



Best-Fundraising-Ideas

Heritage Candles Sales Agreement 2019

www.Best-Fundraising-Ideas.com
 Deb Murray, National Fundraising Rep
 Mailing Address: 102 Thompson St, South Glastonbury CT 06073
 Fax: 410-630-7080
 Questions? Email: info@best-fundraising-ideas.com
 Phone: 860-384-3691



Organization Name: _____

Shipping Address for BROCHURES (Mailed USPS Priority): _____ Shipped to Business/School _____ Shipped to Home

Business Name or School if applicable: _____

Street Address or PO Box: _____

City: _____ State: _____ Zip: _____

Shipping Address for PRODUCTS: _____ Shipped to Business/School _____ Shipped to Home Address

Business Name or School if applicable: _____

Street Address (no PO Boxes): _____

City: _____ State: _____ Zip: _____

Chairperson: _____ Email (Print Clearly): _____

Phone-Day: (_____) _____ Evening: (_____) _____ Cell: (_____) _____

Person Responsible for Payment: _____ Title: _____ Phone: _____

Number of Participants: _____ Approximate Date of Fundraiser: ____/____/____ to ____/____/____

Brochure(s): (Select up to 2) _____ Spring Collection _____ Fall Collection _____ Earth Candles
 _____ \$10 Holiday Collection _____ Quote Candles _____ Journey of Faith Candles _____ \$10 Jar Candles / Wax Melts

Profit: Candle Brochures - Organizations can earn up to 50% profit with 150 items sold, 40% for orders with less than 150 items.

Pricing Guarantee: 12 oz. Canning Jars - \$14 retail, Tumblers/Silver Scents - \$16 retail, 8 oz. Jar Candles - \$10 retail, 2-Pack Wax Melts - \$10,

Product Displays/Late Orders: No product minimum required. 40% profit pricing plus \$15 shipping for orders less than \$200 in retail.

Tax Exemption: Organizations who are tax exempt are responsible for determining their state tax exemption status. Organizations who are not state tax exempt will be responsible for reporting state tax to their appropriate state. Non-exempt organizations may collect the tax.

Shipping: Shipping is free on all orders \$200 or greater in retail sales. Orders less than \$200 will add a \$20.00 shipping fee. Orders are generally shipped within 48 hours upon receipt of payment and are generally shipped via UPS. Large orders are shipped by freight carrier with an arranged delivery.

Brochures: We ship brochures at no upfront cost to your organization, but we do request enough items are sold to cover costs. A fee is added to an invoice only if the total number of items sold is less than the total number of brochures shipped. The fee is calculated only on the shortage. For example, order 100 brochures, sell only 70 items. A fee is added for just 30 brochures.

Payments: Customer checks are made payable to your organization. Acceptable forms of payment include Money Order, Business, or School Check. **Personal checks, temporary checks, checks with hand-written group/business names, electronic credit cards, and purchase orders are not accepted.** Payments by check/money order must be paid in full prior to the order being placed. Returned check fee is \$50.00.

Missing Items: Check-In Forms: Rarely are items missing. Weights per box are calculated, weighed once backed, and are weighed again by UPS. Report any missing items within 48 hours following delivery. Send an email with the name of the item, how many were received, and the number missing. Organization will be responsible for the accuracy of the total number of items sold and ordered.

Sales Agreement: MUST be returned to Deb Murray prior to distributing your brochures. I have read, understand and agree with the terms and conditions listed above and have received approval from my organization (school principal, board members etc.) to sign on behalf of my organization.

 Chairperson Title Deb Murray Fundraising Representative _____
 Date