

New Online Services Are Available for Providers Through the Electronic Services Portal!

The Electronic Services Portal (ESP) is a website that allows you to save time and take care of all your payroll needs online

Easy Process = Faster Payment

There are benefits to using the ESP:

- Complete and submit **Electronic Timesheets**
- View your payment status and history
- Sign-up for and make changes to your **Direct Deposit**
- Submit Sick Leave Claims

If your recipients decide to NOT register and enroll at the ESP you can still view your payment status and history, sign-up for Direct Deposit, and submit your Sick Leave Claim through the **ESP**.

Both you and your recipient may <u>register</u> for the Electronic Services Portal at: <u>www.etimesheets.ihss.ca.gov</u>

ESP screens are now available in Spanish, Chinese, and Armenian.

You will need the following information to register:

Your name – Nine digit provider number – Date of birth – Last four digits of your social security number – A valid e-mail address

What if I need help or have questions? Contact the Help Desk at 866-376-7066 Option #4

View the <u>Provider Registration</u> *webcast on YouTube or at the CDSS website:* <u>www.cdss.ca.gov/inforesources/IHSS-Providers/Resources/Electronic-Services</u>

View the <u>Electronic Services Portal Website: Overview</u> webcast on YouTube or at the CDSS website:

www.cdss.ca.gov/inforesources/IHSS-Providers/Resources/Electronic-Services