

Regular Meeting Minutes

Friday, February 21, 2025

The rescheduled Public Water Supply District #6 meeting was held on Friday, February 21, 2025, in the conference room of the district office, 6000 Kingsway Drive, House Springs, MO 63051. The meeting was called to order at noon.

The roll call showed that President Gary Goede, Vice President James Lehnhoff, and Director Angela Berga were present, and Director Paul Carr and Tom Lammert were absent.

Others present included District Manager Kevin Ritz and Cochran Project Manager TJ Garbs.

Approval of Agenda: Director James Lehnhoff motioned to approve it, and Director Angela Berga seconded a motion to approve the agenda as presented. The motion passed unanimously.

Approval of Minutes: Tuesday, January 21, 2024. Director James Lehnhoff approved, and Director Angela Berga seconded a motion to approve the minutes. The motion passed unanimously.

Citizens to be heard: None

Update on Capital Improvement Projects:

Highway W Watermain Extension Project number 24-9945

- Cochran is finalizing an alignment.
- Cochran has submitted easements to the district for acquisition.
- After discussions with the district, the proposed alignment was altered due to design constraints along MoDOT's right-of-way.
- Cochran confirmed that, with MODOT, the water main could be installed in MoDOT's right-of-way across Arlow Drive and Burgans Grove Road. The main will run straight across the right-of-way.
- Cochran reviewed the proposed schedule.

Water Main Road Crossing Project number 25-10163

- Cochran completed the topographic survey.
- Cochran submitted 90% of the plans to the district for review. The district approved plans.
- Cochran is preparing sealed plans and will submit them to the district once completed.

New Office & Shop Building

- Fieldwork for the topographic survey has been completed.
- Site visit to PWSD#3 to tour building week of February 10.

Managers' Report:

Emergency Repairs

- 1-27-25 ¾ service line under the road in Meadow View. Pulled a new line.
- 1-29-25 6"X 2" reducer leaking at the flange gasket. Replaced with a new reducer.
- 2-4-25 The Customer off Spring View was shut off for nonpayment, and they tampered with the line to turn it back on without making payment. The district installed a curb valve and buried it so he could not turn himself back on. The customer had previously dug up the curb valve and hooked a line directly into it. The manager filed a police report.

Maintenance Repairs

- Repaired 3 old meter services.
- Installed 2 McBride settings in Eagles View Subdivision off Miller Road.

Other

- **Trucks**

Zach R's truck needed new tires, installed on 1/9/25.

- **Satellite leak detection**

The leak detection crew found 12 leaks out of 29 points of interest. Of those 12, 6 were customer leaks that were past the meter.

MOCAAT

The district opened a \$500,000 6-month Treasury Bond and a \$500,000 12-month Treasury Bond through MOCAAT.

- **Well 6 Fence**

The fence at Well 6 was cut, and someone busted off the door handle of the Well House. Nothing was stolen or broken within the Well House, so we must repair the fence.

Regulatory Compliance:

- Disinfection residuals averaged 1.0 mg/L free residual
- 8 Monthly routine Bacteriological (Bac-T) clean

Approval of Bills by Ordinance #2755: Director James Lehnhoff motioned to approve Ordinance 2755 for **\$170,437.66**, and Director Angela Berga seconded the motion. The motion passed unanimously.

Approval of Treasurer Report: Director James Lehnhoff motioned to approve the Treasures report. Director Angela Berga seconded the motion for approval. The motion passed unanimously.

Old Business:

- Walter Place

We have discussed this distribution system area previously. The district manager has discussed his concerns about the water main in Heads Creed. Instead of eliminating the line in the creek and boring a new main under Highway 30, the manager would like to run a 4" behind Walter's place, hook up the existing water meters to the new line, and eliminate the hookups that are in the creek. During this construction, we would like to add a mainline valve that goes towards the creek so we could shut it off if there is ever a leak in the main (that would be underwater).

New Business:

- Customers receiving bills late. Discuss using a mail merge system (where bills are placed in an envelope). This process still has issues with mail deliveries, but there might not be as many since it will be an envelope vs. a postcard. Customers also have the option to set up e-bills, and today, about 40% of our customers use this process.

Closed Session: None

Motion to Adjourn: No other business appeared. Director James Lehnhoff motioned to adjourn. Seconded by Angela Berga. Motion passed. The meeting adjourned at 1:00 p.m.

Board President

Board Secretary