

**STAR FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
January 12, 2017 – 7:00PM**

A Regular Meeting of the Star Fire Protection District was held in the Public Meeting Room of Star City Hall, 10769 W. State Street, Star, Idaho. Chairman Moyle called the meeting to order at 7:00 p.m.

**Roll Call:** Commissioners Jared Moyle, Steve Martin and Brian Fendley were present.

**Staff Present:** Fire Chief Greg Timinsky, Recording Secretary/Treasurer Robin Ward and White Peterson Attorney William F. Gigray were also present.

**Approval of Meeting Agenda and Postings:** Recording Secretary Ward reported that the original Agenda Notice of the Regular Meeting of the Board was posted on January 10, 2017, at Fire Station #1 at 6:30 p.m. and at Star City Hall at 6:35 p.m.

Chairman Moyle moved to accept Ward's report of the agenda posting and to approve the agenda as posted. Comm. Fendley seconded the motion, motion passed unanimously.

*(NOTE: The original Agenda Notice has been attached to these Meeting Minutes.)*

**Approval of Minutes:** Chairman Moyle reported that the Board had reviewed the draft Minutes of the Regular Meeting held on December 8, 2016 and the Special Meeting held December 12, 2016, as provided by Chief Timinsky and Robin Ward and found them to be consistent with what occurred at those meetings.

Commissioner Fendley then moved to approve the Minutes from the Board Meetings held on December 8, and December 12, 2016. Chairman Moyle seconded the motion, motion passed unanimously.

**Financial Reports:** Robin Ward presented her report of the District's financial status and requested approval for payment of expenses as presented in the *Treasurer Report*.

Comm. Martin then moved that the disbursement of funds from the District's treasury of available funds for the payment of bills in the total sum of \$176,224.57 be authorized. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

*(NOTE: A copy of Robin Ward's detailed Treasurer Report has been attached to these Meeting Minutes for review.)*

**Public Comment/Special Presentations:** None

**Staff Reports:**

**Chairman of the Board:** Chairman Moyle had nothing additional to report.

**Secretary of the Board:** Comm. Fendley had nothing additional to report.

**Treasurer of the Board:** Comm. Martin was absent from the meeting.

**Star Fire Chief, Greg Timinsky:** Chief Timinsky reported on the following items:

- **Impact Fees:** He has attempted to contact the consulting firm that originally did the impact fee study, for an opinion on the proposed update, and has not received a response. Chief referred to Ward who had questions for Attorney Gigray regarding the need to have the

outside firm provide input on the proposed update, when all of the information would have to be provided by the Staff of the District and that was already included in the update. Gigray agreed that a workshop could be set up with the Commissioners, Attorney and Staff to verify the intent of the updated study.

- **Snow Removal:** Chief is in charge of Emergency Management for the City of Star. He has been working with the City and other agencies in the area to remove snow and ice and attempt to clear storm drains throughout the City.
- **Maintenance Division:** Continues to stay busy.
- **Hillsdale Estates:** Chief has been working out a plan that will incorporate the installation of hydrants throughout the subdivision, will propose it is done in phasis.
- **Treasure Valley Cooperative Fire Authority Interagency & JPA:** Chief is looking forward to the agreement being presented later on the agenda, it has been eight months in the works and he is pleased to have it completed. The agreement is between Star, Meridian, Caldwell and Nampa Fire Departments and District to formalize a cooperative effort between the agencies.
- **Emergency Management Plan:** Chief wrote an incident management plan that is applicable to operations for emergency management that incorporates fire, police, and cities of Star and Eagle. They all met in Star and he was very pleased with the coordinated effort between all the agencies and willingness to work together.
- **Staff Vehicle:** Chief will be moving forward with researching options to plan the purchase of the purchase of a staff vehicle as planned during the budget process for 2017.
- **Station 2 Lease:** He is looking into a possible increase for the BLM lease, has been researching comparable square footage costs and will come back with a recommendation.
- **Inspections:** Building inspections has slowed over the winter months.
- **Training:** Crews recently completed a joint ice rescue training with Eagle, there is an ongoing effort with multiple agencies for standardization of equipment and training that will ultimately improve efficiency.

**Firefighters Union Representative:** Danny Garringer was absent but requested that Chief Timinsky report that they will be going to PFFI Conference in February.

**Recording Secretary/Bookkeeper:** Robin Ward had nothing in addition to report.

**Attorney Report:** Attorney Gigray provided an updated report on current items being worked on by White Peterson, copy of report is attached.

#### **Committee Reports:**

- **Impact Fee Committee:** Per the Chief's report, he reached out to Ann Wescott for input on the Fire District proposed impact fee update and did not receive a response. He will plan to set up a workshop as discussed previously.

#### **Unfinished/Tabled Business Scheduled for the Regular Meeting:**

- **McMillan Property** - Attorney provided a letter that was distributed in regards to the Third Amended Title Report. Gigray also reported that the Cemetery District would be meeting January 25, 2016, and will be preparing for closing.

#### **New Business:**

**Annual Election of Officers:** The following nominations were made:

Chairman - Jared Moyle,

Vice-Chairman - Brian Fendley

Treasurer - Steve Martin  
Secretary - Brian Fendley

No other nominations were made, nominations were closed

Chairman Moyle moved to approve the nominations and elect the officers as nominated. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

**Annual Appointments:** Chairman Moyle moved to appoint the following:

Fire Chief: Greg Timinsky at an annual wage of \$89,250 (5% increase)  
Maintenance Division Chief: Dusty Ballantyne at annual wage of \$73,500 (5% increase)  
Attorney: William Gigray, White Peterson  
Recording Secretary/Bookkeeper: Robin Ward

Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

**Treasure Valley Cooperative Fire Authority Interagency and Joint Powers Agreement:**

Attorney Gigray reviewed and discussed the proposed resolution and agreement with the Commissioners.

Chairman Moyle moved to adopt Resolution 17-135, authorizing the Chairman to Execute the Treasure Valley Cooperative Fire Authority Interagency and Joint Powers Agreement. Comm. Martin seconded the motion, motion passed with a unanimous voice vote.

The Board then directed Attorney Gigray to draft a policy code change that would require the Board of Commissioners to review the TVCFA JPA on an annual basis.

**EXECUTIVE SESSION OF THE BOARD OF COMMISSIONERS:**

Chairman Moyle moved to convene into executive session under Idaho Code 74-206 (1) (a) and (b) and to have the Fire Chief and Attorney remain in the executive session with the Commissioners. Commissioner Martin seconded the motion, a roll call vote was taken and the motion passed unanimously. Commissioners convened into Executive Session at 8:55 p.m.

**Minutes of Executive Session Board of Commissioners Regular Meeting of January 12, 2017–**

The Executive Session, pursuant to Idaho Code Section 74-206 (1) (a) to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; and Idaho Code Section 74-206 (1)(b) to consider the evaluation, of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, matters authorized there under commenced at 8:55 p.m. with the members of the Board of Commissioners and Chief Greg Timinsky and legal counsel Wm. F. Gigray, III legal counsel. Information was provided to the Board of Commissioners by Chief Timinsky on all the subject of the executive session. No action was taken during this executive session. A motion was then made at 9:01p.m. by Commissioner Steve Martin and seconded by Commissioner Brian Fendley to come out of executive session which motion passed unanimously at 9:01p.m.

**Open session resumed** and Chairman Moyle reported that information was received in relation to the announced purposes for going into executive session and no action was taken by the Commissioners.



Wm. F. Gigray, Secretary of Executive Sessions.

**Announcement of the Next Meeting:** The next Regular Meeting of the Board will be held February 9, 2017, Star City Hall.

**Adjournment:** Chairman Moyle moved to adjourn the meeting. Comm. Martin seconded the motion, motion passed unanimously.

Regular Meeting adjourned at 9:00 p.m..

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Minutes submitted by: \_\_\_\_\_  
Robin Ward, Recording Secretary

Minutes approved by the Board of Commissioners at the February 9, 2017 Regular Meeting of the Board.

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Secretary, Brian Fendley

**Appended to these Minutes:**

- Agenda Notice
- Public Input Sign-up Sheet; and,
- *Treasurer's Report* prepared by Ward
- *Attorney's Report*