

Inscription Canyon Ranch Sanitary District

P.O. Box 215

Chino Valley, AZ 86323

NOTICE OF MEETING

The Governing Board of the Inscription Canyon Ranch Sanitary District will meet in Special Session on Friday, January 20, 2012 at 9:00 a.m. The meeting will be held at THE DAYS INN, 688 FLETCHER COURT, CHINO VALLEY, AZ IN CONFERENCE ROOM 1. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

AGENDA

1. CALL TO ORDER
2. ROLL CALL OF BOARD MEMBERS
3. REPORTS AND CORRESPONDENCE
 - A. Manager's Report:
 1. Discussion of status of RFP's from engineering firms for services as District Engineer
 2. Latest operating data from the treatment plant
 3. Status of resumption of maintenance of Talking Rock and Whispering Canyon collection systems.
 - B. Accountant's Report:
 1. Discussion of revised November 2011 financial report and the classification of legal costs.
 2. Discussion of December 2011 financial report.
 3. Discussion of adjustments to financial report(s) as a result of the Year Ending June 30, 2011 Audit.
4. CALL TO THE PUBLIC
5. POSSIBLE VOTE TO GO INTO EXECUTIVE SESSION FOR: discussion or consultation for legal advice with the attorneys of the Inscription Canyon Ranch Sanitary District pursuant to A.R.S. Section 38-431.03.(A)(3) and discussion or consultation with the attorneys of the Inscription Canyon Ranch Sanitary District in order to consider its position and instruct its attorneys regarding the District's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation pursuant to A.R.S. Section 38-431.03.(A)(4) re:
 - A. MDI Taxes & Accounting contract for billing and accounting services.
 - B. Missing and unaccounted for records and documents, property of the District, that have not been produced by the previous District Board members.
 - C. Proposed procedure for collection of unpaid user fees, late fees and interest charges in connection with user fee billings of September and October 2011 including placing liens on property with balances more than 90 days.

- D. Alternatives for the District for claims for attorney fees and the acceptance of the policy limit for Coverage B, Defense Expense for Injunctive Relief offered by AAIC.
- E. Possible accommodations under the Americans with Disabilities Act as a result of a request by Mr. Charles O'Brien.
- F. Proposed Amended and Restated Development Agreement between the District and developers (Talking Rock and Whispering Canyon) and the associated Memorandum of Understanding (MOU) executed by the parties.
- G. Proposed Settlement Agreement between the District and developers of The Preserve and the associated MOU executed by the parties.
- H. Proposed resolution regarding the adoption of copy fees and an associated amendment to Article II, Section 217 of Ordinance 2008-1.
- I. Correction to Resolution 2011-4, Amendment No. 1 to Ordinance 2008-1 approved in the Public Meeting on December 29th as a Schedule of Fees.

During the Executive Session, the public will be asked to leave the Board meeting room until the general session is re-convened

RECONVENE INTO PUBLIC SESSION

6. DISCUSSION & POSSIBLE ACTION RE;

- A. MDI Taxes & Accounting contract for billing and accounting services.
- B. Missing and unaccounted for records and documents, property of the District, that have not been produced by the previous District Board members.
- C. Proposed procedure for collection of unpaid user fees, late fees and interest charges in connection with user fee billings of September and October 2011 including placing liens on property with balances more than 90 days overdue.
- D. Alternatives for the District for claims for attorney fees and the acceptance of the policy limit for Coverage B, Defense Expense for Injunctive Relief offered by AAIC.
- E. Possible accommodations under the Americans with Disabilities Act as a result of a request by Mr. Charles O'Brien.
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- H. Proposed resolution regarding the adoption of copy fees and an associated amendment to Article II, Section 217 of Ordinance 2008-1.
- I. Correction to Resolution 2011-4, Amendment No. 1 to Ordinance 2008-1 approved in the Public Meeting on December 29th as a Schedule of Fees.

7. OLD BUSINESS

Discussion and possible action re:

- A. Future meeting dates, times and locations
- B. The level of detail included on Financial Reports, especially categorization of legal costs by "Litigation" and "District", and possible approval of the November, 2011 Financial Report.

8. NEW BUSINESS

Discussion and possible action re:

- A. The Financial Report and recommendations prepared by Alyx Cohan, CPA for fiscal year ending June 30, 2011 and approval to submit the Financial Report to Yavapai County.

- B. Purchase of file cabinets for the storage of District Records.
- C. District Financial Reports for November and December 2011.
- D. The development of a District Ordinance to replace Ordinance 2008-1.
- D. Engagement of an engineering firm to serve as District Engineer for the District. Possible vote to authorize the chairperson to sign a contract with the firm selected.

9. ADJOURNMENT

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Director Bob Hilb at hilb@cableone.net or calling 713-0548. Requests should be made as early as possible to arrange the accommodation.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the attached notice was duly posted at 14501 N. Talking Rock Ranch Road, Prescott, Arizona on January __, 2012 at ____ a.m/p.m. in accordance with the statement filed by the ICR Sanitary District.

Dated this __ day of January, 2012 .

Print Name

Signature