

CALL MEETING TO ORDER BY: Bixler 7:30 p.m. Pledge of Allegiance

Roll Call

Bixler: Chair, present, Vice chair:, Diehl present Trustee Pfile: present, Bill McCluskey, Fiscal officer, present , Jesse Baughman, fire chief, absent (came late). Rhonda Lippy, zoning, absent. Nate Present for road department
Guest :Sandra Paris

I. MOTION TO APPROVE AGENDA FOR 8/8/2024

Moved By: Pfile Second: Diehl
Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

II. MOTION TO APPROVE MINUTES:

a. 7/25/2024

Moved By: Pfile Second: Diehl
Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: abstain

Jeffrey opened the Floor to Ms. Paris. She stated she wanted to share some facts about the cemetery and discussed old maps from WPA of the veterans buried in the cemetery. She stated she wanted to share some information about herself and that she would like to make a donation to the cemetery for repairs. She shared short history of her life and some hardships, employment, and family history. Has history in real estate, new construction was interest, volunteer work at Trumbull county dog pound, and dog rescue relating t puppy mills. 30 volunteers in her group. Began work with Find a grave work, and mentioned various cemeteries. She shared some pictures of military stones. Mentioned meeting with Doug Mayer, a stone mason. Mentioned he has interest in repair work in cemetery stones. Some of his history described, including Richfield Cemetery. He came to cemetery and shared cleaning techniques with Ms. Paris. She offered to pay him to repair military stones, equipment, insurance, etc. Discussed how water affects stones with water, based on pins being rusted or no pin, and ice movement. Discussed putting mortar around the stones. She would clean and he would repair. She mentioned 22 stones, from 1993 transcription. Charge \$43.00 hour. If pre-cleaned, it would save on his time. She again mentioned donation for this work. Discussed tripod use requiring 3 guys, and leveling issues. Shared information sheet on D2. Chris asked for clarification of purpose of donation. She mentioned fund raising issues as well, mentioning more than a \$5000.00 cost to present work needed. She requested that she be appointed as a cemetery committee chair to work forming a cemetery association that she could direct in repairs with support of trustees and cemetery sextons and she could control the money for the repairs. More discussion about process of cleaning and repair. Chris asked if she would mind if trustees had time for discussing the donation amount and meeting with Prosecutor about forming such a committee. Jeffrey asked how many people on the committee. She said that would depend on the number of people interested in volunteering. Chris discussed used to be a committee, dissolved about 45 years ago. Some discussion about work of committee. Ms. Paris asked if she could leave some of her supplies there. Discussed potential use of small building there. Chris asked if Mr. Mayer would meet with trustees. Some discussion about Ms. Paris awareness of his experience. Bill asked Ms. Paris to clarify her funding for the cemetery (Edinburg Township), or is she meaning a cemetery association. She said donation to the township would be fine as long as she could decide how the money was spent. Bill mentioned that only the trustees are able to approve how the cemetery funds would be spent, but not exclude discussions with committee about needs. (For the record: the amount of donation presented was withheld at the request of Ms. Paris and not reported as there were no motions relating to acceptance any specific amount). Ms. Paris discussed some other donation strategies for cemetery. It was clarified that donations to the township are tax deductible.

III. Correspondences. Chris mentioned verbal communications regarding window repair

for township town hall. Amount discussed for shipping widows for \$119.00, paid on credit card.

Jeffrey mentioned letter from Beverly Mckown about getting copy of article in the Portager from Fire department. Bill said he is working with Lori Calcie County Recorder, about the deed for that property. Some discussion about the search. (at time of this transcription, the deed was found and there is no mention of McKown, only original owner at sheriff sale.)

IV. Old BUSINESS.

Jeffrey shared real estate agreement from the land bank. Trustees signed and Jeffrey asked if Bill would mail to Land Bank. Clarified if the township needed to be reviewed by the Township Attorney, Trustees waived this section. Trustees approved with signature. Bill said when he was doing search for other property discussed, it appeared the County treasurer site already had us as owner. Bill suggested a resolution? Trustee said previous resolution should hold.

IV. New business:

Jeffrey shared new policy written by Bill with open suggestions relating to Electronic Bill payments and State rules. (see attached) with clarification of \$7000.00 per invoice max. without prior approval by trustees. Bill reviewed that he is really confused about why policy is needed as even the State auditor and tax WC, etc ask for electronic payment, so how can this be at issue. However, per recommendation of OTA he created this policy. Mentioned trustees will need to sign off on Payments at each meeting.

Motion RESOLUTION: 2024-021 Tim made motion to approve the Electronic payment procedure, seconded by Chris.

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

Chris mentioned Randolph Fair board would like to purchase our road vehicle. Chris said he approved this with the County Prosecutor. An estimate will be received. Tim mentioned there are many interested parties. Bill mentioned we should be considering the best return for the township. Nate asked about a sealed bid. Bill asked if the regulations he presented were reviewed, Tim said it did not state such with relation to a not for profit. (since transcription, fiscal officer clarified that the sale to a not for profit is acceptable, however, statement must be on record that no voting trustee has any employment or board member relationship with the specific not for profit). Jeffrey asked to wait for estimate.

V. Trustee Report: Tim mentioned Park Advisory committee will work on display for the township at the fair, Nate will take up.

Jeffrey said the release (liability) for the boy scouts working in the township is not adequate and he will follow up with the County prosecutor for approved release.

VI. Department Reports.

1. Roads: Nate discussed liner estimates for new vehicle, discussed design and cost. Tim asked Bill if \$3000.00 was available. Bill said there is still \$14000 appropriated for the project, minus any recent (small) transactions. Discussed the overage of \$1300.46 for the Truck bid due, however, would accept the bid price. Bill reviewed bids and this still is below other bids. Tim mentioned would also like a new plow for the truck, at about \$11,000.

Chris Motion made to approve bid for liners \$3047, TSI overage but wait til sale of old vehicle before approving snow plow. Bill asked that motions be separated

Motion:

Chris Motion made to approve payment of TSI overage at 1300.46, seconded by Tim.

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

Chris Motion made to approve bid for liners \$3047, seconded by Tim.

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

Nate proceeded with bids for steel building for vehicle storage, \$9103.00 with installation. Tim asked about County building department contacted regarding requirements and permits. Tim mentioned only needs anchored.

Jeffery taking to building department. Chris asked Bill to review available funds. Bill said he can review funds, however, trustees make the decisions not him. Bill said the road funding has about \$103,000 available through April 2025, as is budgeted, for any other expenses, fuel, equipment, asphalt, stone, supplies, etc.

2. Fire: 36 run 2024 compared to 50 in 2023 to date. Reviewed other numbers, 13 mutual aid given, received 4. Total calls: 285 in 2024, 287 2023.

EMS grant information shared, waiting for 2024 money not until mid September. Potentially receiving about \$3500.00. BWC grant resubmitted. New 26 in service now. Asked about old 26 staying within township. Safety lights, siren taken out. Jeffrey said he thought they were not keeping the old siren, Jesse said it was not in good enough condition. Chris asked about light color change in old vehicle amber light bar. LTT associates mentioned by Nate at 1/3 cost for lights.

Brakes on 12 looked at with wear, pedal play. Jesse to get pricing for brake inspection and potential repair. Jesse also was going to look at Complete towing.

Lifepaks service scheduled. AED pads and battery expired for unit at Park. new ordered. Jesse mentioned should have one in the town hall. He will get some pricing. Trustees agreed. Mention that it is only available if concession is open, however, theft is an issue. Bill asked if this Lifepak work is covered under the annual contract paid. Jesse said yes.

3. Zoning: No report. Chris mentioned the place on 14 has seen sheriff there. Awaiting Schill deal is being dragged out (per Prosecutor) for variance application not received by Rhonda.

VII. Fiscal Officer: Bill mentioned he is adding information for seal coating. OTARMA sending out Cyber Security representative, inviting all departments and trustees on 8.12.24 at 1.

Tim said Health department will be doing the second inspection. Bill mentioned he never received prior report.

Jeffrey made motion to pay the bill, eft and warrants; 43552-43572 , Tim made motion seconded by Chris.

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

Jeffrey asked for a motion to leave go into executive session to discuss review and hiring of assistant zoning inspector applicant’s employment of public employee.

Ms. Paris interrupted; asking to give information regarding Mr. Greensberry (sp) 1812 veteran and agent of underground railroad in Edinburg. She thought it was interesting and showed photo of stone.

Tim made a motion to go into executive session to discuss review and hiring of assistant

zoning inspector applicant’s employment of public employee. Seconded by Chris, at 8:40 pm. Ms. Paris was excused.

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

Motion made by Tim to go back into regular meeting Seconded by Chris at 8:55 pm.

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

Motion Resolution 2024-022

Jeffrey asked for a motion to approve appointment of new zoning assistant,

Motion made by Chris to appoint Emily Duma, seconded by Tim.

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

Bill asked if a pay rate was discussed, as last mention was 3 dollars below Zoning inspector. Trustees said no. Bill mentioned that would have been 11.00 per hour.

Motion: Jeffrey made motion to set pay at \$12.00 per hour,

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

Jeffrey opened discussion about the cemetery association committee. Jeffrey said based on his interactions, it does not appear both cemetery volunteers will be able to work together. Tim mentioned that he wishes they both could bring their skills together, both doing good things. Chris mentioned he feels Ms. Paris has better presentation and organization of information and ideas. Not to exclude willingness to bring in money. Jeffrey suggested both parties come to a meeting together. Tim mentioned Ms. Paris offer, but also want of control of the money. Both appear to want control of their donations and money. Tim said it would be irresponsible to turn down the donation. more general discussion. Chris agrees they should both come together at a meeting, and if they refuse that will seal the deal.

Bill mentioned that from the meeting minutes, the issues addressed by Ms. Haska, appears to be historic integrity of the monuments and stones. More general discussion. including separating military from non-military. Tim stated the D2 donation had been donated for primarily the military stones. Tim mentioned he will make attempt to discuss more with Beverly. Jeffrey mentioned he will not be at the 8/29 meeting

Mr. Pfile made a motion to Adjourn the meeting 9:07 pm seconded by Chris.

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: yes

Jeffrey Bixler, Chairman

Chris Diehl, Vice Chairman

Tim Pfile, Trustee

William McCluskey, Fiscal Officer

Electronic Bill Pay Resolution: 2024-021 Date: 8-8-2024

Motion Made by : Mr. Pfile

Where as Stated in: Revised Code §9.37 (B), townships may electronically transfer funds to pay invoices under certain conditions.

Where As required: the payee must provide a written authorization designating a financial institution and an account number for the payment.

And where as required: the payment order must be signed by at least two trustees and countersigned by the township fiscal officer. (R. C. §507.11(B); 1997 Op. Att’y Gen. No. 1997-053)

The township of Edinburg Trustees resolves: To implement electronic bill pay, and to utilize it (R.C. §9.37(E)), with the following guidance:

1. Trustees authorize the use of electronic fund transfers by the fiscal officer at Fiscal officers’ choice, to encourage the avoidance of late fees, decrease postage cost, and ensure more timely payments.
2. Trustees will review bi-monthly payment reports presented by the Fiscal Officer, at the regular trustee meeting, which will identify electronic payments against supporting invoices. and sign payment report approving transactions.
3. Payees are established as those with re-occurring monthly services to include utilities and service contracts.
4. The maximum amounts for electronic bill payments allowed by the Fiscal Officer will be limited to \$7000.00 per invoice.
5. Trustees will pass a motion approving payment listed on payment report which will detail the payees, amounts, and sign electronic payment vouchers. This step satisfies the requirement of the payment being signed by at least two trustees and countersigned by the fiscal officer.
6. This resolution will be re-visited Annually, at the re-organizational meeting.

Second to Motion: Mr. Diehl