

**INSCRIPTION CANYON RANCH SANITARY DISTRICT**

**P.O. Box 215 Chino Valley, AZ 86323**

**~PUBLIC SESSION MINUTES~**

**February 23, 2018**

Approved May 1, 2018

**Date:** February 23, 2018

**Time:** 9:00 a.m.

**Place:** The meeting was held in the Conference Room at 5360 W. Inscription Canyon Drive Prescott AZ

**1. CALL TO ORDER.**

The Governing Board for the Inscription Canyon Ranch Sanitary District convened into public session at 9:00 a.m.

**2. ROLL CALL.**

Present were David Barreira, Board Chairman, Al Poskanzer, Board Member; Bill Dickrell, Board Member; Bill Whittington, Legal Counsel; Bob Busch, District Manager, and Isabel Yribe, Clerk.

**3. CALL TO THE PUBLIC**

Nothing to report.

**4. POSSIBLE VOTE TO GO INTO EXECUTIVE SESSION FOR:** discussion or consultation for legal advice with the attorneys of the Inscription Canyon Ranch Sanitary District pursuant to A.R.S. Section 38-431.03.(A)(3) and discussion or consultation with the attorneys of the Inscription Canyon Ranch Sanitary District in order to consider its position and instruct its attorneys regarding the District's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation pursuant to A.R.S. Section 38-431.03. (A)(4) re:

**A. Possible financing and repayment options for WWTP replacement and expansion.**

**B. Contract electrical work and the provision and installation of a backup generator for Phase 1 of Improvements to the WWTP.**

**C. Service to Talking Rock, Section 11, Township 16N, Range 3W, known as Sterling Ranch at Talking Rock.**

**D. Setting a time and place for future meetings of the District Board.**

During the Executive Session, the public will be asked to leave the Board meeting room until the general session is re-convened

**CONVENE into Executive Session at 9:01 a.m.**

**RECONVENE from Executive Session at approximately 9:47 a.m.**

**7. OLD BUSINESS - DISCUSSION & POSSIBLE ACTION RE:**

**A. Possible financing and repayment options for WWTP replacement and expansion.**

*There was a brief discussion regarding the service to talking rock as it is related to the financing and repayment options for the WWTP replacement and expansion. Mr. Barreira stated that Mr. Poteet of Talking Rock Ranch requested that the district schedule a tour of the Sedona Plant as well as the ICRSD plant. Mr. Barreira also stated that the tour was set up for next Friday. Mr. Barreira and Mr. Busch mentioned that Jim Binnick of Granite Basin Engineering and Derek Scott were both aware of the potential relationship with Mr. Poteet. Whittington recommended that Mr. Barreira or Mr. Busch place this matter on a future agenda to discuss it further.*

*Mr. Barreira motioned that legal counsel Mr. Whittington proceed as instructed in the executive session. Mr. Poskanzer seconded the motion. The motion passed unanimously.*

**B. Contract electrical work and the provision and installation of a backup generator for Phase 1 of Improvements to the WWTP.** *Mr. Busch stated that installation of a backup generator should be done regardless of the plant expansion. Mr. Whittington stated that the contract that he was asked to look over had several blank spaces on it. Mr. Busch stated that he would fill those blanks in when he calculates all the financial information needed.*

*Mr. Barreira made a motion to approve the contract for electrical work and the provision and installation of a backup generator for Phase I of Improvements to the WWTP contingent on completion of the blank spaces in the contract and that the contract does not exceed the amount of \$60,000. Mr. Dickrell seconded the motion. The motion passed unanimously without further discussion.*

**C. Service to Talking Rock, Section 11, Township 16N, Range 3W, known as Sterling Ranch at Talking Rock.**

*Mr. Barreira made a motion to proceed as directed by legal counsel in executive session. Mr. Dickrell seconded the motion. The motion passed unanimously without further discussion*

**D. Setting a time and place for future meetings of the District Board.** *Mr. Busch stated that he will confer with board members and legal counsel about the times they are all available and proceed to schedule the next meeting.*

**9. ADJOURNMENT**

*Therefore, the meeting was adjourned at 10:10 a.m.*

\_\_\_\_\_  
Date

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Board Clerk