



Booth Number

Vendor Booth Agreement

Thank you for expressing an interest in acquiring booth space for the upcoming 2018 Atchafalaya Basin Festival. Please fill out completely, attach your deposit, and return before the deadline of Wednesday, November 7, 2018.

The Atchafalaya Basin Festival will be held on Saturday, November 10, 2018 on the grounds of Henry Guidry Park located at 103 Park Drive, Henderson, Louisiana 70517.

Arts & Craft vendors are required to bring their own tents!

Any vendors with Trailers need to "PLEASE" arrive early. Parking for your automobile will be in walking distance from your booth space. Someone will be available to guide you in those directions.

Registration Requirements:

- The fee for the Arts & Craft vendor's space is \$50.00
- No selling of Foods or Drinks of any kind will be permitted!
- Vendor's Fee must be paid in full at time of booking. Vendors not paid in full will not be allowed to set up.
- The vendor is responsible for cleaning up of their booth space before leaving. There will be a dumpster provided for vendor's disposal of boxes, trash, etc.
- Applications must be returned to **Our Lady of Mercy Catholic Church Rectory by Wednesday, November 7, 2018 with full payment.**

Set Up Times and Requirements:

- Set-up of booth space will begin on Saturday at 6:30am up until 9:00am.
- No one will be allowed to enter with a vehicle after 9:00am for the safety of our guest.
- You are required to set-up and have all vehicles parked by 9:00am Saturday.
- You will not be allowed to drive your vehicle back in to load up until the Festival Committee have cleared a right of way from the crowd. This policy will be strictly adhered to with "NO EXCEPTIONS". These are regulations set up for the safety of our Festival guest.

Electrical Requirements:

- The cost of an electrical outlet is included in the Fee and must be prepaid.
- Only One (1) 110volt Duplex outlet shall be provided. Additional equipment needing electricity will be provided at an added cost.
- If additional electrical outlets are required, someone will be on hand to assist you.
- Please specify on the application form what type of voltage you will need to hook up your electrical needs.
- Sorry no refunds (exception: Legit reason, with written proof of reason. Festival canceling due to weather conditions.)

Proceeds donated benefit "Our Lady of Mercy Church" and "Sacred Heart of Jesus Chapel".

Your support will make a difference!

If you have any questions, please contact Rickey Douet via email:
rickey@apelectricalservice.com or by cell phone: (337) 230-1731.
Please visit our website for more details about the festival in general:
www.BasinFestival.com

Company Name: _____

Address: _____ City State Zip : _____

Email: _____ Phone: _____

Contact Person: _____ Number of Booth Spaces: _____

What Types of Art & Crafts are you selling? _____

Booth Space (each)	\$50.00/each	\$
Additional Electrical Outlets	\$10/each	\$
Total		\$

This form must be completed and signed!!

Liability Waiver: Entrants and participants by execution of this form releases and discharges the show promoter, owners of grounds, sponsors, and any other participants from any and all known damages, injuries, losses, judgments and / or claims from any causes that may be suffered by any entrants or participants during or after this event. I agree to all conditions of the "Atchafalaya Basin Festival", rules governing this event as set forth by the event committee, and agree to observe all rules and regulations.

Signature: _____ Date: _____

Make checks payable to: Our Lady of Mercy Catholic Church, Registration forms may be mailed to the following address:
Our Lady of Mercy Catholic Church Post Office Box 587 Henderson Station, Henderson, Louisiana 70517