



Minutes of Mirfield Town Council Meeting

Held on: Tuesday 18th July 2017 at 7.30pm

Held at: St Mary's Community Centre, Church Lane, Mirfield

Councillors Present:

P Blakeley (Chairman), D Pinder, J Nottingham, J Hirst, S Guy, K Sibbald, P Tolson, M Ibberson, M Bolt

In Attendance:

Clerk: Lisa Staggs

Public: J Leeson, R Gowan, C Gowan, H Overend, C Pickering, D Kirkby

Press: None

MTC67/2017

Chairman's Welcome and Remarks:

The Chairman Cllr Blakeley welcomed Cllrs and members of the public

Cllr Blakeley Proposed to suspend standing orders and bring forward MTC76 & MTC75 Cllr Bolt Seconded Vote: All in favour

MTC68/2017

Public Question Time:

NONE

MTC69/2017

Apologies For Absence

Councillors to send apologies and reasons for absence to the clerk or chairman for approval

Cllrs: M Burton, J Taylor, C Walker, A Burton, K Taylor, S Benson, V Lees-Hamilton

MTC70/2017

Declaration of Interest

Councillors to declare an interest, if applicable to any item on the agenda or not declared on the members register of pecuniary interests.

Clerk had circulated an email from YLCA prior to the meeting and updates Cllrs on their reply and the response received earlier that evening from Kirklees Monitoring Officer on good practice for declaring interests. Clerk recommends that Cllrs complete a declaration of interest form at every annual meeting. Cllr Bolt **Proposed** Cllrs declare an interest on any item on the agenda and any pecuniary interests they may have relating to items that are on an agenda at that meeting and accepts the Clerk's recommendation that a Declaration of Interest form is completed by all Cllrs at every MTC annual meeting Cllr Sibbald **Seconded Vote: All in favour**

Cllr Bolt thanked the Clerk for collating the information.

Cllr Bolt declared a Personal Interest MTC75(1) 2017/91953 having met Carl

Pickering and personal association with Jake Hinchliffe (Architect)
 Cllr Ibberson declared a Personal Interest MTC75(1) 2017/91953 personal association Jake Hinchliffe (Architect)
 Cllr Blakeley declared a Personal Interest MTC75(1) 2017/91953 personal association Jake Hinchliffe (Architect)
 Cllr Nottingham declared a Pecuniary Interest MTC75(1) 2017/91953 occupation in Health & Social Care and abstained from the vote.
 Cllr Pinder declared a personal interest MTC76(1) member of RBL
 Cllr Guy declared a personal interest MTC76(1) member of RBL

MTC71/2017

Confirmation of Minutes

To approve minutes of the ordinary meeting of **4th July 2017** as a true and correct record including payments of **Nil**. Cllr Guy **Proposed** the minutes were a true and correct record Cllr Sibbald **Seconded Vote: All in favour**

MTC72/2017

Matters Arising From The Minutes:

To receive information on the following ongoing issues and decide further action where necessary.

1. To receive an update from Cllr Pinder on the current position of the public toilet closure and final meter readings with Kirklees and discuss any action necessary – Cllr Pinder reports that he has not had any contact from Kirklees. He reports the toilets were cleaned for the Mirfield Arts Festival and that volunteers had cleaned them afterwards and that they are now locked and awaiting handover to Kirklees. Cllr Pinder **Proposed** the Clerk contacts Kirklees to arrange a final handover and complete meter readings to prevent incurring further costs Cllr Bolt **Seconded Vote: All in favour**
 Cllr Guy reported that following the final closure of the toilets he had uploaded the results of the survey (thanked the participants) on a social media site in explanation for the decision to close the toilets.
2. To receive an update from the Clerk on meeting with Kirklees and Environment Agency regarding Mirfield Flood Defences and discuss any action necessary – Clerk reports that Tom Ghee (Kirklees), Trefor Hillas & Joanna Arnold from Environment agency will attend a council meeting to give an update. Clerk reports a provisional date of 5th September. Cllr Bolt **Proposed** a meeting to be held at a larger venue due to public interest and make it a single item agenda for the meeting Cllr Pinder **Seconded Vote: All in favour** Clerk to confirm dates and check venue availability.
3. To receive an update from the Clerk regarding Bankfield Hedges and discuss any action necessary – Clerk reports that she has still not received a response from Wild About Gardens but will pursue this during recess.

MTC73/2017

Finance:

To approve the following accounts for payment:

JULY		
Payee	Description	Amount
Clerk L Staggs	July Salary	£ 697.46
HMRC	July PAYE	£ 167.81
Clerk L Staggs	August Salary	£ 820.39
HMRC	August PAYE	£ 250.40
St Marys	July Room Hire	£ 42.00
Just Gardens	July Maintenance	£ 80.00
Wel Medical	Defibrillator St Marys	£ 1627.50
Yorkshire Water	Public Toilets	£ 149.60

Cutting Edge Npower	Tree Nab Lane allotments	£	250.00
	Admin Charges Christmas Lights	£	207.84
Wild About Gardens Yorkshire Internal Audit	Trim Bankfield allotment hedges	£	180.00
	Final audit 2016/2017	£	300.00
TOTAL		£	4773.00

Cllr Guy **Proposed** items 1-12 payment en block Cllr Sibbald **Seconded Vote: All in favour**

13. To receive a bank reconciliation to 30/06/17 – **Noted**

14. To receive a spend/income comparison with the adopted budget - **Noted**

MTC74/2017

Grant Applications:

1. To consider grant applications submitted: **None**

2. To receive updates from previously approved grants: **Mirfield Beer**

Festival – Cllr Blakeley reports that the Beer Festival was a success and attended by 1800 people, with 20% more glasses purchased from 2016.

He thanked MTC on behalf of Mirfield & District Round Table for the sponsorship of the main stage.

MTC75/2017

Planning

1. To consider planning applications received from Kirklees Council.

2017/91953 – Carl Pickering is present to discuss the application with MTC. He explains the application and reasons why he wants to build 'Homes for Life'. He reports that this type of build lets elderly residents live near their community whilst still having their independence. He confirms each apartment will have full wheelchair access and wet room and a lift will be installed for access to all apartments. He confirms that an application for a 6 bedroom house with a similar footprint has already been approved by Kirklees, this being just 1.2m higher. He reports that Kirklees are not building this type of accommodation and that Mirfield has the largest shortfall for this type of accommodation in Kirklees. He confirms that he has spoken with Cllr Vivien Kendrick (Cabinet Member - Health & Activity to Improve Health) who is in support of the apartments. Cllr Bolt **Proposed** MTC welcomes the opportunity for homes for life to be built in Mirfield, giving elderly Mirfield residents the option of living within the local community. MTC supports and endorses the application which would see elderly residents downsizing and releasing 6 dwellings onto the housing market Cllr Guy **Seconded Vote: 8 in favour Cllr Nottingham Abstained.** Clerk to forward motion to Kirklees planning department and confirm support of application.

8.35pm Carl leaves.

2017/92191 – **Noted**

2. To consider planning decision notifications from Kirklees Council:

No Comments/Noted

3. To consider potential controversial applications: Bellway Homes Balderstone to discuss any updates since previous meeting – Clerk reports that she has not had any updates.

Cllr Blakeley Proposed to reinstate standing orders Cllr Pinder Seconded Vote: All in favour

MTC76/2017

Community

To receive information on the following items and decide any action where necessary.

1. To receive a presentation from Jamie Leeson Fields In Trust and discuss any possible course of action regarding Mirfield Memorial Park as a Centenary Field In Trust – Jamie Leeson from Fields In Trust is in attendance to give a presentation to Cllrs and members of the public. Jamie hands out a presentation booklet. He gives a history of Fields In Trust and explains what the charity does in safeguarding and improving open spaces for sport & play for future generations and protected by Charity & Contract Law. He explains that the WW1 Centenary Fields In Trust is in conjunction with RBL with applications having significant links to WW1. Cllr Bolt reports that Battyeford Playing Field is a QE11 Fields In Trust and this helps the local authority draw down grants etc. Clerk confirms that an application form for Mirfield Memorial Park has been sent to Kirklees for cabinet consideration but is awaiting a response. Cllr Bolt **Proposed** MTC fully supports the principle and dedication of Mirfield Memorial Park as a Centenary Fields In Trust Cllr Guy **Seconded Vote: All in favour** Cllr Bolt **Proposed** MTC revisits the correspondence with Kirklees, refers them to the above motion and asks Kirklees to revisit the previous request to allocate the Memorial Park to a Centenary Field by completing the relevant documents Cllr Sibbald **Seconded Vote: All in favour** Cllr Pinder **Proposed** MTC holds a one off meeting with RBL and representatives from the various user groups of Mirfield Memorial Park Cllr Tolson **Seconded Vote: All in favour**
8.05pm Jamie Leeson and members of the public leave.

MTC77/2017

Internal Matters

To receive information on the following items and decide any action where necessary.

1. To discuss Eastthorpe Gardens and agree a course of action regarding the lease with Leeds Diocese and current maintenance agreement – Letter from Leeds Diocese and copy lease was circulated prior to the meeting. Cllrs discuss the letter and lease. Cllr Bolt **Proposed** the Clerk approaches West Yorkshire Print Workshop to discuss surrendering the underlease after receiving confirmation of the current position from Leeds diocese Cllr Pinder **Seconded Vote: All in favour**
2. To receive Internal Audit report and discuss and agree a course of action regarding recommendations made in the report – Report was circulated prior to the meeting. Cllrs discuss the recommendations in order. Annual Governance Review – Clerk to send updated documents to Cllrs at the end of March to peruse. Documents to be reviewed and if required adopted at the Annual Council Meeting. Office Accommodation and Assets – Clerk to enquire with YLCA how long documents are to be retained and Cllrs to set up a working party to dispose of unrequired documents and to empty council office and source suitable storage options. Clerks Salary & Working Arrangement – Send copies of Contract of Employment and any supporting documentation to Employment Committee to discuss and bring recommendations to next suitable council meeting.

MTC78/2017

Correspondence

To receive the following new items of correspondence and decide any action where necessary.

1. NALC Chief Executive Bulletin – **Noted**
2. Fields In Trust - **Noted**

MTC79/2017

Matters for Report and Information

Members wishing to raise items under this heading should consult the Chairman prior to the meeting.

Cllr Guy reports that the defibrillator outside Mirfield Business Centre has been used. It has now been reset and information collated.

MTC80/2017

The Date Of The Next Town Council Meeting:

Date of next meeting **TBC subject to availability of alternative venue as discussed MTC72(2)**

Time Meeting Closed.....**9.06pm**.....