# Use Engaged Patrons to...

View upcoming events

Know exactly when registration opens

See if registration is full and have access to a wait list when available

Enable text or email reminders of your events

Please self-register when possible

## >> CANCELLATION

Call the library to cancel registration prior to events to avoid a "No Call, No Show."

Three "No Call, No Show's" in close succession = household suspended from program registration for following month.

This also applies to excessive cancellations.

501 3RD STREET SHERRARD, IL 61281 309-593-2178 WWW.SHERRARDLIBRARY.ORG M-TH 10 AM - 8 PM FRI 10 AM - 5 PM SAT 9 AM - 12 PM



Dreams grow at the library!



## **Engaged Patrons**

Register for and track your library events!

### **Register for Events**

- Visit sherrardlibrary.org and go to "Programs"
- Select the "EngagedPatrons" link
- Choose any program and click "Register Now"
- Enter the contact information for each person registering. If you're registering a child, for example, please use their name and age.
- Select an event reminder via text or email
- Voila! You'll receive email confirmation of your registration.

To cancel registration, please call the library.

#### **Create an Account**

- While at Engaged Patrons, select "View My Events"
- Click "First time here?" to begin making your profile. You will need an email address.
- Enter your email address and create a password to finish account creation!

With your Engaged Patrons account, you can add events to "My Events" to keep all of your registrations organized.



UNIQUE EVENTS FOR THE ENTIRE FAMILY!

Follow us on social media for event reminders, sneak peaks, and craft tutorials!