHED BUSINESS:

None at this time.

NEW BUSINESS:

- a. Boundary Adjustment - Innsbrook Estates Plat 104, Lots 2818 & 2821 - Keith Thomsen discussed the change with the Commissioners. The water system for the plat has been approved, waiting on DNR approval of the sewer system before putting the lots on the market. Motioned by Commissioner Cosby, seconded by Commissioner Oldani, for the Planning and Zoning Commission to recommend for approval to the Board of Trustees, the boundary adjustment of Innsbrook Estates Plat 104, Lots 2818 & 2821. By roll call vote, Commissioner Cosby - "Aye", Commissioner Gambill - Absent, Commissioner Huddleston - "Aye", Commissioner Oldani - "Aye", Commissioner Rust - "Aye", Commissioner Wally - "Aye", Commissioner Woolfolk - Absent. Motion passed and approved with a 5 "Aye", 0 "No", 0 Abstain vote.
- b. Plat Application Update [DRAFT] - Discussion was held regarding updating the plat application. The revised plat application includes a 60 day time frame from submission of application. Commissioner Cosby suggested the addition of a signature block which includes printed names. Motioned by Commissioner Oldani, seconded by Commissioner Cosby to approve the updated plat application, with the addition of the signature block. By roll call vote, Commissioner Cosby - "Aye", Commissioner Gambill - Absent, Commissioner Huddleston - "Aye", Commissioner Oldani - "Aye", Commissioner Rust - "Aye", Commissioner Wally - "Aye", Commissioner Woolfolk - Absent. Motion passed and approved with a 5 "Aye", 0 "No", 0 Abstain vote.


ADJOURNMENT

Motioned by Commissioner Oldani, seconded by Commissioner Wally, to adjourn the regular meeting. All Members present voted "Aye". Motion passed with a 5-0 vote. Meeting adjourned at 5:49 pm.

I hereby certify that these are the original minutes of the regular meeting of the Planning and Zoning Commission held on Wednesday, June 02, 2021.

Carla Ayala, Village Administrator/Clerk

Date Minutes Approved: 11-3-21


Bernie Cosby, Secretary
(seal)


Attest: Carla Ayala,
Village Administrator/Clerk

