

**SUMMERSET CITY COMMISSION  
REGULAR MEETING  
SUMMERSET MUNICIPAL BUILDING  
7055 LEISURE LANE  
THURSDAY, AUGUST 18th, 2022 6:00 P.M.**

Mayor Torno called the Regular Meeting to order at 6:00 p.m. Commissioners Hirsch, Butler, and Nasser were present. Commissioner Kitzmiller attended via Zoom. The City Attorney, City Finance Officer, and City Administrator was also present.

Mayor Torno led in the Pledge of Allegiance.

Commissioner Butler gave the invocation.

**Motion** by Nasser, second by Butler, to approve the agenda for the regular meeting of the Summerset City Commission for August 18th, 2022 as presented or amended. Motion carried.

**CONSENT CALENDAR**

**Motion** by Hirsch, second by Butler, to approve the minutes of the regular meeting of August 4th, 2022 as presented or amended. Motion carried.

**APPROVAL OF CLAIMS**

**Motion** by Butler, second by Nasser, to approve the claims and hand checks in the amount of \$108,304.02 from August 4th, 2022 through August 17th, 2022 as presented or amended. Motion carried.

**DEPARTMENT HEAD REPORTS**

Department heads gave report on happenings for the month.

**FINANCE OFFICER – FINANCIAL UPDATE FY 2023 BUDGET**

Finance officer gave update.

**PAYROLL CHANGE TABLED FROM 8/4/2022 – PUBLIC WORKS DIRECTOR/ANTHONY KAYL**

**Motion** by Butler, second by Nasser, to take the matter off the table and open discussion. Motion carried.

**Motion** by Butler, second by Nasser to approve \$1.00 payroll increase. Butler, Nasser, Torno and Hirsch aye. Kitzmiller nay. Motion carried.

**GOLDEN WEST TECHNOLOGIES QUOTE TABLED FROM 8/4/2022– REPLACING SECURITY TOTAL CARE/GENETEC**

**Motion** by Butler, second by Hirsch to take the matter off of the table and open discussion. Motion carried.

**Motion** by Hirsch, second by Nasser to approve the quote of Golden West Technologies. Motion carried.

**RESOLUTION 2022-16 A RESOLUTION CONCERNING ON-SALE AND OFF-SALE LIQUOR LICENSES AND ESTABLISHING FEES TABLED 8/4/2022.**

**Motion** by Nasser, second by Butler, to take the matter off the table for discussion. Motion carried.

**Motion** by Butler, second by Nasser, to approve the fee for the off-sale liquor license at \$2,000.00. Motion carried.

**Motion** by Hirsch, second by Butler, to approve the fee for the retail on-sale liquor license at \$70,000. Motion carried.

**Motion** by Butler, second by Nasser, to authorize one additional off-sale liquor license with the discretion to issue two and authorize one additional on-sale license. Motion carried.

**FIRST READING OF AMENDED ORDINANCE 2022-09 – AN ORDINANCE AMENDING TITLE IX, CHAPTER 92, SUBSECTION 92.073 – UNAUTHORIZED USE OF CITY GARBAGE CONTAINERS/UNAUTHORIZED DUMPING IN THE CITY OF SUMMMERSET.**

**Motion** by Hirsch, second by Nasser to open for discussion. Motion carried.  
**Motion** by Nasser, second by Hirsch to approve the first reading. Motion carried.  
**Motion** by Nasser, second by Butler to set second reading for September 1<sup>st</sup>. Motion carried.

**RESOLUTION 2022-17 RESOLUTION IN SUPPORT OF AN APPLICATION FOR FINANCIAL ASSISTANCE TO THE SOUTH DAKOTA HOUSING AND DEVELOPMENT AUTHORITY BY NORMAN RANCH LLC AND/OR ITS AFFILIATES, AGENTS, OR ASSIGNS, FOR THE BENEFIT OF MULTI-FAMILY DEVELOPMENT.**

**Motion** by Butler, second by Nasser to open for discussion. Motion carried.  
**Motion** by Butler, second by Nasser to approve Resolution 2022-17. Motion carried.

**AMEND SCOPE OF WORK TO INCLUDE RATE EVALUATION STUDY/HDR**

**Motion** by Nasser, second by Hirsch to open for discussion. Motion carried.  
**Motion** by Butler, second by Nasser to approve amending the scope of work and authorize the signature of the Mayor. Motion carried.

**SUMMERSET PERSONNEL POLICY HANDBOOK – DRAFT VERSION (Pages 22 – 46).**

Presented by City Administrator.

**CITIZENS INPUT**

None

**UPCOMING EVENTS:**

FY Budget Hearings are set for August 22<sup>nd</sup>, 24<sup>th</sup> and 25<sup>th</sup>.  
Piedmont Valley Chamber of Commerce Festival @ Summerset on Saturday, August 20<sup>th</sup> from 10 – 4.  
Meade County Special Election – Tuesday, August 30<sup>th</sup> 7:00 a.m. to 7:00 p.m.

**ITEMS FROM CITY ATTORNEY**

**Motion** by Hirsch, second by Nasser, to enter into executive session at 7:47 p.m. per SDCL 1-25-2 for discussing legal, economic development, negotiations, and personnel issues. Motion carried.

**Motion** by Nasser, second by Hirsch, to exit executive session at 8:47 p.m. Motion carried.

**ADJOURNMENT**

**Motion** by Hirsch, second by Nasser, to adjourn at 8:47 p.m. Motion carried.

(SEAL)

ATTEST:

\_\_\_\_\_  
Candace Sealey  
Finance Officer

\_\_\_\_\_  
Melanie Torno  
Mayor

Published once \_\_\_\_\_, 2022 at a cost of \$\_\_\_\_\_.

