



CITY OF NEWTON

208 N. Van Buren St., Room A
Newton, IL 62448
618-783-8451

BUILDING PERMIT APPLICATION INFORMATION

A building permit is required for all new construction, additions, rehabilitations, renovations, demolitions and repairs that will alter the structure or the means of egress. This includes residential and commercial accessory structures such as garages, tool sheds and swimming pools. Permits are required for one and two family dwellings, multi-family residential, commercial and industrial buildings as well as signs.

The following information is required for all permits:

- Name, address and telephone number of property owner
- Physical address of property
- Legal description – including lot, block, subdivision or meets & bounds description
- Property Tax ID number, tax bill or abstract
- Complete name(s), address(es) and telephone number(s) of ALL contractors and sub-contractors

PERMITS WILL NOT BE ISSUED WITH INCOMPLETE INFORMATION

All building, electrical, water and sewer permits are recorded by the City of Newton.

Please allow 5 – 7 business days for this application to be processed.

NO WORK CAN BEGIN WITHOUT A PERMIT!

Permits will be issued with paid permit fee only.

The permit must be displayed/kept in a prominent location on the job site.

REQUIRED INSPECTIONS FOR CONSTRUCTION PROJECTS

Inspections to confirm code compliance at the following times:

- Footing inspection after digging but prior to concrete pour
- Framing inspection before drywall
- Rough-in plumbing inspection before drywall and insulation (State Plumbing Inspector will be contacted by plumbing contractor.)
- Rough-in HVAC inspection before drywall and insulation
- Rough-in Electrical inspection before drywall and insulation
- Tagging of gas meter installation by Gas Company
- Final Carpentry inspection
- Final Plumbing inspection (by State Plumbing Inspector)
- Final HVAC inspection
- Sewer and Water service inspection prior to backfill
- Site inspection
- Any other inspections deemed necessary by the code official
- Final occupancy inspection

Inspections require 24-hour notice and are the duty of the person doing the work. Do not request inspections if the work to be inspected will not be completed. A re-inspection fee may be assessed if another visit is necessary due to incomplete work.

GENERAL INFORMATION

The City of Newton has adopted national recognized codes, State Law for Energy codes, Commercial Building codes and Energy codes to govern building construction. The codes are:

- 2015 International Residential Code
- Current National Electric Code for Residential and Commercial
- 2012 IECC RESCHECK for residential or COMCHECK for Commercial
- IBC 2006 Edition for Commercial
- Flood Plain
- Subdivision and Zoning Ordinances

FEES FOR PERMITS

Permits will not be issued until all required information is filled out and fees are paid. There is \$100/day fine for commencement of work without a permit.

• One and Two Family Dwellings	\$25
• Commercial	\$25
• Multifamily	\$25
• Accessory Structure >100sq ft	\$25
• Accessory Structure <100sq ft	\$25
• Electric Service Upgrade	\$25
• Mechanical Service Upgrade	\$25
• Re-roofing (changing the structural integrity)	\$25
• Re-roofing (NOT changing the structural integrity)	\$0
• Carports	\$25
• Deck or Porch	\$25
• Driveways and Fences	\$25
• Ramps, Sidewalks, signs	\$0
• Demolition Permit	\$0

All required inspections are included for this fee. The Code Official must be contacted prior to and after any work is conducted.



CITY OF NEWTON
APPLICATION FOR PERMIT UNDER
BUILDING REGULATIONS OF THE CITY

-PLEASE PRINT -

Building Application # _____ Date _____ Fee \$ _____

Property Owner _____ Phone _____

Address _____ Email _____

Applicant (if other than the Owner) _____ Phone _____

Legal Description of Property or Jasper County Property Tax Parcel Number:

If you do not have this information, bring in a copy of your warranty deed to prove ownership.

Present Use of Property: _____

Description of proposed construction, placement, alteration, removal or demolition: _____

Plans and drawings WITH MEASUREMENTS AND SETBACKS showing the proposed fence placement, utilities, drainage, etc in relation to property lines, city streets, alleys, right-of-ways, and existing structures are attached.

The property owner/applicant acknowledges full responsibility for ascertaining the existence and applicability of any restrictive covenants and other limitations.

If boring under or cutting the street, a deposit, permit and copy of your insurance are required by the City.

Signature of Owner _____ Date _____

Signature of Applicant (if different) _____ Date _____

For City Use Only:

Front Setback _____

Issued

Side Setbacks _____

Rear Setback _____

Denied



CITY OF NEWTON

This must be completed before a permit will be issued.

Owner's Name: _____

Address: _____

Phone: _____

General Contractor: _____

Address: _____

Phone: _____

Concrete Contractor: _____

Address: _____

Phone: _____

Framing Contractor _____

Address: _____

Phone: _____

Electrical Contractor _____

Address: _____

Phone: _____

Plumbing Contractor _____

Address: _____

Phone: _____

Insulation Contractor _____

Address: _____

Phone: _____

Mechanical Contractor _____

Address: _____

Phone: _____

Estimated cost of completed project including labor: \$ _____

CITY OF NEWTON

- 1 ROOF PITCH _____ IN 12
- 2 ROOF SHEATHING MATERIAL _____
- 3 ROOF TRUSSES YES NO

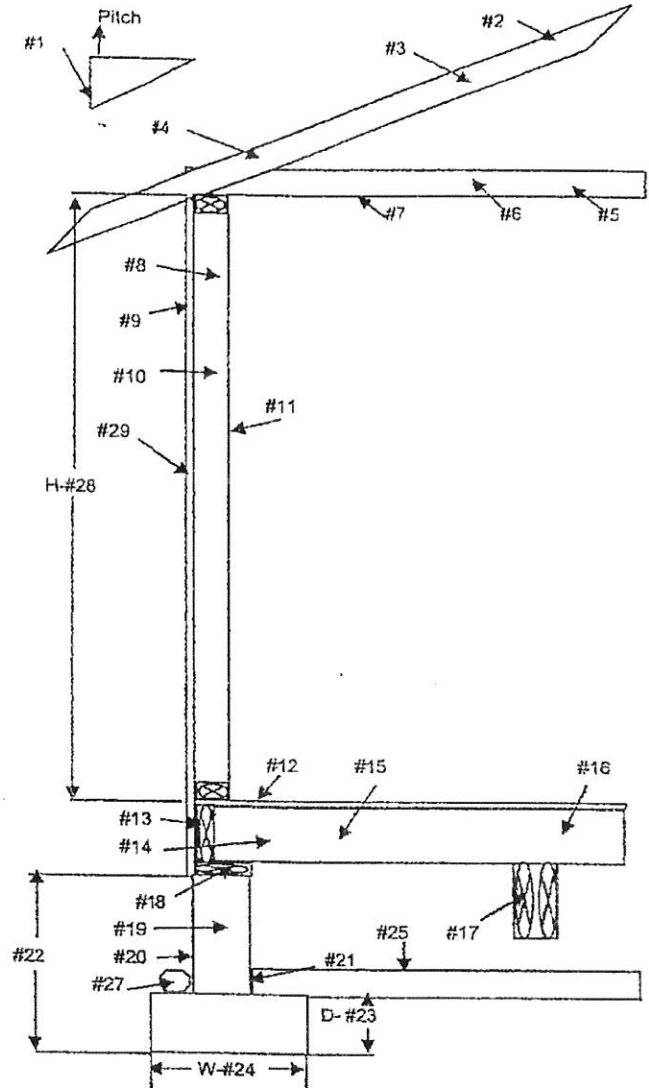
* IMPORTANT: DESIGN AND LAYOUT MUST BE AVAILABLE ON SITE FOR INSPECTION.

- 4 ROOF RAFTERS 2 X _____ X _____ LENGTH
SPACING 16"OC 24" OC
- 5 CEILING JOIST 2 X _____ X _____ LENGTH
- 6 ATTIC INSULATION R VALUE _____
- 7 VAPOR BARRIER YES NO
- 8 WALL FRAMING STUDS CEILING HEIGHT _____
SIZE 2" X 4" 2" X 6"
SPACING 16"OC 24" OC
HEADER DETAIL SIZE _____ LENGTH _____

- 9 EXTERIOR SHEATHING MATERIAL _____
- 10 WALL INSULATION R VALUE _____
- 11 VAPOR BARRIER YES NO
- 12 SUBFLOOR MATERIAL _____
- 13 BOX SILL MATERIAL/SIZE _____
- 14 BOX SILL INSULATION R-VALUE _____
- 15 MANUFACTURED FLOOR TRUSSES OR I-JOISTS
YES NO

* IMPORTANT: DESIGN AND LAYOUT MUST BE AVAILABLE ON SITE FOR INSPECTION.

- 16 CONVENTIONAL FLOOR JOIST
SIZE 2 X _____ X _____ LENGTH
SPACING 16"OC 24" OC
- 17 SHOW THE SIZE & LENGTH OF BUILT-UP GIRDER OR BEAM
(FOR FLOOR SYSTEM) ON DRAWINGS
- 18 SILL SEALER & TREATED SILL PLATE REQUIRED
- 19 FOUNDATION CONCRETE OTHER _____
REINFORCEMENT SIZE OF BARS _____ SPACING _____
VERTICAL _____ HORIZONTAL _____
WALL THICKNESS _____" WALL HEIGHT _____ FT
- 20 FOUNDATION COATING _____
- 21 FOUNDATION INSULATION (R-10 CONTINUOUS OR R-13
CAVITY REQUIRED R _____
- 22 DEPTH OF FOOTINGS (32" MINIMUM) _____
- 23 FOOTING THICKNESS _____"
- 24 FOOTING WIDTH _____" REINFORCEMENT SIZE OF BAR _____ SPACING _____
- 25 GROUND COVER UNDER SLAB-ON-GRADE OR BASEMENT FLOOR (AGGREGATE, VAPOR BARRIER) _____
- 26 SUMP PUMP TO BE INSTALLED? YES NO
- 27 DRAIN TILE LOCATION INSIDE _____ OUTSIDE _____
- 28 EXTERNAL WALL HEIGHT _____ FT
- 29 EXTERIOR FINISH BRICK E.I.F.S VINYL OTHER (specify) _____
- 30 BEDROOM WINDOW CLEAR OPENING DIMENSIONS (Window in fully opened position - list all) R310 _____



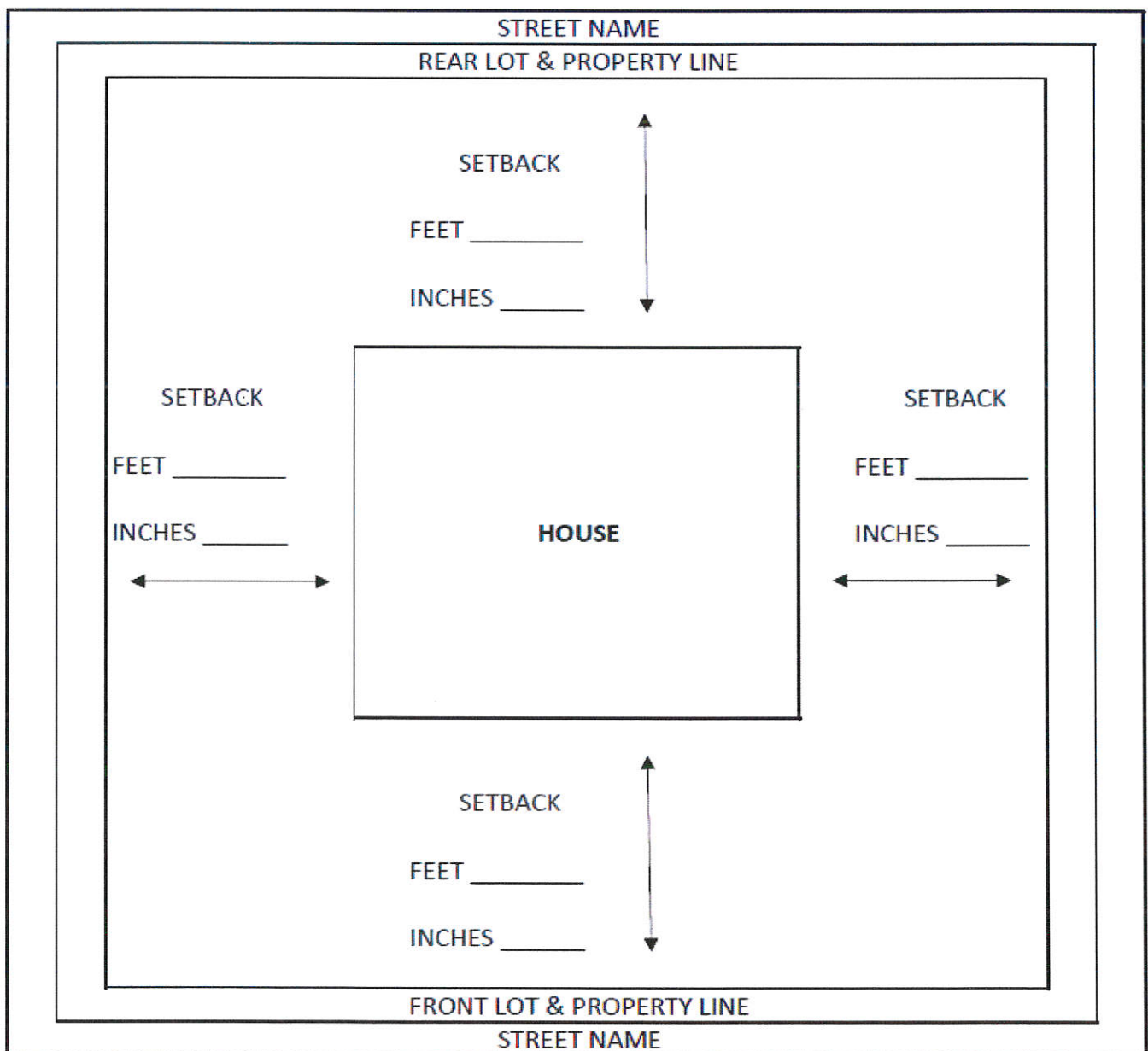
- 31 INTERCONNECTED SMOKE DETECTORS ARE REQUIRED IN EACH BEDROOM, WITHIN 15 FEET OUTSIDE ALL BEDROOMS, AND ON ALL LEVELS, CARBON MONOXIDE DETECTORS ARE REQUIRED WITHIN 15 FEET OF ALL BEDROOMS, NUMBER OF SMOKE DETECTORS _____
- 32 NUMBER OF EMERGENCY ESCAPE AND RESCUE OPENINGS IN BASEMENT _____ (All basements are required to have at least one EERO window. Every bedroom in a basement requires an EERO window.)



CITY OF NEWTON SITE PLAN

Instructions:

- 1 Show and label all streets, side streets and alleys.
- 2 Show distances between structures and property lines.
- 3 Show plan detail of fences as follows: X-----X-----X-----X
- 4 Describe fence, show dimensions, mark beginning, gates, runs and stopping points.
- 5 Show location of accessory buildings and distance from house and the lot lines.
- 6 Show location of all easements.
- 7 Show all setbacks in feet.





CITY OF NEWTON

FLOOR FRAMING

- 1 BRIDGING
- 2 DISTANCE BETWEEN PIERS _____ X _____
- 3 SPAN OF FLOOR JOISTS
- 4 FLOOR JOIST ON CENTER
- 5 SIZE OF FLOOR JOISTS
- 6 GIRDER SIZE _____ X _____

FOUNDATION DETAILS

- 1 FOOTING WIDTH _____
- 2 FOOTING DEPTH _____
- 3 REBAR SIZE _____
- 4 REBAR SPACING _____
- 5 ANCHOR BOLT SIZE _____
- 6 ANCHOR BOLT SPACING _____
- 7 FOUNDATION BLOCK SIZE _____

SELECT ALL THAT APPLY:

- MONOLITHIC SLAB WITH INTEGRAL FOOTING
- GROUND SUPPORT SLAB WITH MASONRY WALL AND SPREAD FOOTING
- BASEMENT OR CRAWL SPACE WITH MASONRY WALL AND SPREAD FOOTING
- BASEMENT OR CRAWL SPACE WITH CONCRETE WALL AND SPREAD FOOTING
- BASEMENT OR CRAWL SPACE WITH FOUNDATION WALL BEARING DIRECTLY ON SOIL

FOR SI: 1 INCH = 25.44 mm; 1 foot = 304.8 mm