

**Notice and Agenda for Regular Board Meeting**  
**Stilwell Utility Department**  
**925 West Hickory, Stilwell, OK 74960**  
**Tuesday, July 8<sup>th</sup>, 2025**  
**5:00 P.M.**

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**I. Call Meeting to Order**

**II. Consent Agenda**

These items are placed on the Consent Agenda so that members of the Stilwell Utility Department ("SUD") board, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all SUD board members will be removed and heard of as part of the Regular Agenda.

- a. Approval of Regular Meeting Minutes: June 10, 2025

**III. Regular Agenda**

1. Discussion and possible action to approve, approve with modifications or deny any item removed from the consent agenda.
2. Discussion related to remaining scheduled meetings of the Stilwell Utility Department (SUD) Board and possible action to authorize the Board Chairman to cancel future meetings at their discretion.

**IV. New Business**

Consideration, discussion, and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. 25 O.S. §311(A)(10).

**V. Adjournment**

Posted: 11:00 A.M. July 3, 2025  
925 West Hickory-Utility Office  
20 South First-City Hall  
SUD Board Chairman, Vice-Chairman, Secretary, or General Manager

  
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**Notice and Agenda for Regular Board Meeting**  
**Stilwell Area Development Authority**  
**925 West Hickory, Stilwell, OK 74960**  
**Tuesday, July 8th, 2025**  
**5:00 P.M.**

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**I. Call Meeting to Order**

**II. Consent Agenda**

These items are placed on the Consent Agenda so that members of the Stilwell Area Development Authority ("SADA") board, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all SADA board members will be removed and heard of as part of the Regular Agenda.

- a. Approval of Regular Meeting Minutes: June 10, 2025
- b. Approval of Payment of Purchase Order Invoices for the Month of June 2025: \$1,045,353.78

**III. Regular Agenda**

- 1. Discussion and possible action to approve, approve with modifications, or deny any item removed from the Consent Agenda.
- 2. Construction projects update.
- 3. Discussion and possible action to approve, approve with modifications, or deny Pay Application #16 from Walters-Morgan in the amount of \$1,715,254.07.
- 4. Discussion and possible action to approve, approve with modifications, or deny Pay Application #8 from Cook Consulting, LLC in the amount of \$336,875.68.
- 5. Discussion and possible action to acknowledge receipt of May 2025 Financial Reports.
- 6. Discussion and possible action regarding rate study from UFS.
- 7. Discussion and possible action to approve or not approve the annual service contract with Hach Company in the amount of \$15,742.00.
- 8. Discussion and possible action to approve, approve with modifications, or deny revised Stilwell Area Development Authority (SADA) Employee Handbook.
- 9. Discussion and possible action to approve, approve with modifications or deny changes in the Stilwell Area Development Authority (SADA) job duties and responsibilities.
- 10. Discussion and possible action to approve, approve with modification, or deny hiring of a Wastewater Treatment Plant worker.
- 11. Discussion and possible action to approve, approve with modification, or deny hiring of a Tree Trimmer.

12. Discussion and possible action to approve, approve with modifications, or deny Proof of Loss for damage to PLC Cabinets from OMAG in the amount of \$58,542.00.

13. Status Report by Brad Doublehead.

#### **IV. New Business**

Consideration, discussion, and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. 25 O.S.§311(A)(10).

#### **V. Adjournment**

Posted: 11:00 A.M. July 3, 2025

925 West Hickory-Utility Office

20 South First-City Hall

SADA Board Chairman, Vice-Chairman, Secretary, or General Manager

