

**Garnett Industrial Airport Advisory Board**  
**Minutes of Meeting**  
**December 8, 2017**

**I. Call to Order - Roll Call**

The Garnett Industrial Airport Advisory Board met on December 8, 2017 at City Hall. Members present were Pat Schettler, Chairman, Roger Brummel, Jodie Beets and Charles Allen. Also in attendance: Guest-Caleb Coltrane, Garver Engineering, Gary Ecclefield, Airport Manager, Chris Weiner, City Manager, and Susan Wettstein, Director of Community Development. Absent: Ron Zimmerman.

Chairman Pat Schettler called the meeting to order at 10:09 a.m. and welcome guest Caleb Coltrane to the meeting.

**II. Minutes**

The minutes of the October 8, 2017 meeting were read. A motion was made by Roger Brummel, seconded by Jodie Beets to approve said minutes. The motion passed unanimously.

**III. Old Business**

A. City Manager Chris Weiner announced the appointment by the Garnett City Commission of Mike Brown to the Airport Advisory Board.

**IV. New Business**

A. City Manager Chris Weiner has submitted a letter of intent asking the Kansas Air Tour to consider the Garnett Industrial Airport as a tour stop for upcoming tour.

B. Gary Ecclefield provided his Airport Manager's Report for October and November; copies of which was sent out prior to this meeting with the agenda. Gary also presented an updated inventory of fixed based aircraft showing 19 aircraft based from our airport. Gary said there may be two aircraft to be added to this list, while one of these (Mooney), may be leaving.

C. Gary reported that the Lake Garnett Grand Prix Revival's autocross event went very well and brought a good crowd of people to the airport for the event. They were very good to clean up after the event and there was no damage, etc., to report.

Pat Schettler confirmed Air Fair is still scheduled in 2018. Pat has submitted the paperwork for military participation.

D. Report from FAA Regional Office Facility Meeting - Chris Weiner, Susan Wettstein, Pat Schettler and Gary Ecclefield attended. Chris Weiner reported on the discussion about Garnett's Master Plan with FAA officials on how to move forward utilizing FAA grant funding. Susan Wettstein added that Chris Weiner did a great job representing the City of Garnett and FAA representatives expressed how impressed they were; that they could tell

he had done his research and came to this meeting prepared. By the representation of the four individuals attending the meeting showed that the City of Garnett was committed to furthering the Master Plan. Following this meeting Pat gave the three a tour of the Kansas City Air Traffic Control Center in Olathe.

Discussion was held on funding for the Master Plan. Chris Weiner reported issues that need to be addressed included:

- The displays for clearance thresholds are not in the right place, line of site issues make it necessary to shift of the runway. May require an additional 15-20 acres.
- New runway width should be 60 feet.
- Chris estimated \$50,000 is needed for an aeronautical survey (as the City's match percentage is 10%, that would require additional City monies of \$5,000) bumping up our expenses next year to \$20,000 – which is above the budgeted \$15,000.
- Upcoming deadline is January 22, 2018 for RFQ to FAA. Advisory Board will need to select and airport consultant. Once submitted, funds will be locked in May 1, 2018.
- KDOT will have a grant available that needs to be considered as well.

E. Pat Schettler brought attention to the fencing at the airport. Currently fencing is on the ground and needs to be put back up. Charlie Allen moved that the fence be reconstructed followed by a second from Roger Brummel. All were in favor.

Other: Gary Ecclefield reported that the FAA wants a commitment on NOTAM (Notice to Airmen) designation. Currently Gary Ecclefield and Joyce Martin are only authorized to post on the system. Suggestion was made that Gary Ecclefield, Pat Schettler and Chris Weiner have authorization to post. Gary will submit paperwork to make that effective.

Discussion on changing meeting time to 4:30 p.m. on the second Friday of each month. Next meeting will be January 12, 2018 at 4:30 p.m.

## **V. Adjournment**

There being no other business, Roger Brummel made a motion to adjourn the meeting. Charlie Allen seconded the motion. Motion passed unanimously. The meeting adjourned at 11:14 a.m.

Jodie Beets, Secretary