



To: All Councillors
Press
Notice Board (members of the public are welcome to attend)

Lisa Staggs – CLERK.

Dear Councillor,

You are hereby summoned to attend a meeting of:

MIRFIELD TOWN COUNCIL

To be held on: **Wednesday 22nd January 2025 at 7.30pm**
To be held at: **Trinity Methodist Church, 4 Trinity Street, Mirfield, WF14 8AD.**

A period of 15 minutes will be allowed during the meeting for questions and comments from members of the public on matters relevant to the Town council. There should only be one speaker per topic, each member is allowed three minutes in which to speak (approximately). Questions **MUST** be received 7 days prior by email or post to the Clerk to mirfieldtowncouncil@gmail.com, with details of what they wish to speak about including the wording.

Recordings may be made at the meeting by attendees. Anyone intending to record proceedings should inform the Chairman or Clerk of the meeting of their intentions to record prior to commencement of the meeting. Anyone intending to record a meeting or part thereof, will be asked by the Chairman to identify themselves. All recordings must be made in accordance with any regulations relating to such matters and in accordance with Mirfield Town Council Recording Policy.

AGENDA

MTC130/2024	CHAIRMAN'S WELCOME AND REMARKS:
MTC131/2024	<u>APOLOGIES FOR ABSENCE</u> 1.To receive apologies 2.To approve reasons for absence. (Members are reminded that apologies MUST be sent to the Clerk or Chairman if they are unable to attend.)
MTC132/2024	<u>DECLARATION OF INTEREST</u> To receive any declarations of interest to any item on the agenda including any pecuniary interests whether they have been declared under the Council's Code of Conduct or Members Register of Pecuniary Interests For members to declare if they have been lobbied on any matters on the agenda
MTC133/2024	<u>CONFIRMATION OF MINUTES:</u> To approve the minutes of the ordinary town council meeting of 11 th December 2024 as a true and correct record including payments of £7321 plus Clerk Salary, Clerk Working Allowance, Pension & HMRC.
MTC134/2024	<u>MATTERS ARISING FROM THE MINUTES:</u> To receive information on the following ongoing issues and decide further action

	<p>where necessary</p> <ol style="list-style-type: none"> 1. To receive an update from Cllr Naisbett on website and decide any action necessary. 2. To receive an update on Mirfield Library and decide any action necessary.
MTC135/2024	<p><u>FINANCE:</u></p> <p>To approve the following accounts for payment</p> <ol style="list-style-type: none"> 1. To agree Clerk Jan Salary by Bacs 2. To agree Clerk Working Allowance Jan by Bacs 3. To agree HMRC Jan PAYE by Bacs 4. To agree Clerk Jan Pension contributions by D/D 5. To agree Trinity Methodist Jan Room Hire by Bacs £80.00 6. To agree Able Gardens Jan Maintenance by Bacs £45.00 7. To agree Kirklees Gritters Cost Parade £4495.32 8. To receive Bank Reconciliation to 31/12/24 9. To receive Monthly Budget to 31/12/24
MTC136/2024	<p><u>INTERNAL MATTERS:</u></p> <p>To receive information on the following items and decide any action where necessary</p> <ol style="list-style-type: none"> 1. To receive an update/report from the Mayor regarding correspondence addressed to him during the Christmas period, which was dealt with from a safety perspective 2. To receive draft Terms of Reference for a Christmas Lights Committee and decide any action and costs necessary (Draft Terms of Reference circulated prior to the meeting) 3. To agree renewing warranty for Laptop including mechanical & electrical breakdown at an annual cost of £126.00 commencing 1st February 2025 4. To note 2025/2026 Tax Base of £7124.98 and proposed CTR Grant of Nil as the tax base for Mirfield Parish Council is now higher than the 2012-13 tax base of £6,863 i.e. the tax base prior to localisation. (Final Kirklees approval 5th March 2025) 5. To receive an update from Cllr Guy on two new defibrillators and decide any action necessary 6. To decide to write to the Chief Executive of Kirklees and the Leader of the council regarding the lack of response from officers when approached by Cllrs by either email or telephone and agree a course of action 7. To discuss The Community Right to Nominate and Bid for Assets of Community Value and agree any action necessary
MTC137/2024	<p><u>PUBLIC QUESTION TIME:</u></p> <p>None Received</p>
MTC138/2024	<p><u>FUTURE MEETING DATES TO AGREE:</u></p> <p>THE DATE OF THE NEXT FULL TOWN COUNCIL MEETING: Wednesday 5th February 2025 Time Meeting Closed:.....</p>

<http://www.mirfieldtowncouncil.com>

*Signed Lisa Staggs
Town Clerk*