

## Reserving the Clubhouse for a Private Function



The building (not the pool area) may be reserved (except for children's parties) seven days a week **WITHOUT CHARGE** by any member in good standing. There must be a homeowner present at the event. A group of all Leisure Lake residents has unlimited access. A party with non-residents attending

may reserve only once a month. There are a lot of reserved functions during the year, so make it as early as possible. Guests may use the pool within the guidelines and bather limits.

There is comfortable seating around tables for 24, with additional folding chairs and tables available. As per Foley Fire Marshall, maximum capacity is 51 occupants.

The kitchen is available for your use, including coffee pots, stove and refrigerator. There are basic dishes and coffee machines available, however, please hand wash and return to the cabinet. Ice is available in the freezer (check supply). Leave wet dishtowels in the sink. No paper products, table cloths or decorations are furnished.

### **To make your reservation:**

Call the **HELP LINE 251-955-1228**, or email [llbod@outlook.com](mailto:llbod@outlook.com), stating you name, address, contact #, date and time, and type of function. The Clubhouse Chairperson will return your call and get the event scheduled. You can check the Calendar in the library for availability.

There are mops, brooms, trash bags and cleaning supplies, and it is expected to be thoroughly cleaned and trash taken to the outside bin. Turn off all lights and fans and be sure every door is locked.

The building will be inspected after your event, and if it needs tidying up, **there will be a charge.** The owner is responsible to pay for anything damaged or broken. The association, nor the Board of Directors assumes any responsibility for any accident or unfortunate incident while on property.