

# Blue Ridge Fire District

## Blue Ridge Fire District Board of Directors Meeting

928-477-2751 <http://www.brfdaz.org/>

5023 Enchanted Lane Happy Jack, Arizona 86024

February 15, 2025

10:00 AM

### Minutes

1. Call to Order Meeting was called to order at 10:06 by Chair Mike Bourne
2. Pledge of Allegiance
3. Roll Call of Board Members Brian Alexander, Mike Bourne, Laurie Hawke, Linda McDermott and Casey Samsill
4. Call to the Public

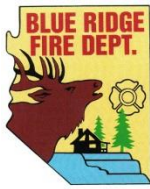
#### CALL TO THE PUBLIC: ARS 38-431.01 (H)

A public body may make an open call to the public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

Beth Wise thanked Chief Paine, Captain Dustin Chambliss and the crew for putting out 2 fires on the 14th safely

5. Review and Adoption of the Agenda
  - a. Casey Moved Brian 2<sup>nd</sup> motion to adopt the agenda
    - i. Motion passed unanimously
6. Review and Adoption of Minutes to January 18, 2025 Meeting
  - a. Linda Moved and Brian 2<sup>nd</sup> adoption of the minutes to the January 18<sup>th</sup> meeting
    - i. Motion passed unanimously
7. Announcements
  - a. February 22, 1<sup>st</sup> Starlighters Breakfast at 8:00am
  - b. Wildfire Awareness and Preparedness Event on May 3, 2025 at 9:00 am in conjunction with Welcome Back to the Mountain Pancake Breakfast at 8:00 am
    - i. Speakers include: Tammy Ontiveros, District 3 Supervisor; Brett Axlund, Coconino County Sheriff; Coconino County Emergency Management Team; Jason McElfresh, Coconino National Forest District Ranger; Abbie Coleman, AZ Game and Fish Enforcement; Daron Kettler, Blue Ridge Community Support Team VP; Chief Phil Paine and Battalion Chief Billy Chester, Blue Ridge Fire Department
  - c. Active Shooter and Stop the Bleed Training will be May 17, 2025, 8-5:00, at the Blue Ridge Community Church, by Coconino County, open to everyone. There will need to be RSVP's, as more information will become available
8. Reports and Correspondence
  - a. Chairperson's Report
    - i. Discussing possible grants with Federal folks; not much available due to budget cuts
  - b. Chief's Report
    - i. Personnel: 18 volunteers, 12 paid reserve, 6 full-time and 2 part-time
    - ii. Apparatus: All in service
    - iii. Incidents: Total call volume for January was 22: 11 EMS, 1 Fire, 4 MVC, and 6 service calls
    - iv. Training Report: 204 hours of training including new driver training, wildland horse packs, allergic reaction, shock treatments, and specialized training requirements for EMT advanced skills
    - v. Updates and Announcements: 1 new subscriber in CCP 1&2; 2025 Fire District Levy Limit Worksheet=5.6% property valuation increase; 1-40 Response Agencies IGA forwarded to Coconino County Attorney's Office for review; Special THANK YOU to Ryan MacNeal for updating our website!!!
    - vi. Fires yesterday: property owner NOT in district, in high winds, started 2 large slash piles burning.
    - vii. Discussion

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9. Review and Adoption of the January, 2025 Financial Report
  - a. Brian Moved and Linda 2<sup>nd</sup> adoption of the January 2025 Financial Report
  - b. Discussion
  - c. Motion passed unanimously

## 10. OLD BUSINESS

- A. Discussion with possible action to accept the Clear Creek Pines Unit 5 revised Impact Statement
  - a. TDS will be included in the updated Impact Statement which changes financials
  - b. Will require starting the process all over again: public meeting, etc.
  - c. Discussion
  - d. Laurie Moved and Linda 2<sup>nd</sup> motion to accept the revised Impact Statement for CCP Unit 5
    - a. Motin passed unanimously
  - e. Brian moved and Casey 2<sup>nd</sup> motion to have public meeting on March 1st at 8:00 am
  - f. Motion passed unanimously

## 11. NEW BUSINESS

- A. Discussion with possible action to authorize funding for a Baker Butte structural engineering report.
  - a. Chief presented update on Forest Service negotiations
  - b. Don Wetter: professional engineer needs to complete the report, discussed the ongoing process. Cost for structural engineering report would be under \$5000, including a site visit.
  - c. Bids for the communication system are due early in March.
  - d. Discussion, including Casey saying thank you to Don for all his work on communications behalf.
  - e. Linda moved and Casey 2<sup>nd</sup> motion to approve up to \$5000 to fund a Baker Butte structural engineering report
  - f. Motion passed unanimously
- B. Discussion and possible action to form the FY 2025-2026 Budget Committee and schedule meeting dates.
  - a. Brian moved and Linda 2<sup>nd</sup> motion to include Linda McDermott, Laurie Hawke, Brian Alexander, Mike Bourne, Casey Samsill, Chief Phil Paine and Battalion Chief Billy Chester on the Budget committee and to hold the First meeting on February 19<sup>th</sup>, 9:00 am
  - b. Public participation will be welcomed.
  - c. Motion passed unanimously
- C. Discussion with possible action to revise the BRFD Mission, Vision and Values Statements as recommended by the Strategic Management Plan Committee
  - a. Linda moved and Laurie 2<sup>nd</sup> motion to table action until after next Strategic Plan meeting; to review the vision statement.
  - b. Discussion
  - c. Motion passed unanimously
- D. EXECUTIVE SESSION: The Governing Board reserves the right to go into Executive Session under the authority of ARS 38-431.03 (A)(1)(3) regarding the Chief's evaluation  
Linda moved and Brian 2<sup>nd</sup> motion to go into Executive Session  
Motion passed unanimously  
Board moved into Executive Session at 11:10 am
- E. Chair Mike Bourne called the Public Meeting back to order at 12:50
- F. Discussion and possible action to approve the adoption of the Chief's Evaluation Instrument and process.  
Linda moved to adopt the Chief's evaluation instruments as discussed in Executive Session with the Chief's performance evaluation meeting scheduled for February 20 at 3:00 pm. Brian 2<sup>nd</sup> the motion  
Motion passed unanimously

## 12. Adjournment

Casey moved and Brian 2<sup>nd</sup> motion to adjourn

Meeting adjourned at 12:55 Respectfully submitted, Laurie Hawke, Clerk

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