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FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

BEST SUMMER EVER™



Grant County Family YMCA
2019 Summer Day Camp

May 29th—August 2nd

www.gcymca.org





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Welcome to the Grant County Family YMCA Summer Day Camp Program!

We will serve your children with compassion, patience, skill and respect. It is our desire that staff and parents become partners to better serve your children. In turn, we ask that you, as a parent, help us. Let us know of any concerns, ideas or thoughts that you may have regarding camp. The YMCA is a place for families and we want to do everything possible to strengthen and support your family.

The staff at the Grant County Family YMCA believes that each child is a unique individual with his/her own rate of development. Our goal is to introduce children to as many new experiences as possible and help each child feel confident and secure in a fun, safe camp environment. We are dedicated to molding the lives of our campers and creating friendships and memories that will last a lifetime.

Our YMCA camp is designed to meet the following goals. Our camp seeks to help campers:

- Grow personally
- Learn core values
- Develop specific skills
- Improve relationships
- Develop leadership ability
- Appreciate diversity
- HAVE FUN and get dirty!

Grant County Family YMCA's Mission Statement

Our mission is to put Christian principles into practice through programs that build healthy spirit, mind, and body for all.

Core Values

The Grant County Family YMCA works to accomplish its mission by living and sharing the following core values:

Caring: love; putting others before yourself; serving youth that youth may serve; building more responsive communities.

Honesty: integrity; telling the truth; keeping promises to self and others; trustworthiness; maintaining wholeness of spirit, mind, and body.

Respect: regard; treating others, as you would have them treat you; acknowledging and accepting others differences.

Responsibility: duty; to do what you should; accepting accountability to long term relationships; pursuing excellence; following through with personal commitments.

Faith: belief and trust that you can make a difference in your family and the community that you serve.



Quick Reference Camp Information

Camp Hours:

9:00 a.m. to 4:00	Regular Camp Hours
6:30 am – 9:00 am	Pre-Camp Hours
4:00pm – 6:00 pm	Post-Camp Hours

Parents arriving after 6:00 pm will be charged a late fee of \$1 for every 1 minute over the end time. Remember that this is not discounted as part of any Partners With Youth scholarship.

Sign-in/sign-out procedure:

An adult (18 years or older) must sign each camper in and out of camp each day. Campers may only be released to persons who are on the authorized pick-up list and have a picture ID. Names may be added to the authorized pick up form in person – phone calls will not be accepted.

Payments:

A NON-refundable deposit for each child is required for each session that your child is registered in. All deposits must be made to hold your child's spot for each session. If deposit is not paid a spot will not be held for your child.

Payments are due in full each week by 6:00 pm the Friday prior to your child attending camp. If payment is not made by Monday morning your child will not be able to attend camp until payment is made.

Camp Orientation:

Camp Orientation Packets

All parents are encouraged to stop by the YMCA to pick up a camp packet. This packet will give parents an overview of what to expect at Camp, what to bring and not bring to camp. It will walk you through how everything works from drop off to pick up. This packet will contain a lot of information that you will need to know to help us make sure camp runs smoothly.

Camp Orientation Packets will be available for pickup anytime after May 24th or after.



Camp Fees

Y Member Rates:

Deposit (non-refundable): **\$10 (per session per child)**

Weekly fee (including Field Trip): \$90 (1st child)
 \$70 (2nd child)
 \$60 (each additional child)

Day Rate \$35 (please specify days)

Non-Y Member Rates:

Deposit (non-refundable): **\$10 (per session per child)**

Weekly fee (including Field Trip): \$110 (1st child)
 \$90 (2nd child)
 \$80 (each additional child)

Day Rate \$40 (please specify days)

Pre & Post Camp Rates:

Members: \$25 weekly

Non-members: \$35 weekly

****** Financial Assistance:

The Grant County Family YMCA does not turn anyone away due to the inability to pay. Check at the front desk or with the Child Care Director for more information about our Partners With Youth Scholarship.



Registration and Payment Information

Session Deposits:

A NON-refundable deposit for each session per child is due by May 18th to hold your child's spot for that session. Deposits will then be applied weekly towards your session balance. A spot will be held for your child when the deposit is made. All other camp fees must be paid in full by Friday prior to the week session of attendance. Failure to make balance payments by the designated deadline below will cancel the registration, result in the loss of the deposit, and will advance another camper from a waiting list.

Payment Information:

Payments are due each week by **Friday** prior to the session your child is attending. Late fees will be assessed to your account by Monday of each week, so please be sure to make payments on time in order to avoid additional fees.

There is **NO** reduction of fees or credit given for days not attended within your camp session.

Cancellations must be made prior to the camp session starting. To cancel your day camp session, email the Child Care Director at stephanieh@gcymca.org. Cancellations will not be accepted by staff at check-in or check-out.

Parents/Guardians will be responsible to pay for any balance of camp fees for the current session, if a cancellation is made after Friday at 6:00pm prior to the session starting. Failure to notify the Child Care office of your cancellation will also result in a forfeit of your already paid camp fees. Cancellation must be done by email to the Child Care Director.



Payment Options and Methods of Payment:

We offer two convenient payment methods. As a reminder, the parent or guardian who registered the camper is responsible for the payment of fees. Weekly payments are due Friday before the session your child is attending.

Payments may be made by check, money order (payable to the YMCA), credit card, or on-line at our website, www.gcymca.org. The YMCA Front Desk can accept cash and will issue you a receipt. For security purposes, we are not able to keep credit card information on file. Please be prepared to supply your credit card information for each payment.

YMCA's Refund Policy

If you request to cancel your enrollment in a camp, you may do so as long as you notify the Child Care Director by Friday at 6:00pm prior to the attending session.

Non-Sufficient Funds (NSF) Policy:

There is an additional charge of \$20.00 for every check returned by the bank because of non-sufficient funds, stopped payments, or closed accounts. If your check is returned, it will be collected electronically by E CASHFLOW a third party collection agency acting on behalf of the YMCA. The check writer will be responsible for all subsequent collections costs through the E CASHFLOW process. Once E CASHFLOW begins its collection process, the YMCA is not able to receive payment for the amount of the returned check, and the NSF charge.

If you have a balance as a result of a returned check, you will need to speak with the Child Care Director before your camper will be permitted to participate further in the camp program. Only a money order, certified check, or cash will be accepted for your camper to continue in the camp program.

Waiting List

When a camp fills up, the Child Care Director will create a waiting list. If space becomes available, those on the waiting list will be called in order. You will be contacted by the Y if a spot becomes available for your child.



Preparing for Camp

Camp Dress Attire

Campers are required to wear closed-toe shoes and socks daily. **NO FLIP-FLOPS!!** We encourage our campers to wear old clothes in which they are ready to play hard and get dirty! Dress to get messy. It is also recommended to bring a plastic bag each day (for wet items, swimsuits, etc.). Campers should wear age-appropriate clothing with adequate and appropriate coverage. Clothing should be comfortable and easy to move in.

Items Your Camper Should Bring Daily

We recommend that you send your child to camp with a backpack to keep all their belongings together. Send a change of clothes, swimsuit, towel, sunscreen (preferably spray on), and bug spray. On hot days, water games will be played. Campers should pack a swimsuit even on the days when they are not scheduled to swim. Please label all your child's items including their clothes.

Items Your camper Should Leave At Home

The YMCA is not responsible for camper possessions that are lost or stolen. The best way to prevent the loss of property is to leave valuables at home! Please do not send your child in new clothes, jackets and/or sweatshirts. Following is a list of items that are prohibited during camp. If these items are brought to camp it will be placed in the Directors office until the end of the day when child is picked up from camp. We ask that parents support our staff by making sure that the items on the following list are left at home. If it becomes a constant issue you may be asked to find other arrangements for your child.

- video games, I-pods, cell phones
- tablets, laptops
- money
- toys of any kind
- anything that requires a battery
- personal sports equipment (unless required by camp participating in)
- sharp objects
- Pokémon cards
- fingernail polish/glue
- expensive jewelry/watches
- make-up

We want campers to have the best experience without the issues that these items cause.



Meals We Provide

Lunch and a pm snack will be provided daily for your camper. We will serve breakfast for any child that participates in Pre-Camp. If your child does not attend Pre-Camp you can still bring your child for breakfast but you are required to stay with them while they are eating or until 9:00am when camp starts. We are a Summer Food Service Program sponsor.

Lost And Found

We know that sometimes things just get lost. Please label all of your child's belongings. Our camp has a Lost and Found. Please feel free to check for your child's lost and found items. Lost and found items are also kept at the YMCA for two full weeks and then donated to charity. The YMCA is not responsible for camper possessions that are lost or stolen.

Supervision of Campers

Staff

We feel confident that we have the best staff around! Our staff is as diverse as our campers. They are a carefully selected and well-trained group of young men and women. All of our staff have been chosen for their experience, special talents, sensitivity, and creativity. They have been screened through a complete background and criminal history check.

Camp Counselors comprise of a mix of qualified individuals. All of our staff are required to attend extensive training before working at Day Camp. Their training hours are spent on CPR, first aid, character development, age appropriate activities, bullying prevention, camper abuse awareness and a variety of other topics to ensure your children have a safe and fun experience at camp. The Y maintains a 1:10 staff to camper ratio.

The YMCA Child Care Director provides the primary leadership for YMCA Day Camps. The Camp Site Director and Camp Counselors are available to answer parent questions and to assist with any needs that you or your child may have. Most importantly, our staff are people who love children. They want to spend their summer playing, teaching and working with children. They are good people with good hearts who are silly enough to sing camp songs at the top of their lungs!

Communicating With Staff

Exchange of information between parents and staff provides insight for both parties. The format may be formal or informal. We will do our best to let you know how your child's day was. It is vital that you inform us of changes happening in your family. These influence the way in which your child relates to others. Staff members can better provide for a child's needs if they are aware of the situation. We will treat this information with the utmost confidence.



Staff Policies Regarding Campers

Staff members are not allowed to be alone with children they meet in YMCA programs outside the YMCA program setting. This includes babysitting, sleepovers, and inviting staff members to children's homes unless one of the following conditions exists:

1. Staff and child's family have a relationship that predates the staff member's employment or child's enrollment in the YMCA program.
2. Staff and child's family are related.

Financial Gifts or Presents

Although our staff work long, challenging hours, our policy states that employees are not to accept gratuities. A complimentary card or a note, however, would be greatly appreciated by our staff, or if you wish to make a contribution, see the Director about our Annual Campaign to raise funds for the YMCA programs.

YMCA Program Expectations for Staff and Campers

(Other rules may apply depending on program site)

- Speak for yourself
- Listen to others
- Use lift-ups, not put downs
- Care for others, the property, and yourself
- Be honest
- Show respect for all
- Be responsible for yourself
- Do unto others as you would have them do unto you.

Campers With Special Needs

Supervision 1:1/TSS Policy

The Grant County Family YMCA is not able to provide 1:1 supervision of any child in our camp programs. If your child requires 1:1 supervision, it will be your responsibility to inform the YMCA and provide that service for your child. Therapeutic Support Staff (TSS) is permitted to accompany children in our YMCA Summer Camps. Contact the camp director to make arrangements before your child arrives at camp. The YMCA welcomes families and children with special circumstances. We request you schedule an individual meeting with the Day Camp Director to develop the best plan for your child. We will then be able to determine together what accommodations your child may need to be successful in our program.



YMCA Behavior Management Guidelines

(Depending on the severity of the behavior, the YMCA reserves the right to utilize these guidelines in any order):

1. Staff will redirect the child and discuss appropriate behavior.
2. The child will be encouraged to take personal time - to regain composure and/or discuss other choices for behavior.
3. If a third reminder is given, a behavior report will be written by the Camp staff concerned. A copy will be shared with the person who picks up the child that day. If a child receives three written behavior reports during the summer, the child will be suspended at the end of the day and a conference is required before the child may return to camp the following Monday. The parent or guardian is responsible for calling the YMCA to schedule a conference. There will be no refund of camp fees if the child is suspended.
4. If the child returns to camp and receives a fourth written behavior report, the Site Director will notify the parent. If necessary, the parent will be asked to pick up the child immediately. After this report, the child will be dismissed from the program for the remainder of the summer. In most instances, the child is eligible to return the following summer. There will be no refund of camp fees if the child is suspended.
5. If the severity of the problem is great enough after the first incident and the Site Director consults with the YMCA Program Director, suspension from the program will be effective immediately without following the above steps. The Program Director will notify the parent. There will be no refund of camp fees if the child is suspended.

Discipline Problems

In our programs, our top priority is to provide a safe and enriching experience for all children. To do this, we must work together to develop the best plan for each individual child. We will endeavor with re-direction, or separation from camper group. If the behavior is too disruptive, the camper's parent will be asked to pick up the child.



General Policies

Absent Camper

If your child will be absent from camp, please call the YMCA office by 8:15 a.m. to notify the camp director. There is **NO** reduction of fees or credit given for days not attended within your day camp session.

Late Pick Up

Camp is over at 4:00pm daily. If your child is picked up after 4:05 pm your child will automatically transition to Post Camp. At that time you will be charged for the Post Camp Fee.

In order to be respectful of our staff and their family time, parents who arrive past the 6:00 pm closing time of Post Camp will be charged an additional \$1.00 for every minute they are late.

For consistency, the program will use the clock at the YMCA Front Desk for time reference. This fee must be included in your next payment and repeated failures to pay this amount may result in removal from the program.

After five late pick-ups, we will ask that you make other arrangements for summer care for your child.

If a camper has not been picked up by 6:30 p.m. and no authorized person has been reached, the staff will have no choice but to contact the local police.

Authorized Pick-Up

You may change pick up information at the sign in/sign out table. Additions and deletions to the list must be made in person at the site and can only be made by the person who registered the child.

Early Pick-Up or Late Drop-Off

Our staff do their best to accommodate late arrivals and early departures. Please communicate with your child's Camp Director either in person during the drop off or pick up. Please be sure you know where to meet the camp at least a day in advance. When picking up, please remember to bring a picture ID. You will be required to physically sign your child in or out with a camp counselor.



Camper Daily Sign In and Out

For the protection of each camper, the Y requires that all children are to be properly signed in by an adult and turned over to a YMCA staff person.

At the end of each camp day, only those persons who are designated on the camper's authorized pick up list will be allowed to pick the camper up from camp. Be sure to complete the pick-up authorization area on the registration form. ID is required until faces become familiar to staff. After this time, ID will be required in the event of a different person picking up the camper or substitute staff working at the site. Please bring picture identification each day. All authorized persons must be 18 years of age or older. PLEASE NOTE: It is our responsibility to see that your child leaves with the appropriate person each day. We will ask for identification. Please do not be offended. This is done with the child's safety in mind.

In the unfortunate event of a difficult/dangerous **custody situation** where a court order is in place, please contact the YMCA Office to set up guidelines regarding the release of your child. You must provide a copy of any court documents regarding the restriction of release of children in our care.

Parents are responsible for resolving any issues that may arise from their child's participation in our programs. **The YMCA will not get involved in disputes between parents.** A child may be removed from the program until parents are able to resolve their differences. For consistency, any requests for program information must be included in a court order.

The YMCA staff will encourage any adult who appears to be intoxicated or under the influence of drugs to call an emergency contact or a taxicab to take them and their child home. If an impaired adult chooses to leave the YMCA program site, staff will document the license plate number and call the police.

Illness/Injury

If your camper becomes ill while at camp, our staff will contact you to pick him/her up. Camp is not designed to handle ill children, so it is important to tend to your child in a timely manner. If your child is injured, staff will treat routine scrapes and cuts. In all cases of serious illness or accident, the Child Care Director or the Camp Site Director will contact the parent or guardian directly. In the event that they cannot be reached, the signed authorization on the child's health form will allow the YMCA to secure prompt treatment. Injuries requiring ambulance service or medical attention are the financial responsibility of the guardian.

A sick camper is to be kept home for the camper's sake as well as others. Many communicable diseases begin with cold-like symptoms. If your child has a communicable disease, please notify the YMCA as soon as possible. If your child has a fever and/or vomiting please keep them home for at least 24 hours after the fever breaks or vomiting stops.



Sunscreen and Bug Spray

Parents are to provide sunscreen for their child to bring with them to day camp. We count on parents to apply sunscreen before children come to camp in the morning. Sunscreen is applied at various times throughout the camp day: at mid morning, lunchtime and in the early afternoon. All children will apply sunscreen. We must have a signed copy of the sunscreen permission to apply form. If form is not on file, we will not be allowed to apply sunscreen to your child.

Parents are also asked to provide a small bottle of bug spray. We will be outside most of the day and want to be prepared just incase your child would need to be protected from mosquitoes. We must have a signed copy of the permission to apply form in the registration packet.

Medication

Any medication given to a child at the program site must be in its **original container** with the pharmacy label on it. A **Medication Release form** must be completed and signed by the parent/guardian.

Please note that the YMCA staff are NOT allowed to give the first dosage of any medication. YMCA staff are not permitted to give medication to control or contain fever. YMCA staff may dispense ONLY PRESCRIPTION MEDICATION. If your child refuses medication, we will contact you for further instructions.

Bathroom Procedure

No camper is ever to be alone by themselves or alone with a staff member. The Y operates the bathroom procedure as outlined in the YMCA of the USA Child Abuse Prevention Code of Conduct for Employees which requires that staff will make sure the restroom is not occupied by suspicious or unknown individuals before allowing children, to use the restroom.



Transportation Information

The YMCA provides transportation that is required from the YMCA to a camp site. Transportation is also provided for all scheduled field trips. All transportation is provided in YMCA certified vehicles only. The signature of a parent or guardian is required for such transportation and can be found on the camper application. See the branch information for information on where to pick up and drop off your child at day camp.

Bus Rules

1. Campers must remain in their seats with their backs and bottoms touching the seats at all times.
2. Campers must keep their voices at an appropriate level.
3. Campers may not put anything (including body parts) outside the bus windows.
4. Campers must behave respectfully and use appropriate language.
5. No eating or drinking on the bus (except when permitted by camp staff).
6. All emergency exit doors to the bus are for emergencies only. Campers and staff are not to exit those doors during normal activities.
7. All campers must follow the directions of the driver and camp staff at all times.
8. When approaching a railway crossing all campers and staff are to be silent when the bus stops, and remain silent until the bus has completely crossed.
9. Staff are to occupy the seats by the front and rear emergency exits, and must be trained on the emergency evacuation procedure for each exit.

Dropping Off and Picking Up Your Camper

Due to the number of campers arriving and departing at the same time, please be cautious when driving in the parking lot. Please follow the parking lot directional arrows when dropping off and picking up campers. You will be dropping off and picking up your camper on the west side of the building. There will be someone out there to go get your child and bring them to you. This will help speed up the process. For the safety of the campers, please monitor your vehicle speed when driving on to the YMCA parking lot, or the camp ground if you are collecting or dropping a child off.



Swimming

Campers will have scheduled pool times throughout the week. Each group of campers will swim 4-5 days a week depending on the field trip for the week.

The depth of our Family Pool (where the kids will swim) ranges from 4' to 4'6" deep.

Swim Tests and Pool Procedures:

On Mondays or the campers' first visit to the pool during the week, the Aquatic Director will meet all campers to discuss pool rules and explain the swim test. If the children do not want to take the swim test, they will be automatically given a red wristband.

Swim test will take place in the Family Pool. The swim test consists of jumping in the pool by the slide and swimming the length of the pool without assistance. The Aquatics Director/Coordinator will determine each camper's skill level and assign them a wristband color described below.

There will be TWO levels of swimmers:

- Level 1: Red Wristbands - Any child who cannot pass the swim test and is unable to stand on the bottom of the pool with entire head above the water. Child will be required to wear a life jacket and is not permitted to use the slide.
- Level 2: Green Wristbands - Any child who successfully pass the swim test. Child will be permitted to use the slide.

Counselors will have rosters ready so that they can mark their campers' swim levels. On the first swim day of camp, the majority of swim time will be used for swim testing. Let your campers know this so that they will not be disappointed. Once a camper has taken a swim test they will be assigned a color-coded wristband. The campers swim level will be logged in the swim test binder and their counselor will make note of it on their rosters. Each week only new campers that have not taken a swim test will need to be given a test. Level 1 and 2 campers have the opportunity to re-take a swim test once a week.

Approved Swim Apparel:

What to pack for your camper when they go swimming:

- Swimsuit (cut-offs, gym shorts, t-shirts, etc. are not allowed in the pools)
- Towel and goggles are OPTIONAL. Goggles will NOT be the responsibility of the YMCA or their staff.



Camper rules when using the pool area

- Walk, do not run
- Keep your hands and feet to yourself - do not splash others
- Shower and use the restroom before entering pool
- Do not drink the water
- No diving or flips- Enter the pool feet first facing the water
- Listen to the Lifeguard
- Have fun!

Slide Rules

- Campers must go down feet first
- Campers must wait for thumbs up from Lifeguard or counselor before going down
- No stopping/flipping/turning inside the slide
- Only one swimmer may go down at a time

If you have any questions, please don't hesitate to contact the Aquatics Director/Coordinator in regards to the pool and swimming for your child. We are here for your child and their safety!

YMCA Camp T-shirt

Every camper will receive a YMCA Summer Camp t-shirt with his/her registration and paid deposit. A camper will receive one free shirt, no matter how many weeks of camp he/she participates in. Shirts will be kept at the Y until the end of summer or on the campers last day of camp. Camp shirts will be worn on all field trips. All shirts will be washed here at the YMCA after each field trip.

Camp Evaluations

Evaluations will be available at the end of each camp week. Please fill out evaluations and drop off at the sign in/sign out table. If you have questions or concerns, please call the Camp Director. Please make sure to give us a working email address at registration. We appreciate and need your feedback to continually improve our camp programs. Please take the time to share your feedback with us so that we can continue to improve our program!

Weekly Camp Themes

Session 1:	May 29— May 31	Aloha Summer
Session 2:	June 3—7	Galactic Adventure
Session 3:	June 10—14	Mad Science & Grossology
Session 4:	June 17—21	Aquamania
Session 5:	June 24—28	Superhero Academy
Session 6:	July 1—5	Party In The USA
Session 7:	July 8—12	Survivor: Mission Possible
Session 8:	July 15—19	Color Wars
Session 9:	July 22—26	Lego Adventures
Session 10:	July 29—Aug 2	End of Summer Spectacular

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I have received a copy of the 2019 Parent Handbook/Registration Packet and acknowledge that I understand the policies and rules within the handbook/packet.

Parent Signature _____

Date _____

*Please sign and return this form with your registration packet. Thank you.