

James L. Hamner Library

Board of Trustee

Full Board Meeting

November 14, 2017

The meeting was called to order at 7:01pm.

The members in attendance were Phil, Jill, Shannon, Phylis, Linda, and Gail. We did not have enough members present to vote.

Minutes were read but couldn't be voted on.

Corresponding Secretary- nothing to report.

Financial Secretary Gail said that there have been no changes to the account, \$879.63 remains in the account.

Friends of the Library, Linda passed out applications to be a Friend of the library. She also updated us on how the past two events turned out, both events had an attendance of about 15 people. On Feb.25, Adam Miller will be coming to share Folk Music. The Friends building has been rented. The scholarship program has fallen through. After consulting with a CPA, the CPA felt like the scholarship didn't represent the library needs and recommended not doing the scholarship program, but they can continue donating to the library. Just a reminder that the store is open on Saturdays from 10 am to 1pm.

Librarians Report- Jill emailed the strategic plan updates to everyone. When looking at books online, the library has bought a section on cancer in hardback and online version of a new eating well book. When looking at the expense summary you will see that part time services is not in the negative yet, but is anticipated to be before the end of the year, because it was assigned to the wrong line item. However, the bottom line is accurate. The same with salaries, it's in the negative to pay for the security guard but the bottom line is correct. Jill and Carla are aware of it. Circulation is low because people are checking out books online more and using the library for meeting space, usage is up 10%. The Board of Supervisors have indicated assigning the new District 2 representative to attend our BOT meetings. Mr. Scott did come and take a tour of the library and get a library card. The security guard presence has helped, more children and teens are coming to do homework. We are hoping people's impressions of the library has changed. The budget proposal is due on Feb. 28th. Jill has signed up with Better World Books, they take books out of circulation, sell them and send back 20% to the library. The books that are considered, are scanned to see if Better World Books can use them, and they pay for the shipping too. Phil asked if this program will interfere with what is sent over Friends? Linda and Jill both agreed that they have communicated about this program and feel it's a clever idea, the Friends are swamped with books at this time and their space is full. Under the current personnel policy we should be giving part time employees annual leave. The leave is less than full time employees and based on hours worked, the county is doing the same. The policy can be found on the website. Jill and Becky attended the Virginia Association Conference, they brought back some interesting ideas. One library has an escape room, Jill would love to have one here. She talked to the director at the Jones Library in Lynchburg, they can help African Americans with their genealogy. Another library in Norfolk has a music program. Jill had to do 2 classes that she felt went ok, the first one didn't go to well as hoped because her live model was not

able to come because he had moved. The second class was on the Cross Roads program and Donna who started and led the program, she too was unable to attend at the last minute. There were some other librarians interested in implementing the Cross Roads program. Jill, Matt, and Madison attended the VA Children's Book Festival at Longwood University. Big time authors were present with interesting ways of presenting their books and bringing reading to life. They were able to sit with the authors and learn about them. The library has implemented the new policy where patrons are no longer fined. There hasn't been any feedback on it yet.

Committee Reports Gail informed us that Pastor Mike Davis has been approved by the BOS.

New Business- we went over the next years calendar but couldn't vote to accept it. There were a few upcoming dates that need to be decided on today because we won't have another meeting by then. Jill was hoping to be closed on Martin Luther King Day, but since we couldn't vote it has to remain open. Gail asked if we could start getting funds for the book bags that were handed out during Amelia Day, the cost was close to \$200 last year.

Upcoming dates to remember:

Exec. Meeting Dec. 11 @ 4:30pm

Exec. Meeting Jan. 08 @ 4:30pm

Full Board Meeting Jan. 16 @7pm

Meeting adjourned at 7:55pm

Submitted by Shannon Kern