



## RAFFLE APPLICATION

Name of Business/Organization within the village where the raffle is to be conducted:

\_\_\_\_\_

Purpose of raffle: \_\_\_\_\_

Applicant/Contact Person: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_ Zip Code \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Time period during which chances will be sold or issued: \_\_\_\_\_

Drawing Date \_\_\_\_\_ Drawing Time \_\_\_\_\_

- The aggregate retail value of all prizes or merchandise to be awarded by a single raffle. \$ \_\_\_\_\_
- The maximum retail value of each prize or each specific type of prize to be awarded by a licensee in a single raffle. \$ \_\_\_\_\_
- The maximum to be charged for each raffle chance and the number of chances to be issued for each raffle. \$ \_\_\_\_\_

The name(s) and address(es) of the operator of the raffle if not an officer or member of the applicant organization.

Name: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_ Zip Code \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Fidelity Bond attached

Bond Amount: \$ \_\_\_\_\_

All operations of and conduct of raffles shall be under the supervision of a single raffles manager designated by the organization. The manager or operator of the raffle must be a bona fine member of the organization holding the license for such a raffle and may not receive any remuneration or profit for participating in the management or operation of the raffle. The manager shall give a fidelity bond in the sum of the total value of the prizes to be awarded in the raffle conditioned upon his/her honesty in the performance of his/her duties. Terms of the bond shall provide that notice shall be given in writing to the village not less than 30 days prior to its cancellation. The village may waive this bond requirement by including a waiver provision in the license issued to an organization under this article, provided that a license containing such waiver provision shall be granted only by unanimous vote of the members of the Village Board. (§ 122.11)

The fee for such a license to conduct a raffle shall be \$25.00, except for charitable or veteran's organizations, which there shall be no charge. (§122.07)

Tax Exemption Number: \_\_\_\_\_

Sworn statement must be attached attesting to not-for-profit character of the prospective licensee organization, signed by the presiding officer and secretary of the organization. § 122.03

I certify that the statements and information made part of this application are true and accurate. I understand the issuance of this license is conditional upon compliance with all Village Ordinances and will not process an incomplete application.

**Applicant Name:** \_\_\_\_\_

**Title / Position:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

Electronic signatures are not accepted at this time.

**Payment must be received prior to the raffle license approval.**

**Cash or Check preferred. Credit Card payments are accepted and a 2.25% fee is charged.**