

Minutes of the Interlaken Village Board of Trustees meeting held on Thursday, October 11, 2018 at the Village Hall on Main Street, Interlaken, NY.

**MEMBERS PRESENT:** Mayor Rich Richardson, Trustees Chris Kempf, Keith Jay, Bill Maguire, Tony Del Plato.

**MEMBERS EXCUSED:**

**OTHERS PRESENT:** Nancy Swartwood, Clerk-Treasurer; Leon Anderson, Chief of Police; Wes Ahouse DPW Supervisor, Diane Bassette-Nelson, Deputy Clerk-Treasurer.

**PUBLIC:** A. Glover, Chelsea Hastings, Marty Schlabach, Fred Percy, Linda Blossom, Karen Crane, John Nihill.

Mayor Richardson called the meeting to order at 7:00 pm, with the Pledge of Allegiance.

**APPROVAL OF MINUTES:** Motion B McGuire, second by K Jay to approve the minutes of September 5 and 12, 2018, carried.

**PUBLIC TO BE HEARD:** Fred Percy discussed the creek behind his house regarding the flooding. Rich noted that there is a FEMA meeting October 18<sup>th</sup>. Need to get engineers to walk the stream to get figures for funding. Fred has been flooded three times in the last five years.

Applications are due by October 31<sup>st</sup>. Pictures will be helpful. C Kempf will be taking pictures throughout the village as needed.

Linda Blossom: there was mis-communication from within the county. Police and Fire can't communicate through the current system. Tony commented that the comments made in public last meeting should have been made in executive session.

**COMMITTEE REPORTS:**

**Library** Chelsea Hastings gave her report and it is attached. Updated hardware and can now track using the library Wi-Fi. 2019 Budget is almost complete. The library is looking at possibly using solar power.

Marty Schlabach, library board president, came to discussion the Memorandum of Understanding. Mayor Richardson suggested that no structural construction project be planned/started without Village involvement.

B McGuire suggested that the MOU be reviewed on a yearly basis, and presented at the April Re-organizational meeting.

**Fire** Chief Jim Borden reported 911 meeting at Waterloo, discussion on the communication issues. State took over once they arrived.

Jim and Chris Nelson assisted with the county assessment with FEMA, the county was paying county employees overtime

Refund for damages to 502, one student going to Interior class, two taking rescues tech basic, they will finish in the Spring due to schedule conflicts.

Fire prevention at the school today. Five hours, with all three departments present.

One major fire dump truck, lost the cab but saved the equipment, and no fuel was involved.

Halloween Party, October 27<sup>th</sup>, 4:30 parade other new items for the evening at the Fire House.

Fire contracts have been approved.

Griffith dropped off fuel tanks, gravel pads will be installed next week, and a security light.

### **Water report**

Wes: Peter Martin and Wes walked the well sight, cleaned debris.

New pump is in at the plant, also ordered parts for the Ross Valve.

ISO did fire hydrant testing. Three need to be repaired.

The hydrants are prior to 1960. There are a few re-build kits which they will attempt to use.

How many hydrants are there, total number unknown at this time. Cost to replace hydrants is about \$2,500 each. Some places need a valve replaced, could be cut in.

Repairs at water tower are holding, Moody's tanks are gone.

Cleaning valve boxes.

Talking with Mr. McKee regarding purchase of driveway or easement. Mr. Boyce wants to make sure it is only for water tower, not other use. Only fences will be around the tower.

Small leak going in addition to the hydrants. Not yet found. Also leak at the lake line.

Week late on providing County with water samples – we're in violation with NYS – Wes indicated that he got busy and forgot about it.

R Richardson: talking with Candace from R-Cap. Income survey for the village, needed for CBG grant. R-Cap will do the survey, only have to go door-to-door for those who don't reply. Hire an out of town person to do the door-to-door. Encourage everyone to fill out the survey. We will have to pay for the postage for the survey.

Sewer: normal operations continue, brewers did clean cone & digester.

Met with Hunts and Yaws, finishing up items to close out the plant study.

Tree came down

Engineering Planning grant has been approved, Mayor Richardson will have conference call to follow up on grant.

**Streets** Wes: NYSEG is not responsive on fixing lights. We pay NYSEG based on the number of fixtures, not electric draw.

Patched pot holes, filled in water main spots.

Truck needed shocks, may need alignment.

Cooley started the wall today. Hoping to lay block tomorrow.

Ed Boudreau helped get insurance guidelines, develop a matrix for projects.

UFPO for flood damage.

C Kempf reported on his conversation with Marilyn Eighmey, (Prospect Street at Cayuga St) culvert pipe is corroded out. She explained the history of the pipe as it was first placed. Questions as to amount of pipe and how to assist with the problem.

Look into who is responsible for pipe.

Update on sidewalk funding get contracts out over the winter to complete the work in the Spring.

R Richardson and T Del Plato to meet regarding the Helming grant and getting fund reimbursed.

**Police** report handed out, see attached. Two members resigned. Need to get a new crossing guard as Jeff Bond is not available those hours. W Ahouse, T VanNederynen and C Kempf helped at times with Crossing Guard.

T Del Plato asked about relaying issues from Chief Anderson to either the county or state police agencies.

**Treasurer** Balances in all accounts were reported.

Accounts receivable as of Sep. 30, 2018

Water	2,046.23
Sewer	1,904.77
Taxes	15,313.78

Water Sewer billing 7/1 – 9/30/18

Water	33,237.98
Tank Rsv	3,190.00
Sewer	18,105.34

Abstracts

General Fund	16,263.09
Water Fund	24,446.24
Sewer Fund	2,389.71

Received \$2009.10 from VFIS for flood damage to 502.

It was noted that we do not charge penalty on the unpaid “water other” only on water and sewer balances. Do we want to charge penalty on that portion? If so, we need a resolution. I did contact Williamson Law Book and that can be put in place.

Motion by C Kempf, second by B McGuire to add penalty to the tank funds. Aye: R Richardson, B McGuire, K Jay, C Kempf. Noted that T Del Plato abstained.

Budget Modification

Dr.	A2771	1000.00
Cr.	A3120.18	[1000.00]

Record revenue for school sporting events

Motion R Richardson, second T Del Plato, carried

Dr. A2401 15.01  
Cr. A1990.4 [15.01]  
Additional interest earned (offset contingency)

Motion R Richardson, second T Del Plato, carried

Dr. A3001 195.00  
Cr. A1990.4 [195.00]  
Additional per capita earned (offset contingency)

Motion R Richardson, second T Del Plato, carried

Dr. A2680 2009.10  
Cr. A3410.4 [2009.10]  
Insurance recovery on 502 loss (flood)

Motion R Richardson, second T Del Plato, carried

Dr. F2401 13.09  
Cr. F1990.4 [13.09]  
Additional interest earned (offset contingency)

Motion R Richardson, second T Del Plato, carried

Dr. F8340.2 5000.00  
Cr. F599 [5000.00]  
2018 YR End Mtg fund balance transfer to T&D Equip new pump.

Motion R Richardson, second T Del Plato, carried

Motion by R Richardson, second by T Del Plato to approve all modifications

**Approval of bills** motion by K Jay, second by T Del Plato to approve the bills, carried.

**Old Business:**

Library MOU – addressed above in Library

Attorney: All board members read Atty. Garwood’s letter. The board wants to move forward in talking to two attorneys – Clerk to contact Mr. Benjamin and Mr. Krogh to set up interviews.

**New Business:**

Office Hours Mon-Wed 8:30 to 4 pm (open to the public) in office Monday-Thursday 8:00-4:30

Effective Oct 15, 2018 motion by R Richardson, second by B McGuire to approve hours, carried

Motion by C Kempf, second by K Jay for Wes to attend NYCOM Water School, carried

Motion by R Richardson second by C Kempf, to approve, the following resolution, carried

**Whereas**, the Village of Interlaken has an open part-time police officer

**And Whereas**, Police Officer Recruit Worrell has completed the recruit training; now therefore be it

**Resolved**, the Village of Interlaken appointed Officer Worrell to Police Officer Part-time position effective October 11, 2018.

Cornell and NYS Flood Risk Community Conference regarding water issues are meeting this week Representatives from around the state in attendance sharing their issues/solutions. T Del Plato attending, sponsored by STEPS will give a report at November meeting.

Discussion on the former theatre property, upkeep of the grass.

Any additional comment:

Is there a code of conduct for the trustees? A discussion regarding a Facebook post at a Buffalo Bill's game.

Next meeting will be November 8<sup>th</sup>

Motion by C Kempf, second by T Del Plato to enter into executive session at 8:35 pm at the request of Chief Anderson to discuss personnel matters.

Motion by K Jay, second by B McGuire to end executive session and re-enter regular meeting at 9:11 pm, carried

ADJOURNMENT: Motion by to adjourn meeting at 9:13 pm seconded by B McGuire, carried.

Respectfully submitted,

Diane Bassette Nelson

Deputy Clerk