

PARDEEVILLE VILLAGE BOARD–January 19, 2010 at 7:00 pm

- I. **Call to Order:** The regular meeting of the Village of Pardeeville governing body met on Tuesday, January 19, 2010 at the Village Hall. Village President Bob Becker presided and Gustafson served as secretary. The meeting was called to order at 7:00 p.m.
- II. **Roll Call:** Present Trustees were Becker, Buzzell, Ebsen, Hepler, Pease, Pufahl, and Wolff. Representing the Village was Clerk/Treasurer Marlo Gustafson, and DPW Dave Tracey.
- III. **Verification of the posting of agenda:** The Agenda was properly posted at the Pardeeville Post Office, the Pardeeville Library, and the Pardeeville Village Hall. The Portage Daily Register received a copy of the notice.
- IV. **Pledge of Allegiance**
- V. **Agenda Approval:**
MOTION Buzzell/Hepler to approve the agenda as presented. Motion carried unanimously.
- VI. **Minutes:**
MOTION Pease/Wolff to approve the meeting minutes from the regular Village Board meeting of December 15, 2009. Motion carried unanimously.
- VII. **Presentation of Petitions:** None.
- VIII. **Business from the Floor:** None.
- IX. **Communications & Reports:**
 - A. **President's Comments:** CCEDC annual membership dinner is January 20th at 6:30 PM. They are planning on adding 12 more members to the board.
 - B. **Library Report:** Pufahl discussed the library budget.
 - C. **Columbia County Supervisor's Report:** Will meet January 20th at Columbia County Health Care Center.
 - D. **Ordinance Violation & Enforcement Report:** Discussed.
 - E. **Other Reports:** Trustees were given Building Inspector's report, Clerk/Treasurer report, and DPW report.
- X. **Committee Minutes:** Minutes were provided from the Finance and Personnel Committee.
- XI. **Presentation of Bills for Approval:** Questions were asked on the following invoices: 21241 to Bob Becker for mileage for CCEDC meetings, 21267 to Civic Systems for yearly support fees, 21285 to Kohlwey's Inc. to service furnace at Village Hall, 21284 to Greg Knuteson for quit claim deed to Jenny Wren Pass, and 21296 to Pardeeville Shopper for library ads.
MOTION Buzzell/Pease to approve payment of vouchers numbered 21208 through 21314.
Roll Call Vote: Hepler:yes; Pease:yes; Pufahl:yes; Wolff:yes, Becker:abstain; Buzzell:yes; Ebsen:yes. Motion carried.
- XII. **ORDINANCES:** None.
- XIII. **UNFINISHED BUSINESS:** None.

XIV. NEW BUSINESS:

A. Banking Contract:

MOTION Hepler/Wolff to accept National Exchange Bank & Trust's contract proposal.
Motion carried with Pufahl abstaining.

XV. Adjourn: The meeting adjourned at 7:38 PM pursuant to a **Pease/Hepler MOTION** and vote of all ayes.

Marlo A. Gustafson
Clerk/Treasurer

PARDEEVILLE VILLAGE BOARD–February 16, 2010 at 7:00 pm

- I. **Call to Order:** The regular meeting of the Village of Pardeeville governing body met on Tuesday, February 16, 2010 at the Village Hall. Village President Bob Becker presided and Gustafson served as secretary. The meeting was called to order at 7:00 p.m.
- II. **Roll Call:** Present Trustees were Becker, Buzzell, Ebsen, Hepler, Pease, Pufahl, and Wolff. Representing the Village was Clerk/Treasurer Marlo Gustafson, and DPW Dave Tracey. Sgt. Hoeye was also in attendance.
- III. **Verification of the posting of agenda:** The Agenda was properly posted at the Pardeeville Post Office, the Pardeeville Library, and the Pardeeville Village Hall. The Portage Daily Register received a copy of the notice.
- IV. **Pledge of Allegiance**
- V. **Agenda Approval:**
MOTION Pufahl/Wolff to approve the agenda as presented. Motion carried unanimously.
- VI. **Minutes:**
MOTION Buzzell/Pease to approve the meeting minutes from the regular Village Board meeting of January 19, 2010. Motion carried unanimously.
- VII. **Presentation of Petitions:** None.
- VIII. **Business from the Floor:** None.
- IX. **Communications & Reports:**
 - A. **President's Comments:** PABA meets February 17th at the End Zone.
 - B. **Library Report:** Pufahl reported.
 - C. **Columbia County Supervisor's Report:** County Supervisors do not meet in February.
 - D. **Ordinance Violation & Enforcement Report:** Reviewed and discussed.
 - E. **Other Reports:** The Fire District annual meeting is Thursday, February 25th at 7:00 PM. Trustees were given Clerk/Treasurer report, DPW report, and Columbia County Sheriff Department report.
- X. **Committee Minutes:** Minutes were provided from the Utility Commission, Public Protection Committee, Public Works, Parks and Property Committee, Plan Commission, and Finance and Personnel Committee.
- XI. **Presentation of Bills for Approval:** Questions were asked on the following invoices: 21330 to Fresh Start Investigations for L. Huddleston summons delivery, 21333 to Ace Home Center for trash cans and drill press, and 21351 to Hill Ford for electric truck front axle repair.
MOTION Buzzell/Hepler to approve payment of vouchers #21314 through #21380.
Roll Call Vote: Becker:yes; Buzzell:yes; Ebsen:yes; Hepler:yes; Pease:yes; Pufahl:yes; Wolff:yes. Motion carried unanimously.
- XII. **ORDINANCES:** None.
- XIII. **UNFINISHED BUSINESS:** None.

XIV. NEW BUSINESS:

A. Hammon Lot Split: At the Plan Commission meeting on February 9, 2010, the Commission recommended to the Village Board the approval of splitting old lots 1 and 2 on Parcel 482.17 with a lot line running north and south into new lots 1 and 2 with a lot line that will run east and west and will meet all Village Ordinances for R-2 zoning. Motion carried unanimously.

MOTION Pufahl/Pease to approve lot split. Motion carried unanimously.

B. Spring Newsletter: Some discussion as to whether the Village should solicit for donations for the concession stand in the newsletter.

MOTION Wolff/Buzzell to approve the newsletter as is. Motion carried, Pufahl abstained.

C. WMCA District IV Meeting: Meeting takes place all day in Fitchburg on Thursday, February 25th.

MOTION Pufahl/Buzzell to approve the cost of the Clerk attending this district meeting.

Roll Call Vote: Buzzell:yes; Ebsen:yes; Hepler:yes; Pease:yes; Pufahl:yes; Wolff:yes; Becker:yes. Motion carried unanimously.

D. 2008 Delinquent Personal Property: One Personal Property Tax Bill remains delinquent for 2008 in the amount of \$36.09.

MOTION Wolff/Pease to go through the chargeback procedure for this delinquent bill. Motion carried unanimously.

E. WisLine Class for Chief Inspector: Chief Inspector, Donna Hughes needs this class to stay certified.

MOTION Pufahl/Hepler to approve the cost of sending Donna Hughes to this class.

Roll Call Vote: Ebsen:yes; Hepler:yes; Pease:yes; Pufahl:yes; Wolff:yes; Becker:yes; Buzzell:yes. Motion carried unanimously.

F. 2009 Budget Reconciliation: The Finance and Personnel Committee recommended to the Village Board to follow the request of the auditor regarding designation of unexpended funds.

MOTION Wolff/Buzzell to designate any unexpended funds to designated fund account 000-75-4382 after audit is complete. Motion carried unanimously.

G. Hiring of Park & Rec. Director: The Finance and Personnel Committee recommended to the Village Board to hire Kimberly Peterson.

MOTION Buzzell/Hepler to offer the Park & Recreation Director position to Kimberly Peterson at the budgeted amount of \$2675.00.

Roll Call Vote: Hepler:yes; Pease:yes; Pufahl:yes; Wolff:yes; Becker:yes; Buzzell:yes; Ebsen:yes. Motion carried unanimously.

XV. Adjourn: The meeting adjourned at 7:43 PM pursuant to a **Buzzell/Hepler MOTION** and vote of all ayes.

Marlo A. Gustafson
Clerk/Treasurer

**PARDEEVILLE VILLAGE BOARD MINUTES
MARCH 16, 2010**

Call to Order: Called to order by Village President, Bob Becker, at 7:00 p.m..

Roll Call: Epsen, yes, Hepler yes, Becker yes, Pease yes, Pufahl yes, Buzzell yes, Wolff yes. All present. Also present was P. R. Gust, Lynn Jerde, Portage Daily Register. Bill Hebl at 7:20.

Secretary: Ernest Wolff Jr. was appointed secretary in the absence of the Clerk.

Verification of Agenda Posting: President verified that the agenda was posted in three places, Pardeeville Post Office, Angie Williams Cox Library, & Pardeeville Village Hall.

Pledge of Allegiance

Agenda Approval: Moved by Pufahl/Buzzell to approve the agenda. Carried unanimously.

Minutes: Moved by Pease/Epsen to approve the minutes of the Feb. 16, 2010 meeting. Carried unanimously.

Petitions: None

Business from the Floor: Mr. Gust was inquiring what Surveyors were surveying Sunday afternoon on Franklin St., where he lives. He stated it was an Illinois licensed car. He was assured that the Village was not having anyone survey. The owner of the property at the end of Franklin St. may be the one doing a survey of his property.

Communications & Reports:

President's Comments: President reported that PABA meeting was tomorrow at 11:00 a.m.. Reported on the Econ. Development.

Angie Williams Cox Library: Pufahl reported that the minutes of the library had a number of errors in them and would be corrected at the next meeting.

Columbia County Supervisor's Report: Pufahl reported that the next meeting was the 17th. This is the year that supervisor districts will be changing.

Ordinance Violation & Enforcement Report: Huddleston hearing was scheduled. Junk ordinance or lack thereof was discussed.

Other Reports: Minutes of Committees and written reports of Director of Public Works and Clerk were in the Board packets.

Presentation of Bills for Approval: Moved by Pufahl/Buzzell to approve the bills as presented. Roll Call: Hepler yes, Pease yes, Pufahl yes, Becker yes, Buzzell yes, Wolff yes, Epsen yes. Carried unanimously.

Ordinances:

Snow Emergency Ordinance 8-1-7 (a). Moved by Pufahl/Pease to table. Carried unanimously.

Unfinished Business: None

New Business:

County Highway Road Aid: Moved by Wolff/Epsen to participate in the program in the amount of \$7,000.00. Roll Call: Pease yes, Epsen yes, Buzzell yes, Pufahl yes, Hepler yes, Wolff yes, Becker yes. Carried unanimously.

Operator's License: Moved by Pufahl/Hepler to approve the license. Carried unanimously.

Purchase Alliant Property in front of Hwy 22 Substation: Moved by Wolff/ Pease to purchase the property at the price of \$1,000.00. Roll Call: Epsen yes, Hepler yes, Pease yes, Becker yes, Buzzell yes, Pufahl yes, Wolff yes. Carried unanimously.

Wisconsin Street Relay Project: Moved by Pufahl/Hepler to advertise for bids with deadline for bids to be a 8:00 a.m. April 16, 2010 and to be opened by the Finance and Personnel Committee at that time. Carried unanimously.

Sell Chandler Park Beach Piers: Moved by Pease/Hepler to advertise piers for sale as is on Web-site and post at village hall and other places around town. Carried unanimously.

Moved by Buzzell/Epsen to adjourn. Carried unanimously.

Ernest Wolff Jr. Sec. – Pro Tem

PARDEEVILLE VILLAGE BOARD–April 20, 2010 at 7:00 pm

- I. **Call to Order:** The regular meeting of the Village of Pardeeville governing body met on Tuesday, April 20, 2010 at the Village Hall. Village President Bob Becker presided and Gustafson served as secretary. The meeting was called to order at 7:00 p.m.
- II. **Roll Call:** Present Trustees were Abrath, Becker, Hepler, Miller, Pease, and Wolff. Pufahl was absent. Representing the Village was Clerk/Treasurer Marlo Gustafson, DPW Dave Tracey, and Sgt. Hoege. Michelle Miner and Sara Flynn for The End Zone, Chris Lynch for the High School, Dave Warnke, Gene Buzzell, Doug Hare, and Lynn Jerde were also present.
- III. **Verification of the posting of agenda:** The Agenda was properly posted at the Pardeeville Post Office, the Pardeeville Library, and the Pardeeville Village Hall. The Portage Daily Register received a copy of the notice.
- IV. **Pledge of Allegiance**
- V. **Agenda Approval:**
MOTION Pease/Wolff to approve the agenda as presented. Motion carried unanimously.
- VI. **Minutes:**
MOTION Pease/Hepler to approve the meeting minutes from the regular Village Board meeting of March 16, 2010. Motion carried unanimously.
- VII. **Presentation of Petitions:** None.
- VIII. **Business from the Floor:** Sara Flynn spoke on behalf of The End Zone regarding upcoming charity bike runs taking place on May 8th and May 15th. She will come before the Public Protection Committee on May 4th at 5:45 PM to get approval for special parking privileges. Gene Buzzell presented the board with a personal check for \$500 to go towards the construction of a new concession stand.
- IX. **Communications & Reports:**
 - A. **President's Comments:** PABA meets April 21st at Dominick's Place. The Columbia County Tourism Banquet is April 21st and a Pardeeville business will be receiving an award.
 - B. **Library Report:** No report.
 - C. **Columbia County Supervisor's Report:** No report.
 - D. **Ordinance Violation & Enforcement Report:** Reviewed.
 - E. **Other Reports:** Trustees were given Clerk/Treasurer report, DPW report, General Engineering report, and Columbia County Sheriff Department report.
- X. **Committee Minutes:** Minutes were provided from the Utility Commission, Public Works, Parks, and Property Committee, and Finance and Personnel Committee.
- XI. **ORGANIZATIONAL MEETING:**
 - A. **Appointment of Standing Committee, Commissions, and Boards:**
MOTION Abrath/Hepler to approve the appointment of standing Committees, Commissions, and Boards as presented by Village President Bob Becker (see below). Motion carried unanimously.

April 2010 Appointments

Standing Committees:

Public Protection (first Tuesday of the month at 6:00 pm)

Robert Becker (Chair)
Brian Hepler
Ernest Wolff, Jr.

Public Works, Parks, and Property (first Tuesday of the month at 6:45 pm)

Barry Pufahl (Chair)
Bob Abrath
Lloyd Miller

Finance and Personnel (Friday before the regular Village Board meeting at 8:00 am)

Ernest Wolff, Jr. (Chair)
Bob Becker
Connie Pease

Other Committees and Commissions:

Plan Commission—Mike Thielen, Steve Thompson

Fire Protection District—Barry Pufahl

Utility Commission—Mike Thielen and 1 other to be determined before 1st meeting

Board of Appeals—Douglas Hare, Ted Fennewald

Board of Review—Steve Thompson

Library Board—Barry Pufahl

Community Development Authority—Dennis Stilson and 1 other to be determined

Ambulance District—Ernest Wolff, Jr.

Municipal Court—Ernest Wolff, Jr.

PABA & CCEDC—Bob Becker

Lake Protection District—Lloyd Miller

B. Set Time of Regular Village Board Meeting & Standing

Committees/Commissions/Boards: The general consensus was to leave the monthly meetings at the same time and day.

MOTION Miller/Abrath to hold the regular Village Board meeting at 7:00 p.m. on the third Tuesday of the month, the Public Protection, and the Public Works, Parks, Property Committee, will be held after the Utility Commission meeting on the first Tuesday of the month, and the Finance & Personnel Committee will be held on the Friday before the regular Board meeting at 8:00 a.m. Motion carried unanimously.

XII. NEW BUSINESS:

A. Presentation of Bills for Approval: No questions were asked.

MOTION Wolff/Hepler to approve payment of vouchers #21454 through #21531.

Roll Call Vote: Abrath:yes; Becker:yes; Hepler:yes; Miller:yes; Pease:yes; Pufahl:absent; Wolff:yes. Motion carried unanimously.

B. Cancer Walk/Run: Chris Lynch, on behalf of the Pardeeville High School Student Council, submitted an application for the annual Cancer Run/Walk for Saturday, May 1st.

MOTION Wolff/Miller to approve the application and the designated routes. Motion carried unanimously.

C. Pier Bid Acceptance:

MOTION Hepler/Pease to reject all bids on pier #1 and accept lowest bid on pier #2 from Lois Woodman in the amount of \$300. Motion carried unanimously.

D. Wisconsin Street Relay Project Bid Acceptance:

MOTION Hepler/Abrath to accept Rennhack Construction's bid for \$173,252.45.

Roll Call Vote: Becker:yes; Hepler:yes; Miller:yes; Pease:yes; Pufahl:absent; Wolff:yes; Abrath:yes. Motion carried unanimously.

E. New Municipal Official's Workshop in Madison: This is a one-day workshop for new municipal officials (or other officials wishing to brush up on their knowledge of local government) and is sponsored by The League of Wisconsin Municipalities, in cooperation with the Department of Professional Development and Applied Studies, Local Government Center, UW-Extension and the Department of Engineering Professional Development, UW-Madison.

MOTION Wolff/Miller to send interested trustees to the 2010 New Municipal Officials Workshop in Madison on May 14th.

Roll Call Vote: Hepler:yes; Miller:yes; Pease:yes; Pufahl:absent; Wolff:yes; Abrath:yes; Becker:yes. Motion carried unanimously.

F. Resolution No. 10-R01 – Preliminary Resolution Declaring Intent to Levy Special Assessments: One of the necessary steps for the Wisconsin Street Relay Project.

MOTION Wolff/Hepler to approve Resolution No. 10-R01 – Preliminary Resolution Declaring Intent to Levy Special Assessments. Motion carried unanimously.

XIII. Adjourn: The meeting adjourned at 7:40 PM pursuant to a **Hepler/Abrath MOTION** and vote of all ayes.

Marlo A. Gustafson
Clerk/Treasurer

**SPECIAL PARDEEVILLE VILLAGE BOARD MEETING
& PUBLIC HEARING
May 4, 2010 at 6:00 pm**

- I. Call to Order:** This special meeting of the Village of Pardeeville governing body met on Tuesday, May 4, 2010 at the Village Hall. Village President Bob Becker presided and Gustafson served as secretary. The meeting was called to order at 6:00 PM.
- II. Roll Call:** Present Trustees were Abrath, Becker, Hepler, Miller, Pease, Pufahl, and Wolff. Representing the Village was Clerk/Treasurer Marlo Gustafson, DPW Dave Tracey, and Sgt. Hoege. Also present: Lynn Jerde of the Daily Register, Utility Commission Chair Greg Freiberg, Utility Commission member Don Silver, Doug Hare, Phil Possehl, Rory Colstad, Linda Kopmeyer, Greg Kath, Maureen Bortz, Jim Baures, Kyle Lietzau, and Kitzi Muniz.
- III. Agenda Approval:**
MOTION Wolff/Pease to approve the agenda as presented. Motion carried unanimously.
- IV. Wisconsin Street Relay Project Description:** Dave explained that per State Statutes, the Village has a 5-Year Plan, and Wisconsin Street is due this year. Specific effected properties were listed. The project will start the first week of June and last through the middle or end of August. Some trees will be removed by Daniel's Tree Service. A new gas main will also come through by Alliant. Rob Roth of General Engineering spoke about the street elevation and steps being taken to improve drainage.
- V. PUBLIC HEARING:**
- A. Open Public Hearing:**
- 1. Special Assessment for Public Improvements (Wisconsin Street Relay Project):** Dave Tracey and Rob Roth answered many questions regarding sidewalks and utilities, tree removal, street elevation, drainage, and how payment(s) will be accepted.
- B. Close Public Hearing:**
MOTION Pufahl/Abrath to close the public hearing. Motion carried unanimously.
- VI. Approval of Resolution No. 10-R02 – Final Resolution Authorizing Public Improvements and Levying Special Assessments Against Benefited Property in the Village of Pardeeville.**
MOTION Pufahl/Abrath to amend the resolution to read 5 annual installments instead of 5 to 10 annual installments. Motion carried unanimously.
- MOTION Pease/Miller** to approve Resolution No. 10-R02 as amended. The amended resolution is attached to these minutes.
- Roll Call Vote:** Becker:yes; Hepler:yes; Miller:yes; Pease:yes; Pufahl:yes; Wolff:yes; Abrath:yes. Motion carried unanimously.
- VII. Adjourn:** The meeting adjourned at 6:59 PM pursuant to a **Miller/Hepler MOTION** and vote of all ayes.

Marlo A. Gustafson
Clerk/Treasurer

RESOLUTION NO. 10-R02
Final Resolution Authorizing Public Improvements and
Levying Special Assessments Against Benefited Property in
The Village of Pardeeville, Wisconsin

WHEREAS, the governing body of the Village of Pardeeville, Wisconsin, held a public hearing at the Village Hall at 6:10 PM on the 4th day of May, 2010, for the purpose of hearing all interested persons concerning the preliminary resolution and report of the Engineer on the proposed public improvements consisting of the replacement of sidewalks and driveway aprons and preliminary assessments against benefited property and heard all persons who desired to speak at the hearing.

Wisconsin Street Relay Project: All property fronting upon both sides of Wisconsin Street from E. LaFollette St. north 800' to E. Chestnut St. also to include 205, 210, 301, and 302 E. Chestnut St.

NOW, THEREFORE, BE IT RESOLVED, the governing body of the Village of Pardeeville, Wisconsin, determines as follows:

1. The report of the Engineer, as modified, a copy of which is attached hereto and incorporated herein as if fully set forth herein, including the plans and specifications and assessments set forth therein, is adopted and approved.
2. Payment for the improvements shall be made by assessing the cost to the property benefited as indicated in the report.
3. Assessments shown on the report represent an exercise of the police power and have been determined on a reasonable basis and are hereby confirmed.
4. Assessments for all projects included in the report are hereby combined as a single assessment but any interested property owner may object to each assessment separately or all assessments jointly for any purpose.
5. Assessments shall be due within 45 days of billing date. Assessments may be paid in cash or in 5 annual installments to the municipal clerk. Installments shall be placed on the next tax roll after the date for collection and shall bear interest (at the rate equal to one half percent more than the Village interest rate at the local bank) per annum on the unpaid balance from January 1 of the year following the levy. Installments or assessments not paid when due shall bear additional interest on the amount due at the same rate per annum.
6. The municipal clerk shall publish this resolution as a class 1 notice under ch. 985 Stats., in the assessment district and mail a copy of this resolution and a statement of the final assessment against the benefited property together with notice of installment payment privileges to every property owner whose name appears on the assessment roll whose post office address is known or can with reasonable diligence be ascertained.

Signed and sealed this 4th day of May, 2010.

Robert Becker, Village President

ATTEST: _____
Marlo A. Gustafson, Clerk

PARDEEVILLE VILLAGE BOARD–May 18, 2010 at 7:00 pm

- I. **Call to Order:** The regular meeting of the Village of Pardeeville governing body met on Tuesday, May 18, 2010 at the Village Hall. Village President Bob Becker presided and Gustafson served as secretary. The meeting was called to order at 7:00 p.m.
- II. **Roll Call:** Present Trustees were Abrath, Becker, Miller, Pease, Pufahl, and Wolff. Hepler was on vacation. Representing the Village was Clerk/Treasurer Marlo Gustafson, DPW Dave Tracey, and Sgt. Hoege. Utility Commissioner Don Silver and Reporter Lynn Jerde were also present.
- III. **Verification of the posting of agenda:** The Agenda was properly posted at the Pardeeville Post Office, the Pardeeville Library, and the Pardeeville Village Hall. The Portage Daily Register received a copy of the notice.
- IV. **Pledge of Allegiance**
- V. **Agenda Approval:**
MOTION Pufahl/Pease to approve the agenda as presented. Motion carried unanimously.
- VI. **Minutes:**
MOTION Pease/Abrath to approve the meeting minutes from the regular Village Board meeting of April 20, 2010 and minutes from the special meeting and public hearing of May 4, 2010. Motion carried, Pufahl abstained due to not being present at the April 20th meeting.
- VII. **Presentation of Petitions:** None.
- VIII. **Business from the Floor:** Terry and Connie Pease donated \$500.00 to the concession stand/bathrooms at the park.
- IX. **Communications & Reports:**
 - A. **President's Comments:** PABA meets May 19th at Indian Trails Campground. The bylaws at the annual CCEDC meeting did not pass. They plan to rework the bylaws and present them again.
 - B. **Library Report:** Pufahl reported on the 100th year anniversary open house. The plan is to have the open house around Labor Day.
 - C. **Columbia County Supervisor's Report:** No report, will meet tomorrow.
 - D. **Ordinance Violation & Enforcement Report:** Reviewed.
 - E. **Other Reports:** Trustees were given Clerk/Treasurer report, DPW report, General Engineering report, and Columbia County Sheriff Department report.
- X. **Committee Minutes:** Minutes were provided from the Utility Commission, Public Protection, Public Works, Parks, and Property Committee, and Finance and Personnel Committee.
- XI. **Presentation of Bills for Approval:** Questions were asked on the following invoices: 21577 to Autumn Supply for spiral earplugs, 21583 to USA Blue Book for portable earplugs.
MOTION Pufahl/Miller to approve payment of vouchers #21532 – #21584.
Roll Call Vote: Becker:yes; Hepler:absent; Miller:yes; Pease:yes; Pufahl:yes; Wolff:yes; Abrath:yes. Motion carried unanimously.
- XII. **ORDINANCES:** None.
- XIII. **UNFINISHED BUSINESS:** None.

XIV. NEW BUSINESS:

- A. Picnic License for 4th of July Committee:** The 4th of July Committee put in an application to serve beer at the 4th of July celebration in the park.

MOTION Wolff/Pease to approve picnic license. Motion carried unanimously.

- B. Parade permit for 4th of July Committee:** The parade route was approved by Dennis Olson of the Wisconsin Department of Transportation. Dave Tracey is coordinating the detour sign placement.

MOTION Pufahl/Miller to approve the 4th of July parade permit. Motion carried unanimously.

- C. Fireworks Permit for 4th of July Committee:** The paperwork was submitted and there were no changes from last year.

MOTION Wolff/Pufahl to approve the permit contingent on receiving the certificate of liability. Motion carried unanimously.

- D. Watermelon Festival Sellers Permit:** The Public Protection Committee discussed the Direct Seller's Ordinance and decided to waive a portion of the Seller's Permit fee. The Committee recommended to the Village Board to charge an organization (PCCTS, Inc., Watermelon Festival, and the 4th of July Committee) a one time fee of \$10.00 per vendor to cover the expense of the background check. The organizations must provide the clerk with the names and birth dates of the vendors at least 10 days prior to the event.

MOTION Abrath/Pease to approve. Motion carried unanimously.

- E. Class C Liquor License Fee:** Dominick Cirone of Dominick's Place inquired about a license to sell wine to his patrons. The Public Protection Committee recommended to the Village Board to establish a fee of \$100 for a Class C Wine license.

MOTION Wolff/Abrath to establish a fee of \$100 for a Class C Wine license. Motion carried unanimously.

- F. Alcohol Beverage Licensing:** The following have applied for an alcohol beverage license: Pardeeville 4th of July Committee, Pardeeville Quick Stop, Piggly Wiggly, Kwik Trip, Caddy Shack, Sportsman's, End Zone, and Dominick's Place. All of the applicants have passed the mandatory background check. The End Zone must pay any delinquent utilities and/or delinquent taxes and pay the licensing fees. Pardeeville Quick Stop is on a hold from the Dept. of Revenue until they pay past due invoices to their wholesaler (Phillips Distr. Corp.).

MOTION Wolff/Pease to approve the applications submitted to the Village Board subject to debts being paid in full by June 30th. Motion carried unanimously.

- G. Operator Licensing:** The following have applied for an Operator's License to tend bar in the Village of Pardeeville: Hannah Elko, Charles Frost, Wilbur Kent, Jr., Ellen Magli, Gail Polnow, Quinn Smith, Craig Fay, Juliett Dykstra, Sara Flynn, Joyce King, Richard Nasett, Megan Nedza, Lindsay Rought, Toni Baker, Jessica Bartels, Lynn Derry, Debra Kamrath, Brenda Larson, Rebecca McBride, Jennifer Peetz, Jennifer Schiradelly, Rose Thran, Wendy Werner, Michael Clark, Rhonda Gaither, Cynthia Hermann, Frances Kueffer, Mark Otto, Julie Pederson, Michael Rurup, Terrence Thurler, Jess Watson, and Mark Werner. All of the applicants have passed the mandatory background check.

MOTION Pufahl/Wolff to approve the applications that were presented to the Village Board. Motion carried unanimously.

- H. Employee Policy and Procedure Manual:** The Finance and Personnel Committee finished making corrections, changes, and updates to the manual and recommended it for approval by the Village Board. Discussion ensued regarding New Year's Eve day and Longevity.
MOTION Pease/Wolff to approve the changes. Motion carried by 5 ayes, Pufahl opposed.
- I. MEUW Annual Conference:** Dave will attend this annual conference.
MOTION Pufahl/Pease to approve the cost associated with Dave attending the conference.
Roll Call Vote: Hepler:absent; Miller:yes; Pease:yes; Pufahl:yes; Wolff:yes; Abrath:yes; Becker:yes. Motion carried unanimously.
- J. Resolution 10-R03 Honoring Gene Buzzell:**
MOTION Pufahl/Wolff to approve resolution 10-R03 honoring Gene Buzzell. Motion carried unanimously.
- K. Resolution 10-R04 Honoring Ken Ebsen:**
MOTION Wolff/Abrath to approve resolution 10-R04 honoring Ken Ebsen. Motion carried unanimously.
- L. Street Use Permit for PABA for Memorial Day Celebration:** President Bob Becker submitted a Street Use Permit application on behalf of PABA to close Morton Street for the morning of Monday, May 31st for the Veteran's Day Memorial Celebration at the Veteran's Park.
MOTION Pufahl/Wolff to approve. Motion carried unanimously.
- M. Suspend Ordinance 4-5-1 (b)(3) – No Dogs in Park:** The Public Protection Committee recommended to the Village Board to waive the ordinance and allow a select few dog handlers into the park in 4 hour shifts. It was undetermined whether a leash would be used or not. Dave will contact the DNR and the US Fish and Wildlife Service to see if the idea is feasible and humane.
MOTION Miller/Abrath to investigate further. Motion carried unanimously.
- N. Sauna and Massage Establishments – Village Ordinance Chapter 7:** The ordinance was reviewed due to Kim Turbeville moving her massage therapy business from the business district into her home. She did obtain a Conditional Use Permit from the Plan Commission on May 11, 2010. The Village is enforcing the ordinance and the applications will be forwarded to her for completion and the application fees will be collected on an annual basis.
MOTION Abrath/Pease to uphold the ordinance as it is written. Motion carried unanimously.
- XV. Adjourn:** The meeting adjourned at 8:50 PM.

Marlo A. Gustafson
Clerk/Treasurer

SPECIAL PARDEEVILLE VILLAGE BOARD MEETING & OPEN HEARING

June 29, 2010 at 6:00 PM

- I. Call to Order:** This special meeting of the Village of Pardeeville governing body met on Tuesday, June 29, 2010 at the Village Hall. Village President Bob Becker presided and Gustafson served as secretary. The meeting was called to order at 6:00 PM.
- II. Roll Call:** Present Trustees were Abrath, Becker, Hepler, Miller, Pease, Pufahl, and Wolff. Representing the Village was Clerk/Treasurer Marlo Gustafson and DPW Dave Tracey. Also present: Michelle Salvatore and Dian Hawley of Caddy Shack.
- III. Agenda Approval:**
MOTION Pufahl/Pease to approve the agenda as presented. Motion carried unanimously.
- IV. Open Hearing:** Village Board President Becker stated that this hearing is to determine whether an Operator License should be granted and issued to Michelle Salvatore. Michelle Salvatore was denied an Operator License for the 2010-2011 licensing year by the Village Board on June 15, 2010 for offenses she committed which are in violation of the Village of Pardeeville Licensing Guidelines. Michelle and Dian were sworn in by Clerk Gustafson. Michelle spoke briefly about the realization that she made a mistake and her family is paying for it, she then submitted letters to the Board from her Parole Agent and two character witnesses. Those letters became part of the record. Wolff asked if she was still on probation, Michelle answered in the affirmative. Becker asked Michelle how long she would be on probation. Michelle stated that she would be on probation for 2 years. Dian Hawley stated that Michelle has worked for her since 2002. Dian stated that she is supporting Michelle and will continue to employ her. Becker notified Michelle that she could receive a transcript of the meeting if she so chooses. She said that she would like a transcript. Hepler asked Michelle if she was ever fined for serving minors. Michelle said she was not.
- V. MOTION Pease/Miller** to go into CLOSED SESSION under WI Stats. 19.85(1)(a) to deliberate after a quasi-judicial trial or hearing.
Roll Call Vote: Becker:yes; Hepler:yes; Miller:yes; Pease:yes; Pufahl:no, Wolff:yes; Abrath:yes. Motion carried. Michelle and Dian were then asked to leave.
MOTION Hepler/Abrath to reconvene into OPEN SESSION to formally dispose of any issues discussed in said closed session.
Roll Call Vote: Hepler:yes; Miller:no; Pease:yes; Pufahl:yes; Wolff:yes; Abrath:yes; Becker:yes. Motion carried.
MOTION Wolff/Miller to deny Michelle Salvatore's Operator License based on the Village of Pardeeville Alcohol Beverage License Guideline #6 (Non-renewal based on information of conviction of violations).
Roll Call Vote: Miller:yes; Pease:yes; Pufahl:abstain; Wolff:yes; Abrath:abstain; Becker:yes; Hepler:abstain. Motion carried.
- VI. Adjourn:** The meeting adjourned at 6:32 PM.

Marlo A. Gustafson
Clerk/Treasurer

PARDEEVILLE VILLAGE BOARD—June 15, 2010 at 7:00 PM

- I. **Call to Order:** The regular meeting of the Village of Pardeeville governing body met on Tuesday, June 15, 2010 at the Village Hall. Village President Bob Becker presided and Gustafson served as secretary. The meeting was called to order at 7:00 PM.
- II. **Roll Call:** Present Trustees were Abrath, Becker, Miller, Pease, Pufahl, and Wolff. Hepler was absent. Representing the Village was Clerk/Treasurer Marlo Gustafson, DPW Dave Tracey, and Sgt. Hoege. Utility Commissioner Don Silver, Reporter Lynn Jerde, and residents Dick Depies, Kelli Moulton, and Maude Bortz were also present.
- III. **Verification of the posting of agenda:** The Agenda was properly posted at the Pardeeville Post Office, the Pardeeville Library, and the Pardeeville Village Hall. The Portage Daily Register received a copy of the notice.
- IV. **Pledge of Allegiance**
- V. **Agenda Approval:**
MOTION Wolff/Miller to approve the agenda as presented. Motion carried unanimously.
- VI. **Minutes:**
MOTION Pufahl/Abrath to approve the meeting minutes from the regular Village Board meeting of May 18, 2010 as amended (add Terry Pease to donation under Business from the Floor). Motion carried unanimously.
- VII. **Presentation of Petitions:** None.
- VIII. **Business from the Floor:** Maude Bortz spoke regarding sidewalks. Kelli Moulton spoke on behalf of the Watermelon Festival. Lloyd Miller presented a check from the Pardeeville Fire Department in the amount of \$500.00 to be donated to the Chandler Park concession stand/bathroom fund.
- IX. **Communications & Reports:**
 - A. **President's Comments:** PABA meets June 16th. CCEDC is still working on bylaws and will begin work on the 2011 budget.
 - B. **Library Report:** Pufahl reported and handed out the approved library board minutes.
 - C. **Columbia County Supervisor's Report:** Pufahl reported on the Columbia County Health Care Center and Economic Development.
 - D. **Ordinance Violation & Enforcement Report:** Reviewed.
 - E. **Other Reports:** Trustees were given Clerk/Treasurer report, DPW report, and the General Engineering report.
- X. **Committee Minutes:** Minutes were provided from the Plan Commission, Public Works, Parks, and Property Committee, Utility Commission, Public Protection Committee, and Finance and Personnel Committee.
- XI. **Presentation of Bills for Approval:** Questions were asked on the following invoices: 21605 to Accurate Appraisal for 2010 assessment, 21623 to General Engineering for new construction permit.
MOTION Pufahl/Pease to approve payment of vouchers #21585 – #21655, but hold back the library invoices until the library board approves them next month.
Roll Call Vote: Becker:yes; Hepler:absent; Miller:yes; Pease:yes; Pufahl:yes; Wolff:yes; Abrath:yes. Motion carried unanimously.

XII. ORDINANCES: None.

XIII. UNFINISHED BUSINESS: None.

XIV. NEW BUSINESS:

A. Massage Establishment License Application: Kimberly Turbeville filled out an annual application for a massage establishment license. She has a conditional use permit to operate out of 506 W. Chestnut St. once the construction is finished.

MOTION Pease/Miller to approve the license if all obligations are met. Motion carried unanimously.

B. Masseuse Permit Application:

MOTION Wolff/Abrath to approve the license if all obligations are met. Motion carried unanimously.

C. Office Clerk Position:

MOTION Wolff/Pufahl to approve advertising for the Utility/Office Clerk position.

Roll Call Vote: Hepler:absent; Miller:yes; Pease:yes; Pufahl:yes; Wolff:yes; Abrath:yes; Becker:yes. Motion carried unanimously.

D. Alcohol Beverage Licensing:

MOTION Wolff/Miller to approve a "Class B" license for Bob's Olde Chicago Bar. Motion carried unanimously.

E. Operator Licensing:

MOTION Pufahl/Abrath to grant and issue operator licenses to Brenda L. Burmania, Robert L. Cupp, Rhonda M. Duranceau, and Kristine K. Gamer. Motion carried unanimously.

MOTION Wolff/Pease to deny Dana R. Buttner based upon the Village of Pardeeville Alcohol Beverage License Guideline 5 (Habitual Offender) due to the following offenses incurred between January and April of 2010: Misdemeanor theft (accomplice to price alter), misdemeanor theft (moveable property), misdemeanor OWI-2nd offense, misdemeanor disorderly conduct, and bail jumping. Motion carried unanimously.

MOTION Wolff/Pease to deny Michelle R. Salvatore based upon the Village of Pardeeville Alcohol Beverage License Guideline 6 (Non-renewal based on information of conviction of violations) due to the following offenses incurred in January of 2010: Misdemeanor possession of THC, misdemeanor possession of drug paraphernalia, currently on probation. Motion carried unanimously.

F. Police Protection Agreement: The Police Protection Agreement with Columbia County will expire on December 31, 2010.

MOTION Pufahl/Wolff to begin negotiations. Motion carried unanimously.

G. Adoption of State Statute 101.123 – Smoking Prohibited:

MOTION Pufahl/Miller to adopt State Statute 101.123 (Smoking Prohibited) as part of Village Ordinance 9-1-1 (Offenses against State Laws Subject to Forfeiture). Motion carried unanimously.

H. Shelter 2/Shelter 2 Bathrooms:

MOTION Wolff/Pease to approve the costs for the necessary improvements on the shelter and bathrooms, not to exceed \$1000.00.

Roll Call Vote: Miller:yes; Pease:yes; Pufahl:yes; Wolff:yes; Abrath:yes; Becker:yes; Hepler:absent. Motion carried unanimously.

I. WMCA Conference: Clerk to attend the annual conference.

MOTION Wolff/Miller to approve the cost associated with Clerk attending the conference.

Roll Call Vote: Pease:yes; Pufahl:yes; Wolff:yes; Abrath:yes; Becker:yes; Hepler:absent; Miller:yes. Motion carried unanimously.

XV. Adjourn: The meeting adjourned at 8:17 PM.

Marlo A. Gustafson
Clerk/Treasurer

VILLAGE OF PARDEEVILLE

Special Joint Meeting Village Board & Utility Commission July 20, 2010 at 6:15 p.m.

- I. **Call to Order:** The Special Joint Meeting of the Pardeeville Village Board and Pardeeville Utility Commission was called to order at 6:15 p.m. on Tuesday, July 20, 2010 by Village President Robert Becker.
- II. **Roll Call:** Present Board members were: Abrath, Becker, Hepler (arrived at 6:31 pm.), Miller, Pease (arrived at 6:31 p.m.), Pufahl (arrived at 6:35 p.m.), and Wolff. Present Utility Commission members were: Freiberg, Jasin, Meierdirk, Silver and Thielen. Dave Tracey, Clerk/Treasurer Gustafson, and Al Brey of Johnson Block & Company were also present.
- III. **Agenda Approval:**
MOTION Wolff/Silver to approve the agenda as posted. Motion carried unanimously.
- IV. **2009 Audit Review:** Al Brey of Johnson Block & Co. discussed the unqualified audit and made the following comments: Village is in good shape as far as fund balance and debt capacity, and by the time the TIF District dissolves, it should be close to covering the costs.
MOTION Meierdirk/Thielen to accept the audit. Motion carried unanimously.
- V. **ADJOURN:** The meeting adjourned at 6:56 p.m.

Marlo Gustafson, Clerk/Treasurer

PARDEEVILLE VILLAGE BOARD—July 20, 2010 at 7:00 PM

- I. **Call to Order:** The regular meeting of the Village of Pardeeville governing body met on Tuesday, July 20, 2010 at the Village Hall. Village President Bob Becker presided and Gustafson served as secretary. The meeting was called to order at 7:00 PM.
- II. **Roll Call:** Present Trustees were Abrath, Becker, Hepler, Miller, Pease, Pufahl, and Wolff. Representing the Village was Clerk/Treasurer Marlo Gustafson, DPW Dave Tracey, and Sgt. Hoege. Utility Commissioner Don Silver, Reporter Lynn Jerde, Rob Roth of General Engineering, Mark Taylor, Todd Hepler, and Kelly Moulton were also present.
- III. **Verification of the posting of agenda:** The Agenda was properly posted at the Pardeeville Post Office, the Pardeeville Library, and the Pardeeville Village Hall. The Portage Daily Register received a copy of the notice.
- IV. **Pledge of Allegiance**
- V. **Agenda Approval:**
MOTION Wolff/Pease to approve the agenda as presented. Motion carried unanimously.
- VI. **Minutes:**
MOTION Pease/Wolff to approve the meeting minutes from the regular Village Board meeting of June 15, 2010 as amended (add concession stand/bathroom fund to Fire Dept. donation under Business from the Floor). Motion carried unanimously.
- VII. **Presentation of Petitions:** None.
- VIII. **Business from the Floor:** None.
- IX. **Communications & Reports:**
 - A. **President's Comments:** CCEDC meeting tonight in Freisland, they will approve budget. PABA will meet tomorrow night at Olde Chicago.
 - B. **Library Report:** Pufahl reported on new officers.
 - C. **Columbia County Supervisor's Report:** Pufahl reported that Supervisors will meet tomorrow and begin budgeting.
 - D. **Ordinance Violation & Enforcement Report:** Reviewed.
 - E. **Other Reports:** Trustees were given Clerk/Treasurer report, DPW report, General Engineering report, and Sgt. Hoege's report.
- X. **Committee Minutes:** Minutes were provided from the Public Protection Committee, and Finance and Personnel Committee.
- XI. **Presentation of Bills for Approval:** Questions were asked on the following invoices: 21739 to Vytas Salna for library issues which might be billed back to the library.
MOTION Pufahl/Miller to approve payment of vouchers #21656 – #21744.
Roll Call Vote: Becker:yes; Hepler:yes; Miller:yes; Pease:yes; Pufahl:yes; Wolff:yes; Abrath:yes. Motion carried unanimously.
- XII. **ORDINANCES:** None.
- XIII. **UNFINISHED BUSINESS:** None.

XIV. NEW BUSINESS:

A. Operator Licenses: The Public Protection Committee recommended the approval of the applications of Laura Anderson and Cheryl Potter.

MOTION Hepler/Abrath to grant and issue operator licenses to Laura Anderson and Cheryl Potter. Motion carried unanimously.

B. Picnic License for Bud's Pizza: Bud's Pizza will be catering a party in the park on August 7th at which they will serve beer.

MOTION Abrath/Hepler to grant and issue a picnic license to Bud's Pizza, agent Gerald Spears. Motion carried unanimously.

C. Direct Seller's Permit: The Public Protection Committee recommended to the Village Board to waive the fee and background checks for one day events for a 6 month period. Todd Hepler spoke on the issue.

MOTION Hepler/Abrath to approve waiving the fee and background check for one day events for a 6 month period.

Roll Call Vote: Hepler:yes; Miller:yes; Pease:yes; Pufahl:yes; Wolff:yes; Abrath:yes; Becker:no. Motion carried.

D. WRS Liability: As reported in our 2009 audit, the Village's WRS unfunded prior service liability at December 31, 2009 was \$34,645. The Finance & Personnel Committee recommended to the Village Board to pay off the liability after the last payroll of the year.

MOTION Pufahl/Miller to pay off the liability, splitting it between the Village, Electric, Water, and Sewer funds.

Roll Call Vote: Miller:yes; Pease:yes; Pufahl:yes; Wolff:yes; Abrath:yes; Becker:yes; Hepler:yes. Motion carried unanimously.

E. Approval of Construction Plans and Bidding of Spillway and North Dam:

The main dam cannot take the flow of a 1000 year flood as proven during the summer of 2008, so a spillway has to be constructed under Hwy 22 upon DNR approval and the finalization of the General Engineering Environmental Review. The Village also plans to strengthen the main dam and install new gates late winter or early spring. The gates will open all the way.

MOTION Abrath/Pufahl to approve construction plans and bidding out of both projects using FEMA and CDBG money and a DNR grant.

Roll Call Vote: Pease:yes; Pufahl:yes; Wolff:yes; Abrath:yes; Becker:yes; Hepler:yes; Miller:yes. Motion carried unanimously.

XV. Adjourn: The meeting adjourned at 8:12 p.m.

Marlo A. Gustafson
Clerk/Treasurer

PARDEEVILLE VILLAGE BOARD–August 17, 2010 at 7:00 PM

- I. **Call to Order:** The regular meeting of the Village of Pardeeville governing body met on Tuesday, August 17, 2010 at the Village Hall. Village President Bob Becker presided and Gustafson served as secretary. The meeting was called to order at 7:06 p.m.
- II. **Roll Call:** Present Trustees were Abrath, Becker, Hepler, Miller, Pease, Pufahl, and Wolff. Representing the Village was Clerk/Treasurer Marlo Gustafson, DPW Dave Tracey, and Sgt. Hoege. Utility Commissioner Don Silver, Park and Rec. Director Kim Peterson, and residents Ken Ebsen and Patricia Huggett were also present.
- III. **Verification of the posting of agenda:** The Agenda was properly posted at the Pardeeville Post Office, the Pardeeville Library, and the Pardeeville Village Hall. The Portage Daily Register received a copy of the notice.
- IV. **Pledge of Allegiance**
- V. **Agenda Approval:**
MOTION Pease/Wolff to approve the agenda as presented. Motion carried unanimously.
- VI. **Minutes:**
MOTION Pufahl/Abrath to approve the meeting minutes from Special Village Board meeting on June 29, 2010, Special Joint Village Board/Utility Commission meeting on July 20, 2010 and regular Village Board meeting on July 20, 2010. Motion carried unanimously.
- VII. **Presentation of Petitions:** None.
- VIII. **Business from the Floor:** None.
- IX. **Communications & Reports:**
 - A. **Park Director's Report:** Kim Peterson reported on the season.
 - B. **President's Comments:** Reported on Columbia County Business Incubator ground breaking ceremony, and Columbia County Tourism band concerts. PABA meets tomorrow at Sportsman's at 11:45 a.m.
 - C. **Library Report:** Wolff filled in for Pufahl, nothing to report.
 - D. **Columbia County Supervisor's Report:** Pufahl reported on budgeting.
 - E. **Ordinance Violation & Enforcement Report:** Reviewed.
 - F. **Other Reports:** Trustees were given Clerk/Treasurer report, DPW report, General Engineering report, Sgt. Hoege's report, and Ambulance District minutes.
- X. **Committee Minutes:** Minutes were provided from the Utility Commission, Public Protection Committee, Public Works, Parks, and Property Committee, Plan Commission, and Finance and Personnel Committee.
- XI. **Presentation of Bills for Approval:** Questions were asked on the following invoices: 21760 to Pardeeville Utilities from a customer's deposit for delinquent utility bills, 21811 to Portage Glass Co. to repair vandalism damage.
MOTION Hepler/Pufahl to approve payment of vouchers #21745 – #21832.
Roll Call Vote: Becker:yes; Hepler:yes; Miller:yes; Pease:yes; Pufahl:yes; Wolff:yes; Abrath:yes. Motion carried unanimously.

XII. ORDINANCES: None.

XIII. UNFINISHED BUSINESS: None.

XIV. NEW BUSINESS:

A. Operator Licenses: The Public Protection Committee recommended the approval of Ashley N. Bond's application for an operator license.

MOTION Hepler/Wolff to grant and issue an operator license to Ashley N. Bond. Motion carried unanimously.

B. Picnic License Fee: Per State Statutes, we should only be charging \$10.00. The fee schedule will be changed to reflect this.

C. 2010-2012 Audit Contract:

MOTION Wolff/Pease to accept Johnson Block & Co. proposed contract for 2010-2012.

Roll Call Vote: Hepler:yes; Miller:yes; Pease:yes; Pufahl:yes; Wolff:yes; Abrath:yes; Becker:yes. Motion carried.

D. WWOA Conference:

MOTION Pufahl/Hepler to approve the costs associated with Dave Tracey attending the conference.

Roll Call Vote: Miller:yes; Pease:yes; Pufahl:yes; Wolff:yes; Abrath:yes; Becker:yes; Hepler:yes. Motion carried unanimously.

E. WisLine Classes: WisLine is offering a couple of sessions that would benefit the Clerk, Village President, and the Board of Review members.

MOTION Pufahl/Abrath to approve the cost associated with the Clerk and the Village President attending program #1777-2 – "Questions on the Smoking Ban?" on Tuesday, November 16, 2010, and the cost associated with the Board of Review members attending session #1777-8 – "Conducting the Annual Board of Review" on Thursday, April 21, 2011 .

Roll Call Vote: Pease:yes; Pufahl:yes; Wolff:yes; Abrath:yes; Becker:yes; Hepler:yes; Miller:yes. Motion carried unanimously.

XV. Adjourn: The meeting adjourned at 8:37 p.m.

Marlo A. Gustafson
Clerk/Treasurer

PARDEEVILLE VILLAGE BOARD–September 21, 2010 at 7:00 PM

- I. **Call to Order:** The regular meeting of the Village of Pardeeville governing body met on Tuesday, September 21, 2010 at the Village Hall. Village President Bob Becker presided and Gustafson served as secretary. The meeting was called to order at 7:00 p.m.
- II. **Roll Call:** Present Trustees were Abrath, Becker, Hepler (arrived at 7:02 p.m.), Miller, Pease, Pufahl, and Wolff. Representing the Village was Clerk/Treasurer Marlo Gustafson, DPW Dave Tracey, and Sgt. Hoege. Rob Roth of General Engineering and MacKenzie Roth were also present.
- III. **Verification of the posting of agenda:** The Agenda was properly posted at the Pardeeville Post Office, the Pardeeville Library, and the Pardeeville Village Hall. The Portage Daily Register received a copy of the notice.
- IV. **Pledge of Allegiance**
- V. **Agenda Approval:**
MOTION Wolff/Miller to approve the agenda as presented. Motion carried unanimously.
- VI. **Minutes:**
MOTION Pufahl/Pease to approve meeting minutes from the Special Village Board meeting and the regular Village Board meeting both held on August 17, 2010. Motion carried unanimously.
- VII. **Presentation of Petitions:** None.
- VIII. **Business from the Floor:** None.
- IX. **Communications & Reports:**
 - A. **President's Comments:** Village President Becker reported on PABA news.
 - B. **Library Report:** Pufahl reported.
 - C. **Columbia County Supervisor's Report:** Pufahl reported.
 - D. **Ordinance Violation & Enforcement Report:** Reviewed.
 - E. **Other Reports:** Trustees were given Clerk/Treasurer report, DPW report, General Engineering report, Sgt. Hoege's report, Ambulance District minutes, Fire District minutes, and PLMD 2009 income statement and 2010 budget.
- X. **Committee Minutes:** Minutes were provided from the Utility Commission, Public Protection Committee, Public Works, Parks, and Property Committee, and Finance and Personnel Committee.
- XI. **Presentation of Bills for Approval:**
MOTION Pease/Pufahl to approve payment of vouchers #21833 – #21920.
Roll Call Vote: Becker:yes; Hepler:yes; Miller:yes; Pease:yes; Pufahl:yes; Wolff:yes; Abrath:yes. Motion carried unanimously.
- XII. **ORDINANCES:** None.
- XIII. **UNFINISHED BUSINESS:** None.

XIV. NEW BUSINESS:

- A. Spillway and Dam Bid Approval:** Tracey discussed the bids and the possibility of waiting until the spring of 2011 to begin the project to avoid rushing the job due to impending winter weather.

MOTION Pufahl/Abrath to award Spillway Contract #1 to Janke General Contractors, Inc. The project is to be started as soon as possible in the spring of 2011.

Roll Call Vote: Hepler:yes; Miller:yes; Pease:yes; Pufahl:yes; Wolff:yes; Abrath:yes; Becker:yes. Motion carried unanimously.

MOTION Wolff/Pease to award Dam Improvements Contract #2 to Zenith Tech, Inc. The project is to be started as soon as possible in the spring of 2011.

Roll Call Vote: Miller:yes; Pease:yes; Pufahl:yes; Wolff:yes; Abrath:yes; Becker:yes; Hepler:yes. Motion carried unanimously.

B. Operator License:

MOTION Pufahl/Wolff to grant an issue an Operator License to Whitney J. Perrett. Motion carried unanimously.

C. Tornado Siren Purchase:

MOTION Hepler/Abrath to accept the bid from Federal Signal Safety and Security Systems for \$9455.51 and add an additional \$1500 for pole, controller, and installation.

Roll Call Vote: Pease:yes; Pufahl:yes; Wolff:yes; Abrath:yes; Becker:yes; Hepler:yes; Miller:yes. Motion carried unanimously.

D. Pardeeville District Ambulance Budget:

MOTION Pufahl/Miller to not approve the Pardeeville District Ambulance Service 2011 budget.

Roll Call Vote: Pufahl:yes; Wolff:yes; Abrath:yes; Becker:yes; Hepler:yes; Miller:yes; Pease:yes. Motion carried unanimously.

- E. Parking Restrictions for Snow Emergency:** Changes are being made to Ordinance Section 8-1-7 Miscellaneous Parking Restrictions, under subsection a, Parking during a Snow Removal Emergency.

MOTION Hepler/Wolff to set a Public Hearing for Tuesday, October 19, 2010 at 6:30 p.m. Motion carried unanimously.

F. 5 Year Street Plan Approval:

MOTION Pufahl/Pease to amend street plan to do Roosevelt Street in 2014 instead of Third Street, and to add Washington Street for 2015. Motion carried unanimously.

G. Park & Rec. Program for 2011:

MOTION Hepler/Abrath to leave the program the way it is.

Roll Call Vote: Wolff:no; Abrath:yes; Becker:no; Hepler:yes; Miller:no; Pease:no; Pufahl:abstain. Motion failed.

MOTION Pufahl/Pease to table until next month. Motion carried unanimously.

XV. Adjourn: The meeting adjourned at 9:10 p.m.

PARDEEVILLE VILLAGE BOARD–October 19, 2010 at 7:00 PM

- I. **Call to Order:** The regular meeting of the Village of Pardeeville governing body met on Tuesday, October 19, 2010 at the Village Hall. Village President Bob Becker presided and Gustafson served as secretary. The meeting was called to order at 7:00 p.m.
- II. **Roll Call:** Present Trustees were Abrath, Becker, Hepler, Miller, Pease, Pufahl, and Wolff. Representing the Village was Clerk/Treasurer Marlo Gustafson, DPW Dave Tracey, and Sgt. Hoega. Also present were Nick Landsverk, Linda Landsverk, Nancy Elsing, Don Silver, Rick Wendt, Lois Jean Achterberg Kasza, and reporter Lynn Jerde.
- III. **Verification of the posting of agenda:** The Agenda was properly posted at the Pardeeville Post Office, the Pardeeville Library, and the Pardeeville Village Hall. The Portage Daily Register received a copy of the notice.
- IV. **Pledge of Allegiance**
- V. **Agenda Approval:**
MOTION Miller/Hepler to approve the agenda as presented. Motion carried unanimously.
- VI. **Minutes:**
MOTION Pease/Abrath to approve meeting minutes from the regular Village Board meeting held on September 21, 2010. Motion carried unanimously.
- VII. **Presentation of Petitions:** None.
- VIII. **Business from the Floor:** Nancy Elsing, Executive Director of Columbia County Economic Development Corp. was present to give an update on activities.
- IX. **Communications & Reports:**
 - A. **President's Comments:** Village President Becker reported on PABA news, Holiday on the Lakes, and CCEDC business incubator.
 - B. **Library Report:** Pufahl reported on Ad Hoc Selection Committee and budget.
 - C. **Columbia County Supervisor's Report:** Pufahl reported on budget.
 - D. **Ordinance Violation & Enforcement Report:** Reviewed.
 - E. **Other Reports:** Trustees were provided with Clerk/Treasurer report, DPW report, General Engineering report, and Trustee Wolff reported on the Municipal Court moving due to Columbus wanting to charge them a monthly fee.
- X. **Committee Minutes:** Minutes were provided from the Utility Commission, Public Protection Committee, Public Works, Parks, and Property Committee, and Finance and Personnel Committee.
- XI. **Presentation of Bills for Approval:**
MOTION Pease/Abrath to approve payment of vouchers #21921 – #21985.
Roll Call Vote: Becker:yes; Hepler:yes; Miller:yes; Pease:yes; Pufahl:yes; Wolff:abstain; Abrath:yes. Motion carried.
- XII. **Ordinance Section 8-1-7: Miscellaneous Parking Restrictions (Second Reading by Title only).**

XIII. UNFINISHED BUSINESS:

- A. Park & Rec. Program for 2011:** With tightening budgets, it had been discussed back and forth whether to keep our program going for 2011. Trustee Pufahl spoke with the school regarding the running of the program.

MOTION Pufahl/Pease to drop our program if the school is willing to take it over. Motion carried unanimously.

XIV. NEW BUSINESS:

- A. Ordinance Sec. 8-1-7 Miscellaneous Parking Restrictions (Third Reading by Title only):**

MOTION Pufahl/Abrath to approve the ordinance with two minor grammar changes. Motion carried unanimously.

- B. Operator License Approval:**

MOTION Wolff/Hepler to grant an issue an Operator Licenses to Valerie J. Miller and Taylor L. Swenson. Motion carried unanimously.

- C. Municipal Court Budget:**

MOTION Pufahl/Miller to approve the Eastern Columbia County Joint Municipal Court budget for 2011. Motion carried unanimously.

- D. Fire Protection District Budget and Assessment:**

MOTION Abrath/Wolff to approve the Fire Protection District 2011 budget and village assessment of \$43522.24.

Roll Call Vote: Hepler:yes; Miller:abstain; Pease:yes; Pufahl:yes; Wolff:yes; Abrath:yes; Becker:yes. Motion carried.

- E. Public Library Budget and Assessment:**

MOTION Wolff/Hepler to approve the Angie W. Cox 2011 budget and village assessment of \$54152.00.

Roll Call Vote: Miller:yes; Pease:yes; Pufahl:yes; Wolff:yes; Abrath:yes; Becker:yes; Hepler:yes. Motion carried unanimously.

- F. Humane Society Estimated Assessment:**

MOTION Pufahl/Hepler to continue with the service agreement.

Roll Call Vote: Pease:yes; Pufahl:yes; Wolff:abstain; Abrath:yes; Becker:yes; Hepler:yes; Miller:yes. Motion carried.

- G. CCEDC Assessment:** President Becker reported that the Columbia County Economic Development Corp. has a budget of \$108,000. Columbia County picks up half of the budget and the rest is split up by members. The member contribution is based on population.

MOTION Abrath/Hepler to approve the village assessment of \$4318.00.

Roll Call Vote: Pufahl:yes; Wolff:yes; Abrath:yes; Becker:abstain; Hepler:yes; Miller:yes; Pease:yes. Motion carried.

- H. 2011 Budget Review and Set Public Hearing:**

MOTION Wolff/Abrath to set the public hearing for November 16th at 6:45 p.m. Motion carried unanimously.

I. Lexis Nexis Credit Cards for Utility Payments: Our Electric Consultant, John Walker, suggests that we should put this into our rate file with the PSC before we begin offering credit card payments.

MOTION Pufahl/Hepler to approve Lexis Nexis as credit card vendor after details are worked out.

Roll Call Vote: Wolff:yes; Abrath:yes; Becker:yes; Hepler:yes; Miller:yes; Pease:yes; Pufahl:yes. Motion carried unanimously.

J. Dr. Joseph Chandler Plaque at Entrance to Chandler Park: It was recently brought to the attention of the Village that the Dr. Joseph Chandler plaque at the entrance to the park contained erroneous information. Several people in the audience voiced concerns regarding the plaque.

MOTION Pufahl/Pease to remove the plaque because it includes erroneous information.

Roll Call Vote: Pufahl:yes; Wolff:no; Abrath:no; Becker:no; Hepler:abstain; Miller:no; Pease:no. Motion failed.

MOTION Wolff/Pease to table until further notice. Motion carried unanimously.

XV. Adjourn: The meeting adjourned at 8:58 p.m.

Marlo A. Gustafson
Clerk/Treasurer

PARDEEVILLE VILLAGE BOARD–November 16, 2010 at 7:00 PM

- I. **Call to Order:** The regular meeting of the Village of Pardeeville governing body met on Tuesday, November 16, 2010 at the Village Hall. Village President Bob Becker presided and Gustafson served as secretary. The meeting was called to order at 7:04 p.m.
- II. **Roll Call:** Present Trustees were Abrath, Becker, Hepler, Miller, Pease, Pufahl, and Wolff. Representing the Village was Clerk/Treasurer Marlo Gustafson, DPW Dave Tracey, and Sgt. Hoege. Also present were Joe Rataczak, Cody Doucette, and Jim Cedarwall of Pardeeville District Ambulance Service, Terry Broesch, Sr., George Grimsrud, Don Silver, Bob Wentworth, Kathy Cook of Pardeeville Shopper, and reporter Lynn Jerde.
- III. **Verification of the posting of agenda:** The Agenda was properly posted at the Pardeeville Post Office, the Pardeeville Library, and the Pardeeville Village Hall. The Portage Daily Register received a copy of the notice.
- IV. **Pledge of Allegiance**
- V. **Agenda Approval:**
MOTION Pufahl/Pease to approve the agenda as presented. Motion carried unanimously.
- VI. **Minutes:**
MOTION Wolff/Pease to approve meeting minutes from the Public Hearing and the regular Village Board meeting held on October 19, 2010. Motion carried unanimously.
- VII. **Presentation of Petitions:** None.
- VIII. **Business from the Floor:** Jim Cedarwall reported on the Pardeeville District Ambulance Service improvements. Joe Rataczak addressed the Board regarding the Ambulance District budget. Cody Doucette addressed the Board regarding Jim Cedarwall's job performance. Kathy Cook from the Pardeeville Shopper wants to sell advertising space to the Village.
- IX. **Communications & Reports:**
 - A. **President's Comments:** Village President Becker reported on PABA news and the CCEDC award banquet.
 - B. **Library Report:** Don Silver and George Grimsrud reported on the Search & Screen Committee. They hope to have a new library director hired by April 1, 2011.
 - C. **Columbia County Supervisor's Report:** Pufahl reported on the county budget.
 - D. **Ordinance Violation & Enforcement Report:** Reviewed.
 - E. **Other Reports:** Trustees were provided with Clerk/Treasurer report, DPW report, General Engineering report, Fire Protection District minutes, Eastern Columbia County Joint Municipal Court minutes, and Sgt. Hoege's monthly report.
- X. **Committee Minutes:** Minutes were provided from the Utility Commission, Public Protection Committee, and Finance and Personnel Committee.
- XI. **Presentation of Bills for Approval:** No questions were asked.
MOTION Hepler/Miller to approve payment of vouchers #21986 – #22036.
Roll Call Vote: Becker:yes; Hepler:yes; Miller:yes; Pease:yes; Pufahl:yes; Wolff:abstain; Abrath:yes. Motion carried.
- XII. **ORDINANCES:** None.
- XIII. **UNFINISHED BUSINESS:** None.

XIV. NEW BUSINESS:

A. Library Director Residency Requirement: On behalf of the Search & Screen Committee for a new library director, George Grimsrud requested the Village suspend the current residency policy and go with a 30 mile radius. On November 12, 2010, the Finance & Personnel Committee voted to adhere to current Village policy regarding residency requirements for the new library director. George Grimsrud reported that the applications will be due January 2, 2011, and interviews will begin January 15, 2011. They would like to have someone hired by April 1, 2011.

B. Fox Lake Ice Racing Association: Terry Broesch, Sr. spoke on behalf of the Fox Lake Ice Racing Association. They would like to sponsor a race on the ice during the last weekend in February or the first weekend in March. They would plow and prepare the lake and take on all liability. Bob Wentworth would like to sell canned beer and soda on the ice for this event.

MOTION Miller/Abrath to get Attorney Salna's opinion and contact our insurance agent Mike Zagrodnik to find out if the Village would have any liability if they signed off on this event. Motion carried unanimously.

C. Operator License Approval:

MOTION Wolff/Hepler to grant and issue an Operator License to Surinder P. Singh. Motion carried unanimously.

D. ECO LP System: Trustee Abrath spoke on Warren Kreyer's behalf. Mr. Kreyer has a system for sale that could offer fuel savings and low emissions.

MOTION Pufahl/Hepler to look into and refer to Utility Commission. Motion carried unanimously.

E. 2011 Village Levy Approval:

MOTION Wolff/Pease to approve the village levy of \$733,273.

Roll Call Vote: Hepler:yes; Miller:yes; Pease:yes; Pufahl:yes; Wolff:yes; Abrath:yes; Becker:yes. Motion carried unanimously.

F. 2011 Village Budget Approval: Pufahl voiced his concerns regarding the amount of money given to support the library, the Park & Rec. program, Administrative staff raises, and the police contract.

MOTION Wolff/Pease to approve the 2011 budget as presented.

Roll Call Vote: Miller:yes; Pease:yes; Pufahl:no; Wolff:yes; Abrath:yes; Becker:yes; Hepler:yes. Motion carried.

G. 2011 Village Approximate Mill Rate Approval:

MOTION Pufahl/Hepler to approve the approximate village mill rate of .005996361.

Roll Call Vote: Pease:yes; Pufahl:yes; Wolff:yes; Abrath:yes; Becker:yes; Hepler:yes; Miller:yes. Motion carried unanimously.

XV. Adjourn: The meeting adjourned at 8:43 p.m.

Marlo A. Gustafson
Clerk/Treasurer

PARDEEVILLE VILLAGE BOARD–December 21, 2010 at 7:00 PM

- I. **Call to Order:** The regular meeting of the Village of Pardeeville governing body met on Tuesday, December 21, 2010 at the Village Hall. Village President Bob Becker presided and Gustafson served as secretary. The meeting was called to order at 7:00 p.m.
- II. **Roll Call:** Present Trustees were Abrath, Becker, Hepler, Miller, Pease, Pufahl, and Wolff. Representing the Village was Clerk/Treasurer Marlo Gustafson, DPW Dave Tracey, and Sgt. Hoege. Also present were Don Silver, Chief Deputy Sheriff Babcock, and Lynn Jerde.
- III. **Verification of the posting of agenda:** The Agenda was properly posted at the Pardeeville Post Office, the Pardeeville Library, and the Pardeeville Village Hall. The Portage Daily Register received a copy of the notice.
- IV. **Pledge of Allegiance:** The Pledge of Allegiance was recited.
- V. **Agenda Approval:**
MOTION Wolff/Abrath to approve the agenda as presented. Motion carried unanimously.
- VI. **Minutes:**
MOTION Pease/Miller to approve meeting minutes from the Public Hearing and the regular Village Board meeting held on November 16, 2010. Motion carried unanimously.
- VII. **Presentation of Petitions:** None.
- VIII. **Business from the Floor:** None.
- IX. **Communications & Reports:**
 - A. **President's Comments:** Village President Becker reported on CCEDC news, Columbia County Tourism Committee news, and PABA news.
 - B. **Library Report:** Pufahl reported on director applications and the SCLS computer switch over.
 - C. **Columbia County Supervisor's Report:** Pufahl reported.
 - D. **Ordinance Violation & Enforcement Report:** Reviewed.
 - E. **Other Reports:** Trustees were provided with Clerk/Treasurer report, DPW report, and the General Engineering report. Sgt. Hoege also reported.
- X. **Committee Minutes:** Minutes were provided from the Public Works, Parks and Property Committee, Plan Commission, and Finance & Personnel Committee.
- XI. **Presentation of Bills for Approval:**
MOTION Hepler/Abrath to approve payment of vouchers #22037 – #22106.
Roll Call Vote: Becker:yes; Hepler:yes; Miller:yes; Pease:yes; Pufahl:yes; Wolff:yes; Abrath:yes. Motion carried unanimously.
- XII. **ORDINANCES:** None.
- XIII. **UNFINISHED BUSINESS:**
 - A. **Direct Seller's Permit:** Trustee Hepler would like to take more time to look at the language of the current ordinance.
MOTION Hepler/Pufahl to table. Motion carried unanimously.

XIV. NEW BUSINESS:

A. MEUW Joint Superintendent's Conference:

MOTION Pufahl/Pease to approve the cost associated with Dave Tracey attending the conference.

Roll Call Vote: Hepler:yes; Miller:yes; Pease:yes; Pufahl:yes; Wolff:yes; Abrath:yes; Becker:yes. Motion carried unanimously.

B. Chandler Park History: This summer obvious errors were discovered on Dr. Joseph Chandler's plaque at the entrance to the park. Terry Pease decided to research the history of Chandler Park using old newspapers and plat books. In Mr. Pease's research, he found that in 1873 the lake was called "Mill Pond" and at that time, there was no park designation. In 1890, the lake was still called "Mill Pond" and the park was called "Driving Park". In 1916, the lake was called "Park Lake" and the park was called, "Park". In 1991, the family of Dr. Joseph Chandler paid for the construction of the brick memorial wall at the entrance to the park. It has since been known as Chandler Park. Mr. Pease proposed replacing the erroneous plaque with a factual plaque and presented quotes for bronze and aluminum. He volunteered to help raise the funds. President Becker referred the issue to the Public Works, Parks, and Property Committee for the February agenda.

C. Police Contract: Chief Deputy Sheriff Mike Babcock was present to represent Sheriff Richards. He presented the proposed minor changes to the 3 year contract. The contract covers the period of January 1, 2011 through December 31, 2013. The Columbia County Accounting Department establishes the monetary portion of the contract.

MOTION Pufahl/Miller to accept the contract as proposed. Motion carried unanimously.

Roll Call Vote: Miller:yes; Pease:yes; Pufahl:yes; Wolff:yes; Abrath:yes; Becker:yes; Hepler:yes. Motion carried unanimously.

D. Solar Access Panel at Everbrite, LLC: Everbrite applied for a permit to install a solar access panel on the north east corner of the building to power the office. The Plan Commission approved the recommendation to the Village Board. Everbrite has been made aware that there are not any incentives or renewable energy credit available from the village at this time.

MOTION Wolff/Hepler to approve Everbrite's application for installation of a solar access panel with no incentives or renewable energy credits. Motion carried unanimously.

E. Acquisition of Land – Parcel 307, 215 N. Main St. (may be referred to closed session):

MOTION Wolff/Pease to go into closed session under WI Stats. 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties.

Roll Call Vote: Pease:yes; Pufahl:yes; Wolff:yes; Abrath:yes; Becker:yes; Hepler:yes; Miller:yes. Motion carried unanimously.

MOTION Pease/Wolff to go into open session to formally dispose of any issues discussed in said closed session.

Roll Call Vote: Pufahl:yes; Wolff:yes; Abrath:yes; Becker:yes; Hepler:yes; Miller:yes; Pease:yes. Motion carried unanimously.

MOTION Wolff/Pease to work out an agreement with the property owner. Once an agreement has been made, have an appraisal done and bring back to the Village Board.

Roll Call Vote: Wolff:yes; Abrath:yes; Becker:yes; Hepler:yes; Miller:yes; Pease:yes; Pufahl:yes. Motion carried unanimously.

F. Personnel Issues (may be referred to closed session):

MOTION Wolff/Pufahl to go into closed session under WI Stats. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Roll Call Vote: Pufahl:yes; Wolff:yes; Abrath:yes; Becker:yes; Hepler:yes; Miller:yes; Pease:yes. Motion carried unanimously.

MOTION Wolff/Pufahl to return to open session to formally dispose of any issues discussed in said closed session.

Roll Call Vote: Pease:yes; Pufahl:yes; Wolff:yes; Abrath:yes; Becker:yes; Hepler:yes; Miller:yes. Motion carried unanimously.

MOTION Pufahl/Pease to give Laurie Tangney a 60 cent per hour increase, Diane Gmeinder an 85 cent per hour increase, and Dave Tracey will receive an increase of \$2000 to his annual salary. Marlo Gustafson's raise is tabled until further notice.

Roll Call Vote: Miller:yes; Pease:yes; Pufahl:yes; Wolff:yes; Abrath:yes; Becker:yes; Hepler:abstain. Motion carried.

XV. Adjourn: The meeting adjourned at 9:50 p.m.

Marlo A. Gustafson
Clerk/Treasurer