

Please refer to the Virginia Property Owners' Association Act for reference to Statutes Title 55, Chapter 26 in its entirety.

Date of Request: \_\_\_\_\_

Requesting member's name and address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Member's Lot(s) number: \_\_\_\_\_

Requested Book/Records: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Are copies of these books/records or does the member plan to examine the requested books/records on premise of the Association Office? \_\_\_\_\_

Purpose for request: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(signature of member placing request)

\_\_\_\_\_  
(printed name of member placing request)

**OFFICE USE ONLY:**

Date received by Association office: \_\_\_\_\_

Date request completed: \_\_\_\_\_