



## TOWN OF BURNS, TN POLICE DEPARTMENT HEARING REQUEST FORM

Under Tennessee State Law, the registered owner has the right to appear in court to contest the civil violation by filing a request for a hearing within 30 days of your receipt of the ticket.

Please complete the section below and follow the instructions for returning this form. Once the request has been received and approved, you will be notified by first class mail of your hearing date, location and time.

**All fields are required. Incomplete forms may result in your request not being processed.**

Registered Owner:		Notice #: (Top Right-Hand Corner of Notice)	
Street Number:	Street Name:		Apt/Unit/Lot#:
City:		State:	Zip:
Phone#:		Email: (only used in case of emergency notification)	

### **Email, Mail or Fax This Form To:**

**Town of Burns**, TN Police Department  
C/O Court Hearing Department  
4411 Oakwood Drive  
Chattanooga, TN 37416  
Fax: (423) 702-4404  
Email: [hearings@violationpayment.net](mailto:hearings@violationpayment.net)

For any questions, Contact us:  
By Phone: 1-855-252-0086  
By Email: [hearings@violationpayment.net](mailto:hearings@violationpayment.net)

**\* A court fee of \$142.50 may be assessed at the hearing\***

*For Departmental Use Only (Do Not Write Below the Line Above)*

Date Received: \_\_\_\_\_

Received by: \_\_\_\_\_

Hearing Date Scheduled: \_\_\_\_\_

Date Notice Sent to Above Named Party: \_\_\_\_\_