

Notice of Board Meeting
Regular Meeting
Stilwell Utility Department
925 West Hickory, Stilwell Oklahoma
Tuesday, June 12, 2018
6:00 P.M.

I. Call Meeting to Order

The Agenda for this meeting of the Stilwell Utility Department is identical to the Agenda for Stilwell Area Development Authority. Consideration will be given to combining the Agendas for both meetings, and conducting the meetings for both, jointly.

- II.**
- a. Approval to combine SUD/SADA Agendas and jointly conduct the meetings for both entities at the same time.
 - b. Approval of Meeting Minutes: May 8, 2018
 - c. Approval of Payment of Purchase Order Invoices- \$613,121.03
 - d. Financial Reports
 - e. Delinquent Customer Report

III. Regular Agenda

- 1. Discussion and possible action concerning the proposed second Flow Equalization Basin (FEB #2) at the Wastewater Treatment Plant.
- 2. Discussion and possible action to approve or not approve Annual and Monthly Blanket Purchase Orders and annual agreements with vendors and service providers for FY 2018-2019.
- 3. Discussion and possible action to approve or not approve renewal of annual agreements with independent contractors and consultants for FY 2018-2019.
- 4. Budget Committee Report.
- 5. Discussion and possible action to approve or not approve the Budget and Salary Plan for FY 2018-2019.
- 6. Discussion and possible action to approve or not approve renewal of Stilwell Utility Department/Stilwell Area Development Authority Cost Reduction Program for FY 2018-2019.
- 7. CONSIDER AND TAKE ACTION WITH RESPECT TO APPROVING A RESOLUTION ACCEPTING THE OFFER OF THE UNITED STATES OF AMERICA, ACTING THROUGH RURAL UTILITIES SERVICE, FORMERLY KNOWN AS FARMERS HOME ADMINISTRATION, TO MAKE A LOAN IN THE PRINCIPAL AMOUNT OF \$1,484,000; APPROVING THE LOAN RESOLUTION SECURITY AGREEMENT AND AUTHORIZING ITS EXECUTION; RATIFYING AND CONFIRMING THE AMENDED LEASE AGREEMENT, OR APPROVING AND AUTHORIZING THE EXECUTION OF A FURTHER AMENDED LEASE AGREEMENT, IF DEEMED NECESSARY BY BOND COUNSEL; APPROVING AND AUTHORIZING THE EXECUTION OF THE ASSOCIATION WATER AND WASTE SYSTEM GRANT AGREEMENT; APPROVING THE ISSUANCE OF A NOTE IN THE AMOUNT OF \$1,484,000, SECURED BY A REAL ESTATE MORTGAGE AND AUTHORIZING ITS EXECUTION; RATIFYING AND CONFIRMING SEWER AND ELECTRIC RATES; APPROVING AND AUTHORIZING EXECUTION OF A LEGAL SERVICES AGREEMENT AND APPROVING AND AUTHORIZING PAYMENT OF ATTORNEY AND ENGINEER FEES AND EXPENSES; AND CONTAINING OTHER PROVISIONS RELATED THERETO.

8. CONSIDER AND TAKE ACTION WITH RESPECT TO A RESOLUTION AUTHORIZING THE MODIFICATION OF SECURITY WITH RESPECT TO CERTAIN OUTSTANDING OKLAHOMA WATER RESOURCES BOARD INDEBTEDNESS OF THE AUTHORITY, SPECIFICALLY RELEASING SANITARY SEWER SYSTEM AND REVENUES AND TEN PERCENT (10%) OF ELECTRIC SYSTEM REVENUES FROM SECURITY AND CHANGING LIEN POSITION; AUTHORIZING EXECUTION OF ANY AND ALL DOCUMENTS NECESSARY TO COMPLETE SAID MODIFICATION; APPROVING AND AUTHORIZING EXECUTION OF A LEGAL SERVICES AGREEMENT IN CONNECTION WITH SAID MODIFICATION WITH THE PUBLIC FINANCE LAW GROUP AND CONTAINING OTHER PROVISIONS RELATED THERETO.
9. Discussion and possible action to renew or not renew Memorandum of Understanding between Stilwell Utility Department/Stilwell Area Development Authority and the City of Stilwell with regard to leasing the equipment building.
10. Discussion and possible action to approve, not approve or modify proposed policy on installation and use of security cameras.
11. Discussion and possible action to approve or not approve a revised employee pay scale to replace the current pay scale which was approved March 9, 2016.
12. Discussion and possible action to hire or not hire a Full-Time Meter Reader at the starting wage in the approved pay scale. Possible Executive Session Oklahoma Statutes Title 25 Section 307.B.1
13. Discussion and possible action to approve or not approve an agreement with OzarksGo for fiber optic internet service.
14. Status report, discussion and consideration of possible legal action regarding City Lake Dam. Possible executive session as authorized by Oklahoma Statutes 25 O.S. § 307 B.4.
15. Discussion concerning Automated Meter Reading/Advanced Metering Infrastructure ideas.
16. Status report by Larry Eagleton.
17. Audit Committee Report.
18. Policy Committee Report.

IV. Consideration, discussion and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. Article 311.9)

V. Adjournment

Posted: 4:00 P.M. June 11, 2018
925 West Hickory-Utility Office
503 West Division-City Office
SUD Board Secretary, Vice-Secretary or Chief Executive Officer





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