



LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION (LIMRiCC)
PO Box 1016, Orland Park, IL 60462 Phone: (815) 922-8745 or (708) 790-2807

BOARD OF DIRECTORS' MEETING
3 Plaza Dr., Woodridge, IL 60517 (630-487-2549)
Tuesday, March 15, 2011 Time 8:30 a.m.

Minutes

Call to Order, Roll Call

Anne Kozak called the meeting to order at 8:40 a.m. The roll was called and the following Board members were present to establish a quorum:

Anne Kozak, Susan McNeil-Marshall, Kathy Parker, Beth Dostert, Christine Fine (via phone)

Others Present: Scott Remmenga, Executive Director and April Krzeczkowski, Deputy Director

Introduction of Visitors / Public Comments

Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes.

There were no visitors present.

Consent Agenda

Parker moved, seconded by Fine that it be

RESOLVED, THAT THE LIMRiCC BOARD OF DIRECTORS
APPROVE THE CONSENT AGENDA AS PRESENTED

- a. Approval of Agenda
- b. Acceptance of the January 18, 2011 LIMRiCC Board Meeting Minutes (Exhibits A.1-A.2)
- c. LIMRiCC Business Services for January 19, 2011 through March 15, 2011 in the amount of \$4,546.94 (Exhibit B.1)
- d. Approval of the payment of bills for January 19, 2011 through March 15, 2011 Joint Self-Insurance Pool (JSIP) in the amount of \$7,168.27 (Exhibit B.1)
- e. Purchase of Health Insurance Program (PHIP) for January 19, 2011 through March 15, 2011 in the amount of \$818,982.17 (Exhibit B.1)
- f. Unemployment Compensation Group Account (UCGA) for January 19, 2011 through March 15, 2011 in the amount of \$152,636.27 (Exhibit B.1)
- g. Approval of Balance Sheet and detail of expenditures for January and February 2011 (Exhibit C.1-C.4)

Roll was called with the following results: 5 yes, 0 no. Motion carried.

Action #1

Approval of new member to UCGA

Parker moved, seconded by McNeil-Marshall that it be

RESOLVED THAT THE LIMRiCC BOARD OF DIRECTORS APPROVE THE ACORN
PUBLIC LIBRARY DISTRICT TO JOIN THE UNEMPLOYMENT COMPENSATION
GROUP ACCOUNT (UCGA) EFFECTIVE JANUARY 1, 2011

Voice vote carried with 5 yes, 0 no.

Action #2

Approve Amendments to Amended By-laws (Exhibit D.1-D.3)

McNeil-Marshall moved, seconded by Dostert that it be

RESOLVED THAT THE LIMRiCC BOARD OF DIRECTORS APPROVE THE AMENDMENTS TO THE AMENDED BY-LAWS AS PRESENTED

Voice vote carried with 5 yes, 0 no.

Action #3

Approve Amendments to Intergovernmental Agreement (Exhibit E.1-E.4)

Parker moved, seconded by Fine that it be

RESOLVED THAT THE LIMRiCC BOARD OF DIRECTORS APPROVE THE AMENDMENTS TO THE INTERGOVERNMENTAL AGREEMENT AS PRESENTED

Voice vote carried with 5 yes, 0 no.

Action #4

Approval of FY2011 Auditors

Parker moved, seconded by Fine that it be

RESOLVED THAT THE LIMRiCC BOARD OF DIRECTORS APPROVE Brian Zabel & Associates, P.C. AS THE AUDITORS FOR LIMRiCC FOR FY2011 IN THE AMOUNT OF \$3,675

Voice vote carried with 5 yes, 0 no.

Action #5

UCGA Deficit Balances for UCGA members

McNeil-Marshall moved, seconded by Parker that it be

RESOLVED THAT THE LIMRiCC BOARD OF DIRECTORS APPROVE THE EXECUTIVE DIRECTOR TO NOTIFY LIBRARY SYSTEM UCGA MEMBERS WITH A DEFICIT BALANCE RESULTING FROM 4TH QUARTER 2010 CLAIMS PAID AS OF MARCH 31, 2011 TO PAY THE DEFICIT IN FULL BY JUNE 30, 2011 AND NOTIFY SYSTEMS OF ADDITIONAL DEFICIT FROM ANY CLAIMS RECEIVED FOR 1ST QUARTER 2011 BE PAID IN FULL BY JUNE 30, 2011

FURTHERMORE, THE LIMRiCC BOARD OF DIRECTORS REAFFIRMS THAT ALL CLAIMS PRIOR TO 4TH QUARTER 2010 INCURRED BY LIBRARY SYSTEMS MUST BE PAID IN FULL BY MARCH 31, 2011 IN ORDER FOR UCGA TO CONTINUE TO PAY CLAIMS ON THEIR BEHALF

Voice vote carried with 4 yes, 0 no, and 1 Abstain (Fine.)

Action #6

Extension of contract with Talx for UCGA

McNeil-Marshall moved, seconded by Fine that it be

RESOLVED THAT THE LIMRiCC BOARD OF DIRECTORS APPROVE THE EXTENSION OF CONTRACT WITH TALX FOR 5 YEARS TO CONTINUE PROVIDING SERVICE FOR UCGA

Voice vote carried with 5 yes, 0 no.

Executive Session – JSIP Case Updates

At 9:10 a.m. Parker moved, seconded by McNeil-Marshall to go into Executive Session. Roll was called with 5 yes, 0 no.

For the purposes of discussing "Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting." 5ILCS 120/2(c)(11).

Parker moved, seconded by Fine to go out of Executive Session to Regular Session at 9:25 a.m.

Discussion #1

Adding new members to LIMRiCC

Remmenga discussed request by Illinois Heartland Library System for information to join PHIP, UCGA, and JSIP. There were some concerns noted regarding the potential unemployment activity if the new Systems were to join UCGA. It was determined that Illinois Heartland Library System would be eligible to join all three pools and if the other System inquired about joining UCGA further discussion would be required due to their much higher claim activity.

Discussion #2

Annual performance evaluations

Remmenga discussed the need to determine what form and timeline of when evaluations would be done. Samples will be reviewed and edited to fit more of the duties specific to LIMRiCC. It was decided that reviews would be done in June for budgeting purposes. The Board will conduct the Executive Director's review and the Executive Director will conduct any other employee reviews.

Information Item #1

Executive Director's Report (Exhibit F.1)

Remmenga went over the Executive Director's Report as included in the Board packet.

New Business

There was no new business to discuss.

Next Board Meeting and Location

The next LIMRiCC board meeting will be on April 19, 2011 at Woodridge Public Library at 8:30 a.m.

Adjournment

McNeil-Marshall moved, seconded by Parker to adjourn the meeting at 10:11 a.m.

Minutes prepared by Scott Remmenga

Beth Dostert, Board Secretary