

**WKNA Board Meeting**  
**March 7, 2024**  
**At Carol Phipps' home**  
**Submitted by Carolyn Homan**

**Attending:** Robb Witters, Carol Phipps, Dennis Phipps, Carolyn Homan, Carol Doerfler, Art Mauer, Gary Blake

**Absent:** Rhonda Rich (illness)

**Call to Order:** Robb (in Rhonda's absence) called the meeting to order at 7:02 p.m.

**Minutes of Feb. 1 minutes:** Carol moved approval as submitted: Gary seconded. Motion carried unanimously.

**2022-23 Budget** – There is a \$161.98 balance from the \$1,200 city-approved budget. Expenses are **\$1,038.02:** \$124.50 for 250 copies of August newsletter; \$61.99 for printer ink; \$29.56 for lanyards, \$19.48 for brochure box for city lobby and paper; \$37.83 for NTMP copies; \$324.49 for brochures; \$26.99 for brochure boxes; \$180 for 4 yard signs; \$33.14 for 100 copies of December newsletter; \$200.04 for website annual fee.

Total estimated expenses for the year were \$1,100.

2024-25 budget request is due by April 26 so we should be safe with another \$1,200 request.

**Getting the word out**

**Website** – Rhonda had gotten a “copyright infringement” email notice. Barb Smith verified that it was a scam.

**Subscription to city information** – Rhonda will continue to add this link to every meeting agenda she sends out as a reminder that people can sign up for the city distribution list if they want:

[www.keizer.org/add-to-distribution-list](http://www.keizer.org/add-to-distribution-list)

**Signs** – Art and Dennis both good on signs.

**Brochures** – Carol P. said she has plenty left. Most boxes sparsely stocked until rains subside.

**Little Library** – Carol said it's safely remounted after the last hit-and-run accident. Also moved it to the east in the hopes of avoiding another driver who misses the curve from Shoreline onto Rafael.

**Keizer Community Library** – No report from Kris.

**Facebook** -- Carolyn has posted meeting reminder.

**Keizer Chamber calendar** – Carolyn still needs to confirm the process with the Chamber. Will post March meeting.

**Cummings Connection** – Rhonda sent the WKNA meeting agenda to Principal Kronser March 1 for inclusion in the Cummings newsletter.

**Newsletter** – Set a copy deadline of March 25 for the spring newsletter. Robb will have it ready for early April printing.

Topics: Earth Day activities and Trashy Tuesday info from Jenny Ammon -- Robb

KRP turf field dedication, with photo and update; information about the availability of Big Toy fence pickets and the online application. – Carolyn

Swim club info – Carol P.

Food barrel info – how many meals “per pound” donation, how to volunteer, how many families being served – Dennis

John Knox garden still have plots available? – Carol P. to check

Possible photo of new plantings at Cummings – Carol P.

Photo of new Little Library at John Knox – Carol or Carolyn? (This could be a new feature – showing a different Little Library in upcoming editions. There are several throughout West Keizer)

Photo from the Walk and Roll Safe Routes to School event at Cummings – Carolyn

## REPORTS

**Food barrels** – February food totals were: BiMart 70 pounds; Copper Creek 631 pounds and \$40 cash March totals so far: Copper Creek 110 pounds.

Discussed idea of having a QR code on the barrels so people can donate cash if they want. (Laura Reid suggested this.) Carol will ask Dennis to confirm if Keizer food bank has an online donation link that could connect via a QR code. Any cash linkup should be direct to them, leaving WKNA out of it.

Carol said she and Dennis will be gone March 16-21; Robb offered to handle food barrel pickups if they are necessary during that period.

**Keizer United** – Carolyn attended Feb. 12 meeting and shared an email report. Next meeting is March 11. Speakers are to be from Weddle school.

### Cummings School

**Safe Routes to School thank you** -- Robb shared a thank you card from Beth Schmidt, SFS Coordinator, for WKNA's participation in the Winter Walk and Roll to School event at Cummings.

**PTA** – Amber Zimbleman (parent liaison) to attend March 11 meeting. Carol D. said she hoped to attend as well.

**School plantings** -- Carol said there is less to do since perennials have been planted in the Reader Board area. She will refresh the pots in front of the main entrance and do some other clean up during spring break.

### Parks

**Palma Ciea** – Gary regularly doing clean up at the park. Mowing still an issue.

**Willamette Manor** -- Park was recently tagged once again, with the main sign and the pool building wall both defaced. Parks crew was quick to respond. Carol P. park was recently mowed and the hillside plantings look good.

**Wallace House** – Carol P. said some tree trimming has taken place recently to clear out some damaged limbs.

**Sunset** – Robb said he walked through recently and things looked good.

**KRP fields** – Preliminary work on the turf fields has started and a groundbreaking ceremony is set for 4:30 March 21. Carol P. said bids are being sought for construction of pickleball fields. There's also word that Cherriots is adding a route to serve KRP. Parks 3-5 year plan approved by Parks Board at the February meeting. March 16 is the annual City Center Cleanup.

**Traffic Safety** – Robb will attend the March meeting and hand in a written report of follow-up on the Shoreline and Cummings traffic calming measures. Positive reactions from residents and Principal Kronser already reported but a written document is requested. At the February meeting, the committee discussed the draft Strategic Plan. Committee members expressed concern about possible UBG expansion on traffic on main arterials.

**Planning Commission** – They also reviewed the Strategic Plan at their February meeting. In March they will revisit a decision on what issues should come to the omission. In August, the group voted to have some planning decisions (like those involving a variance) come before the commission. The vote was later reversed but with a new commission in place, they have decided to revisit. Robb sees it as a move for better transparency.

**Long-Range Planning** -- Carolyn attended the first session of this group, which is a precursor to budget planning, and filed an email report. The first meeting went through the city's budget categories and also sources of funding, as well as constraints on revenue such as Measures 5 and 50. Second session (Rhonda watched on Keizer TV) went through more of what's ahead for the 2024-25 budget.

## **Discussion**

### **2024 Committee, board and commission assignments:**

Group reviewed with no changes other than to add Carol D as an alternate on Traffic Safety and PTA Planning – Robb Traffic Safety – Robb, Art, Carolyn, Carol  
Parks – Carol and Dennis Keizer United – Carolyn, Rhonda Kris  
Cummings PTA – Amber, Kris, Carol Keizer Library – Kris

**2024 Goals for WKNA** – Group also reviewed these. No changes but agreed that the Thanksgiving Community Dinner was a fun and rewarding opportunity and we should aim to help with that again.

- 1. Website update**
- 2. Attend a Trashy Tuesday**
- 3. Investigate Neighborhood Watch possibilities**
- 4. National Night Out or BBQ with John Knox Presbyterian**
- 5. Help at another Community Dinner**
- 6. NA booth at Keizer Fest**
- 7. Help with Eco Garden plan at Cummings (if this comes about)**

### **Upcoming meetings**

March 11 – Keizer United March 12 – Parks Board March 12 – Cummings PTA March 13 – Planning Commission March 21 – Traffic Safety March 21, 4:30 Turf Fields Ground Breaking

**The Great Raindrop Scavenger Hunt – March 1-31:** Keizer Rapids Park, Bush's Pasture Park, Ankeny Hill Nature Center

### **WKNA General Meetings 2024**

March – Shane Witham, Community Development Director: Middle Housing and Comate-Friendly Equitable Communities; Lt. Hein, Keizer Police Dept.: Citizen's Academy and police report  
March 20 – State of the City, Joint NA meeting hosted by Northwest Keizer NA  
April 8 – Work session for all NAs with City Council  
April 11– Joint NA Candidate Meet/Greet hosted by WKNA.  
May 9 – Neighborhood Watch Program/Chief Copeland

**Meeting adjourned: 8:30 p.m. Next Board meeting: Thursday, April 4 , 7 p.m., site TBA; discussion ahead of joint NA meeting with Council**