

BOARD OF DIRECTORS' REGULAR MEETING AGENDA

Trinity County Fairgrounds
6000 Hwy 3, Hayfork, CA 96041

March 20, 2025 (February Board Meeting Canceled due to Illness)

6:30 pm Fairgrounds Boardroom

In Person and by Zoom:

Meeting ID: 838 6216 5736

Passcode: 563223

Dial In: 1-669-444-9171

BOARD OF DIRECTORS

Michael Thompson, President, 2 nd District	Terra Kephart, Vice President, Director
Marjie Watkins, Director, 1 st District	Dennis Rourke, Director
Adrien Keys, Director, 3 rd District	Donny Case, Director
Adam Dummer, Director, 4 th District	Krista Hymas, Director
Jenny Millsap, Director, 5 th District	

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board during the "Open Comment" portion of the Agenda regarding items not agendized. Then prior to Board Discussion of New Business, after a motion is made and the Board President calls for "Public Comment", Once "Public Comment" is closed all discussion of Agenda items is limited to Fair Board Directors, unless input is requested by a Director. The Board of Directors have agreed to each person being limited to 3 minutes speaking time.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

1. CALL TO ORDER:

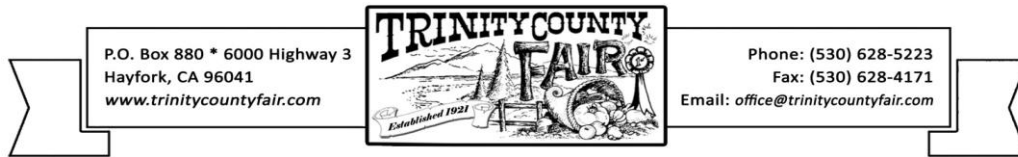
Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by _____ at _____pm

2. ROLL CALL – DETERMINATION OF A QUORUM:

a. APPROVE DIRECTOR ABSENCES AS EXCUSED/UNEXCUSED

Rollcall: Watkins_____, Thompson_____, Dummer_____, Hymas_____, Kephart_____
 Rourke_____, Keys_____, Case_____, Millsap_____



3. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC:

4. CONSENT AGENDA & MINUTES:

- a. APPROVE JANUARY 16, 2025 ANNUAL MEETING & REGULAR MEETING MINUTES & MARCH 20, 2025 REGULAR BOARD MEETING AGENDA

5. APPROVE JANUARY 2025 FINANCIAL REPORTS:

- a. Financial Forecast for 2025

6. INFORMATIONAL – VACATION/SICK LEAVE BALANCES:

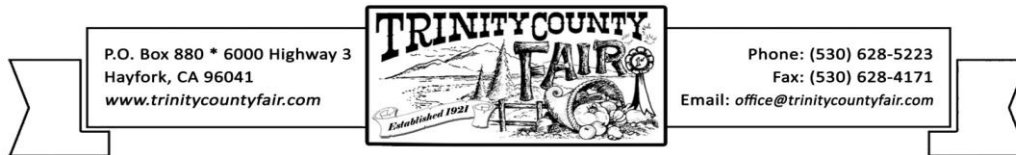
7. CEO'S REPORT:

8. STANDING COMMITTEES:

- a. **EXECUTIVE COMMITTEE:** Director Michael Thompson (Chairman/ Board President), Director Terra Kephart (Board Vice President), Director Marjie Watkins (Finance Committee Chair), Dennis Rourke (Past President), Carrie Bayley
- b. **FINANCE COMMITTEE:** Director Marjie Watkins (Chairman), Director Michael Thompson (President), Director Terra Kephart (Vice President), Director Dennis Rourke (Past President), Sue Erenberger, Carrie Bayley
- c. **NOMINATING COMMITTEE:** Director Adam Dummer (Chairman), Director Marjie Watkins
- d. **JR. LIVESTOCK COMMITTEE:** Director Krista Hymas (Chairman), Jennilea Brookins (Vice Chairman), Director Michael Thompson, Director Marjie Watkins, Carrie Bayley
- e. **TCFA MOTORSPORTS:** Director Donny Case (Chairman), Angela Riggs, Russ Newman, Teresa Newman, Carrie Bayley, Teresa Miller
- f. **EQUESTRIAN EVENT COMMITTEE:** Jerry Hlavac (Chairman), Director Jenny Millsap, Carrie Bayley, Teresa Miller

9. AD HOC COMMITTEES:

- a. **POLICY COMMITTEE:** Director Adrien Keys (Chairman), Director Terra Kephart, Carrie Bayley
- b. **GRANTS & FUNDRAISING COMMITTEE:** Director Terra Kephart (Chairman), Carrie Bayley, Teresa Miller, Shelby Proud
- c. **EXHIBITOR'S HANDBOOK COMMITTEE:** Director Jenny Millsap (Chairman), Carrie Bayley, Shelby Proud, Teresa Miller, Jennilea Brookins, Christina Merritt, Krista Hymas
- d. **SPONSORSHIP:** Director Terra Kephart (Chairman), Director Adrien Keys, Director Donny Case, Carrie Bayley, Teresa Miller, Shelby Proud
- e. **WELL COMMITTEE:** Director Donny Case (Chairman), Director Adrien Keys, Director Dennis Rourke, Chuck Sauer, Carrie Bayley, Teresa Miller
- f. **RODEO COMMITTEE:** Director Terra Kephart (Chairman), Renie Ryan, Jud Frietas, Krista Hymas, Jennilea Brookins, Carrie Bayley, Teresa Miller
- g. **LOGGING SHOW COMMITTEE:** Teresa Miller (Chairman), Director Donny Case, Director Jenny Millsap, Jason McCollum, Jason Jurin, Aaron Haight, Taylor Haight, Shelby Proud, Carrie Bayley
- h. **REVENUE DEVELOPMENT COMMITTEE:** _____ (Chairman), Director _____, Director _____, Director _____, Carrie Bayley, Teresa Miller



10. CORRESPONDENCE:

February (emailed in February):

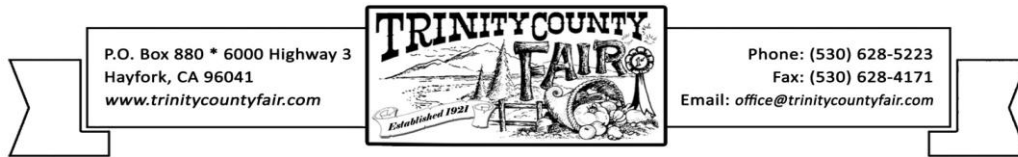
- a. January 16, 2025 Annual & Regular Board Minutes
- b. FY2024 Nonprofit Security Grant Program Governing Body Resolution and Workbook
- c. 2025 Roster of TCFA Officials
- d. Board 2025 January & February Financials
- e. Committee 2025 January Financials & 2024 CC Statements
- f. Secretary Ross 2025 Exhibitor Handbook Letter
- g. 2025 State Rules for California Fairs
- h. 2025 State Rules for California Fairs Addendum I
- i. 2025 State Rules for California Fairs Addendum II
- j. 2025 State Rules for California Fairs Addendum III
- k. 2025 State Rules for California Fairs, Letter Mike Francesconi
- l. AB258 Support Letter
- m. Jr Livestock Committee January Minutes
- n. Jr Livestock Committee Notes (Krista)
- o. Jr Livestock Committee Contracts List (Krista)

March (included):

- p. TCFA Policy Revisions & Additions
- q. FY2024 Nonprofit Security Grant Program Signed Documents

11. NEW BUSINESS:

- a. Approve Jr. Livestock Recommendations:
 - 1) to charge Credit Card Fees of 3% for buyers paying with a Credit Card beginning in 2025
 - 2) add a supreme Rabbit Showmanship for Round Robin
 - 3) cancel Poultry Exhibits for 2025 Fair due to current California State Ban
 - 4) \$3,500 (includes \$1000 for fuel surcharge if required) Transport of auction animals, same price as last year for Jeff Blackford
 - 5) Hog \$50 Slaughter Fee and \$45 Transport Fee to Siskiyou, for Olsen's Meat
 - 6) Lamb \$100 Slaughter and Transport Fee to Redding, and \$120 Slaughter and Transport Fee out of area, for Messina Meats. Dave Cox will get a breakdown of charges before April meeting.
 - 7) Steer \$135 Slaughter Fee, \$75 Quartering Fee, \$15 Bag/Pallet/Liner Fee and \$100 Delivery Fee, for Star Harvest
 - 8) 2025 Processors: A&R (Red Bluff), Bowman (Cottonwood), Kent's (Redding), and Siskiyou (Yreka)
 - 9) \$5,000 + Lodging (includes 2 auctioneers and 1 online person for Jr. Livestock Auction) for Jake Parnell
- b. Approve adding Credit Card Fees of 3% for TCFA Credit Card Transactions
- c. Approve Trinity County Fair Association's Chief Executive Officer, Bookkeeper, and Board President any and all actions necessary for the purpose of obtaining state financial assistance provided by the State of California for the FY2024 Nonprofit Security Grant Program
- d. Approve Policy Updates and New Policies:
 - 1) Interim Use of Facilities Revision
 - 2) Competitive Exhibits Revision
 - 3) Employee Cash Handling Policy Revision
 - 4) Point of Sale (POS) System Policy Addition



NEW BUSINESS continued:

- e. Approve \$8,000 for 2024 Financial Audit
- f. Approve Fair Exhibitor Handbook Advertising Placement from Lottery Drawing:
 - 1) 1st Choice of Cover
 - 2) 2nd Choice of Cover
 - 3) 3rd Choice of Cover

12. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION

13. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT

14. DIRECTORS' REPORTS

15. ADJOURNED

Adjourned by _____ at _____pm

Submitted By:

Carrie Bayley, CEO

Michael Thompson, TCFA President