


SOG# 507-1	Standard Operating Guideline		
	<p style="text-align: center;">Cumberland Road Fire Department Inc.</p> <div style="border: 1px solid black; text-align: center; margin: 0 auto; width: 100px;">Fire Chief</div>	Approved By	
		Richard Brunson, President BOD	
		Effective Date	Revised Date
		7-1-2017	

General Duties:

Responsible for managerial and administrative work in planning, organizing and directing the programs and services of the Cumberland Road Volunteer Fire Department. Under the general direction of the Board of Directors, the Fire Chief must exercise considerable judgment and discretion in meeting departmental objectives.

Essential Duties:

Plans, organizes and directs the programs, services and operations of the Cumberland Road Fire Department both directly and through subordinate supervisors.

Provides for the effective development and administration of departmental policies, procedures and standards.

Prepares and administers departmental financial plans and resources (including capital and operating budgets).

Develops, organizes, and implements responsive management strategies, with a working knowledge of the National Incident Management System (NIMS).

Oversees and manages the procurement and maintenance of fire apparatus and equipment.

Ability to effectively develop, manage, and evaluate fire prevention, fire suppression, emergency medical service, hazardous material, rescue and related fire service programs.

Ability to exercise considerable judgment in the development and application of departmental work rules, standards, policies and procedures.

Develops, effective response plans for the various types of emergencies and non-emergencies the department may responded, to include an effective response force.

Attends weekly meeting and training sessions.

Attends monthly officers' meetings.

Attends monthly Cumberland County Fire Chiefs Association meetings, and is encouraged to serve on Association committees.

Other duties as required.